



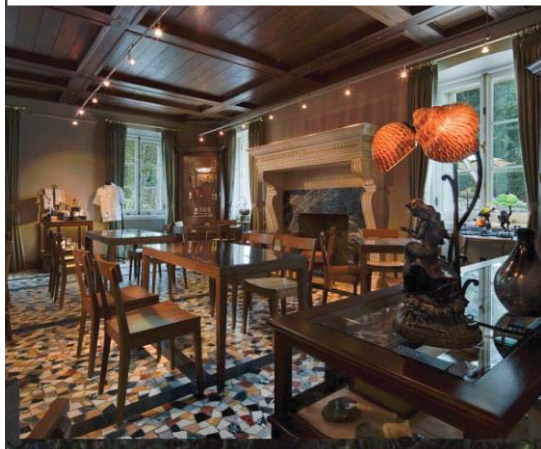
SUBMITTAL - SECTION I: TITLE PAGE.

1) Title Page: Show the RFQ number and title, the name of your firm, address, and telephone number, name of contact person, e-mail address, and date.

**City of Coral Gables
RFQ 2021-031**

Preservation Architectural Consulting Services

November 15, 2021



**RJ HEISENBOTTLE
ARCHITECTS**

2199 Ponce De Leon Blvd Ste 400
Coral Gables, FL 33134
(305) 446-7799 x 14

Mr. Richard J. Heisenbottle, FAIA, President
richard@rjha.net

SUBMITTAL - SECTION I: TABLE OF CONTENTS.

2) Provide a Table of Contents in accordance with and in the same order as the respective "Sections" listed below. Clearly identify the material by section and page number.

TABLE OF CONTENTS

SUBMITTAL - SECTION I: TITLE PAGE, TABLE OF CONTENTS, REQUIRED FORMS, AND MINIMUM QUALIFICATION REQUIREMENTS Page(s)

1) Title Page.....	1
2) Table of Contents.....	2
3) Proposer's Acknowledgement Form.....	3
4) Solicitation Submission Checklist.....	4 - 6
5) Proposer's Affidavits, Schedules A through M, and E-Verify.....	7 - 25
6) Standard Form 330, Architect-Engineer Qualifications.....	27 - 30
7) Minimum Qualification Requirements.....	26
8) Indicate whether the Proposer is a State of Florida and/or County Certified Small Business or Minority Business Enterprise.....	31

SUBMITTAL - SECTION II: EXPERIENCE AND QUALIFICATIONS

(i) FOR PROPOSERS

1) Provide a complete history and description of your company, copy of applicable licenses/certifications, credentials, capabilities and capacity to effectively meet the City's needs, relevant experience and proven track record of providing the scope of services as identified in this solicitation to public sector agencies.....	32 - 34
2) Provide a statement detailing Proposer's familiarity with permitting agencies and permitting procedures, especially in Miami-Dade County.....	35
2) Describe the Proposer's expertise and experience in working with other disciplines, including coordination with other design professionals and sub-consultants.....	36
3) Acknowledgement that after receipt of responses, Proposer may be required to submit financial statements for each of their last two (2) complete fiscal years within five (5) calendar days, upon written request.....	36

(ii) FOR KEY PERSONNEL

1) Standard Form SF330, Part I - Section E., provide a summary of qualifications, copy of applicable licenses/certifications, and experience, relevant to the scope of work, for all proposed key personnel (including sub-consultants). Provide an organizational chart of all key personnel that will be used.....	36 - 52
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------

SUBMITTAL - SECTION III: PROJECT UNDERSTANDING, PROPOSED APPROACH, AND METHODOLOGY

1) Describe in detail, your approach and methodology to perform the services solicited herein.....	53 - 54
2) Provide the recent, current, and projected workload of the Proposer and key personnel that will be assigned to the City.....	55
3) Describe the Proposer's ability to positively and innovatively move a project from the conceptual stage to a clearly defined project that may be designed and constructed, while minimizing the impact on the community.....	55 - 57
4) Describe the Proposer's ability to provide schedule control, cost control, and quality control for the services requested herein.....	57 - 58
5) Describe Proposer's ability to successfully deliver similar projects that have significant community and business involvement.....	58
6) Describe the Proposer's ability to work with other consultants designated by the City.....	59

SUBMITTAL - SECTION IV: PAST PERFORMANCE AND REFERENCES

1) Standard Form SF330, Part I - Section F, provide detailed information on five (5) of the Proposer's most recent and relevant projects similar in scope and nature to the services described in the solicitation.....	59 - 65
2) List all contracts which the Proposer has performed (past and present) for the City of Coral Gables.....	66
3) Provide a list with contact information of public sector clients, if any, that have discontinued use of Proposer's services within the past two (2) years and indicate the reasons for the same.....	67
a) Please identify each incident within the last five (5) years where (a) a civil, criminal, administrative, other similar proceeding was filed or is pending.....	67

SUBMITTAL - SECTION V: AGREEMENT COMMENTS

1) Please follow the instructions as outlined in Section 1.6 Agreement Execution.....	67
---------------------------------------------------------------------------------------	----

SUBMITTAL - SECTION I: REQUIRED FORMS.

3) Fill out, sign, and submit the
Proposer's Acknowledgement Form.

CITY OF CORAL GABLES, FL

2800 SW 72nd Avenue, Miami, FL 33155
Finance Department / Procurement Division
Tel: 305-460-5102 / Fax: 305-261-1601

PROPOSER'S ACKNOWLEDGEMENT

<p>RFQ Title: Preservation Architectural Consulting Services</p> <hr/> <p>RFQ No.: RFQ 2021-031</p> <p>A cone of silence is in effect with respect to this RFQ. The Cone of Silence prohibits certain communication between potential vendors and the City. For further information, please refer to the City Code Section 2-1027 of the City of Coral Gables Procurement Code.</p>	<p>Electronic submittals must be received prior to 2:00 p.m., November 15, 2021 via PublicPurchase; and are to remain valid for 120 calendar days. Submittals received after the specified date and time will not be accepted.</p> <p>Contact: Andrea Chung Title: Procurement Specialist Telephone: 305-441-5745 Email: AChung2@coralgables.com / contracts@coralgables.com</p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Proposer's Name: R.J. Heisenbottle Architects, P.A.	FEIN or SS Number: 59-2783815
Complete Mailing Address: 2199 Ponce De Leon Blvd Ste 400 Coral Gables, FL 33134	Telephone No.: (305) 446-7799 x 14 Cellular No.: (786) 218-6722
Indicate type of organization below: Corporation: <input checked="" type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> Other: <input type="checkbox"/>	Fax No.: (305) 446-9275
Bid Bond / Security Bond (if applicable) <u> N/A </u> %	Email: richard@rjha.net

ATTENTION: THIS FORM ALONG WITH ALL REQUIRED RFQ FORMS MUST BE COMPLETED, SIGNED (PERFERABLY IN BLUE INK), AND SUBMITTED WITH THE RESPONSE PRIOR TO THE SUBMITTAL DEADLINE. FAILURE TO DO SO MAY DEEM PROPOSER AS NON-RESPONSIVE.

THE PROPOSER CERTIFIES THAT THIS SUBMITTAL IS BASED UPON ALL CONDITIONS AS LISTED IN THE RFQ DOCUMENTS AND THAT THE PROPOSER HAS MADE NO CHANGES IN THE RFQ DOCUMENT AS RECEIVED. THE PROPOSER FURTHER AGREES IF THE RESPONSE IS ACCEPTED, THE PROPOSER WILL EXECUTE AN APPROPRIATE AGREEMENT FOR THE PURPOSE OF ESTABLISHING A FORMAL CONTRACTUAL RELATIONSHIP BETWEEN THE PROPOSER AND THE CITY OF CORAL GABLES FOR THE PERFORMANCE OF ALL REQUIREMENTS TO WHICH THIS RFQ PERTAINS. FURTHER, BY SIGNING BELOW PREFERABLY IN **BLUE INK**, ALL RFQ PAGES ARE ACKNOWLEDGED AND ACCEPTED AS WELL AS ANY SPECIAL INSTRUCTION SHEET(S) IF APPLICABLE. THE UNDERSIGNED HEREBY DECLARES (OR CERTIFIES) ACKNOWLEDGEMENT OF THESE REQUIREMENTS AND THAT HE/SHE IS AUTHORIZED TO BIND PERFORMANCE OF THIS RFQ FOR THE ABOVE PROPOSER.


Authorized Name and Signature

President
Title

November 15, 2021
Date

RFQ 2021-031
Preservation Architectural Consulting Services

Page 3 of 37

SOLICITATION SUBMISSION CHECKLIST

Request for Qualifications (RFQ) No. 2021-031

COMPANY NAME: (Please Print): R.J. Heisenbottle Architects, P.A.

Phone: (305) 446-7799 x 14

Email: richard@rjha.net

Please provide the PAGE NUMBER in the blanks provided as to where compliance information is located in your Submittal for each of the required submittal items listed below:

SUBMITTAL - SECTION I: TITLE PAGE, TABLE OF CONTENTS, REQUIRED FORMS, AND MINIMUM QUALIFICATION REQUIREMENTS.

- 1) Title Page: Show the RFQ number and title, the name of your firm, address, telephone number, name of contact person, e-mail address, and date. PAGE # 1
- 2) Provide a Table of Contents in accordance with and in the same order as the respective "Sections" listed below. Clearly identify the material by section and page number. PAGE # 2
- 3) Fill out, sign, and submit the Proposer's Acknowledgement Form. PAGE # 3
- 4) Fill out and submit the Solicitation Submission Check List. PAGE # 4 - 6
- 5) Fill out, sign, notarize (as applicable), and submit the Proposer's Affidavits and Schedules A through H. 7 - 25
- 6) Fill out, sign, and submit Standard Form 330, Architect-Engineer Qualifications. No response will be considered without this required form. Note: a separate Standard Form 330 is not required of each Sub-Consultant. The Proposer is responsible for filling out this form and including the sub-consultant information in the corresponding areas. PAGE # 27 - 30
- 7) Minimum Qualification Requirements: submit detailed verifiable information affirmatively documenting compliance with the Minimum Qualifications Requirements shown in Section 3. PAGE # 26
- 8) Indicate whether the Proposer is a State of Florida and/or County Certified Small Business or Minority Business Enterprise. If so, indicate the certifying organization or jurisdiction and include a copy of the certification with your submittal. PAGE # 31

SUBMITTAL - SECTION II: EXPERIENCE AND QUALIFICATIONS

(i) FOR PROPOSER

- 1) Provide a complete history and description of your company, including, but not limited to: the number of years in business, size, number of employees, office location where work is to be performed, copy of applicable licenses/certifications, credentials, capabilities and capacity to effectively meet the City's needs, relevant experience and proven track record of providing the scope of services as identified in this solicitation to public sector agencies. PAGE # 32 - 34
- 2) Provide a statement detailing Proposer's familiarity with permitting agencies and permitting procedures, especially in Miami-Dade County. PAGE # 35
- 3) Describe the Proposer's expertise and experience in working with other disciplines, including coordination with other design professionals and sub-consultants. PAGE # 36

(ii) FOR KEY PERSONNEL

- 1) *Utilizing Standard Form SF330, Part I – Section E.*, provide a summary of qualifications, copy of applicable licenses/certifications, and experience, relevant to the scope of work, for all proposed key personnel (including sub-consultants). Include resumes (listing experience, education, licenses/certifications) for your proposed key personnel and specify the role and

responsibilities of each team member in providing the services outlined in the RFQ. Provide an organizational chart of all key personnel that will be used. PAGE # 36 - 52

SUBMITTAL – SECTION III: PROJECT UNDERSTANDING, PROPOSED APPROACH, AND METHODOLOGY

- 1) Describe in detail, your approach and methodology to perform the services solicited herein., Include detailed information, as applicable, which addresses, but need not be limited to: Proposer's understanding of the RFQ scope and requirements, strategies for assuring assigned work is completed on time, innovative interaction and communication with the community, City staff, and multiple stakeholders. PAGE # 53 - 54
- 2) Provide the recent, current, and projected workload of the Proposer and key personnel that will be assigned to the City. Explain how this potential contract will fit into the Proposer's workload. PAGE # 55

The detailed list should include at a minimum the following:

- a. The company/agency
- b. Dates of services
- c. Name/Contract # of the project
- d. Scope

- 3) Describe the Proposer's ability to positively and innovatively move a project from the conceptual stage to a clearly defined project that may be designed and constructed, while minimizing the impact on the community. PAGE # 55 - 57
- 4) Describe the Proposer's ability to provide schedule control, cost control, and quality control for the services requested herein. Provide specific examples of similar initiatives that the Proposer has successfully undertaken with other public entities that were completed on-time and within budget. PAGE # 57 - 58
- 5) Describe Proposer's ability to successfully deliver similar projects that have significant community and business involvement. PAGE # 58
- 6) Describe the Proposer's ability to work with other consultants designated by the City. PAGE # 59

* 4) & 7) Explain how Proposer has complied with the public policies of the Federal Government. These include amongst other things, past and current compliance with:

- a. Equal opportunity and nondiscrimination laws as required in 41 C.F.R. Part 60-1.4 (b)
- b. Affirmative steps described in 2 CFR 200.321(b) for all subcontracting under contracts supported by FEMA financial assistance. Document Proposer's efforts to utilize M/WBE firms, including what firms were solicited as suppliers and/or subcontractors.

PAGE # 26

* Duplicates question first asked in (RFQ Section 1 - Minimum Qualifications Requirements (7) 3 (A) (4)

SUBMITTAL – SECTION IV: PAST PERFORMANCE AND REFERENCES

- 1) *Utilizing Standard Form SF330, Part I – Section F*, provide detailed information on five (5) of the Proposer's most recent and relevant projects similar in scope and nature to the services described in the solicitation. Under sub-section 23 – "Project Owner's Information" of Standard Form SF330, include an e-mail address for the "Point of Contact". **Note: Do not include work/services performed for the City of Coral Gables or City employees as references.** PAGE # 59 - 65

- 2) List all contracts which the Proposer has performed (past and present) for the City of Coral Gables. The City will review all contracts the Proposer has performed for the City in accordance with Section 4.10 Evaluation of Responses (c) (4) which states the City may consider “Proposer’s unsatisfactory performance record, judged from the standpoint of conduct of work, workmanship, progress or standards of performance agreed upon in the Contract as substantiated by past or current work with the City”. PAGE # 66

As such the Proposer must list and describe all work performed for Coral Gables and include for each project:

- a. Name of the City Department for which the services are being performed,
 - b. Scope/description of work,
 - c. Awarded value of the contract/current value
 - d. Effective dates and term of the contract
 - e. City project manager’s name and phone number,
 - f. Statement of whether the Proposer was the prime contractor or subcontractor, and
 - g. Results of the project.
- 3) Provide a list with contact information of public sector clients, if any, that have discontinued use of Proposer’s services within the past two (2) years and indicate the reasons for the same. The City reserves the right to contact any reference as part of the evaluation process. PAGE # 67
- a. Please identify each incident within the last five (5) years where (a) a civil, criminal, administrative, other similar proceeding was filed or is pending, if such proceeding arises from or is a dispute concerning the Proposer’s rights, remedies or duties under a contract for the same or similar type services to be provided under this RFP (See Affidavit D). PAGE # 67

SUBMITTAL – SECTION V: AGREEMENT COMMENTS

- 1) Please follow the instructions as outlined in Section 1.6 Agreement Execution.

-- NOTICE --

BEFORE SUBMITTING YOUR RFQ RESPONSE MAKE SURE YOU:

- 1. Carefully read and have a clear understanding of the RFQ, including the Scope of Services and enclosed Professional Services Agreement (*draft*).
- 2. Carefully follow the Submission Requirements outlined in Section 6 of the RFQ.
- 3. **Prepare and submit ONE (1) RESPONSE electronically via PublicPurchase.**
- 4. Make sure your Response is submitted prior to the submittal deadline. **Late responses will not be accepted.**

FAILURE TO SUBMIT THIS CHECKLIST AND THE REQUESTED DOCUMENTATION MAY RENDER YOUR RESPONSE SUBMITTAL NON-RESPONSIVE AND CONSTITUTE GROUNDS FOR REJECTION. THIS PAGE IS TO BE RETURNED WITH YOUR RESPONSE PACKAGE.

SUBMITTAL - SECTION I: REQUIRED FORMS.

RESPONDENT'S AFFIDAVIT 5) Fill out, sign, notarize (as applicable), and submit the Proposer's Affidavits, Schedules A through M., and E-Verify

SOLICITATION: RFQ 2021-031 Preservation Architectural Consulting Services

SUBMITTED TO: City of Coral Gables
Procurement Division
2800 SW 72 Avenue
Miami, Florida 33155

The undersigned acknowledges and understands the information contained in response to this solicitation and the referenced Schedules A through M shall be relied upon by Owner awarding the contract and such information is warranted by Respondent to be true and correct. The discovery of any omission or misstatements that materially affects the Respondent's ability to perform under the contract shall be cause for the City to reject the solicitation submittal, and if necessary, terminate the award and/or contract. I further certify that the undersigned name(s) and official signatures of those persons are authorized as *(Owner, Partner, Officer, Representative or Agent of the respondent that has submitted the attached solicitation response)*. Schedules A through M are subject to Local, State and Federal laws (as applicable); both criminal and civil.

