



# CITY OF CORAL GABLES SPECIAL EVENTS APPLICATION & PERMIT

Permit #: \_\_\_\_\_

<b>Applicant Information</b>	Legal Name of the Permit Applicant (Company or Individual): <b>Fritz and Franz Bierhaus</b>		Today's Date: <b>8/17/2018</b>		
	Contact Person for this Permit Application: <b>Harald Neuweg</b>				
	Contact Person Phone: <b>305-774-1883</b>	Contact Person Fax: <b>305-774-1528</b>	Contact Person Email: <b>miamibierhaus@aol.com</b>		
	Permit Applicant Address: <b>60 Merrick Way</b>		City: <b>Coral Gables</b>	State: <b>FL</b>	Zip: <b>33134</b>
	Permit Applicant Phone: <b>305-774-1883</b>	Permit Applicant Fax: <b>305-774-1528</b>	Permit Applicant Email: <b>miamibierhaus@aol.com</b>		
	Is the Contact Person an Officer of the Legal Entity? <input checked="" type="checkbox"/> YES* <input type="checkbox"/> NO**				
	*If YES, attach verification from Sunbiz.org. **If NO, go to next question				
<b>Event Information</b>	Is the Contact Person an Authorized Agent of Applicant? <input checked="" type="checkbox"/> YES* <input type="checkbox"/> NO		*If YES, Contact Person (Authorized Agent) must provide the City with a Limited Power of Attorney evidencing that they are authorized to execute legally binding contracts on behalf of the permit applicant.		
	Name of Event <b>24th Annual Coral Gables Oktoberfest</b>		Event Date(s) <b>Sept 27, 2018-Oct 7, 2018</b>		
	Hours of Event <b>Th 6-10/6-11/3-11/2-8</b>	Set-up Time <b>9/26/2018</b>	Take Down Time <b>10/8/2018</b>		
	Location of Event <b>Bierhaus Plaza</b>		Is Location Reserved? <b>NO</b>		
	A list of all staff, monitors, and volunteers assisting in this event and must be provided with this application including a sample of the badge or unique name tag that will be used at the event identifying your staff, monitors and volunteers from the participants and/or general public.  <p style="text-align: center;"><b>Bierhaus employees</b></p>				
	Anticipated Attendance <b>3000 over 11 days</b>		Admission Fees <b>N/A</b>		
	# of year's event has been in existence? <b>23</b>	Previous Location(s)? <b>Same</b>	Past Attendance <b>Same</b>		
Event Description: (Provide an attachment if additional space is needed.)  <b>Traditional German Oktoberfest with original Bavarian/ Austrian live music, traditional German food and German beer. Live Entertainment</b>					

**Event Information**  
(Continued from page 1)

List all vehicles associated with this event (if applicable)  
(Provide an attachment if additional space is needed.)

n/a

How will rules, regulations, terms and conditions of the event be communicated to the participants?  
(Provide an attachment if additional space is needed.)

Will there be any live music or recorded music at this event? What type of music will be played?  
(Provide an attachment if additional space is needed.)

live and recorded music  
Bavarian/ Austrian folk music

Number, type and location of all loud speakers and amplifying devices.  
(This information can be provided on a map as an attachment to this application.)

4 speakers with amplifier

**Vendor Information**

Number of Food Vendors	Vendors list provided to the City	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Food vendors have all permits/licenses.		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Number of Other Vendors	Vendor list provided to the City	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Will there be alcohol at this event?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, has liquor license been issued?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is this a charitable event?		<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, what is the name of the charity/organization?	- No charity -		
Have you completed the City application?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Have you completed the State application?		<input type="checkbox"/> Yes	<input type="checkbox"/> No

**If you checked yes to any of the questions above, you must contact the City of Coral Gables Licensing, Tax, & Utility Service office at (305) 460-5607.**

