

CITY OF CORAL GABLES

-MEMORANDUM-

TO: Honorable Mayor and
Members of the City Commission

Date: June 20, 2025

FROM: Peter J. Iglesias
City Manager Peter J.
Iglesias

Digitally signed by
Peter J. Iglesias
Date: 2025.06.20
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SUBJECT: Award Recommendation
RFQ 2025-005 Architectural Consulting
Services

At the next available City Commission Meeting an award recommendation for RFQ 2025-005 Architectural Consulting Services will be included on the agenda. This memorandum serves to notify you that in accordance with Section 2-763 of the City Code entitled "Contract Award", my recommendation to the City Commission for award of the subject RFQ is as follows:

- 1) Accept the recommendation of the Chief Procurement Officer to award the RFQ and authorize negotiations with the top six (6) responsive and responsible proposers: Bermello Ajamil & Partners, Inc., R.J. Heisenbottle Architects, P.A., Gurri Matute, P.A., M.C. Harry and Associates, Inc., Ferguson, Glasgow, Schuster, Soto, Inc., and Alleguez Architecture, Inc.
- 2) Should negotiations fail with the top-ranked proposers, negotiations may commence with the next two highest ranked responsive-responsible proposers: W.J. Architects and R.E. Chisholm Architects, Inc., if determined to be in the best interest of the city.
- 3) Reaffirm the City's right to pursue alternative courses of action.

On April 3, 2025, the Procurement Division of Finance formally advertised, issued, and distributed Request for Qualifications (RFQ) 2025-005 Architectural Consulting Services. One hundred seventy-one (171) prospective proposers were notified by INFOR, the City's web-based e-Procurement system.

On May 6, 2025, twelve (12) firms responded, including two (2) "no bid" proposals, in response to the RFQ: Alleguez Architecture, Inc., Bermello Ajamil & Partners, Inc., Burton Hersh Architects, P.A., Conconcreto Designs, LLC., (no bid), CPH Consulting, LLC., DIRT Environmental Solutions, Inc., (no bid), Ferguson, Glasgow Schuster Soto, Inc., Gurri Matute P.A., M.C. Harry & Associates, Inc., R.E. Chisholm Architects, Inc., R.J. Heisenbottle Architects P.A., and W.J. Architects.

The responses were reviewed by the Procurement Division in order to determine responsiveness to the requirements of the RFQ. Alleguez Architecture, Inc., Bermello Ajamil & Partners, Inc., Burton Hersh Architects, P.A., CPH Consulting, LLC., Ferguson, Glasgow Schuster Soto, Inc., Gurri Matute P.A., M.C. Harry & Associates, Inc., R.E. Chisholm Architects, Inc., R.J. Heisenbottle Architects P.A., and W.J. Architects were deemed responsive to the requirements of the RFQ.

On June 6, 2025, the Evaluation Committee convened to evaluate the ten (10) responsive and responsible proposals and ranked the firms in the following order: Bermello Ajamil & Partners, Inc., (top ranked), R.J. Heisenbottle Architects, P.A. (second ranked), Gurri Matute, P.A., (third ranked), M.C. Harry and Associates, Inc., (fourth ranked), Ferguson, Glasgow, Schuster, Soto,

Inc., (fifth ranked), and Alleguez Architecture, Inc., (sixth ranked). The Evaluation Committee recommended that the City negotiate with the top six (6) responsive-responsible proposers to provide the requested services for an initial three (3) year term with two (2) one-year renewals.

The Evaluation Committee further recommended that should negotiations fail with any of the top six (6) ranked firms negotiations could be conducted with the next two (2) ranked firms: W.J. Architects and R.E. Chisholm Architects, Inc.

After successful negotiations, a Professional Services Agreement will be executed. A more detailed description of the RFQ, proposal response and evaluation results will be provided to you as part of the agenda package.

Please contact me should you have any questions.

Copy:

Cristina M. Suárez, City Attorney

Billy Y. Urquia, City Clerk

Jose Gomez, Deputy City Manager

Hermes Diaz, Public Works Director

Jose Oliveros, Assistant Public Works Director, C.I.P.

Diana M. Gomez, Finance Director

Celeste S. Walker-Harmon, Chief Procurement Officer