- SCHEDULE A – STATEMENT OF CERTIFICATION
- SCHEDULE B – NON-COLLUSION AND CONTINGENT FEE AFFIDAVIT
- SCHEDULE C – DRUG-FREE STATEMENT
- SCHEDULE D – RESPONDENT'S QUALIFICATION STATEMENT
- SCHEDULE E – CODE OF ETHICS, CONFLICT OF INTEREST, AND CONE OF SILENCE
- SCHEDULE F – AMERICANS WITH DISABILITIES ACT (ADA)
- SCHEDULE G – PUBLIC ENTITY CRIMES
- SCHEDULE H – ACKNOWLEDGEMENT OF ADDENDA
- SCHEDULE I – APPENDIX A, 44 C.F.R. PART 18-CERTIFICATION REGARDING LOBBYING
- SCHEDULE J –CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION
- SCHEDULE K – FEDERAL GRANT FUNDING SPECIAL PROPOSAL CONDITIONS
- SCHEDULE L – WORK HOURS & SAFETY CERTIFICATION
- SCHEDULE M – SAFETY ACCIDENT PREVENTION

This affidavit is to be furnished to the City of Coral Gables with the solicitation response. It is to be filled in, executed by the respondent and notarized. If the response is made by a Corporation, then it should be executed by its Chief Officer. This document **MUST** be submitted with the solicitation response.

	President	November 15, 2021
<i>Authorized Name and Signature</i> Richard J. Heisenbottle, FAIA	<i>Title</i>	<i>Date</i>

STATE OF Florida

COUNTY OF Miami-Dade

On this 15th day of November, 2021, before me the undersigned Notary Public of the State of Florida, personally appeared Richard J. Heisenbottle
(Name(s) of individual(s) who appeared before Notary

And whose name(s) is/are subscribes to within the instrument(s), and acknowledges it's execution.


NOTARY PUBLIC, STATE OF Florida

Rosa Luzardo
(Name of notary Public; Print, Stamp or Type as Commissioned.)



Personally know to me, or ~~Produced~~ Identification:

(Type of Identification Produced)

Neither I, nor the company, hereby represent has:

- a. employed or retained for a commission, percentage brokerage, contingent fee, or other consideration, any company or person (other than a bona fide employee working solely for me or the respondent) to solicit or secure this contract.
- b. agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any company or person in connection with carrying out the contract, or
- c. paid, or agreed to pay, to any company, organization or person (other than a bona fide employee working solely for me or the respondent) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the contract except as here expressly stated (if any):

SCHEDULE "B" - CITY OF CORAL GABLES - NON-COLLUSION AND CONTINGENT FEE AFFIDAVIT

1. He/she is the President
(Owner, Partner, Officer, Representative or Agent)

of the Respondent that has submitted the attached response.

- 2. He/she is fully informed with respect to the preparation and contents of the attached response and of all pertinent circumstances respecting such response;
- 3. Said response is made without any connection or common interest in the profits with any other persons making any response to this solicitation. Said response is on our part in all respects fair and without collusion or fraud. No head of any department, any employee or any officer of the City of Coral Gables is directly or indirectly interested therein. If any relatives of Respondent's officers or employees are employed by the City, indicate name and relationship below.

Name: Not Applicable Relationship: _____

Name: Not Applicable Relationship: _____

- 4. No lobbyist or other Respondent is to be paid on a contingent or percentage fee basis in connection with the award of this Contract.

SCHEDULE "C" CITY OF CORAL GABLES - VENDOR DRUG-FREE STATEMENT

Vendors must submit a certification with their bid/proposal certifying they have a drug-free workplace in as follows:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under solicitation a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under solicitation, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section. As the person authorized to sign the statement, I certify that this form complies fully with the above requirements.

SCHEDULE "D" CITY OF CORAL GABLES – RESPONDENT'S QUALIFICATION STATEMENT

The undersigned declares the truth and correctness of all statements and all answers to questions made hereinafter:

GENERAL COMPANY INFORMATION:

Company Name: R.J. Heisenbottle Architects, P.A.

Address: 2199 Ponce De Leon Blvd Ste 400, Coral Gables, FL 33134
Street City State Zip Code

Telephone No: (305) 446-7799 x 14 Fax No: (305) 446-9275 Email: richard@rjha.net

How many years has your company been in business under its present name? 34 Years

If Respondent is operating under Fictitious Name, submit evidence of compliance with Florida Fictitious Name Statute:

Not Applicable

Under what former names has your company operated? : Not Applicable

At what address was that company located? Not Applicable

Is your company certified? Yes No X If Yes, **ATTACH COPY** of Certification.
Is your company licensed? Yes X No If Yes, **ATTACH COPY** of License

Has your company or its senior officers ever declared bankruptcy?
Yes No X If yes, explain: Not Applicable

LEGAL INFORMATION:

Please identify each incident **within the last five (5) years** where (a) a civil, criminal, administrative, other similar proceeding was filed or is pending, if such proceeding arises from or is a dispute concerning the Respondent's rights, remedies or duties under a contract for the same or similar type services to be provided under this solicitation **(A response is required. If applicable please indicate "none" or list specific information related to this question. Please be mindful that responses provided for this question will be independently verified):**

None

Has your company ever been debarred or suspended from doing business with any government entity?
Yes No X If Yes, explain Not Applicable



Ron DeSantis, Governor

Julie I. Brown, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE ARCHITECT HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

HEISENBOTTLE, RICHARD J

R.J. HEISENBOTTLE ARCHITECTS, P.A.
620 SAN SERVANDO AVE
MIAMI FL 33143

LICENSE NUMBER: AR0010865

EXPIRATION DATE: FEBRUARY 28, 2023

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

SCHEDULE "E" CITY OF CORAL GABLES – CODE OF ETHICS, CONFLICT OF INTEREST, AND CONE OF SILENCE

THESE SECTIONS OF THE CITY CODE CAN BE FOUND ON THE CITY'S WEBSITE, UNDER GOVERNMENT, CITY DEPARTMENT, PROCUREMENT, PROCUREMENT CODE (CITY CODE CHAPTER 2 ARTICLE VIII); SEC 2-1023; SEC 2-606; AND SEC 2-1027, RESPECTIVELY.

IT IS HEREBY ACKNOWLEDGED THAT THE ABOVE NOTED SECTIONS OF THE CITY OF CORAL GABLES CITY CODE ARE TO BE ADHERED TO PURSUANT TO THIS SOLICITATION.

SCHEDULE "F" CITY OF CORAL GABLES - AMERICANS WITH DISABILITIES ACT (ADA) DISABILITY NONDISCRIMINATION STATEMENT

I understand that the above named firm, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any sub-contractor, or third party contractor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and service, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 U.S.C. 12101,12213 and 47 U.S.C. Sections 225 and 661 including Title I, Employment; Title 11, Public Services; Title III, Public Accommodations and Services Operated by Private Entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Sections 5553.501-553.513, Florida Statutes

The Rehabilitation Act of 1973, 229 U.S.C. Section 794

The Federal Transit Act, as amended, 49 U.S.C. Section 1612

The Fair Housing Act as amended, 42 U.S.C. Section 3601-3631

SCHEDULE "G" CITY OF CORAL GABLES - STATEMENT PURSUANT TO SECTION 287.133 (3) (a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

1. I understand that a "public entity crime" as define in Paragraph 287.133(1)(g), **Florida Statutes**, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any Proposal or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
2. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), **Florida Statutes**, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

3. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), **Florida Statutes**, means:
1. A predecessor or successor of a person convicted of a public entity crime; or 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
4. I understand that a “person” as defined in Paragraph 287.133(1)(e), **Florida Statutes**, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which Proposals or applies to Proposal on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
5. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **[Please indicate which statement below applies.]**

Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list.

[Attach a copy of the final order]

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

SCHEDULE "H" CITY OF CORAL GABLES - ACKNOWLEDGEMENT OF ADDENDA

1. The undersigned agrees, if this RFQ is accepted, to enter in a Contract with the CITY to perform and furnish all work as specified or indicated in the RFQ and Contract Documents within the Contract time indicated in the RFQ and in accordance with the other terms and conditions of the solicitation and contract documents.
2. Acknowledgement is hereby made of the following Addenda, if any (identified by number) received since issuance of the Request for Proposal.

Failure to adhere to changes communicated via any addendum may render your response non-responsive.

Addendum No. 1 Date 10/28/2021

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Addendum No. _____ Date _____

SCHEDULE "I" - APPENDIX A, 44 C.F.R. PART 18-CERTIFICATION REGARDING LOBBYING

LOBBYING - 31 U.S.C. 1352, as amended

APPENDIX A, 44 CFR PART 18--CERTIFICATION REGARDING LOBBYING

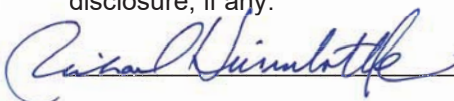
Certification for Contracts, Grants, Loans, and Cooperative Agreements
(To be submitted with each bid or offer exceeding \$100,000)

The undersigned [Company] certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Respondent, R.J. Heisenbottle Architects, P.A., certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. A 3801, *et seq.*, apply to this certification and disclosure, if any.



Signature of Company's Authorized Official

Richard J. Heisenbottle, FAIA, President Name and Title of Company's Authorized Official

November 15, 2021 Date

SCHEDULE "J" – CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

Government Debarment & Suspension Instructions

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 C.F.R. Parts 180 and 417. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the System for Award Management (SAM) database.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**Certification Regarding Debarment, Suspension,
Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions**

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552(a), as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 C.F.R. §§ 180.300, 180.355, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880.

[READ INSTRUCTIONS ON PREVIOUS PAGE BEFORE COMPLETING CERTIFICATION]

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this solicitation

Richard J. Heisenbottle, FAIA, President
Printed Name and Title of Authorized Representative


Signature

November 15, 2021
Date

SCHEDULE "K" FEDERAL GRANT FUNDING SPECIAL PROPOSAL CONDITIONS

This procurement is fully or partially Federally Grant funded. Respondent certifies that it shall comply with the applicable clauses as enumerated below.

1. **Drug Free Workplace Requirements:** Drug-free workplace requirements in accordance with Drug Free Workplace Act of 1988 (Pub L 100-690, Title V, Subtitle D) All proposers entering into Federal funded contracts over \$100,000 must comply with Federal Drug Free workplace requirements as Drug Free Workplace Act of 1988.
2. **Repondent's Compliance:** The respondent shall comply with all uniform administrative requirements, cost principles, and audit requirements for federal awards.
3. **Conflict of Interest:** The respondent must disclose in writing any potential conflict of interest to the city or pass-through entity in accordance with applicable Federal policy.
4. **Mandatory Disclosures:** The respondent must disclose in writing all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award.
5. **Utilization of Minority and Women Firms (M/WBE):** The respondent must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible, in accordance with 2CFR 200.321. If subcontracts are to be let, prime proposer will require compliance by all sub-contractor. Prior to contract award, the respondent shall document efforts to utilize M/WBE firms including what firms were solicited as suppliers and/or subcontractor as applicable and submit this information with their bid submittal. Information regarding certified M/WBE firms can be obtained from:

Florida Department of Management Services (Office of Supplier Diversity)
Florida Department of Transportation
Minority Business Development Center in most large cities and
Local Government M/DBE programs in many large counties and cities
6. **Equal Employment Opportunity/Nondiscrimination:** (As per Executive Order 11246) The respondent may not discriminate against any employee or applicant for employment because of age, race, color, creed, sex, disability or national origin. The respondent agrees to take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their age, race, color, creed, sex, disability or national origin. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer, recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training including apprenticeship.
7. **Davis-Bacon Act:** If applicable to this contract, the respondent agrees to comply with all provisions of the Davis Bacon Act as amended (40 U.S.C. 3141-3148). Respondents are required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, respondents must be required to pay wages not less than once a week. If the grant award contains Davis Bacon provisions, the City will place a copy of the current prevailing wage determination issued by the Department of Labor in the solicitation document. The decision to award a contract shall be conditioned upon the acceptance of the wage determination.
8. **Copeland Anti Kick Back Act:** If applicable to this contract, respondents shall comply with all the requirements of 18 U.S.C. § 874, 40 U.S.C. § 3145, 29 CFR Part 3 which are incorporated by reference to this contract. Respondents are prohibited from inducing by any means any person employed in the construction, completion or repair of public work to give up any part of the compensation to which he or she is otherwise entitled.

9. **Contract Work Hours and Safety Standards Act** (40 U.S.C. 3701–3708): Where applicable, all contracts awarded in excess of \$100,000 that involve the employment of mechanics or laborers must be in compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each respondent is required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
10. **Clean Air Act (42 U.S.C. 7401–7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251–1387)**: as amended—The Respondent agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
11. **Debarment and Suspension** (Executive Orders 12549 and 12689): A contract award (see 2 CFR 180.220 and 2 CFR pt. 300) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension. SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. The respondent shall certify compliance. The respondent further agrees to include a provision requiring such compliance in its lower tier covered transactions and subcontracts.
12. **Byrd Anti-Lobbying Amendment** (31 U.S.C. 1352): Respondents that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award. The respondent shall certify compliance.
13. **Rights to Inventions Made Under a Contract or Agreement**: If the Federal award meets the definition of “funding agreement” under 37 CFR § 401.2 (a) and the recipient or sub-recipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or sub-recipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.
14. **Procurement of Recovered Materials**: Respondents must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

15. **Access to Records and Reports:** Respondent will make available to the City's granting agency, the granting agency's Office of Inspector General, the Government Accountability Office, the Comptroller General of the United States, City of Coral Gables, or any of their duly authorized representatives any books, documents, papers or other records, including electronic records, of the proposer that are pertinent to the City's grant award, in order to make audits, investigations, examinations, excerpts, transcripts, and copies of such documents. The right also includes timely and reasonable access to the respondent's personnel during normal business hours for the purpose of interview and discussion related to such documents. This right of access shall continue as long as records are retained.
16. **Record Retention:** Respondent will retain of all required records pertinent to this contract for a period of three years, beginning on a date as described in 2 C.F.R. §200.333 and retained in compliance with 2 C.F.R. §200.333.
17. **Federal Changes:** Respondent shall comply with all applicable Federal agency regulations, policies, procedures and directives, including without limitation those listed directly or by reference, as they may be amended or promulgated from time to time during the term of the contract.
18. **Termination for Default (Breach or Cause):** If a contract is entered into, the Respondent acknowledges that if it fails to perform in the manner called for in the contract, or if the Respondent fails to comply with any other provisions of the contract, the City may terminate the contract for default. Termination shall be effected by serving a notice of termination to the respondent setting forth the manner in which the respondent is in default. The respondent will only be paid the contract price for supplies delivered and accepted, or services performed in accordance with the manner of performance set forth in the contract.
19. **Safeguarding Personal Identifiable Information:** Respondent will take reasonable measures to safeguard protected personally identifiable information and other information designated as sensitive by the awarding agency or is considered sensitive consistent with applicable Federal, state and/or local laws regarding privacy and obligations of confidentiality.
20. **Prohibition on utilization of cost plus a percentage of cost contracts:** The City will not award contracts containing Federal funding on a cost plus percentage of cost basis.
21. **Energy Policy and Conservation Act (43 U.S.C. §6201):** All contracts except micro-purchases (\$3000 or less, except for construction contracts over \$2000). Contracts shall comply with mandatory standards and policies relating to energy efficiency, stating in the state energy conservation plan issued in compliance with the Energy Policy and Conservation act. (Pub. L. 94-163, 89 Stat. 871) [53 FR 8078, 8087, Mar. 11, 1988, as amended at 60 FR 19639, 19645, Apr. 19, 1995].
22. **Domestic Preference:** As appropriate and to the extent consistent with law, the Contractor should, in accordance with Section 2-699 of the City Code and 2 C.F.R. § 200.322 under Title 2 of the Code of Federal Regulations, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). For purposes of this section:
 - a. "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
 - b. "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

23. **Telecommunications Equipment or Services:** It is prohibited, as described in section 889(b)(1) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY 2019 NDAA)1 and 2 C.F.R. § 200.216.2, for any FEMA award funds to be used in the procurement, the entering into or extending or renewing of a contract for the purpose of obtaining any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system. For purposes of this section:

- a. Covered telecommunications equipment or services means—
 - i. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation, (or any subsidiary or affiliate of such entities);
 - ii. For the purpose of public safety, security of Government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
 - iii. Telecommunications or video surveillance services provided by such entities or using such equipment; or
 - iv. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

24. **Contract with the Enemy:** In accordance with 2 C.F.R. 200.215, it is acknowledged that no services under this contract are to be performed outside the United states and its territories nor in support of a contingency operation in which members of the Armed Forces are actively engaged in hostilities.

As the person authorized to sign this statement, I certify that this company complies/will comply fully with the above applicable requirements and all applicable Federal law, regulations, executive orders, FEMA policies, procedures, and directives.”

I further acknowledgement that FEMA financial assistance will be used to fund all or a portion of the contract and that any subcontractor utilized will also be required to comply with the requirements above.

DATE: November 15, 2021

SIGNATURE: 

COMPANY: R.J. Heisenbottle Architects, P.A. NAME: Richard J. Heisenbottle

ADDRESS: 2199 Ponce De Leon Blvd Ste 400 TITLE: President
Coral Gables, FL 33134

E-MAIL: richard@rjha.net

PHONE NO. (305) 446-7799 x 14

SCHEDULE "L" - CONTRACTOR CERTIFICATION WORK HOURS AND SAFETY STANDARDS
ADDENDUM

This certification is incorporated as part of the contract for IFB 2021-031 Preservation Architectural Consulting Services.

The Contractor acknowledges and certifies that in accordance with the mandatory requirement that this provision be set forth in all FEMA related contracts, that it shall comply with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5).

Under 40 U.S.C. s. 3702, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week.

The requirements of 40 U.S.C. s. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchase of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

More particularly, as set forth in 29 CFR s.5.5(b) which provides the required contract clauses:

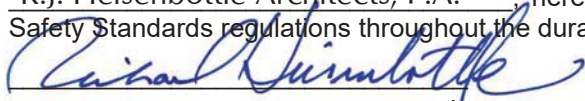
(1) *Overtime requirements.* No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

(2) *Violation; liability for unpaid wages; liquidated damages.* In the event of any violation of the clause set forth in paragraph (b)(1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (b)(1) of this section, in the sum of \$25 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (b)(1) of this section.