**◆THIS COVER SHEET MUST BE PROVIDED WITH ALL INSURANCE DOCUMENTS◆**

<p align="center"><b>Special Events Permit</b></p> <p align="center"><b>Cover Sheet</b></p> <p align="center"><b>For</b></p> <p align="center"><b>Evidencing Insurance to the City of Coral Gables</b></p>	<p><b>Legal Name of Permit Applicant (Individual or Company):</b> <u>Satchmo Blues Bar and Grill Inc</u></p> <p><b>Insurance is being submitted for an ongoing Special Event (circle one):</b> YES or NO</p> <p><b>Insurance is being submitted for one Special Event permit (circle one):</b> YES or NO</p> <p><b>Will liquor be served at the Special Event (circle one):</b> YES or NO</p> <p>Without limiting PERMIT APPLICANT'S indemnification of the CITY, and during the term of this Agreement, PERMIT APPLICANT shall provide and maintain at its own expense the below described programs of insurance. Such programs and evidence of insurance shall be satisfactory to the CITY and shall be primary to and not contributing with any other insurance or self-insurance program maintained by the CITY. Certificates or other evidence of coverage shall be delivered via email, fax or US mail to;</p> <p align="center"><b>Certificate Holder should read:</b> <span style="float:right">City of Coral Gables Insurance Compliance PO Box 100085 - CE Duluth, GA 30096</span></p> <p><b>Email address:</b> <a href="mailto:cityofcoralgables@ebix.com">cityofcoralgables@ebix.com</a></p> <p>Such certificates or other evidence of coverage shall be delivered prior to commencing performance under this Permit, and shall contain the express condition that the CITY is to be given written notice of at least thirty (30) days in advance of any cancellation, non-renewal or material change of any insurance policy.</p>								
<p align="center"><b>Insurance Requirements</b></p> <p align="center"><b>For</b></p> <p align="center"><b>Companies</b></p>	<p><b>Companies are required to evidence the following Insurance to the City;</b></p> <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align:left; border-bottom: 1px solid black;"><u>Insurance Coverage Type</u></th> <th style="text-align:left; border-bottom: 1px solid black;"><u>Limit of Liability Required</u></th> </tr> </thead> <tbody> <tr> <td>Commercial General Liability</td> <td>Each Occurrence \$1,000,000    Aggregate \$2,000,000</td> </tr> <tr> <td>Liquor Liability (required if liquor is served)</td> <td>Each Occurrence \$1,000,000    Aggregate \$2,000,000</td> </tr> <tr> <td>Automobile Liability - Combined Single Limit</td> <td>\$1,000,000</td> </tr> </tbody> </table> <p>(Hired and Non-owned Auto Liability Coverage is required when the applicant does not own any autos)</p> <ul style="list-style-type: none"> <li>All insurance policies evidenced to the City shall name the City of Coral Gables as an Additional Insured on a Primary and Non-contributory basis.</li> <li>All insurance policies evidenced to the City shall contain A Waiver of Subrogation Endorsement in favor of the City of Coral Gables.</li> <li>All insurance companies providing coverage must have an A.M. Best rating of at least (A-/VI) or an equivalent rating given by a recognized rating agency.</li> </ul> <p><b>Companies evidencing insurance must provide the following documents to the City;</b></p> <ol style="list-style-type: none"> <li>This Cover Sheet with all of the questions above answered.</li> <li>A Certificate of Liability Insurance naming the City of Coral Gables as an additional insured on a primary and non-contributory basis including a Waiver of Subrogation in favor of the City.</li> <li>A copy of the Endorsements evidencing that Additional Insured status has been provided to the City and that this coverage has been provided on a Primary &amp; Non-Contributory Basis.</li> <li>A copy of the all Waiver of Subrogation Endorsements for each line of coverage required.</li> </ol>	<u>Insurance Coverage Type</u>	<u>Limit of Liability Required</u>	Commercial General Liability	Each Occurrence \$1,000,000    Aggregate \$2,000,000	Liquor Liability (required if liquor is served)	Each Occurrence \$1,000,000    Aggregate \$2,000,000	Automobile Liability - Combined Single Limit	\$1,000,000
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Personal Liability Insurance (including host liquor liability coverage is if liquor is served)	Each Occurrence    \$300,000								
<p align="center"><b>If Applicant Does Not Have Insurance</b></p>	<p><b>Alternatively, Companies &amp; Individuals may obtain liability insurance through a TULIP (Tenant User Liability Insurance Program) established by the City @ <a href="http://www.ebi-ins.com/tulip">www.ebi-ins.com/tulip</a>.</b></p> <p>The City of Coral Gables reserves the right to require additional types of insurance coverage or higher limits of liability for any event. This determination will be made by the Risk Management Division.</p>								
<p><b>City of Coral Gables Insurance Compliance Contact Information</b></p> <p>Phone: (951) 652-2883 • Fax: (770) 325-0417 • Email: <a href="mailto:cityofcoralgables@ebix.com">cityofcoralgables@ebix.com</a></p>									



