



**City of Coral Gables  
CITY COMMISSION MEETING  
June 26, 2008**

**ITEM TITLE:**

Resolution accepting the recommendation of the Procurement Division of the Finance Department to the City Manager, approving the decision pursuant to the Invitation for Bid to select Greens Grade Services as the City's Granada & Parks Maintenance service provider.

**RECOMMENDATION OF THE CITY MANAGER:**

It is recommended that the City Commission accept the recommendation of the City Manager pursuant to the Invitation for Bid (IFB) No. 2007.10.22 to select Greens Grade Services as the City's Granada & Parks Maintenance service provider.

**BRIEF HISTORY:**

On November 1, 2007 the Procurement Division of Finance formally advertised, issued and distributed the Granada & Parks Maintenance Invitation for Bid (IFB) No. 2007.10.22 to ten (10) potential bidders.

On December 6, 2007 three (3) responses were received; Greens Grade Services, South Florida Maintenance and Valley Crest Landscape Maintenance.

On December 10, 2007 all responses were submitted to Parks & Recreation Department and on December 12, 2007 the Parks & Recreations Department selected Greens Grade as the most Responsive and Responsible vendor.

Risk Management has reviewed and verified the Certificate of Insurance and Professional Service Agreement. On June 5, 2008 the Procurement Division Office received an addendum to the Professional Service Agreement reflecting the revised Insurance regulations needed for this Professional Service Agreement and approval of the Certificate of Insurance.

**LEGISLATIVE ACTION:**

Date:	Resolution/Ordinance No.	Comments

**ADVISORY BOARD/COMMITTEE RECOMMENDATION(S):**

Date	Board/Committee	Comments (if any)

**FINANCIAL INFORMATION: (If Applicable)**

No.	Amount	Account No.	Source of Funds
1.			
Total:			<b>APPROVED BY:</b>

**PUBLIC NOTIFICATION(S):**

Date	Form of Notification
November 1 <sup>st</sup> , 2007	Miami Daily Business Review (Legal Notification of Solicitation)
November 1 <sup>st</sup> , 2007	Procurement Bulletin Board
November 1 <sup>st</sup> , 2007	City's Internet Bid Page
November 1 <sup>st</sup> , 2007	City Hall Bulletin Board

**APPROVED BY:**

Department Director	City Attorney (If Applicable)	City Manager

**ATTACHMENT(S):**

1. Draft Resolution
2. Tabulation/Comparison Form
3. Invitation for Bid No. 2007.10.22
4. Addendums (3)