(3) *Withholding for unpaid wages and liquidated damages.* The (write in the name of the Federal agency or the loan or grant recipient) shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (b)(2) of this section.

(4) *Subcontracts.* The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section.

R.J. Heisenbottle Architects, P.A., hereby certifies that it shall adhere to the Work Hours and Safety Standards regulations throughout the duration of this Contract as set forth above.



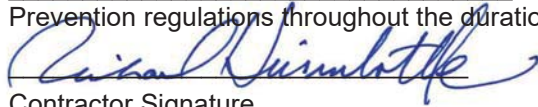
Contractor Signature Date: November 15, 2021

SCHEDULE "M" – SAFETY ACCIDENT PREVENTION

This provision is applicable to all Federal-aid construction contracts and to all related subcontracts.

1. In the performance of this contract the contractor shall comply with all applicable Federal, State and local laws governing safety, health, and sanitation (23 CFR 635). The contractor shall provide all safeguards, safety devices and protective equipment and take any other needed actions as it determines, or as the contracting officer may determine, to be reasonably necessary to protect the life and health of employees on the job and the safety of the public and to protect property in connection with the performance of the work covered by the contract.
2. It is a condition of this contract, and shall be made a condition of each subcontract, which the contractor enters into pursuant to this contract, that the contractor and any subcontractor shall not permit any employee, in performance of the contract, to work in surroundings or under which are unsanitary, hazardous or dangerous to his/her health or safety, as determined under construction safety and health standards (29 CFR 1926) promulgated by the Secretary of Labor, in accordance with Section 107 of the Construction Work Hours and Safety Standards Act (40 U.S.C. 3704).
3. Pursuant to 29 CFR 1926.3, it is a condition of this contract that the Secretary of Labor or authorized representative thereof, shall have right of entry to any site of contract performance to inspect or investigate the matter of compliance with the construction safety and health standards and to carryout the duties of the Secretary under Section 107 of the Contract Work Hours and Safety Standard Act (40 U.S.C. 3704).

R.J. Heisenbottle Architects, P.A., hereby certifies that it shall adhere to the Safety Accident Prevention regulations throughout the duration of this Contract as set forth above.



Contractor Signature

Date: November 15, 2021



**City of Coral Gables
Finance Department/Procurement Division**

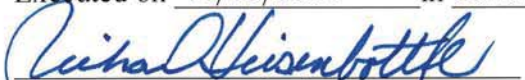
Employer E-Verify Affidavit

By executing this affidavit, the undersigned employer verifies its compliance with F.S. 448.095, stating affirmatively that the individual, firm or corporation has registered with and utilizes the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in F.S. 448.095 which prohibits the employment, contracting or sub-contracting with an unauthorized alien. The undersigned employer further confirms that it has obtained all necessary affidavits from its subcontractors, if applicable, in compliance with F.S. 448.095, and that such affidavits shall be provided to the City upon request. Failure to comply with the requirements of F.S. 448.095 may result in termination of the employer's contract with the City of Coral Gables. Finally, the undersigned employer hereby attests that its federal work authorization user identification number and date of authorization are as follows:

1335317
Federal Work Authorization User Identification Number
August 23, 2018
Date of Authorization

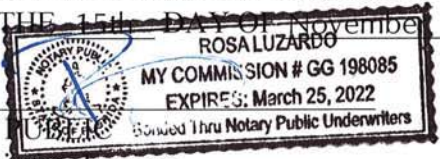
I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on 11/15/2021 in Coral Gables (city), FL (state).


Signature of Authorized Officer or Agent

Richard J. Heisenbottle, FAIA, President
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE 15th DAY OF November, 2021.

NOTARY PUBLIC
My Commission Expires: _____


SUBMITTAL - SECTION I: MINIMUM QUALIFICATION REQUIREMENTS.

6) Fill out, sign, and submit Standard Form 330, Architect-Engineer Qualifications

7) Minimum Qualification Requirements: submit detailed verifiable information affirmatively documenting compliance with the Minimum Qualifications Requirements shown in Section 3.

SECTION 3 - MINIMUM QUALIFICATION REQUIREMENTS

Request for Qualifications (RFQ) No. 2021-031

Each of these minimum qualifications must be addressed in detail in its submittal to determine Proposer's responsiveness.

(A) PROPOSER SHALL:

- (1) Be regularly engaged in the business of providing the goods and/or services similar in scope and size as described in the Request for Qualifications "Scope of Services" for a minimum of five (5) years, as evidenced in Standard Form 330 Architect-Engineer Qualifications.
- (2) Provide proof of active status or documentation evidencing Proposer is currently seeking active status with the Florida Department of State, Division of Corporation.
- (3) Be licensed, registered and practicing in the State of Florida as a registered architect, with a valid "Certificate of Authorization" pursuant to Section 471.023, Florida Statute.

Please see R.J. Heisenbottle Architects, P.A. Standard Form 330, Architect-Engineer Qualifications, Part I – Section A through D; and Part II General Qualifications directly following this page.

(4) Meet all requirements of the Federal Emergency Management Agency (FEMA) policies, procedures, and directives: Federal law, regulations, and executive orders; and State/Local law and regulations, and executive orders.

R.J. Heisenbottle Architects, P.A. remains in compliance with public policies of the Federal Government. Charges or claims of discriminatory practices have never been brought against the firm. RJHA is an equal opportunity employer and does not and will not discriminate against any person, employee or applicant for employment on account of age, race, creed, religion, color, sex, sexual orientation, disability, national origin, marital status, or political affiliation. The firm adheres to the fair practices and policies within our Affirmative Action Plan (AAP) and Equal Employment Opportunity Statement.

(B) KEY PERSONNEL

- (1) The Proposer's Project Manager must be a licensed Architect in the State of Florida, with a minimum of three years of documented experience with historical sites. Experience must include services similar in scope provided to government agencies at the municipal/local government level or higher.
- (2) The Proposer's Architects must have a minimum of five (5) years of documented experience. Experience must include services similar in scope.

Richard J. Heisenbottle, FAIA, President, Principal, will serve as "Proposer's Project Manager" and "Architect" for all projects under this contract and will sign and seal all official documents. As evidenced throughout this proposal, and specifically in Submittal – Section II: Experience and Qualifications (ii) For Key Personnel 1) Utilizing Standard Form 330, Part I – Section E; Resumes of Key Personnel, Mr. Heisenbottle is, since 1985, a licensed Architect in the State of Florida, with documented historical sites experience far in excess of the requirements listed here.

As necessitated by individual project particulars and workload, Mr. Heisenbottle will select and direct additional individuals from our pool of professional staff members as follows:

- Mr. Juan Alcalá, Principal, Director of Design
- Mr. Ansel Blanco, Project Architect
- Mr. Benjamin Cross, Project Architect
- Ms. Maria Carvajal, Staff Architect Level II
- Mr. Jaime Toro, Staff Architect Level I
- Ms. Stephanie Michell, Architectural Associate
- Ms. Kathleen Kauffman, Historic Preservation Consultant
- Ms. Christine Dalton, Historic Preservation Consultant

ARCHITECT - ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION *(City and State)*

Preservation Architectural Consulting Services, City of Coral Gables, FL

2. PUBLIC NOTICE DATE

October 13, 2021

3. SOLICITATION OR PROJECT NUMBER

RFQ No.: RFQ 2021-031

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

Richard J. Heisenbottle, FAIA, President, Principal

5. NAME OF FIRM

R.J. Heisenbottle Architects, P.A.

6. TELEPHONE NUMBER

(305) 446-7799 x 14

7. FAX NUMBER

(305) 446-9275

8. E-MAIL ADDRESS

richard@rjha.net

C. PROPOSED TEAM

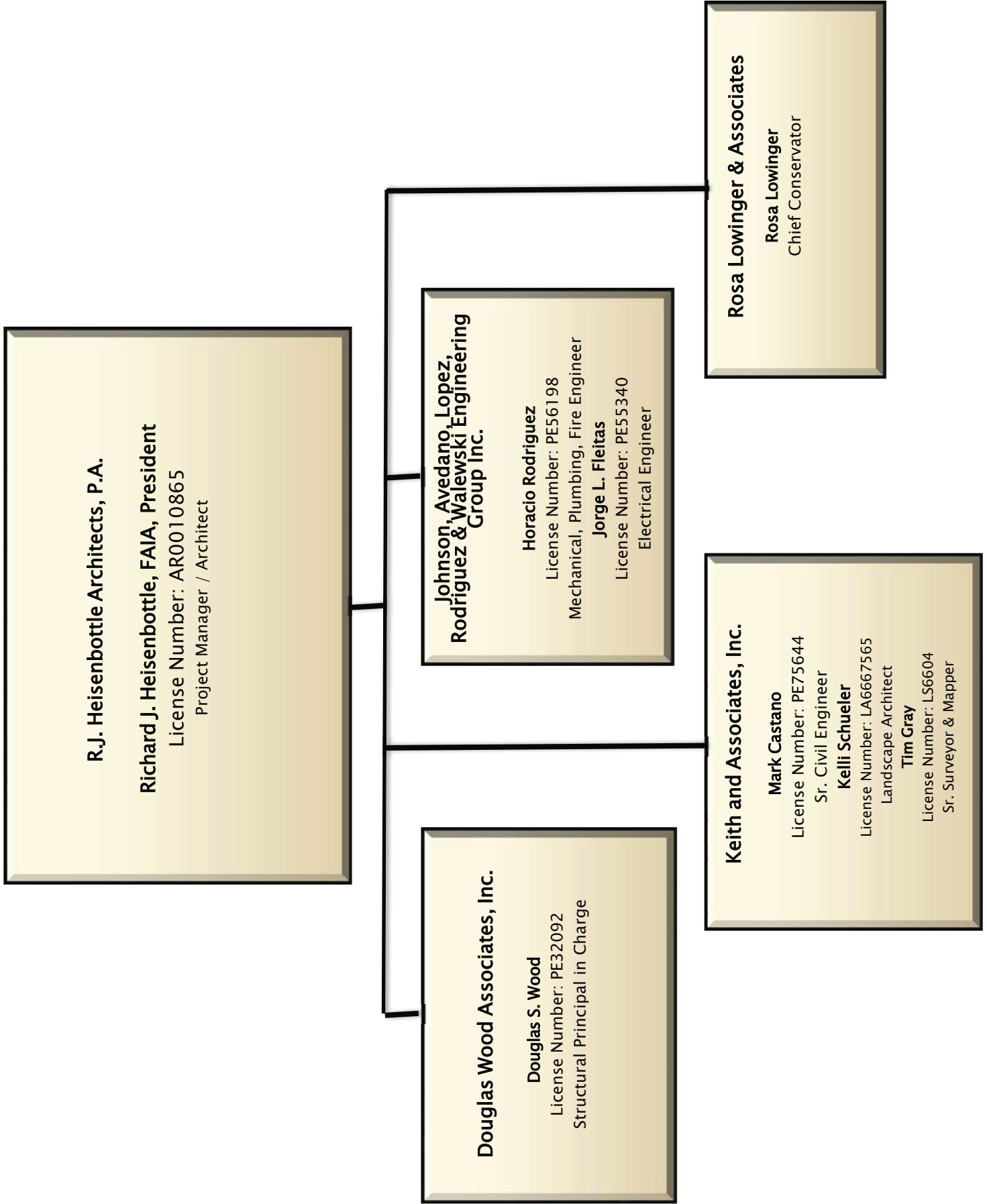
(Complete this section for the prime contractor and all key subcontractors.)

	(Check)			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V PARTNER	SUBCONTRACTOR			
a.	✓			R.J. Heisenbottle Architects, P.A. <input type="checkbox"/> CHECK IF BRANCH OFFICE	2199 Ponce De Leon Blvd., Ste 400 Coral Gables, FL 33134	Architectural & Engineering Svcs; Project Mgmt; Contract & Const. Consultation & Mgmt; Cost & Site Analysis, Art
b.			✓	Douglas Wood Associates, Inc. <input type="checkbox"/> CHECK IF BRANCH OFFICE	5040 NW 7th St, Ste #820 Miami, FL 33126	Structural Engineering
c.			✓	Johnson, Avedano, Lopez, Rodriguez & Walewski Engineering Group, Inc. <input type="checkbox"/> CHECK IF BRANCH OFFICE	2510 NW 97 Avenue, Ste 220 Doral, FL 33172	Mechanical (HVAC); Electrical; Plumbing; Fire Suppression; and Lighting
d.			✓	KEITH <input type="checkbox"/> CHECK IF BRANCH OFFICE	2312 S Andrews Avenue Ft. Lauderdale, FL 33316	Civil; Landscape Architecture; Land Surveying; Signage and Way Finding; Site Planning
e.			✓	Rosa Lowinger & Associates <input type="checkbox"/> CHECK IF BRANCH OFFICE	852 N.W. 71 Street Miami, FL 33150	Historic Preservation Conservationist
f.				 <input type="checkbox"/> CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)

SF330 – SECTION D - ORGANIZATIONAL CHART



ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

RFQ 2021-031

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (or Branch Office) NAME R.J. Heisenbottle Architects, P.A.			3. YEAR ESTABLISHED 1987	4. UNIQUE ENTITY IDENTIFIER 842120487
2b. STREET 2199 Ponce De Leon Blvd., Ste 400			5. OWNERSHIP	
2c. CITY Coral Gables	2d. STATE FL	2e. ZIP CODE 33134	a. TYPE S Corporation	
6a. POINT OF CONTACT NAME AND TITLE Mr. Richard J. Heisenbottle, FAIA, President			b. SMALL BUSINESS STATUS Miami-Dade County Micro / SBE	
6b. TELEPHONE NUMBER (305) 446-7799 ext 14		6c. E-MAIL ADDRESS richard@rjha.net		
8a. FORMER FIRM NAME(S) (If any) N/A			8b. YEAR ESTABLISHED N/A	8c. UNIQUE ENTITY IDENTIFIER N/A

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administration	1		A11	Auditorium & Theatres	4
06	Architect	3		C06	Churches, Chapels	2
48	Project Manager	3		C11	Community Facilities	2
				D07	Dining Halls, Clubs, Restaurants	2
				E02	Educational Facilities, Classrooms	4
				H08	Historical Preservation	4
				H10	Hotels, Motels	2
				H11	Housing Residential, Multi-Family	2
				I05	Interior Design, Space Planning	1
				L04	Libraries, Musuems, Galleris	1
				O01	Office Buildings, Industrial Parks	2
				P06	Planning / Site, Installation, Project	2
				R04	Recreation Facilities (Parks, Marin	3
				R06	Rehabilitation (Buildings, Structure	3
	Other Employees	0				
Total		7				

<p>11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)</p> <table style="width:100%;"> <tr> <td>a. Federal Work</td> <td></td> </tr> <tr> <td>b. Non-Federal Work</td> <td></td> </tr> <tr> <td>c. Total Work</td> <td></td> </tr> </table>	a. Federal Work		b. Non-Federal Work		c. Total Work		<p style="text-align: center;">PROFESSIONAL SERVICES REVENUE INDEX NUMBER</p> <table style="width:100%;"> <tr> <td>1. Less than \$100,000</td> <td>6. \$2 million to less than \$5 million</td> </tr> <tr> <td>2. \$100,000 to less than \$250,000</td> <td>7. \$5 million to less than \$10 million</td> </tr> <tr> <td>3. \$250,000 to less than \$500,000</td> <td>8. \$10 million to less than \$25 million</td> </tr> <tr> <td>4. \$500,000 to less than \$1 million</td> <td>9. \$25 million to less than \$50 million</td> </tr> <tr> <td>5. \$1 million to less than \$2 million</td> <td>10. \$50 million or greater</td> </tr> </table>	1. Less than \$100,000	6. \$2 million to less than \$5 million	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million	4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million	5. \$1 million to less than \$2 million	10. \$50 million or greater
a. Federal Work																	
b. Non-Federal Work																	
c. Total Work																	
1. Less than \$100,000	6. \$2 million to less than \$5 million																
2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million																
3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million																
4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million																
5. \$1 million to less than \$2 million	10. \$50 million or greater																

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE 11/15/2021
c. NAME AND TITLE Richard J. Heisenbottle, FAIA, President	



Ron DeSantis, Governor

Julie I. Brown, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE ARCHITECT HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

HEISENBOTTLE, RICHARD J

R.J. HEISENBOTTLE ARCHITECTS, P.A.
620 SAN SERVANDO AVE
MIAMI FL 33143

LICENSE NUMBER: AR0010865

EXPIRATION DATE: FEBRUARY 28, 2023

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

SUBMITTAL - SECTION I: MINIMUM QUALIFICATION REQUIREMENTS (CONTINUED).

8) Indicate whether the Proposer is a State of Florida and/or County Certified Small Business or Minority Business Enterprise. If so, indicate the certifying organization or jurisdiction and include a copy of the certification with your submittal.

Certified Profile

Business & Contact Information

BUSINESS NAME	R. J. Heisenbottle Architects, PA
OWNER	Mr. Richard Heisenbottle, President
ADDRESS	2199 Ponce de Leon Blvd. Suite 400 Miami, FL 33134 Map This Address
PHONE	305-446-7799 Ext. 14
FAX	305-446-9275
EMAIL	rjha@rjha.net
WEBSITE	http://www.rjha.net

Certification Information

CERTIFYING AGENCY	Miami-Dade County
CERTIFICATION TYPE	SBE-A&E - Small Business Enterprise - Architectural & Engineering
CERTIFIED BUSINESS DESCRIPTION	Architectural Services

Commodity Codes

Code	Description
MDC-TCC 14	ARCHITECTURE
MDC-TCC 18	ARCHITECTURAL CONSTRUCTION MANAGEMENT
MDC-TCC 21	LAND-USE PLANNING
MDC-TCC 22	ADA TITLE II CONSULTANT
NAICS 541310	Architectural Services

Additional Information

TIER	A&E - Tier 3: 3 Yr. \$2,000,000.01 up to \$4,500,000.00 (Architectural)
------	------------------------------------------------------------------------------------

SUBMITTAL - SECTION II: EXPERIENCE AND QUALIFICATIONS

(i) FOR PROPOSERS

- 1) *Provide a complete history and description of your company, including, but not limited to: the number of years in business, size, number of employees, office location where work is to be performed, copy of applicable licenses/certifications, credentials, capabilities and capacity to effectively meet the City's needs, relevant experience and proven track record of providing the scope of services as identified in this solicitation to public sector agencies.*

R.J. Heisenbottle Architects, P.A. (RJHA) is eager to provide the City of Coral Gables services to include, but not limited to, basic preservation architectural and engineering design, historic materials conservation, historic preservation documentation and assessment. RJHA will protect and preserve the material, historical, and design integrity of the City's built heritage through carefully planned interventions.