<b>City Services</b>	<b>Police</b>	# of Officers 2	Date(s) Required Fri & Sat 2 weekends	Hours Needed (i.e. 8 a.m.-5 p.m.) 7pm-1am	
	The final number of Coral Gables Regular-Off-Duty Police Officers required for an event will be determined by the Coral Gables Police Department upon the approval of all required permits for this event. Please contact the Coral Gables Police Department to obtain an Off-Regular-Duty Police Services Permit Application and Fee Schedule by calling (305) 460-5427.				
	Clearance Form received: <input type="checkbox"/> Yes <input type="checkbox"/> No				
	<b>Fire/Medical</b>	<input checked="" type="checkbox"/> On Call <input type="checkbox"/> On Site			
	Contact the Coral Gables Fire Department Administration Division for questions or costs associated with onsite coverage at (305) 442-1600.				
	Clearance Form received: <input type="checkbox"/> Yes <input type="checkbox"/> No				
	<b>City Facilities</b>	Location City Plaza	If using a park, do you need the restrooms opened? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	<b>Electrical Requirements</b>	Please list all electrical requirements including the type of electricity (i.e. 110V), amperage needed, the number of outlets and the type of equipment needing the electricity (i.e. sound system, popcorn machine, etc.): n/a			
		Dates needed	Hours per day needed		
	<b>Trash</b>	Who will be responsible for trash pick-up during the event? Fritz and Franz Bierhaus	Hours per day needed		
<b>City Equipment</b>	<input type="checkbox"/> Barricades Contact Pat Burns to reserve equipment or receive a fee schedule at (305) 460-5173.				
<b>Signs/Banners</b>	Please list any requests for use of City signs and/or location of signs: n/a only day of on barricades + building				
<b>Other</b>	Please list any other requests for City services (be specific):				
<b>All booths, stands, signs/banners must be removed immediately following the event. For additional information call Code Enforcement at (305) 460-5266.</b>					

<b>Additional Event Features</b>  (Applicants must check all that apply)	<input type="checkbox"/> Temporary Fencing	<input type="checkbox"/> Inflatable	<input checked="" type="checkbox"/> Music (Recorded)
	<input checked="" type="checkbox"/> Signs/Banners ✓	<input type="checkbox"/> Open Flames	<input checked="" type="checkbox"/> Music (Live)
	<input checked="" type="checkbox"/> Port-A-Johns - 2	<input type="checkbox"/> Fireworks	<input checked="" type="checkbox"/> Amplifying Devices Or Loud Speakers
<input checked="" type="checkbox"/> Tents or Canopies ✓	<input type="checkbox"/> Carnival/Amusement Rides		
<input checked="" type="checkbox"/> Barricades ✓	<input type="checkbox"/> Electrical Services/Generators		
Company Name: Fritz and Franz Bierhaus			
Contact: Haral Neuweg Phone Number: 305-774-1883			
<b>If any of the following apply, a separate narrative description of each additional feature shall be provided to the City with this application.</b>			

**Closure of  
Streets  
Or City  
Right-of-  
Way**

<b>City Streets</b>	Does this event propose closure or use of any street(s)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If yes, please fill in information below:			
	Street Name	From/To	Date(s)	Time(s)
<b>City Sidewalks</b>	Does this event propose closure or use of any sidewalks? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If yes, please fill in information below:			
	Sidewalk Location	From/To	Date(s)	Time(s)
<b>City Alleys</b>	Does this event propose closure or use of any alleys? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If yes, please fill in information below:			
	Alley Location	From/To	Date(s)	Time(s)
<b>Public Parking Lot</b>	Does this event propose closure or use of any parking lot? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If yes, please fill in information below:			
	Parking Lot Location	From/To	Date(s)	Time(s)
<b>City Right-Of-Way</b>	Does this event propose closure or use of any City right-of-way? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If yes, please fill in information below:			
	Right-of-way location	From/To	Date(s)	Time(s)
<b>Parade Route</b>	Does this event propose closure or use of any street(s)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If yes, please fill in information below:			
	Parade Route	From/To	Date(s)	Time(s)

