



The City of Coral Gables

Historical Resources Department

CORAL GABLES MERRICK HOUSE GOVERNING BOARD MEETING

Meeting Minutes of January 6, 2014, 8:30 a.m.

Coral Gables Merrick House

907 Coral Way, Coral Gables, Florida 33134

MEMBERS	F	M	A	M	J	J	A	S	O	N	D	J	APPOINTED BY:
	13	13	13	13	13	13	13	13	13	13	13	14	
Michelle Moskowitz	P				-		P	A	P	P**	P	P	Mayor Jim Cason
Daisy Baez	P	P	P	P	-	P	P	P	E	P**	P	E	Vice-Mayor William H. Kerdyk, Jr.
Marlin Ebbert^					-	P	P	P	P	P	P	E	Commissioner Pat Keon
Ana Lam^							P	P	P	E	P	P	Commissioner Vince Lago
Laura Yusko	P	P	P	P	-	E	E	P	P	P	E	P	Commissioner Frank C. Quesada
Joanne Meagher	P	P	E	P	-	E	P	P	P	P	P	P	Board Appointee
Susan Rodriguez	P	A	P	P	-	P	P	P	P	P	P	P	City Manager

STAFF IN ATTENDANCE:

Dona Spain, Historic Preservation Officer

Kara N. Kautz, Assistant Historic Preservation Officer

Emily Ahouse, Historic Preservationist

A = Absent

P = Present

- = No Meeting

+ = Resigned Member

E = Excused

* = Special Meeting

^ = New Member

** Ms. Moskowitz left at 9:00 a.m.; Ms. Baez left at 9:40.

MEETING RECORD / MINUTES PREPARATION: Nancy C. Morgan, Coral Gables Services, Inc.

Ms. Yusko called the meeting to order at 8:39 a.m. Meeting attendance was stated for the record.

MEETING ATTENDANCE:

A motion was made by Moskowitz, seconded by Ms. Lam and unanimously passed to excuse the meeting absences of Ms. Baez and Ms. Ebbert.

APPROVAL OF MINUTES OF MEETING HELD DECEMBER 2, 2013:

Modifications to the December 2, 2013 minutes were noted as follows: Regarding Ms. Bolton's proposed quilt donation to Merrick House, text should read: Ms. Baez will get additional information about the quilt from Ms. Bolton and let Ms. Bolton know that the City cannot have the quilt appraised; The guest's name will be correctly spelled as Norman Van Aken; Under November event report: wording will be changed from \$253 in tour income to \$253 in event income.

A motion was made by Ms. Moskowitz, seconded by Ms. Rodriguez and unanimously passed to approve the minutes of the December 2, 2013 meeting as revised.

EVENTS COMMITTEE REPORT:

January 12, 2014 Solomon's Fruit Festival: Ms. Lam and the Board discussed and confirmed plans for the upcoming event. For future events, Ms. Rodriguez suggested purchasing outside speakers to optimize delivery of indoor or outdoor music. Staff will research.

February 9, 2014 Eunice Peacock & George Merrick's Wedding Celebration: Ms. Meagher praised Elizabeth Smith for her assistance with promotional flyer text (250 will be ordered to distribute at the January 12th event). Additional plans

will be determined at the next Event Committee meeting. Tours will not be available during this event. It was agreed that a local Girl Scout troop will set up a table to sell Girl Scout cookies.

Merrick Art Festival: Ms. Rodriguez relayed initial plans for the March Sundays on the Porch with George event.

April 6, 2014 Patchwork of Poetry: Ms. Yusko distributed a draft of a promotional flyer, and discussed plans made to date.

HOUSE REPORT: December 2013 House activity:

- Total visitors in December: 3 adults; 1 senior; 2 students; 2 children, plus several Holiday Open House visitors.
- Trust fund balance: \$20,815.15 (expenditure account); \$1,273 (revenue account)
- House rental requests: None
- Roxcy O'Neal Bolton Fund for exterior maintenance: \$4,839.00 (unchanged).
- Staff was notified that Merrick House will be included in the new edition of Miami City Guide.

OLD BUSINESS:

December Open House Recap: The Board agreed that the holiday event was highly successful. It was suggested that a sign be included on the cookie table to either limit consumption or to sell the cookies. Alternatively, it was suggested that a community organization, such as The Villagers, be invited to provide sweet or savory items, with the opportunity to also sell their cookbooks. Performers should appear earlier in the program. More staff and volunteers will be needed. Santa will be situated inside, near the Christmas tree. Ms. Spain suggested creating and selling a Merrick House ornament, an idea met with Board enthusiasm.

Bicycle Racks: Two bicycle racks were selected, will be purchased and installed by the City.

NEW BUSINESS:

Ms. Bolton's Candlesticks: Ms. Bolton objected to placement of her donated candlesticks at the December Holiday Open House.

New Chairs and Tables: Board members agreed that four round and four rectangular tables are needed; if possible, they will match the proposed new chairs. Ms. Meagher will secure information and three bids for the tables and the chairs.

MEETING CHANGE:

Ms. Meagher made a motion to move the February meeting from February 10, 2014 to February 3, 2014. Ms. Lam seconded the motion, which passed unanimously.

NEXT MEETING: Monday, February 3, 2014, 8:30 a.m.

There being no further business, the meeting adjourned at 10:00 a.m.

Respectfully submitted,



Dona M. Spain
Historic Preservation Officer