All professional services will be provided in accordance with The Secretary of the Interior's Historic Preservation Professional Qualification Standards as well as regulations and guidelines of Florida Department of State – Florida Division of Historical Resources and as follow:

- Federal: Section 106 of the National Historic Preservation Act of 1996 (Public Law 89-665), as amended in 2000 36 C.F.R Part 800: Protection of Historic Properties; Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation (36 C.F.R 68); Professional Qualification Standards (48 FR 44716, September 29, 1983); Standards and Guidelines for Archeology and Historic Preservation (as amended and annotated by the National Park Service); Standards for the Treatment of Historic Properties, 1995
- State: Chapter 267, Florida Statutes; Management Procedures and Guidelines for Archeology and Historical Sites and Properties on State-owned or Controlled Lands; Archaeological Reports Standards and Guidelines, Chapter 1A-46, Florida Administrative Code;
- All historic materials conservation services shall be in accordance to the American Institute for the Conservation of Historic and Artistic Works of Art (AIC) Code of Ethics and Guidelines for Practice.

R.J. Heisenbottle Architects, P.A. (RJHA) is uniquely qualified to be awarded the contract for the City of Coral Gables RFQ 2021-031 Preservation Architectural Consulting Services based on the following:

- Proven Team Capabilities / Qualifications
 - Premiere historic preservation architects in South Florida
 - We provide customized services using a dedicated team for each and every project
 - High-quality, cost-effective design, project management and construction services
 - Additional services available include preparation of master plans, feasibility and other studies, surveys, soil tests, cost estimates or programs
 - Integral Quality Management in our operations
 - Client satisfaction on similar projects (quality of outcome, profitability, completed on-time and on-budget)
- Project Approach
 - Strong History / Experience with Project Management/Contract Administration
 - Past Performance Record
 - Design Excellence
 - Conscious of Budget and Scheduling
 - Integrated Project Delivery System
 - Workload Capacity and Availability for City Projects (Firm has sufficient management, staff and time for all project phases)
- Professional Experience with Municipalities
 - Previous Continuing Contracts
 - Prior work with the City of Coral Gables
 - Permitting Knowledge and Compliance with Environmental Regulations

- Long-standing connection with the City of Coral Gables
- Financial Capacity and Resources
 - Positive Cash Flow
 - Local Firm within the City of Coral Gables
 - Implement Risk Management Strategies
 - In-house Personnel and Services, Equipment, and Facilities
 - Long-standing collaborations with Engineer and Specialty Consultants
 - Free of Claims/Litigations

R.J. Heisenbottle Architects, P.A., in addition to the following scope of work items, will be responsible for overall project management and the direction of each sub-consultant.

- Provide architectural, historic preservation, interior design, graphics, security, technical, conservation, historical, planning, archaeological interpretation, and public outreach.
- Provide project management and staff support services for delivery of projects.
- Provide consultation on and analyses of project delivery methods such as, design/bid/build, design build, CM at Risk.
- Provide and /or participate in all aspects of project cost estimating and schedule planning, including construction estimating, life cycle costing, value engineering, critical path, and special scheduling.
- Perform site analysis including parking, traffic, zoning, geotechnical (by others), and related utilization studies; participate in site selection and acquisition activities.
- Provide related services as may be required for preservation, documentation, assessment, and conservation of the City's historic resources.
- For projects that include a public art component, solicit the services of an art consultant experienced in creation and installation of artworks in and surrounding public facilities.
- Provide all services required to properly plan, design, preserve, specify and coordinate furniture, fixtures special finishes and equipment.

Douglas Wood Associates, Inc. will provide structural engineering services

Johnson, Avedano, Lopez, Rodriguez & Walewski Engineering Group, Inc. will provide mechanical, electrical, plumbing, fire, and lighting engineering services

Keith and Associates, Inc. will provide all services required to: design, specify and coordinate landscape projects, including historic plantings assessment, historic research, plant/tree selection, hardscape, lighting, irrigation, site design, including grading, utilities, parking lots, and roads.

Rosa Lowinger & Associates will provide historic preservationist and conservator services.

The entire team will individually assist in the development, analysis, and implementation of sustainable site and building design, including LEED goals and documentation. Conducting and/or participating in building, planning, and historical code analyses and reviews for new and existing facilities, monuments, and fountains. Providing/ participating in peer and constructability reviews of projects. Providing planning, design and execution of temporary relocations and move phasing. Providing oversight of contractors during construction to ensure compliance with contract documents including submittal and payment applications review, request for information requests, change order requests, project contract completion including punch list, warranty review, preparation of record drawings and closeout.

Founded in 1987, RJHA is an architecture, planning, historic preservation and interior design firm located in Coral Gables, Florida. Over the past 34 years we have built our reputation on superior service, client satisfaction and design excellence. Today, the firm is a leader in quality, high profile projects with an emphasis on corporate, governmental and institutional clients. Projects range from large scale historic preservation to educational facilities, office buildings, theaters, and commercial interiors.

RJHA has worked with public sector agencies for over 34 years. We have rehabilitated and renovated public meeting venues, administration buildings, auditoriums, theaters, schools, parks, outdoor spaces and public facilities for clients such as the City of Coral Gables, City of Miami, Miami-Dade County, City of Miami Beach and Broward College, just to name a few. The RJHA Team is inclusive of a highly respected and talented cadre of professional engineers with extensive experience with the historic restoration of public facilities and capital improvement projects in the South Florida area. In addition, RJHA offers the following:

- Budget and schedule control with excellent results
- Staff/Team members who have worked together previously
- Expertise with similar projects of comparable size, scope and complexity
- Staff/Team availability to start work immediately

The RJHA team of firms have been nationally recognized leaders in the field of historic preservation and have contributed to the restoration of numerous properties listed in the National Register of Historic Places, including many National Historic Landmarks. Our team has collectively received numerous awards for Excellence in Architecture and Historic Preservation from the American Institute of Architects (national, Florida Association, and Miami Chapter) of the American Institute of Architects, National Trust for Historic Preservation, Florida Trust for Historic Preservation, Association for Preservation Technology International and many others. RJHA's portfolio of historically significant projects are well known in the State of Florida for the historic restoration of some of the area's oldest and most prestigious landmarks including the Vizcaya Museum and Gardens, Gusman Center for the Performing Arts, Colony Theater, Freedom Tower, City of Miami City Hall, Trinity Episcopal Cathedral, Glenn H. Curtiss Mansion, Military Museum of South Florida, Vanderbilt Mansion, Villa Serena and Miami Edison Middle School.

RJHA has a professional staff of 10 highly motivated, talented, conscientious and experienced architects, interior designers and preservation professionals has an extensive history of innovative architecture, planning, interior design and historic preservation work experience and diversified backgrounds in a wide variety of building types including commercial, retail, hotels, hospitality, multifamily and high-end custom single family residences, hospitals, public schools, mixed use and residential developments, corporate offices, banks, airports and industrial projects.

Throughout the years, RJHA has become well known for successful large-scale historic preservation and adaptive use projects. We see historic preservation as a viable tool for community revitalization. Our work exemplifies sustainability through our commitment to the conservation of existing cultural and historical resources. We respect these renewable resources by restoring special architectural features and details that make them a unique part of our urban fabric and create a sense of place in the community. Our unique approach has garnered the firm numerous preservation and design awards for Excellence in Architecture from the National Trust for Historic Preservation, Florida Trust for Historic Preservation, in addition to the American Institute of Architects Florida and Miami Chapters.

Additional information can be found in our Standard Form 330, Architect-Engineer Qualifications Part II General Qualifications previously provided in SUBMITTAL - SECTION I: MINIMUM QUALIFICATION REQUIREMENTS. 7) Minimum Qualification Requirements: submit detailed verifiable information affirmatively documenting compliance with the Minimum Qualifications Requirements shown in Section 3. (a), (1), (2), and (3).

R.J. Heisenbottle Architects (RJHA) is thoroughly familiar with the permitting process, procedures and policies with the different building departments all throughout South Florida and our personal experience in dealing with the regulatory agencies enables us to secure the necessary permits in a most expeditious manner. Over the past 29 years RJHA has permitting experience with the following Florida agencies:

- Miami-Dade County
- Broward County
- Monroe County
- Pinellas County (Clearwater, FL)
- Bal Harbour Village
- City of Aventura
- City of Coral Gables
- City of DeLand
- City of Fort Lauderdale
- City of Miami
- City of Miami Beach
- City of Miami Gardens
- City of Miami Springs
- City of North Miami
- City of Sanford
- Town of Lake Park (Lake Park, FL)
- Town of Surfside
- Village of Biscayne Park
- Village of Pinecrest
- Village of Sleepy Hollow (Scarborough, NY)

Specifically, RJHA is thoroughly familiar with Miami-Dade County's initiatives for improving the quality of their building department services to streamline and expedite the permitting process. A few highlights including the following:

- The Concurrent Plans Processing System (CPP) that allows plans and documentation to be sent electronically to multiple departments for review, thus expediting the permitting process.
- Acceptable methods for design professionals to digitally sign and seal plans and documents
- A Green Building Expedited Plan Review program to encourage energy-efficient and environmentally friendly construction

Members of the design team work closely with the client, other consultants, and the respective agencies to identify issues of importance to regulatory agencies during early stages of the design process. RJHA utilizes a hands-on approach, meeting early in the process with any regulatory agencies having jurisdiction over the site to evaluate their standards and assess the issues relative to their approval process. Our project approach includes permitting as a specific task in our scheduling process and given the magnitude of the assignment, schedules may be updated more frequently to assure compliance with the overall project schedule. If deemed necessary we outsource our expediting needs to a full service code compliance service which specializes in permit expediting, plans processing, zoning hearing, environmental permits, and other building department issues.

Timeline / procedure for prompt responses to review comments:

- Submit signed and sealed permit set of drawings, including calculations, to building department along with permit application, and pay fees
- Monitor routing
- Once comments (if any) are issued, pick up plans and make necessary revisions
- Resubmit revised set, along with comment response sheet
- Continue process until permit set is approved, meet with officials if and when necessary
- Documenting page revisions
- Standard requirement is to insert new signed and sealed sheet that has all revisions bubbled with revision delta indicated and dated, in front of original sheet. Mark void on original sheet.
- Maintain direct contact with the reviewer/building official via telephone/ email / in-person to discuss the problem and work out a solution to satisfy the reviewer's comment
- Use checklist to ensure all comments are addressed and cross check with the building department published checklist prior to submission as our standard protocol
- Enforce our standard protocols a "quality control" process as part of our services which includes peer review and experienced architects checking drawings and specifications.

- 2) *Describe the Proposer's expertise and experience in working with other disciplines, including coordination with other design professionals and sub-consultants.*

R.J. Heisenbottle Architects has over 34 years of expertise and experience in working with other disciplines, including coordination with other well renowned design professionals and specialty consultants. Highlighted projects include the Surf Club expansion and restoration with Richard Meier & Partners Architects, Vizcaya Museum & Garden Master Plan with Lord Cultural Resources, and Olympia Theater at Gusman Center for the Performing Arts with Meyer Sound Laboratories, just to name a few.

Our consultant team is carefully assembled and customized to fit the scope of work for each project. Our pool of consultants include firms that we have had an integrated working relationship with on a variety of new construction, renovation, and historic preservation projects and whose special areas of expertise are best suited for the specific requirements of each project that we embark upon. The team synergy has been the formula for our successful project delivery and achievement of client satisfaction throughout the history of our firm.

R.J. Heisenbottle Architects, PA has received numerous awards for Excellence in Architecture and Historic Preservation from the Florida Association of the American Institute of Architects, the Miami Chapter of the American Institute of Architects, National Trust for Historic Preservation and Florida Trust for Historic Preservation, just to name a few. The firm's projects have been widely publicized in Architectural Record, the Wall Street Journal, the Miami Herald, Florida Caribbean Architect and Preservation Today Magazine.

- 3) *After receipt of responses, Proposers may be required to submit financial statements for each of their last two (2) complete fiscal years within five (5) calendar days, upon written request. Such statements should include, at a minimum, balance sheets (statements of financial position) and statements of profit and loss (statement of net income). Statements shall be certified by an independent Certified Public Accountant.*

R.J. Heisenbottle Architects understands it may be required to submit certified financial statements for each of the last Two (2) complete fiscal years within Five (5) calendar days, upon written request. Such statements would include, at a minimum, balance sheets (statements of financial position) and statements of profit and loss (statement of net income).

(ii) FOR KEY PERSONNEL

- 1) *Utilizing Standard Form SF330, Part I - Section E., provide a summary of qualifications, copy of applicable licenses/certifications, and experience, relevant to the scope of work, for all proposed key personnel (including sub-consultants). Include resumes (listing experience, education, licenses/certifications) for your proposed key personnel and specify the role and responsibilities of each team member in providing the services outlined in the RFQ. Provide an organizational chart of all key personnel that will be used.*

Please see R.J. Heisenbottle Architects, P.A. Standard Form 330, Architect-Engineer Qualifications, Part I – Section E directly following this page.

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Richard J. Heisenbottle, FAIA	13. ROLE IN THIS CONTRACT Principal Architect	14. YEARS EXPERIENCE	
		a. TOTAL 48	b. WITH CURRENT FIRM 34

15. FIRM NAME AND LOCATION *(City and State)*
R.J. Heisenbottle Architects, PA | Coral Gables, FL

16. EDUCATION <i>(Degree and Specialization)</i> BS in Architectural Technology, NY Inst. of Technology, 1974 BA in Architecture, University of Miami, 1984	17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> Registered Architect in FL, NY, AL & PA Fellow American Institute of Architects NCARB
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

See Section H. Additional Information for list of publications, organizations, training, awards, historically designated projects.

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
Citizens Bank Building Restoration Project, Miami, FL	On-Going	Est. 2022
a. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Historic restoration of the building's exterior, selective structural repairs or replacement of the interior floors, walls, and roof, creation of a tenant white box interior space which will have new mechanical, electrical, plumbing and fire protection systems. Programmed use of the ground floor space is for a restaurant with the second floor as office space. A handicapped access elevator to the second floor is also provided. Listed on the City of Miami Register of Historic Buildings. Construction Cost 5M est. / Size 14,820 SF		
Miami Marine Stadium Restoration, Miami, FL	On-Going	Est. 2022
b. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Conduct a faithful and accurate restoration of the stadium in accordance with the Secretary of the Interiors Standards for the Restoration and Rehabilitation of Historic Structures. Retain the historic characteristics of the building and add strategic components to make the restored facility capable of serving its original and proposed uses. Those uses are generally identified as marine, sports and fitness, community, education and nature, and entertainment. Construction Cost 40M est. / Size 67,560 SF		
Carl Fisher Clubhouse Restoration, City of Miami Beach, FL	On-Going	Est. 2021
c. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Preparation of restoration plans for the one story historical structure and covered annex structure. The main goal of the project was to sensibly restore the Clubhouse to its former glory while allowing it to serve as an event space for the adjoining Convention Center. The project extended approximately 5'-0" beyond the existing walls of the historical structures and included coordinating landscape design, handicapped accessibility and site grading with the City's Convention Center consultants. Construction Cost 3.3M / Size 5,418 SF Original Bldg + Annex		
Coral Gables Congregational Church UCC, Coral Gables, FL	2021	Est. 2022
d. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Work included historic research on the building and creation of existing condition drawings which form the basis for future restoration and repair plans. Preparation of a written and photographic building evaluation report of the existing building systems that set the direction for all restoration, repairs, and enhancement work. Deliverables included Schematic Design Architectural Drawings, Building Evaluation Report, and Preliminary Budget Cost Estimate.		
Village Hall - Historic Log Cabin Restoration, Biscayne Park, FL	2016	2016
e. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Restoration of the Depression-Era log building to its historical appearance and the adaptive re-use of the buildings current office and police department functions to a community room and commission chamber. Construction Cost 658K / Size 2,200 SF		



Ron DeSantis, Governor

Julie I. Brown, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE ARCHITECT HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

HEISENBOTTLE, RICHARD J

R.J. HEISENBOTTLE ARCHITECTS, P.A.
620 SAN SERVANDO AVE
MIAMI FL 33143

LICENSE NUMBER: AR0010865

EXPIRATION DATE: FEBRUARY 28, 2023

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.


E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT


(Complete one Section E for each key person.)

12. NAME Douglas Wood, P.E., SECB		13. ROLE IN THIS CONTRACT Structural Principal-in-Charge		14. YEARS EXPERIENCE	
				a. TOTAL 42	b. WITH CURRENT FIRM 28
15. FIRM NAME AND LOCATION (City and State) Douglas Wood Associates, Inc. Miami, Florida					
16. EDUCATION (DEGREE AND SPECIALIZATION) Bachelor of Science in Civil Engineering (Graduated with Honors), Bachelor of Architecture (Graduated with Honors), Assoc. in Arts (Graduated with Honors)			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Florida Professional Engineer (PE 32092), Florida Special Inspector (SI 417), Florida Architect (AR 12111)		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Certified by the Structural Engineering Certification Board, National Council of Structural Engineers Association, Florida Structural Engineers Association (President), ACI, AISC, ICC, Florida Engineering Society, Recent project awards from: ICRI, NCSEA, FTHP, DHT, ULI, AIA Miami & AIA Florida. AIA Miami's Consulting Engineer of the Year, 2011.					