**If you checked yes to any of the above, a site plan showing all of the above requests must be provided and a street closure permit may be needed. Please call (305)460-5607 for more information.**

## Schedule of Fees, Performance Bonds and Exceptions

A. The schedule of fees, bonds and exemptions for special events shall be as follows:

SPECIAL EVENT FEE STRUCTURE				
Event Type	Base Fee <i>(Does not include Additional fees as described further below)</i>			
	1 day	2 day.	3 day	4 days
<b>NON-PROFIT/GOVERNMENT ORGANIZED EVENT</b>				
Event of up to 500 persons/day	\$300	\$450	\$550	\$700
Event between 500 - 1,000 persons/day	\$400	\$700	\$950	\$1150
Event of more than 1,000 persons/day	\$500	\$900	\$1,200	\$1,500
<b>FOR-PROFIT EVENT</b>				
Event of up to 500 persons/day	\$600	\$1,000	\$1,300	\$1,500
Event between 500 - 1,000 persons/day	\$800	\$1,400	\$1,800	\$2,100
Event of more than 1,000 persons/day	\$1,000	\$1,800	\$2,400	\$2,800

**\* All applications must be received 30 days in advance of date or a 25% additional fee will be applied.**

- B. The City may waive one or more of the enumerated charges for nonprofit organizations based upon experience with previous events, size, duration, location, nature of the event and the likelihood of un-removed litter or damage to property. In the event that the nonprofit organization demonstrates that it has contracted for clean-up activities with a city-approved group, the performance bond shall be waived.
- C. Neighborhood or block parties shall be exempt from the provisions of this article so long as no commercial activity is conducted, no admission fee is charged, and members of the general public are not allowed access. Provided, however, that individuals or organizations should notify the City Manager's Office when a neighborhood party is planned so that police, fire, and other emergency service organizations will be aware of the time, place, and scope of the event.
- D. The closing fee set forth in this article shall be construed as being in addition to other fees or charges imposed for labor, materials, police or fire protection services, or any other charges for City services incidental to the assembly or street closing and other fees shall still be levied and collected in addition to the closing fee herein provided.
- E. Political or public issue events shall be exempt from the provisions of this Section. Individuals or organizations planning such an event shall notify the City Manager's Office when a political or public issue event is planned so that police, fire, and other emergency service organizations will be aware of the time, place, and scope of the event and the name or names of persons in charge.
- F. Funeral processions shall be exempt from the terms of this article.
- G. ADA Notice: The City welcomes individuals with disabilities. To request a modification to a policy, practice or procedure or to request an auxiliary aide or service (such as a sign language interpreter) in order to participate in a City program, activity or event, please contact the City's ADA Coordinator Dona Spain or the Director of the sponsoring department at least three (3) business days in advance. ADA Coordinator Dona Spain may be reached by email: [dspain@coralgables.com](mailto:dspain@coralgables.com), or by telephone: 305-460-5095 (voice) or 305-460-5010 (TTY/TDD).
- H. All Expanded Polystyrene (Styrofoam) containers is prohibited. Special events permittees and their subcontractors are prohibited from selling, using or providing food/drinks in, or offering the use of, expanded polystyrene articles. Upon warning, the permittee or subcontractor must discontinue use. Failure to do so within a reasonable amount of time may lead to the discontinuation of the service, sale or participation in the event. Violations may also lead to the imposition of fines, the revocation of the permit, the placement of conditions on future special events permits or the denial of future special events permits. (Sec. 62-230, City of Coral Gables Code) <http://coralgables.com/index.aspx?page=1203>
- I. Applicant must comply with such other requirements the City may deem necessary in order to provide for traffic control, street and property maintenance, and the protection of the publics health, safety and welfare.

Event Fee \$ 4,000 Performance Bond \$ \_\_\_\_\_

\* Fees are set by the Parks and Recreation Director. The Performance Bond must be issued by a separate check and all checks must be made payable to the City of Coral Gables.

**Indemnification:**

For and in consideration of the City of Coral Gables consent to allow the Applicant to hold a Special Event, Parade or Public Assembly (as defined by City Ordinance) within the limits of the City of Coral Gables, the Applicant agrees as follows:

The Permit Applicant jointly and severally, hereby hold harmless, indemnify and defend the City of Coral Gables, its representatives, officers, agents, affiliates, employees, the administration and elected and appointed officials from and against all liability, suits, actions, claims, costs, expenses or demands (including, without limitation, suits, actions, claims, costs, expenses or demands resulting from death, personal injury and property damage) or expenses of every kind and character, including reasonable attorney's fees, costs and appeals, arising or resulting in whole or in part, as a result of any tort, intentional action, negligent acts or omissions on the part of the Permit Applicant or any of the participants of the Event outlined in this application. This indemnification provision shall survive the termination of this contract and shall be in full force and effect beyond the term or termination of this contract, however, terminated. This indemnification provision includes claims made by the entitlement, if any, to immunity under section 440.11, Florida Statutes. Nothing contained herein shall be construed as a waiver of any immunity or limitation of liability the City may have under the doctrine of sovereign immunity of section §768.28, Florida Statutes.

\_\_\_\_\_  
Signature of Authorized Agent or Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

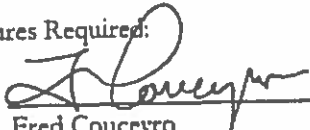
\_\_\_\_\_  
City/State/Zip Code


\_\_\_\_\_  
Phone


Subscribed and sworn to before me, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

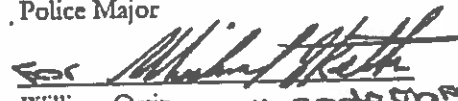
\_\_\_\_\_  
Notary Public State of Florida at Large

**Approval Signatures Required:**

  
\_\_\_\_\_  
Fred Couceyro  
Parks and Recreation Director

  
\_\_\_\_\_  
Brian Lawrence  
Police Major

  
\_\_\_\_\_  
Troy Casley  
Gilbert Hernandez  
Fire Division Chief

  
\_\_\_\_\_  
William Ortiz *only code enforcement officer needed*  
Code Enforcement Director

Application, performance bond(s), comprehensive site plans, event publications, flyers, and insurance must accompany this application and must be submitted to:

Special Projects Coordinator  
Parks and Recreation Division/Special Events  
405 University Drive; Coral Gables, FL 33134  
Phone: (305) 460-5607 • Fax: (305) 460-5639  
E-mail: [ngavarrete@coralgables.com](mailto:ngavarrete@coralgables.com)

**Expanded Polystyrene or Styrofoam Clause:**

Special events permittees and their subcontractors are prohibited from selling, using or providing food/drinks in, or offering the use of, expanded polystyrene articles. Upon warning, the permittee or subcontractor must discontinue use. Failure to do so within a reasonable amount of time may lead to the discontinuation of the service, sale or participation in the event. Violations may also lead to the imposition of fines, the revocation of the permit, the placement of conditions on future special events permits or the denial of future special events permits. (Sec. 62-230, City of Coral Gables Code)



Merrick Way

Aragon Ave.

walk way

8 x16 Stage  
20 x 20 Tent

Villiger  
Cigars Bar  
10 x 10

# Oktoberfest 2018

Beer Bar Aragon  
20 x 20 Tent

WARSTEINER  
Beer Bar Merrick  
20 x 20 Tent

Liquor &  
Wine Bar  
10 x 10

## Plaza Seating Area



Sodas  
Food  
Dessert

10 x 20

Photo Wall

Tickets  
10 x 10

Handwash Sink

Bierhaus Outdoor-

Seating area

Entrance  
Bierhaus

ATM's



Entrance

Entrance



Port o'lets







**What:** 24<sup>th</sup> annual Coral Gables Oktoberfest  
Cultural Event; a 11 day Beer-, Food- and Music Festival to celebrate the tradition of Oktoberfest, original held in Munich since 1810.