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Historic Vizcaya Museum & Gardens Miami, Florida	2019	2019
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm DWA provided the structural engineering services for the historic restoration for the various systems in the main house, basement, casino mound, east gate lodge, west gate lodge, gardens, farm village, garage and blacksmith shop, along with restroom additions, structural roof enhancements and reroofing of several other buildings, completed in multiple phases. Estimate Construction Cost \$8 Million. Role: Structural Engineering		
b.	Historic Maitland Art Center Maitland, Florida	2021 (est)	2021 (est)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Structural assessment and structural repairs for this National Historic Landmark, consisting of a complex of numerous historical buildings and other structures. Estimated construction cost: TBD. Role: Structural Engineering		
c.	Historic Freedom Tower Renovation Miami, Florida	2021	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Renovations to Miami-Dade College's historic Freedom Tower. Renovations included the Kislak Gallery (2,600-square-foot exhibition space), addition of rooftop air-conditioning equipment and concrete repairs. Estimated construction cost: \$10 million. Role: Structural Engineering		
d.	Coral Gables Public Safety Building Coral Gables, Florida	2021	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm The project consists of a six-story building with an approximate gross area of 190,000 sq. ft., including 70,000 sq. ft. for a 163-space secured parking garage. This building will function as the City's Police Headquarters and Administration, Fire Department Administration, 911 Call Center and First Responders Dispatch Center, EOC Command and Operations, Fire Station 1, Human Resources Department, Labor Relations Department, and IT Department. Estimated construction cost: \$52.5 million. Role: Threshold Special Inspector & Structural Peer Review (and review of all structural submittals).		
e.	Historic UM Art Building Restoration Miami-Dade County, Florida	2014	2014
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Complete historic restoration and rehabilitation of University of Miami Art Building. This building is one of the last remaining of what were many wood-framed campus buildings obtained from the U.S. Military after World War II. This building is being enhanced to meet present-day wind pressure. Estimated construction cost: \$2 million. Role: Structural Engineering		

 Ron DeSantis, Governor



STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES


SPECIAL INSPECTOR NUMBER: 0417

WOOD, DOUGLAS SCOTT
5040 N.W. 7TH STREET
SUITE 820
MIAMI FL 33126

LICENSE NUMBER: PE32092

EXPIRATION DATE: FEBRUARY 28, 2023

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.
This is your license. It is unlawful for anyone other than the licensee to use this document.

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each key person.)

12. NAME Horacio A. Rodriguez, P.E.	13. ROLE IN THIS CONTRACT Mechanical Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 41	b. WITH CURRENT FIRM 22

15. FIRM NAME AND LOCATION (City and State)
Johnson, Avedano, Lopez, Rodriguez & Walewski Engineering Group, Inc., (JALRW) Doral, FL

16. EDUCATION (Degree and Specialization) AA Degree - Miami-Dade College Florida International University - Mechanical Engineering – Senior Year	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) FL/PE #56198
------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Mr. Rodriguez has substantial experience in Heating, Ventilating and Air Conditioning Systems for Medical Facilities, Residential, Commercial and Industrial Projects. Designs include Chiller Plants, Indoor Pool De-Humidification Systems; IAQ Inspections, Constant and Variable Volume Air Conditioning Systems; Industrial Ventilation; Life Cycle Cost Analysis; Chilled Water, DX Systems; Smoke Control Systems. **Professional Affiliations:** American Society of Heating and Refrigeration Engineers

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State) WeWork Miami, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2015	CONSTRUCTION (If applicable) 2018
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm a. Mechanical Engineer of Record. The project consists of the complete interior renovation of the existing historic 17-story, 94,201 Sq.Ft. office/residential building. The Security Building, as it is known, also includes a basement, a mezzanine level and a cupola at the top of the structure. Since the building is being repurposed from commercial and residential condos to collaborative work spaces and offices, the renovated building will have a complete new HVAC, Plumbing, Electrical and Fire Protection system.		
(1) TITLE AND LOCATION (City and State) Carl Fisher Clubhouse Restoration Miami Beach, Florida	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2016	CONSTRUCTION (If applicable) 2018
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm b. is providing HVAC, Plumbing, Fire Protection and Electrical Engineering services for this full restoration/design services for 2] historical structures converting them for use as a multi-purpose annex VIP building for the Miami Beach Convention Center Complex. The restoration of the 1916 Clubhouse building includes the interior restoration of the Main Hall which is an impressively crafted double height space with detailed moldings and ornate fireplace mantle. All proposed restorations and modifications will be consistent with the Secretary of Interior Standards, and Guidelines for the Restoration and Rehabilitation of Historic Structures. The Scope of Work for the existing locally designated historic structure: includes restoration of existing facades and historic features of both clubhouse and annex buildings, replacement of existing exterior doors and windows with impact resistant windows, interior renovations, removal of non-historic connecting walkway, structural repairs and enhancements, new HVAC, electrical and plumbing.		
(1) TITLE AND LOCATION (City and State) The Park Central Hotel Miami Beach, Florida	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2013	CONSTRUCTION (If applicable) 2016
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm c. JALRW provided Plumbing, Fire Protection and Fire Alarm System Engineering Services for this historic hotel. The project consists of the historic preservation, expansion and remodel of three key structures, as well as new construction of a fourth structure, to comprise a single hotel property that honors the hotel's rich history in Miami Beach's art deco movement. The total area is 70,000 square feet. The historic building facades of three iconic art deco hotels: Park Central, Heathcote and Imperial will remain while remodeling and renovating interior areas, facilities and guest rooms in phases, designed to minimize guest disruption.		
(1) TITLE AND LOCATION (City and State) City Place Doral Doral, Florida	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2013	CONSTRUCTION (If applicable) 2016
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm d. Mechanical Engineer of Record. JALRW is providing HVAC, Plumbing, Fire Protection and Electrical Engineering Design and Contract Administration services for this mixed-use development in the city of Doral. The mixed-use development consists of three residential towers, retail and an entertainment district. The 300,000 square foot retail component includes upscale dining, outdoor cafes, and entertainment that includes a movie theatre. The residential component of the project sits atop the retail spaces. The total project area exceeds 1,000,000 square feet.		
(1) TITLE AND LOCATION (City and State) City of Miami Beach Multipurpose Municipal Parking Facility Miami Beach, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2006	CONSTRUCTION (If applicable) 2009
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm e. Mechanical Engineer of Record. JALRW provided the HVAC, Plumbing, Fire Protection and Electrical Engineering for this new 34,000 square foot five story office building and 243,000 square foot six story parking garage structure that was constructed adjacent to Miami Beach's City Hall.		



Ron DeSantis, Governor



STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

RODRIGUEZ, HORACIO ANDRES

2510 NW 97TH AVENUE SUITE 220
DORAL FL 33172

LICENSE NUMBER: PE56198

EXPIRATION DATE: FEBRUARY 28, 2023

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each key person.)

12. NAME Jorge L. Fleitas, PE, RCDD	13. ROLE IN THIS CONTRACT Electrical Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 31	c. WITH CURRENT FIRM 12

15. FIRM NAME AND LOCATION (City and State)
Johnson, Avedano, Lopez, Rodriguez & Walewski Engineering Group, Inc., (JALRW) Doral, FL

16. EDUCATION (Degree and Specialization) B.S./Electrical Engineering	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) FL/PE # 55340
------------------------------------------------------------------------------	-----------------------------------------------------------------------------------

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Mr. Fleitas has extensive experience in the Design of Electrical Systems, including applications such as Commercial Facilities, Airports, Office Buildings, Hotel/Resorts, Shopping, Schools, Government, Health Care Facilities and Residential. His experience also includes Roadway Lighting, Fire Alarm and Telecommunication Systems Designs; Generator Backup Power Designs, Contract Administration, Project Management, and Field Inspection. Jorge has also over 10 years experience in the maintenance and operation of electrical overhead and underground distribution systems in power plants up to 34KV in size. Professional Affiliations: National Society of Professional Engineers • BICSI.

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State) WeWork Miami, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2015	CONSTRUCTION (If applicable) 2018
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
a. The project consists of the complete interior renovation of the existing historic 17-story, 94,201 Sq.Ft. office/residential building. The Security Building, as it is known, also includes a basement, a mezzanine level and a cupola at the top of the structure. Since the building is being repurposed from commercial and residential condos to collaborative work spaces and offices, the renovated building will have a complete new HVAC, Plumbing, Electrical and Fire Protection system.		
(1) TITLE AND LOCATION (City and State) The Park Central Hotel Miami Beach, Florida	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2013	CONSTRUCTION (If applicable) 2016
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
b. JALRW provided Plumbing, Fire Protection and Fire Alarm System Engineering Services for this historic hotel. The project consists of the historic preservation, expansion and remodel of three key structures, as well as new construction of a fourth structure, to comprise a single hotel property that honors the hotel's rich history in Miami Beach's art deco movement. The total area is 70,000 square feet. The historic building facades of three iconic art deco hotels: Park Central, Heathcote and Imperial will remain while remodeling and renovating interior areas, facilities and guest rooms in phases, designed to minimize guest disruption.		
(1) TITLE AND LOCATION (City and State) Hotel Company Fire Station (Relocation Project) St. Thomas, U.S.V.I	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2013	CONSTRUCTION (If applicable) 2016
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
c. Electrical Engineer of Record. JALRW provided HVAC, Plumbing, Fire Protection and Electrical Engineering services for this state-of-the-art fire station and administrative offices for the Virgin Islands Fire Services in St. Thomas, U. S. Virgin Islands. This facility has two levels with approximately 18,000 sq. ft. The first level accommodates administrative offices for the V. I. Fire Services, and the second floor houses the "Hotel Company" Fire Station that includes garage, cafeteria, offices and dormitories. Cost: \$7,300,000.00		
(1) TITLE AND LOCATION (City and State) WeWork – Lincoln Road Miami Beach, Florida	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2014	CONSTRUCTION (If applicable) 2015
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
d. Electrical Engineer of Record for this project. JALRW Engineering Group provided HVAC, Plumbing, Fire Protection and Electrical Engineering Design and Contract Administration Services for this co-working office interior renovation and build-out. The project consisted of interior renovations to the second, third, fourth and fifth floors of this historic Art Deco building in the heart of South Beach on Lincoln Road. The total renovated area is approximately 40,000 square feet. The total building area is 50,000 square feet.		
(1) TITLE AND LOCATION (City and State) Miami Beach City Hall Annex Miami Beach, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2007	CONSTRUCTION (If applicable) 2009
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
e. Electrical Engineer of Record. JALRW provided Electrical, HVAC, Plumbing and Fire Protection Engineering Design for this 300,000 sq. ft., 6-level, 550 parking space parking garage that includes a 35,000 sq. ft. 5-story office liner for the City of Miami Beach. Construction Cost: \$26,000,000		



Ron DeSantis, Governor



STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

FLEITAS, JORGE LUIS

2510 NW 97TH AVE
SUITE 220
DORAL FL 33172

LICENSE NUMBER: PE55340

EXPIRATION DATE: FEBRUARY 28, 2023

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Mark Castano, PE	13. ROLE IN THIS CONTRACT Civil Engineer	14. YEARS OF EXPERIENCE	
		a. TOTAL 24 years	b. WITH CURRENT FIRM 20 years
15. FIRM NAME AND LOCATION (City and State) KEITH, Miami, Florida			
16. EDUCATION (DEGREE AND SPECIALIZATION) B.S. Civil Engineering, Florida International University 1997		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) #75644, State of Florida Professional Engineer, Florida	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) FES Member ASCE Member			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Dyer Federal Building and Courthouse (Miami Beach, Florida)	2018	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Miami-Dade College awarded this project which entailed the remodeling, renovation, and selective restoration and preservation of the National Historic David W. Dyer U.S. Courthouse. Built in 1933 the building was listed in the National Register of Historic Places in 1983. The building was closed in 2008 and has remained unoccupied. The Dyer Building is composed of a three-story structure with a partial basement and a partial Mezzanine. The renovation/remodel included approximately 162,250 GSF into classrooms, event venues, library spaces, open student collaboration spaces, offices and other related college spaces including the structural modifications required to achieve the new program spaces. KEITH provided civil engineering services including water and wastewater design and permitting. Given the historic nature and history of the building, laser scanning services were also provided. Through the laser scanning process, highly accurate and long-range lasers are used to capture visible reality. Existing conditions are therefore documented, and the data can be used to create accurate as-builts, as well as being incorporated into a Building Information Model (BIM). The building is LEED certified v4 BD + C NC.		
b.	Citizens Bank Miami (Miami Beach, Florida)	2018	2020
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm KEITH provides survey, civil engineering, landscape architecture, and construction services for the restoration and improvements to an approximately 14,820 square foot building located at 1367 N Miami Avenue in Miami, FL. It is anticipated that the first floor will be restaurant space and the second floor will be office space.		
c.	DC Alexander Park (Fort Lauderdale, Florida)	2018	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm DC Alexander Park is over 1 acre in area prominently located on Fort Lauderdale Beach and across from the Fort Lauderdale Aquatic Center and International Swimming Hall of Fame. The proposed improvements are meant to establish the park as an iconic memorable place. The improvements include a signature, family oriented artistic interactive element, restroom facility with attached concession stand, shaded seating areas, inviting greenspace and landscape areas, turtle-compliant lighting, security cameras and the removal of the existing parking lot. Additionally, SE 5th Street is envisioned as becoming a closed two-way street. KEITH, as prime consultant, is managing a multi-disciplinary team. In-house services include planning, landscape architecture, civil engineering, surveying, and traffic engineering services.		
d.	Northeast 3rd Avenue Roadway Improvements (Deerfield Beach, Florida)	2015	2020
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm KEITH was tasked with providing Roadway and Landscape CEI services. KEITH was responsible for the final certification stating that the project was constructed in sustainable conformance with the approved plans and specifications as permitted by all governing agencies having jurisdiction over the project. For Landscape CEI services, KEITH provided responses related to tree removal and relocation, landscape installation/construction observation service for quality and quantity control of plant species and design intent as specified in plans throughout installation process.		
e.	Centennial Park (Pompano Beach, Florida)	2019	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm The Centennial Park project entails the addition of an outdoor open-air event pavilion incorporating contextually sensitive architecture that honors the historic Sample-McDougald House currently located on the property. The proposed improvements are a part of the City of Pompano Beach GO Bond initiative and include redevelopment of the walkways and garden areas adjacent to the future pavilion. KEITH has worked closely with stakeholders to ensure the new garden spaces and pavilion suit the event needs of guests and staff.		



Ron DeSantis, Governor



STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

CASTANO, MARK A

109 NW 95 STREET
MIAMI SHORES FL 33150

LICENSE NUMBER: PE75644

EXPIRATION DATE: FEBRUARY 28, 2023

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Kelli Schueler, PLA, LEED AP	13. ROLE IN THIS CONTRACT Landscape Architect	14. YEARS OF EXPERIENCE	
		a. TOTAL 16 years	b. WITH CURRENT FIRM 4 years

15. FIRM NAME AND LOCATION (City and State)
KEITH, Fort Lauderdale, Florida

16. EDUCATION (DEGREE AND SPECIALIZATION) B.S. Landscape Architecture, Oklahoma State University 2003	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) LA6667565, Professional Landscape Architect, Florida
-----------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
United Sates Green Building Council (USGBC), USGBC LEED Accredited Professional

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	DC Alexander Park (Fort Lauderdale, Florida)	2018	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm DC Alexander Park is over 1 acre in area prominently located on Fort Lauderdale Beach and across from the Fort Lauderdale Aquatic Center and International Swimming Hall of Fame. The proposed improvements are meant to establish the park as an iconic memorable place. The improvements include a signature, family oriented artistic interactive element, restroom facility with attached concession stand, shaded seating areas, inviting greenspace and landscape areas, turtle-compliant lighting, security cameras and the removal of the existing parking lot. Additionally, SE 5th Street is envisioned as becoming a closed two-way street. KEITH, as prime consultant, is managing a multi-disciplinary team. In-house services include planning, landscape architecture, civil engineering, surveying, and traffic engineering services.		
b.	City of Hollywood Arts & Cultural Center (Hollywood, Florida)	2020	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm KEITH is providing services associated with the redevelopment and renovations for the Cultural Arts Center in the City of Hollywood, Florida including expansion of the building and reconfigured parking lot. KEITH is assisting with the site plan and site development for all of the onsite improvements. Services include surveying & mapping, civil engineering services including paving, grading and drainage, water distribution and sanitary sewer plans, stormwater prevention, hardscape and paving, landscape design, and irrigation design, as well as construction observation.		
c.	Charlotte J. Burrie Civic Center (Pompano Beach, Florida)	2015	2020
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm KEITH provided civil engineering, permitting, landscape architecture and construction administration and coordination services for the 8,712-SF Charlotte J. Burrie Community/ Civic Center location at 2669 North Federal Highway in Pompano Beach's Cresthaven neighborhood. The Civic Center was designed with multipurpose meeting spaces for civic, social, and recreational activities, easy pedestrian access with ADA compliance, porte-cochère entrance for inclement weather protection, and 48 vehicles and 20 bicycle parking spots. The interior of the Civic Center includes a lobby/pre-function area, reception area, administrative offices, small conference room, large assembly space accommodating up to 250 people, fixed platform performance stage, warming kitchen, storage areas and two activity rooms. The Civic Center building is in the process of being LEED v4 certified. The engineering requirements include providing LEED templates, permitting, engineering plans including water and sewer, on-site paving, grading and drainage, signing and pavement marking, stormwater pollution prevention, bidding assistance and construction observation. Landscape services include tree inventory and appraisal, creating a tree disposition plan, landscape and irrigation plans, and landscape construction observation.		
d.	Centennial Park (Pompano Beach, Florida)	2019	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm The Centennial Park project entails the addition of an outdoor open-air event pavilion incorporating contextually sensitive architecture that honors the historic Sample-McDougald House currently located on the property. The proposed improvements are a part of the City of Pompano Beach GO Bond initiative and include redevelopment of the walkways and garden areas adjacent to the future pavilion. KEITH has worked closely with stakeholders to ensure the new garden spaces and pavilion suit the event needs of guests and staff.		
e.	Citizens Bank Miami (Miami Beach, Florida)	2018	2020
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm KEITH provides survey, civil engineering, landscape architecture, and construction services for the restoration and improvements to an approximately 14,820 square foot building located at 1367 N Miami Avenue in Miami, FL. It is anticipated that the first floor will be restaurant space and the second floor will be office space.		



Ron DeSantis, Governor

Julie I. Brown, Secretary



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

BOARD OF LANDSCAPE ARCHITECTURE

THE LANDSCAPE ARCHITECT HEREIN HAS REGISTERED UNDER THE
PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

SCHUELER, KELLI BETH

3100 NW 51ST TER
MARGATE FL 33063

LICENSE NUMBER: LA6667565

EXPIRATION DATE: NOVEMBER 30, 2023

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Tim Gray, PSM, CFM	13. ROLE IN THIS CONTRACT Surveyor	14. YEARS OF EXPERIENCE	
		a. TOTAL 22 years	b. WITH CURRENT FIRM 6 years

15. FIRM NAME AND LOCATION (City and State)
KEITH, Fort Lauderdale, Florida

16. EDUCATION (DEGREE AND SPECIALIZATION) B.S. Geomatics, University of Florida 1999	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) LS6604, Professional Surveyor and Mapper, Florida
-----------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
US-20-11725, Certified Floodplain Manager

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Dyer Federal Building and Courthouse (Miami Beach, Florida)	2018	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Miami-Dade College awarded this project which entailed the remodeling, renovation, and selective restoration and preservation of the National Historic David W. Dyer U.S. Courthouse. Built in 1933 the building was listed in the National Register of Historic Places in 1983. The building was closed in 2008 and has remained unoccupied. The Dyer Building is composed of a three-story structure with a partial basement and a partial Mezzanine. The renovation/remodel included approximately 162,250 GSF into classrooms, event venues, library spaces, open student collaboration spaces, offices and other related college spaces including the structural modifications required to achieve the new program spaces. KEITH provided civil engineering services including water and wastewater design and permitting. Given the historic nature and history of the building, laser scanning services were also provided. Through the laser scanning process, highly accurate and long-range lasers are used to capture visible reality. Existing conditions are therefore documented, and the data can be used to create accurate as-builts, as well as being incorporated into a Building Information Model (BIM). The building is LEED certified v4 BD + C NC.		
b.	Sample McDougald Historic House Museum (Pompano Beach, Florida)	2007	2011
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm This historic home was originally constructed in 1916 on Dixie Highway in the City of Pompano Beach. The goal of this project was to relocate the house in May of 2001 to its new location at a City Park at 450 NE 10th Street in the City of Pompano Beach. The house interior has been renovated through community participation through 2007. KEITH is proud to have provided the required civil engineering and topographic/design surveys for this community service project. Services that were contributed to this project included site plan processing, civil design for water/sewer/drainage, parking lots and driveways, permitting, and surveying services through construction inspections and final engineering certifications. KEITH is a "Heritage-Society" level donor to this facility through our in-kind donations thus far.		
c.	Butler House Deerfield Beach (Deerfield Beach, Florida)	2020	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm The Butler House, located in Deerfield Beach, is a two-story masonry residence that was constructed in 1923. Owned by the Deerfield Beach Historical Society, it is listed on the national Register of Historic Places. The Society has received a Preservation Planning Grant from the Florida Department of State Division of Historic Resources. KEITH has provided 3D Laster Scanning and REVIT 3D Modeling to show the current Condition of the Butler House Structure.		
d.	Citizens Bank Miami (Miami Beach, Florida)	2018	2020
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm KEITH provides survey, civil engineering, landscape architecture, and construction services for the restoration and improvements to an approximately 14,820 square foot building located at 1367 N Miami Avenue in Miami, FL. It is anticipated that the first floor will be restaurant space and the second floor will be office space.		
e.	DC Alexander Park (Fort Lauderdale, Florida)	2018	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm DC Alexander Park is over 1 acre in area prominently located on Fort Lauderdale Beach and across from the Fort Lauderdale Aquatic Center and International Swimming Hall of Fame. The proposed improvements are meant to establish the park as an iconic memorable place. The improvements include a signature, family oriented artistic interactive element, restroom facility with attached concession stand, shaded seating areas, inviting greenspace and landscape areas, turtle-compliant lighting, security cameras and the removal of the existing parking lot. Additionally, SE 5th Street is envisioned as becoming a closed two-way street. KEITH, as prime consultant, is managing a multi-disciplinary team. In-house services include planning, landscape architecture, civil engineering, surveying, and traffic engineering services.		



Florida Department of Agriculture and Consumer Services
 Division of Consumer Services
 Board of Professional Surveyors and Mappers
 2005 Apalachee Pkway Tallahassee, Florida 32399-6500
 800HELPFLA(435-7352) or (850) 488-2221

January 13, 2021

TIMOTHY HAMILTON GRAY
 1432 SW 9TH ST
 FORT LAUDERDALE, FL 33312-7266

Detach Here

SUBJECT: Professional Surveyor and Mapper License # LS6604

Your application / renewal as a professional surveyor and mapper as required by Chapter 472, Florida Statutes, has been received and processed.

The license appears below and is valid through February 28, 2023.

You are required to keep your information with the Board current. Please visit our website at www.800helpfla.com/psm to create your online account. If you have already created your online account, you can use the website to maintain your license. You can also find other valuable information on the website.

If you have any questions, please do not hesitate to call the Division of Consumer Services, Board of Professional Surveyors and Mappers at 800-435-7352 or 850-488-2221.



Florida Department of Agriculture
 and Consumer Services
 Board of Professional Surveyors
 and Mappers

LS6604

Professional Surveyor and Mapper
 TIMOTHY HAMILTON GRAY

IS LICENSED under the provisions of Ch. 472 FS
 Expiration date: February 28, 2023

Detach Here



Florida Department of Agriculture and Consumer Services
 Division of Consumer Services
 Board of Professional Surveyors and Mappers
 2005 Apalachee Pkway Tallahassee, Florida 32399-6500

License No.: **LS6604**

Expiration Date February 28, 2023

Professional Surveyor and Mapper License

Under the provisions of Chapter 472, Florida Statutes

TIMOTHY HAMILTON GRAY
 1432 SW 9TH ST
 FORT LAUDERDALE, FL 33312-7266

Nicole Fried

NICOLE "NIKKI" FRIED
 COMMISSIONER OF AGRICULTURE

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Rosa Lowinger	13. ROLE IN THIS CONTRACT Chief Conservator	14. YEARS EXPERIENCE	
		a. TOTAL 39	b. WITH CURRENT FIRM 13

15. FIRM NAME AND LOCATION *(City and State)*
Rosa Lowinger & Associates; 852 N.W. 71 Street, Miami, FL 33150

16. EDUCATION <i>(Degree and Specialization)</i> M.A. Institute of Fine Arts, New York University, 1982 Art History, Certificate, Art Conservation B.A. Brandeis University, Fine Arts, Summa Cum Laude, 1978	17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> Miami-Dade County, Small Business Enterprise - Historical Preservation - Conservation - Restoration and Preservation Services
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*
International Institute for Conservation - Member since 1990
American Institute for Conservation - Member since 1983, Fellow 2012, Membership Committee 2014-17

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
a. Conservation of interior wood, metal, and masonry architectural elements and conservation oversight	2021-Ongoing	
(1) TITLE AND LOCATION <i>(City and State)</i> Coral Gables Library Coral Gables, Florida	2021-Ongoing	
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
b. Conservation oversight for historic metal, wood, and plaster, historic cast stone and paint restoration.	2020-Present	
(1) TITLE AND LOCATION <i>(City and State)</i> H. George Fink Studio Coral Gables, Florida	2020-Present	
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
c. Probes, documentation, and repair of cast stone and stucco.	2016	
(1) TITLE AND LOCATION <i>(City and State)</i> Venetian Pool Coral Gables, Florida	2016	
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
d. Performed conservation of cast stone rooftop sculptural elements.	2015	
(1) TITLE AND LOCATION <i>(City and State)</i> City Hall, Coral Gables, Florida	2015	
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
e. Stabilization, Restoration, and cleaning of Marine Garden Railings and four sculptural elements. Restoration of the Barge, Boat Landing, and Assorted Waterfront Features	2020-2021	
(1) TITLE AND LOCATION <i>(City and State)</i> Vizcaya Museum and Gardens Miami, Florida	2020-2021	
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	



**Internal Services Department
Small Business Development**

111 NW 1 Street, 19th Floor
Miami, Florida 33128
T 305-375-3111
F 305-375-3160

April 27, 2021

Rosa Lowinger
Rosa Lowinger & Associates Inc
5418 Packard St
LOS ANGELES, CA 90019

Approval Date: March 22, 2021 - Small Business Enterprise - Goods & Services (SBE-G&S)
Anniversary Date: December 31, 2022

Dear Rosa Lowinger,

Miami-Dade County Small Business Development (SBD), a division of Internal Services Department (ISD), is pleased to notify you of your firm's continuing eligibility as a certified Small Business Enterprise - Goods & Services (SBE-G&S). The Small Business Enterprise (SBE) programs are governed by sections 2-8.1.1.1.1; 2-8.1.1.1.2; 2-10.4.01; 10-33.02 of Miami-Dade County's Codes. Your firm is certified in the categories listed below.

The Small Business Enterprise - Goods & Services (SBE-G&S) certification is continuing through the Anniversary Date listed above, contingent upon your firm maintaining its eligibility based on the criteria outlined in the aforementioned code. You will be notified of your annual responsibilities in advance of the Anniversary Date. You must submit the annual AFFIDAVIT FOR CONTINUING ELIGIBILITY no later than the Anniversary Date to maintain your eligibility. Your firm's name and tier level will be listed in the directory for all SBE certified firms, which can be accessed through Miami-Dade County's SBD website: <http://www.miamidade.gov/smallbusiness/certification-lists.asp>.

If there is a material change in your firm, you must advise this office by submitting a status change form with the associated supporting documentation, within thirty (30) days. Changes may include, but are not limited to, ownership, officers, directors, management, key personnel, scope of work performed, daily operations, on-going business relationships with other firms or individuals or the physical location of your firm. After our review, you will receive instructions as to how you should proceed, if necessary. Failure to do so will be deemed a failure on your part to cooperate and will result in action to remove your firm's certification.

It is strongly recommended that you register your firm as a vendor with Miami-Dade County. To register, you may visit: <http://www.miamidade.gov/procurement/vendor-registration.asp>. If you have any questions or concerns, you may contact our office at 305-375-3111 or email sbdcert@miamidade.gov.

Sincerely,

Gary Hartfield
Director of Small Business Development

CATEGORIES: (Your firm may bid or participate on contracts only under these categories)

- NIGP 90648: HISTORICAL PRESERVATION
- NIGP 91073: TILE AND STONE RESTORATION, REFURBISHING, MAINTENANCE AND REPAIR SERVICES: GRANITE, MARBLE, AND TERRAZZO
- NIGP 91259: MAINTENANCE AND REPAIR, STATUES AND MONUMENTS
- NIGP 96119: CONSERVATION AND RESOURCE MANAGEMENT
- NIGP 96272: RESTORATION AND PRESERVATION SERVICES: ANTIQUES, COSTUMES, PAINTINGS, AND OTHER OBJECTS

Rosa Lowinger & Associates • Conservation of Art + Architecture
Los Angeles Studio: 5418 Packard Street • Los Angeles, CA 90019
Miami Studio: 4728 NE Miami Place • Miami, FL 33137
323.377.8425 • 305.573.7011
<http://rosalowinger.com>

SUBMITTAL – SECTION III: PROJECT UNDERSTANDING, PROPOSED APPROACH, AND METHODOLOGY

- 1) *Describe in detail, your approach and methodology to perform the services solicited herein. Include detailed information, as applicable, which addresses, but need not be limited to: Proposer's understanding of the RFQ scope and requirements, strategies for assuring assigned work is completed on time, innovative interaction and communication with the community, City staff, and multiple stakeholders.*

R.J. Heisenbottle Architects, P.A. (RJHA) has a long standing history of working with the City of Coral Gables and intends to continue this positive working relation. Since founding RJHA in Coral Gables in 1987, Richard Heisenbottle has, through both his business and personal activities, consistently been at the forefront of promoting the preservation and heritage of the City of Coral Gables at every opportunity. Mr. Heisenbottle has lent his expertise to the City in its restoration of the George Merrick House, in its interpretation of the Segovia Street Historic Coral Gables Trolley, through his service to the City as Chairman of the Historic Preservation Board and as the restoration architect for the award winning University of Miami Historic Administration Building.

At RJHA, our defining commitment continues to be a balance of exceptional design, attention to detail and responsive client service. Throughout the design process, we encourage a high level of client participation, whether the client is an individual, a corporation, or representative group. Design is a team event and it is critical that all members of the design team, from consultants to clients understand the project goals and work toward a successful project. This team approach let's our clients understand the value of their knowledge and participation and makes certain that their needs are met. Our focused and orchestrated project management approach ensures that design meetings are appropriately scheduled, throughout all the project stages.

RJHA has over 34 years of experience providing architectural and engineering design services for new construction, renovation, restoration, additions and historic preservation projects. In general, as needed, the services provided have included project management, consultation on and analyses of project delivery methods, cost analysis and schedule planning, design services for furniture, fixtures and equipment (FF&E), construction contract administration, site analysis, consultation and planning, as well as, developing program goals for sustainable site and building design, including LEED goals. The RJHA Team is familiar with the Design of buildings in accordance with section 255.2575(2) Florida Statue (Green Buildings/Construction) & Florida Green Building Coalition (FGBC) green certification programs, and has working experience with Green Home Standard Certification, as well as, the green building and LEED rating system and process. Our team of LEED professionals assists our clients with earning LEED credits on their project(s), identify environmental and social benefits, and determining green building strategies to best achieve the project goals.

In addition to the City of Coral Gables, RJHA has worked with numerous other public sector agencies. We have rehabilitated and renovated public meeting venues, administration buildings, auditoriums, theaters, schools, parks, outdoor spaces and public facilities for clients such as the City of Miami, Miami-Dade County, City of Miami Beach and Broward College, just to name a few. Many of our projects include locally and nationally historic designated properties.

Project Coordination and Management: RJHA will provide you with professional management services throughout all phases of the project. At the onset of each project staff assignments are any given based on experience with similar type projects and not merely on staff availability. Similarly, the Consulting Team is selected based on the same criteria including their past performance on the RJHA Team of consultants. Directly involved in overseeing the project, the Principal-in-Charge and the Senior Project Manager are responsible for the progress of the work to include day-to-day operations, coordination with the Owner, coordination of team members, budget control and progress scheduling. Clear leadership roles ensure that multi-task projects are managed appropriately. The Project Manager constantly monitors project progress ensuring that budget, schedule, construction and quality of design are maintained.

The full team and the client will be connected for seamless live integration of drawings, images and all electronic documents via our Newforma server system. Updates, mark-ups and changes are instantaneous. This will greatly facilitate the cross coordination of information across all team members. RJHA uses state of the art computer, printing and plotting systems to develop all construction documents in AutoCAD. We utilize a database tracking system that monitors all Project Correspondence, Transmittals, Request for Information and Shop Drawing approvals, which helps to ensure timely responses to all related matters. Our communication process includes, but is not limited to, periodic progress reports, periodic team/client meetings with email distribution of minutes to all parties concerned, timely processing of all project related correspondence, direct contact at all times via e-mail, telephone and facsimile communications.

Enabling business to continue as usual requires careful coordination to ensure access to facilities while at the same time protecting everyone's safety. RJHA has successfully managed numerous with minimal impact on the community, as well as projects in occupied spaces, by implementing an integrated project delivery system that hinges on thorough pre-planning; clear, ongoing communication between an organization's facility management and construction teams and constant attention to details. Our integrated project delivery process ensures that the project manager, design team, general contractor, sub-contractors, and the organization's internal departments and end-user groups / stakeholders are involved from start to finish.

Additionally, the firm's principals and seasoned project managers have the demonstrated ability to manage stakeholder expectations, needs and constraints. This includes all the residential and business neighbors, as well as, all building permitting agencies, environmental agencies, and labor and safety agencies that may have an interest in the project and can influence the execution plan of the project.

In general, the project scope is determined early in the project management processes, documented and agreed upon by all project stakeholders. The project scope is clearly identified in a detailed description of all major deliverables and any project boundaries at the onset of the project. However, even when there's a clearly defined project scope, the project scope can often be fluid in nature when new features are added to product designs that have already been approved, without providing equivalent increases in budget, time and/or resources. Therefore, managing scope creep is a service that RJHA implements in all projects by executing the essential control measures related to the schedule, cost, budget, client and team communications and quality control.

- 2) Provide the recent, current, and projected workload of the Proposer and key Personnel that will be assigned to the City. Explain how this potential contract will fit into the Proposer's workload.

R.J. Heisenbottle Architects, P.A. currently has the depth of available staff necessary to incorporate any variety of projects that the City of Coral Gables has requirement for. At the onset of each project, personnel assignments are given based on experience with similar type projects to provide the most efficient service and not merely on staff availability.