**When:** Sept. 27<sup>th</sup> to Oct. 7<sup>th</sup> 2018

**Where:** On the *Bierhaus Plaza* in front of Fritz & Franz Bierhaus at 60 Merrick Way, Coral Gables

**Opening Keg taping ceremony:** Sept. 27<sup>th</sup> 2018 6pm  
"Oktoberfest Kick of Party" with all you can eat Buffet, Bavarian Style

**Entertainment:** From Germany: **Die Freche Vroni** [www.beverly.de/vroni](http://www.beverly.de/vroni)  
**The Hot Java Polka Band**  
**Alpin Power (Manfred and Alex)**

<b>Live Music:</b>	Sept. 27 Thursday:	6-10pm	Oct. 4 Thursday:	6-10pm
	Sept. 28 Friday:	6-11pm	Oct. 5 Friday:	6-11pm
	Sept. 29 Saturday:	3-11pm	Oct. 6 Saturday:	3-11pm
	Sept. 30 Sunday:	noon-8pm	Oct. 7 Sunday:	noon-8pm

**Event contests:** Biersteinholding Contest, Jodel contest, Nailing contest, Bratwurst-eating contest

**Oktoberfest Raffle to benefit:** TBD                      **Grand Prize:**  
2<sup>nd</sup> Prize : Two Night stay at the Hyatt Regency Hotel Coral Gables  
3<sup>rd</sup> Prize: Two Miami FC Season Tickets  
*Drawing to be held at the 23<sup>rd</sup> annual Coral Gables Oktoberfest Sunday Oct. 15<sup>th</sup> at 7pm. Raffle tickets will be sold and collected by Members of Charity and Fritz & Franz Bierhaus Staff Members before and during CG Oktoberfest*

**Hours of operation:** Daily from noon to midnight  
Sundays from noon to 8pm

**Admission:** Free

**Special added event:** Wednesday, Oct. 4<sup>th</sup>, Fritz & Franz Bierhaus 15 Year anniversary Party!  
All you can eat buffet; incl. one beer and  
(15 meters of complementary Apfelstrudel and 15 Btl. Schlumberger Sekt!)

**Event Hotel:** Hyatt Regency Coral Gables.

**Parking:** The Bierhaus Plaza is located direct in front of the # 6 City parking garage with over 400 parking spaces, Entrance 51 Aragon.

**The Sponsors:** Schlumberger Sekt, Dachser Logistics, Blue Nectar Tequilla, Don Q Rum  
Domaine Bousquet Wine, Mercedes Banz of Coral Gables, Berentzen,  
Hyatt Regency Hotel Coral Gables, Villiger Cigars, Keyes Realty

**Corporate Table:** Reservation available with VIP Table sponsorship

**Contact info:** NRG Marketing & Promotions Inc. Harald Neuweg, President  
24<sup>th</sup> annual Coral Gables Oktoberfest [www.bierhaus.cc](http://www.bierhaus.cc)  
60 Merrick Way, Coral Gables, Fl. 33134 / e-mail: hn25@aol.com, Phone: 305-776-4048



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**Admission:** Free

**Special added event:** Thurssday, Oct. 4<sup>th</sup>, Fritz & Franz Bierhaus 15 Year anniversary Party!  
All you can eat buffet, incl. one beer and  
(15 meters of complementary Apfelstrudel and 15 Btl. Schlumberger Sekt!)

**Event Hotel:** Hyatt Regency Coral Gables.

**Parking:** The Bierhaus Plaza also known as Aragon Plaza is located direct in front of the # 6 City parking garage with over 400 parking spaces, Entrance 51 Aragon.