Recent, Current, and Projected Workloads

Owner	Project Name/Brief Description	Complete	Start	Status
Crown Castle Fiber LLC	Crown Castle - HPB of Cell Tower Locations	07/2020		
Mr. Art Murphy	Murphy Residence - Historic Renovation	07/2020		
Mr. John Kirby	Kirby Residence - Historic Renovation	04/2020		
University of Miami	1300 Campo Sano - Historic Structural Repair	05/2020		
Maven Real Estate, LLC	La Palma Hotel - Federal Historic Tax Credit Consulting	02/2020		
Miami-Dade Park and Recreation Dept	Deering Estate, Stone House - Historic Structural Survey	11/2020		
Miami-Dade Park and Recreation Dept	Hattie Bauer, Orchid Jungle - Historic Structures Report	08/2020		
City of Delray Beach via Bermello Ajamil	Historic Resource Surveys for Five Historic Districts	08/2020		
OKO Group	Versailles Hotel - Hist Preservation Bd Cert of App (COA)	01/2021		
Sanctuary of the Arts, Inc.	Sanctuary of the Arts - Re-Roofing	07/2020		
City of Delray Beach	212 Seabreeze Ave - HPCS Expert Witness	08/2020		
Deerfield Beach Historical Society	Historic Butler House - Historic Structures Report	04/2021		
Tropical Audubon Society	Doc Thomas House - Historic Exterior Restoration	09/2021		
City of Delray Beach via Bermello Ajamil	Historic Resource Survey, Atlantic Avenue	09/2021		
Royal Palm Companies	Shrine Building - RPC Offices Buildout	10/2021		
MWC Development, LLC	Miami Woman's Club - Historic Restoration	08/2015		Finalizing Construction
Sanford Waterfront Partners, LLC	Heritage Park - New Multi-Use Development	11/2019		DD, On Hold
City of Miami Beach	Carl Fisher Clubhouse - Historic Restoration	04/2016		Punch List and Final Grading
City of Miami	Miami Marine Stadium - Historic Facility Restoration	12/2016		Permitted; On Hold
Miami Dade College via Leo A. Daly	David W. Dyer Courthouse - Historic Renovation	01/2018		Awaiting Permitting; On Hold
Carrollton School of the Sacred Heart	Woodbine School of the Sacred Heart - Historic Re-use	04/2016		Pending HPB; On Hold
City of Miami	Citizens Bank Building - Historic Restoration	07/2018		Under Construction
Miami-Dade County PROS	Charles Deering Estate - Stone House Repair and Restore	11/2021		Beginning Design Development
Miami-Dade County WASD	Alexander Orr WTP Mural Restoration	09/2019		Permitted; On Hold
Mr. Anthony Alfieri	Alfieri/Grant Residence - Historic Renovation/Addition	03/2020		Awaiting Permit
City of Miami	Old Miami High School - Historic Re-Roofing	07/2020		Under Construction
Coral Gables Congregational Church UCC	Historic Church - Preservation Planning	09/2020		Finalizing Report & Estimate
City of Delray Beach via SynergyNDS Ins.	Seaboard Air Line Railway Station - Historic Restoration	02/2021		Construction Documents 95%
Mr. Gary E. Block	Block Residence - Historic Renovation	12/2020		Construction Documents 95%
The Private Suite P/S	Private Suites at MIA - Response to County RFP	01/2022		Awaiting County Contract

Team Member Personnel Availability Chart:

Firm	Team Member	Availability
RJHA	Richard J. Heisenbottle	20%
RJHA	Juan Alcalá	20%
RJHA	Benjamin Cross	30%
RJHA	Ansel Blanco	30%
RJHA	Cesar Diaz	30%
RJHA	Maria Elena Carvajal	30%
RJHA	Jaime Toro	30%
RJHA	Stephanie Michelle	30%
RJHA	Kathleen Kauffman	50%
RJHA	Christine Dalton	50%

- 3) Describe the Proposer's ability to positively and innovatively move a project from the conceptual stage to a clearly defined project that may be designed and constructed, while minimizing the impact on the community.

R.J. Heisenbottle Architects, P.A. has received numerous awards for the design and production excellence delivered on many important landmark projects. These awards clearly demonstrate the firm's ability to move very complex projects from conceptual stages to final completion.

2019 Dade Heritage Trust Preservation Award, Miami Military Museum and Memorial Restoration

2019 Dade Heritage Trust Preservation Award, Biltmore Hotel and Golf Course Historic East and West Bridges Restoration

2016 Best Businesses of Coral Gables Award, Architects Category
 2015 Best Businesses of Coral Gables Award, Architects Category
 2015 AIA Miami People's Choice Awards, Glenn H. Curtiss Mansion
 2015 City of Coral Gables Chamber of Commerce City Beautiful Award, University of Miami Historic Admin. Bldg. Restoration
 2015 Florida Trust for Historic Preservation Award, Outstanding Achievement in Restoration/Rehabilitation Glenn H. Curtiss Mansion Restoration
 2015 George E. Merrick Award of Excellence Distinguished Honoree
 2014 AIA Miami, Merit Award of Excellence in Renovation/Restoration, Trinity Episcopal Cathedral Restoration
 2014 Associated Builders and Contractors, Inc. Excellence in Construction Award, Trinity Episcopal Cathedral Restoration
 2014 Coral Gables Chamber of Commerce George E. Merrick Award of Excellence
 2014 Miami-Dade County Historic Preservation Board Exceptional Professional Dedication to Historic Preservation
 2014 AIA Florida, Honor Award of Excellence for Historic Preservation, Trinity Episcopal Cathedral Restoration
 2014 AIA Florida, Honor Award of Excellence for Historic Preservation University of Miami Historic Admin. Bldg. Restoration
 2014 AIA Florida, Merit Award of Excellence Historic Preservation, Vizcaya Museum and Gardens' East and West Gate Lodges Restoration
 2014 Florida Trust for Historic Preservation Award, Outstanding Achievement, Trinity Episcopal Cathedral Restoration
 2014 Florida Trust for Historic Preservation Award, Outstanding Achievement, University of Miami Historic Admin. Bldg. Restoration
 2014 Florida Trust for Historic Preservation Award, Outstanding Achievement, Vanderbilt Mansion Restoration
 2014 Florida Trust for Historic Preservation Award, Honorable Mention in the Field of Urban Infill Design, Cook House Reconstruction Project at the Audubon House and Tropical Garden
 2014 Dade Heritage Trust Preservation Award, Trinity Episcopal Cathedral Restoration
 2014 Dade Heritage Trust Preservation Award, University of Miami Historic Administration Building Restoration
 2014 Dade Heritage Trust Preservation Award, Vanderbilt Mansion Restoration
 2014 George E. Merrick Award of Excellence Distinguished Honoree
 2012 Florida Trust for Historic Preservation, Statewide Preservation Award, Vizcaya Museum and Gardens' East and West Gate Lodges Restoration
 2012 Florida Trust for Historic Preservation, Statewide Preservation Award, Villa Serena Restoration
 2012 Dade Heritage Trust 2012, Vizcaya Museum and Gardens' East and West Gate Lodges Restoration
 2012 Dade Heritage Trust 2012, Villa Serena Restoration
 2010 Florida Trust for Historic Preservation, Outstanding Achievement Greynolds Boathouse Restoration
 2010 Florida Trust for Historic Preservation, Outstanding Achievement Pinecrest Gardens Entrance Building Restoration
 2010 University of Miami School of Architecture Faculty Distinction for Alumni Service
 2008 Martin Luther King Spirit of Excellence Award
 2007 AIA Florida, Merit Award of Excellence - Colony Theater Restoration
 2007 Florida Trust for Historic Preservation Award - Temple Court Apartments
 2007 Florida Trust for Historic Preservation Award - Colony Theater - Adaptive Re-use
 2007 Miami Design Preservation League - Barbara Capitan Award -Colony Theater Restoration
 2006 Dade Heritage Trust Outstanding Preservation Project Award - The Colony Theater
 2006 Dade Heritage Trust Outstanding Renovation of an Historic Site - Temple Court Apartments
 2005 AIA Miami Award Finalist - Lou Rawls Center for the Performing Arts
 2004 Florida Trust for Historic Preservation Award - City of Miami City Hall
 2003 AIA Miami Chapter - Silver Medal Award for Design
 2003 Bienal Miami+Beach Certificate of Award - Gusman Center for the Performing Arts
 2003 AIA Florida, Merit Award of Excellence - Gusman Center for the Performing Arts
 2003 Florida Trust for Historic Preservation, Florida Preservation Award - Gusman Center for the Performing Arts
 2003 Dade Heritage Trust, Outstanding Contribution to Historic Preservation-Pan American Airways Terminal-Miami City Hall
 2003 AIA Miami, Award of Excellence for Design - Gusman Center for the Performing Arts
 2003 AIA Miami, Award of Merit for Design - Pan American World Airways Terminal-Miami City Hall
 2001 Florida Trust for Historic Preservation, Outstanding Achievement in the Field of Preservation Education/Media - "One United Band" the Story of Miami Edison Middle School
 1999 Dade Heritage Trust, Outstanding Preservation Project - Gusman Center for the Performing Arts
 1999 AIA-Miami Chapter, Historic Preservation Award - Richard J. Heisenbottle, AIA
 1998 AIA-Miami Chapter, Award of Excellence -Kings Point Theater for the Performing Arts
 1998 AIA-Miami Chapter, Award for Best Renovation Project -Miami Edison Middle School

1998 National Trust for Historic Preservation Award, National Preservation Award – Miami Edison Middle School
1997 Florida Trust for Historic Preservation, Non-residential Rehabilitation Outstanding Achievement – Miami Edison Middle School
1996 AIA-Fort Lauderdale Chapter, Honorable Mention – Kings Point Theater for the Performing Arts
1994 AIA-Miami Chapter, Award of Merit (Unbuilt Category) – Miami Edison Middle School
1992 AIA-Miami Chapter, Award of Excellence (Unbuilt Category) – The Coliseum
1992 AIA-Miami Chapter, Award of Merit for Design – Freedom Tower
1990 AIA Florida, Award for Excellence in Architecture – (Built Category) – Freedom Tower
1990 Commercial Renovator Magazine, Commercial Renovator of the Year – Freedom Tower
1989 Florida Trust for Historic Preservation, Outstanding Preservation Project – Freedom Tower
1989 AIA-Miami Chapter, Award of Merit for Design – Freedom Tower

- 4) *Describe the Proposer's ability to provide schedule control, cost control, and quality control for the services requested herein. Provide specific examples of similar initiatives that the Proposer has successfully undertaken with other public entities that were completed on-time and within budget.*

Schedule Control: RJHA procedures for assuring timely performance of the work includes several factors such as determining our team capabilities to do the work, as well as, the firm's capacity to add the project to the workload. We will prepare a detailed work plan and schedule for the entire project including tasks, deadlines for reviews / approvals / decisions and contingencies for unanticipated delays or interruptions in schedule. Our strategy for maintaining the project schedule is to develop an accurate initial master schedule, which can only occur by understanding the scope early on, utilizing consultant input during design and construction documents phases and having complete team participation in its development. It is important to identify delays as quickly as possible to reduce impact. RJHA has built-in solutions for mitigating delays and getting the work back on schedule.

Cost and Budget Control Methodology: RJHA utilizes Internal Management Systems as well as a clear methodology for effective project delivery to our clients. RJHA's management systems evolved directly through the monitoring and budgeting of numerous projects from their earliest phases to final completion. This has allowed us to ensure the quality and budget control of a project as well as foster exceptional staff and consultant performance during all critical phases of a project. For each of our projects, an Internal Project Budget is prepared under the direction of the Principal-in-Charge and the Senior Project Manager who will have full authority over the entire RJHA Team of key personnel and consultants. This internal budgeting establishes the man-hours necessary to complete each phase of the project, but more importantly, ensures that manpower assignments are well thought-out in advance and made to conform to realistic project staffing needs. This type of planning ensures that projects are initiated and completed on time. Detailed cost estimating at early stages of design have been an effective means of maintaining projects within budget or identifying budget deficiencies early in the process. Utilizing the resources of our team of affiliates, we develop "comprehensive cost estimating", which includes project contingencies for unforeseen conditions, minor owner changes and options for green building practices.

Project/Client Communications: RJHA is a resourceful company that operates in a collaborative environment that will ultimately result in the most reasonable and economical solution that is acceptable to all stakeholders. Regular team meetings are held to manage and control the schedule and budget and ensure that the project goals are being met. Two-way communication is accomplished via telephone, email and progress meetings between the Owner and Project Team on a regular interval and as needed. Meetings and reports at every stage of the project are important tools used to maximize our coordination efforts.

Quality Assurance / Control: RJHA adheres to the highest standards in the profession of architecture. Our quality control procedures have allowed our firm to establish a track record of "on-time" submittals and to

produce numerous projects with a minimal number of Change Orders. Quality assurance is an ongoing process, not just a one-time occurrence. Its founder and principal, Richard Heisenbottle, FAIA, is a Fellow of the American Institute of Architects – one of the highest honors bestowed in the profession. RJHA has been recognized for its quality & excellence and has been the recipient of numerous design and performance awards over the past quarter century. Moreover, our entire team has worked together on many previous projects and has refined our interdisciplinary coordination procedures as follows:

- Strong Management – The Principal of the firm assumes direct responsibility for key coordination / quality control functions
- Conceptualization – The Principal performs initial field investigation and formulate conceptual solutions for problems encountered
- Interdisciplinary coordination – becomes a continuous flow of information throughout project duration
- Checks and Balances - Senior Architect will review documents at all major project milestones
- Documentation coordination – Project Manager develops drawings and specifications as simultaneous, complementary facets of the project documentation, eliminating duplication of data or conflicting information
- Constructability – Our team stresses “constructability”. Our key personnel have direct field experience and are familiar with construction methods and priorities to ensure the adequacy and completeness of the design.

5) Describe Proposer’s ability to successfully deliver similar projects that have significant community and business involvement.

The Curtiss Mansion restoration project took 13 years of perseverance and a true community effort to rebuild the Mansion back to its original grandeur. The Curtiss Mansion was exposed to gross neglect, vandalism, homeless people, and three arson fires that decimated the building into a roofless shell. Due to a lack of funding the ruins sat for years, fenced off but plainly visible to neighbors and the adjacent golf course. Major fundraising efforts and the collaboration between R.J. Heisenbottle Architects, P.A. (RJHA) the City of Miami Springs, Curtiss Mansion, Inc. and the community at large resulted in the \$4.5M restoration.

RJHA also has several other project examples that included significant community and business involvement in the form of charrettes in the planning and design phases of high profile renovations including the Military Museum of South Florida, Miami Women’s Club, Vizcaya Museum & Gardens Master Plan, Southside Elementary School / Cultural Arts Center, and the Belleview Biltmore Hotel.

In partnership with Torre Companies and collaboration with Dover & Kohl Town Planners, RJHA held a Community Design Workshop earlier this year for the City of Sanford to brainstorm the communities’ thoughts and ideas for the for the future development of a 5.35 acres parcel of City owned property in the historic Lake Monroe Waterfront Downtown Sanford Community Redevelopment Area. This redevelopment project, referred to as the Catalyst Site, derives from Sanford’s long-term vision and Strategic Plan to unify their distinctive cultural corridor and historic downtown with the Lake Monroe waterfront, promote the City’s distinct culture, business hub, and extensive transportation network, as well as, revitalize its disadvantaged communities. Located in the Central Florida region, Sanford wants to showcase their city as a vibrant and safe City in which people choose to live, work, raise a family, attend school, vacation and retire. Since entering into an agreement with the City of Sanford in February 2016, the development team, Sanford Waterfront Partners, Inc. (consisting of Richard Heisenbottle, FAIA), has been working diligently over the past months to conduct design and feasibility studies and market analysis, meet with City officials and local businesses, as well as, facilitate community engagement.

R.J. Heisenbottle Architects, P.A. (RJHA) has a long standing history of working with the City of Coral Gables and intends to continue this positive working relation. Since founding R.J. Heisenbottle Architects in Coral Gables in 1987, Richard Heisenbottle has through both his business and personal activities consistently been at the forefront of promoting the preservation and heritage of the City of Coral Gables at every opportunity. Mr. Heisenbottle has lent his expertise to the City in its restoration of the George Merrick House, in its interpretation of the Segovia Street Historic Coral Gables Trolley, through his service to the City as Chairman of the Historic Preservation Board and as the restoration architect for the award winning University of Miami Historic Administration Building.

At RJHA, our defining commitment continues to be a balance of exceptional design, attention to detail and responsive client service. Throughout the design process, we encourage a high level of client participation, whether the client is an individual, a corporation, or representative group. Design is a team event and it is critical that all members of the design team, from consultants to clients understand the project goals and work toward a successful project. This team approach let's our clients understand the value of their knowledge and participation and makes certain that their needs are met. Our focused and orchestrated project management approach ensures that design meetings are appropriately scheduled, throughout all the project stages.

RJHA has over 3 decades of experience providing architectural and engineering design services for new construction, renovation, restoration, additions and historic preservation projects. In general, as needed, the services provided have included project management, consultation on and analyses of project delivery methods, cost analysis and schedule planning, design services for furniture, fixtures and equipment (FF&E), construction contract administration, site analysis, consultation and planning, as well as, developing program goals for sustainable site and building design, including LEED goals.

In addition to the City of Coral Gables, RJHA has worked with numerous other public sector agencies. We have rehabilitated and renovated public meeting venues, administration buildings, auditoriums, theaters, schools, parks, outdoor spaces and public facilities for clients such as the City of Miami, Miami-Dade County, City of Miami Beach and Broward College, just to name a few. Many of our projects include locally and nationally historic designated properties.

SUBMITTAL – SECTION IV: PAST PERFORMANCE AND REFERENCES

- 1) Utilizing Standard Form SF330, Part I – Section F, provide detailed information on five (5) of the Proposer's most recent and relevant projects similar in scope and nature to the services described in the solicitation. Under sub-section 23 – "Project Owner's Information" of Standard Form SF330, include an e-mail address for the "Point of Contact". Note: Do not include work/services performed for the City of Coral Gables or City employees as references.

Please see R.J. Heisenbottle Architects, P.A. Standard Form 330, Architect-Engineer Qualifications, Part I – Section F and G directly following this page.

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 1
21. TITLE AND LOCATION <i>(City and State)</i> Citizens Bank Building Restoration Project, Miami, FL	22. YEAR COMPLETED PROFESSIONAL SERVICES On-Going CONSTRUCTION <i>(If applicable)</i> Est. 2022	

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Miami / OMNI CRA	b. POINT OF CONTACT NAME Mr. Anthony Balzebre	c. POINT OF CONTACT TELEPHONE NUMBER (305) 250-5333
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(Include scope, size, and cost)</i>		

R.J. Heisenbottle Architects was contracted for the historic restoration of the Citizen's Bank Building's exterior, structural repairs/replacement, tenant white box interior, new MEP and fire protection.

Scope of services include investigations, studies, land survey, location of underground utilities and structures, geotechnical services, structural design repairs, electrical design, mechanical design, architectural historic preservation, architectural schematic design, design development, construction documents, construction permits, bidding, and construction administration services for the historic restoration of the Citizens Bank Building exterior and structure with a "white box" interior.

- Programming and Building Conditions Assessment and Recommendations Report
- Building Programming Services
- Design Services
- Civil Engineering Services
- Laser scanning of existing conditions and creation of BIM model
- ALTA Survey
- Landscape design
- Structural special inspection services
- Structural design of temporary bracing
- Cost estimating services
- Materials testing and geotechnical exploration engineering services
- COA application and presentation



Relevancy: Municipal Client

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME R.J. Heisenbottle Architects, P.A.	(2) FIRM LOCATION <i>(City and State)</i> Coral Gables, FL	(3) ROLE Preservation Architect
b.	(1) FIRM NAME Douglas Wood	(2) FIRM LOCATION <i>(City and State)</i> Miami, FL	(3) ROLE Structural
c.	(1) FIRM NAME JALRW	(2) FIRM LOCATION <i>(City and State)</i> Doral, FL	(3) ROLE MEP Fire
d.	(1) FIRM NAME KEITH	(2) FIRM LOCATION <i>(City and State)</i> Ft. Lauderdale	(3) ROLE Civil, Landscape, Survey
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 2
21. TITLE AND LOCATION <i>(City and State)</i> Miami City Hall Restoration, Miami, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2003	CONSTRUCTION <i>(If applicable)</i> 2003

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Miami	b. POINT OF CONTACT NAME Francisco Garcia	c. POINT OF CONTACT TELEPHONE NUMBER (305) 416-1470
-----------------------------------	----------------------------------------------	--------------------------------------------------------

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The Miami City Hall was originally built in 1933 to serve as the Pan American World Airways Seaplane Base and Terminal Building. The Art Deco style structure has been designated as a local historic site and is listed on the National Register of Historic Places. RJHA provided full architectural, engineering and interior design services for the adaptive use of the Pan American Terminal to accommodate functional needs of the Miami City Commission already occupying the building since 1954. The entrance lobby was restored and the main interior space restoration included new seating, lighting, sound and CCTV systems. A new security office and staff/press conference room were provided. Among the most significant elements of the interior that were restored to their original appearance are the ceiling panels depicting the signs of the Zodiac, the beams decorated with stylized wings and bands in the Pan Am colors, and the murals near the ceiling depicting the history of flight through themes ranging from Leonardo da Vinci's aeronautical designs to the modern clipper planes used during the early days of flight by Pan Am. **8,700 SF / Cost: \$1.2M**

Relevancy: Municipal Client



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a. (1) FIRM NAME R.J. Heisenbottle Architects, P.A.	(2) FIRM LOCATION <i>(City and State)</i> Coral Gables, FL	(3) ROLE Preservation Architect
b. (1) FIRM NAME Douglas Wood	(2) FIRM LOCATION <i>(City and State)</i> Miami, FL	(3) ROLE Structural
c. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 3
21. TITLE AND LOCATION <i>(City and State)</i> Miami Marine Stadium Restoration, Miami, FL	22. YEAR COMPLETED PROFESSIONAL SERVICES On-Going CONSTRUCTION <i>(If applicable)</i> Est. 2022	

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Miami	b. POINT OF CONTACT NAME Mr. Carlos Lozano	c. POINT OF CONTACT TELEPHONE NUMBER (305) 416-1247
-----------------------------------	-----------------------------------------------	--------------------------------------------------------

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

R.J. Heisenbottle Architects is performing historical restoration of the stadium, which is intended to return this landmark to its original glory and expand its uses. Scope of services include building conditions assessment and recommendations report, building programming services, cost estimating, laser scanning and documentation of existing conditions and graffiti removal testing.

Restoration efforts will not only maintain the historic architectural characteristics of the stadium, but also add strategic components necessary to make the restored facility capable of serving a wider variety of uses. Recommended activities for the stadium and basin include marine and boating, entertainment, and community events for sports, fitness, educational and nature. The proposed site plan calls for redesigned vehicular and pedestrian entry, an events plaza, waterfront dining and concessions, a completely renovated and restored stadium, and a floating stage with the Miami skyline as a backdrop. Additional amenities will include dynamic digital LED projection displays and state of the art audio/visual theatrical equipment.

Relevancy: Municipal Client



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME R.J. Heisenbottle Architects, P.A.	(2) FIRM LOCATION <i>(City and State)</i> Coral Gables, FL	(3) ROLE Preservation Architect
b.	(1) FIRM NAME Douglas Wood	(2) FIRM LOCATION <i>(City and State)</i> Miami, FL	(3) ROLE Structural
c.	(1) FIRM NAME JALRW	(2) FIRM LOCATION <i>(City and State)</i> Doral, FL	(3) ROLE MEP Fire
d.	(1) FIRM NAME Rosa Lowinger	(2) FIRM LOCATION <i>(City and State)</i> Miami, FL	(3) ROLE Conservationist
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified.
Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

4

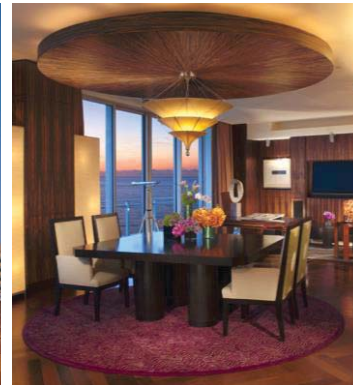
21. TITLE AND LOCATION <i>(City and State)</i> Historic Shrine Building/Boulevard Shops Restoration (Crystal Cruise Lines Showcase)	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2013	CONSTRUCTION <i>(If applicable)</i> Est. 2017

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Genting Group - Resorts World Miami	b. POINT OF CONTACT NAME Nicholas Betancourt, Vice President for Development	c. POINT OF CONTACT TELEPHONE NUMBER (305) 374-6664 nicolas.betancourt@rwmiami.com
---------------------------------------------------------	---------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost.)*

The historic Shrine Building is a two-story, 20,571 sq. ft. building constructed in the then popular Art Deco architectural style of the 1930's. Once dubbed the "Fifth Avenue of the South", it was part of a striking ensemble of modern retail buildings that lined the newly created Biscayne Boulevard in Miami, FL and defined it as a high end shopping district. The quality of the design is particularly noteworthy because its ornamentation, use of coral rock, veneer and inclusion of sculpted Seminole Indians are architectural characteristics specific to South Florida. The restored building serves as the Crystal Cruises headquarters and showroom for its luxury portfolio. Throughout the building, signature touches of the various Crystal vacation experiences are showcased including a submarine suspended from the vast second floor ceiling that illustrates the adventures offered on the Crystal Esprit and upcoming expedition yacht, Crystal Endeavor; BMW bicycles available with several vessels and voyages; and even a waterfall cascading around the outdoor dining courtyard to create the atmosphere at sea. Also on the ground floor will be an elegant specialty restaurant, which will offer the same celebrated standard of cuisine and Six-Star service for which Crystal has been known for more than 25 years. The renovation includes all new utilities and building systems. The project is currently under construction and slated to open in spring of 2017.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	R.J. Heisenbottle Architects, PA	Coral Gables, FL	Architect
b.	Douglas Wood & Associates	Miami, FL	Structural Engineer
c.	Johnson, Avedano, Lopez, Rodriguez & Walewski Engineering Group (JALRW)	Doral, FL	MEP Fire
d.			
e.			
f.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)	20. EXAMPLE PROJECT KEY NUMBER
	5

21. TITLE AND LOCATION <i>(City and State)</i> David W. Dyer Federal Courthouse Building Ph.1 Adaptive Reuse Due Diligence Report and Ph. 2 Remodeling and Renovations for Miami Dade College Miami, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES Ph1. 2015 Ph2. in progress	CONSTRUCTION <i>(If applicable)</i> 2022 Est.

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Miami Dade College	b. POINT OF CONTACT NAME Roy D. Martinez, RA, LEED AP	c. POINT OF CONTACT TELEPHONE NUMBER O: 305-237-0558 C: 305-998-8372 rmarti17@mdc.edu

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost.)*

R.J. Heisenbottle Architects (RJHA) prepared a 232-page Adaptive Reuse Due Diligence Report consisting of the Building Evaluation & Recommendations for Structural, Mechanical, Electrical, Plumbing, Fire Protection, Hazardous Materials Assessment, and Budget Cost Estimate. for the College's potential long-term lease of the 179,000 Sq. Ft. David M. Dyer U.S. Courthouse and its conversion to educational uses for the College.

In addition to coordinating the work of the consulting team and assembling their final work product into a comprehensive report, RJHA also provided an historical overview, prepared existing conditions architectural CAD plans and concept design drawings. As consultants to Leo A Daly, RJHA and KEITH were also recently awarded work on this new project for Miami-Dade College that entails the remodeling, renovation and selective restoration and preservation of the National Historic David W. Dyer U.S. Courthouse. Serving as Associate Architect for Historic Preservation, RJHA is responsible for all of the building's historically contributing interior areas, building exterior restoration work including walls, windows and doors, all phases of the architectural work and engineering coordination, including programing, schematic design, design development, construction documents, bidding/permitting and construction administration. RJHA is also be responsible for obtaining approval of the project from the State of Florida Division of Historic Resources and/or National Park Service.

KEITH is providing civil engineering services including water and wastewater design and permitting. Given the historic nature and history of the building, laser scanning services will also be provided. Through the laser scanning process, highly accurate and long-range lasers are used to capture visible reality. Existing conditions are therefore documented, and the data can be used to create accurate as-builts, as well as being incorporated into a Building Information Model (BIM). Estimated Construction Value: \$52.5M



Circa 1933

Historic Main Courtroom

Interior courtyard with view of Miami Skyline

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
	R.J. Heisenbottle Architects	Coral Gables, FL	Architect
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
	Douglas Wood & Associates	Miami, FL	Structural Engineering
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
	KEITH	Pompano Beach, FL	Civil Engineering, Laser Scanning

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL <i>(From Section E, Block 12)</i>	27. ROLE IN THIS CONTRACT <i>(From Section E, Block 13)</i>	28. EXAMPLE PROJECTS LISTED IN SECTION F <i>(Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)</i>									
		1	2	3	4	5	6	7	8	9	10
Richard J. Heisenbottle	Principal Architect	X	X	X	X	X					
Douglas S. Wood	Principal Structural	X	X	X	X	X					
JALRW Other Staff	MEP Fire	X		X	X						
Mark Casiano	Civil	X									
Kelli Shueler	Landscape	X									
Tim Grey	Surveyor	X				X					
Rosa Lowinger	Conservationist			X							

29. EXAMPLE PROJECTS KEY

NUMBER	TITLE OF EXAMPLE PROJECT <i>(From Section F)</i>	NUMBER	TITLE OF EXAMPLE PROJECT <i>(From Section F)</i>
1	Citizens Bank Building Restoration Project	6	
2	Miami City Hall Restoration	7	
3	Miami Marine Stadium Restoration	8	
4	Historic Shrine Building	9	
5	David W. Dyer Federal Courthouse Building	10	



Biltmore Bridges; Biltmore Hotel; Coral Gables, Florida

- a. Name of City Department: Biltmore Hotel Golf Management, LLC as Agent for City of Coral Gables, FL
- b. Scope: Investigation, Documentation, Restoration, and Repair of Two (2) Historical East and West Bridges, their abutments and immediately adjacent aprons.
- c. Award/final value: \$147,249/\$165,421; Additional fee due to expanded construction schedule
- d. Term of the contract: January 2017 to October 2018
- e. City Contact: Peter J. Iglesias, P.E. City Manager
- f. Prime or subcontractor: Prime
- g. Results of the project: Satisfactorily Completed

Gondola Building; Biltmore Hotel; Coral Gables, Florida

- a. Name of City Department: Historical Resources and Cultural Arts
- b. Scope: Building Assessment and Recommendations Report and Budget Construction Cost Estimate for Restoration/Rehabilitation of the Gondola Building on the Coral Gables Biltmore Hotel and Golf Club grounds.
- c. Award/final value: \$29,955/\$37,955; Additional fee due to the addition of preparing a Special Category Grant Application to original scope
- d. Term of the contract: October 2017 to
- e. City Contact: Ms. Kara Kautz, Assistant Historic Preservation Officer
- f. Prime or subcontractor: Prime
- g. Results of the project: Satisfactorily Completed

In addition to the above and in keeping with the vision of the Coral Gables' founders who imagined both a "City Beautiful" and a "Garden City," R.J. Heisenbottle Architects' portfolio of work in Coral Gables respectfully embraces the original "Spanish" style and architectural features of the community and promotes the preservation and heritage of the City of Coral Gables. Notable Gables projects include the following:

- 1) George Merrick House
- 2) Segovia Street Historic Coral Gables Trolley
- 3) University of Miami Historic Administration Building
- 4) University of Miami Center for Judaic Studies
- 5) University of Miami Merrick Building
- 6) Vizcaya Museum and Gardens Masterplan
- 7) Vizcaya Museum and Gardens Café & Gift Shop
- 8) Vizcaya Museum and Gardens East and West Gate Lodges restoration
- 9) International Studies Preparatory Academy (Iprep)
- 10) Brickell Avenue's Villa Serena (former home of noted orator and politician William Jennings Bryan)

Relevant Awards for Projects Located in Coral Gables include the following:

2015 Best Businesses of Coral Gables Award, Architects Category

2015 City of Coral Gables Chamber of Commerce City Beautiful Award, University of Miami Historic Admin. Bldg. Restoration

2015 George E. Merrick Award of Excellence Distinguished Honoree

2014 Coral Gables Chamber of Commerce George E. Merrick Award of Excellence

2014 AIA Florida, Honor Award of Excellence for Historic Preservation University of Miami Historic Admin. Bldg. Restoration

2014 AIA Florida, Merit Award of Excellence Historic Preservation, Vizcaya Museum and Gardens' East and West Gate Lodges Restoration

2014 Florida Trust for Historic Preservation Award, Outstanding Achievement, University of Miami Historic Administration Building Restoration

2014 Dade Heritage Trust Preservation Award, University of Miami Historic Administration Building Restoration

2014 George E. Merrick Award of Excellence Distinguished Honoree

2012 Florida Trust for Historic Preservation, Statewide Preservation Award, Vizcaya Museum and Gardens' East and West Gate Lodges Restoration

2012 Florida Trust for Historic Preservation, Statewide Preservation Award, Villa Serena Restoration

2012 Dade Heritage Trust, Vizcaya Museum and Gardens' East and West Gate Lodges Restoration

- 2) *Provide a list with contact information of public sector clients, if any, that have discontinued use of Proposer's services within the past two (2) years and indicate the reasons for the same. The City reserves the right to contact any reference as part of the evaluation process.*

R.J. Heisenbottle Architects, P.A has no public sector clients that have discontinued use of our services within the past two (2) years.

- 3) *Please identify each incident within the last five (5) years where (a) a civil, criminal, administrative, other similar proceeding was filed or is pending, if such proceeding arises from or is a dispute concerning the Proposer's rights, remedies or duties under a contract for the same or similar type services to be provided under this RFP (See Affidavit D).*

R.J. Heisenbottle Architects, P.A has no civil, criminal, administrative, other similar proceeding filed or pending incidents within the last five (5) years.

SUBMITTAL – SECTION VI: AGREEMENT COMMENTS

- 1) *Please follow the instructions as outlined in Section 1.6 Agreement Execution.*

1.6 Agreement Execution

By submitting a Response, the Proposer agrees to be bound to and execute the Agreement for this solicitation. Without diminishing the foregoing, the Proposer may request clarification and submit comments concerning the Agreement for the City's consideration. Only comments and proposed revisions included within the Response will be considered by the City. Any comments identified after the Response has been received may not be considered by the City. Furthermore, any requests to negotiate provisions of the Agreement not identified in the Response after the Response has been received, may be grounds for removal from further consideration for award. None of the foregoing shall preclude the City from seeking to negotiate changes to the Agreement during the negotiations process. Failure of the Successful Proposer to execute a contract within thirty (30) days after the notification of award may, at the City's sole discretion, constitute a default. However, the Agreement must be executed no later than one hundred twenty (120) days, based upon the requirements set forth in the RFQ through action taken by the City Commission at a duly authorized meeting. If the Proposer first awarded the Agreement fails to enter into the contract as herein provided, the award may be declared null and void, and the Agreement awarded to the next most responsible, responsive Proposer, or re-advertised, as determined by the City.

R.J. Heisenbottle Architects, P.A. has only one request for clarification and submits the following comment concerning the Agreement, SECTION 5 – INDEMNIFY, DEFEND AND HOLD HARMLESS Provisions. We believe portions of Sections 5.1 through 5.5 are at odds with Florida State Statute 725.08 which makes such provisions void as a matter of public policy. We look forward to working with the City, Council, and Insurance professionals in addressing the terms of this section.