**Presenting Sponsor:** Fritz & Franz Bierhaus

**Event Sponsors:** Jungle Island Schlumberger Sekt, Dachser Logistics, Blue Nectar Tequilla, Don Q Rum, Bitburger, Köstritzer and Erdinger Beer, Domaine Bousquet Wine, Mecrcedes Benz of Coral Gables, Berentzen, Hyatt Regency Hotel Coral Gables, Villiger Cigars, Keyes Realty

**Corporate Table:** Reservation available with VIP Table sponsorship

**Contact info:** NRG Marketing & Promotions Inc. Harald Neuweg, President  
24<sup>th</sup> annual Coral Gables Oktoberfest [www.myoktoberfestmiami.com](http://www.myoktoberfestmiami.com)  
60 Merrick Way, Coral Gables, Fl. 33134 / e-mail: hn25@aol.com, Phone: 305-776-4048

City of Coral Gables  
Special Event Checklist of Requirements

Event Title: 24th Annual CG Oktoberfest  
Event Description: Annual event  
Event Sponsor: Fritz & Franz - Bierhaus  
Contact Person: Darald Neweg Phone #: 3/774-1883  
Estimated Size of Event \_\_\_\_\_ Is there a rain date alternative? \_\_\_\_\_

- Signs & Banner
- Portable Toilets
- tent - send to Vign
- telephone
- w/s - code
- see flyer

1 Year  
Send an  
email  
to Admin  
Subrina  
Brown

- ✓ Special Event License Application form.
- Special Event Fee. Amount: \_\_\_\_\_ & Date: \_\_\_\_\_
- Performance Bond: Amount: \_\_\_\_\_ & Date: \_\_\_\_\_
- Liability Insurance Coverage Submitted: \_\_\_\_\_
- Copy of Marketing Advertising materials utilized for event. \_\_\_\_\_
- What are setup breakdown times? \_\_\_\_\_
- Resident Notification: Copy of Letter & Date Sent: \_\_\_\_\_ & Mailing Labels: \_\_\_\_\_
- Notification to Adjacent Property Owner(s) of Anticipated Noise \_\_\_\_\_
- Alcohol License Permit: Permit # \_\_\_\_\_ & Date Issued: \_\_\_\_\_
- Site Plan Route Map Road Close: \_\_\_\_\_
- Map of Event area location and set-up. \_\_\_\_\_ MOT: \_\_\_\_\_
- Are City services required? (In-kind or with fee) If so, which departments will be involved and how? Permit # \_\_\_\_\_ & Date Issued: \_\_\_\_\_ & Dept.: \_\_\_\_\_
- Parks Permit or Evidence of Permission to Use Premises: Yes: \_\_\_\_\_ No: \_\_\_\_\_
- Are portable toilets requested-if so is Waste Management involved? \_\_\_\_\_
- Water Stations and Locations: \_\_\_\_\_ Plan of action: \_\_\_\_\_
- Sanitation and Recycling Plan: \_\_\_\_\_
- Pertinent vendor licensing permit: Permit # \_\_\_\_\_ & Date Issued: \_\_\_\_\_
- Food Permit: Permit # \_\_\_\_\_ & Date Issued: \_\_\_\_\_
- Police required-how many officers needed? Permit # \_\_\_\_\_ & Date Issued: \_\_\_\_\_
- Security Plan Medical Plan: Action Plan: \_\_\_\_\_
- Fire department to be present? Permit # \_\_\_\_\_ & Date Issued: \_\_\_\_\_
- Barricades needed? \_\_\_\_\_ Is city providing? Permit # \_\_\_\_\_ & Date Issued: \_\_\_\_\_
- Fire watch - outside cooking? Permit # \_\_\_\_\_ & Date Issued: \_\_\_\_\_
- Closing of streets needed for event? Street Name: \_\_\_\_\_
- Handicapped parking required? Yes: \_\_\_\_\_ No: \_\_\_\_\_
- Parking Permit# \_\_\_\_\_ and Transportation Plan: \_\_\_\_\_
- Summary of Event \_\_\_\_\_

need insurance, Application fee & bond

fee \$4,000-  
or \$ NO bond  
as per Fred

EVENT DATE: 9/27 - 10/7 / 2018



Mark your  
Calendar!

24TH ANNUAL CORAL GABLES

# Oktober Fest

SEPT 27-OCT 7, 2018



-  HYATT REGENCY
-  VILLIGER THE WORLD OF LIQUOR
-  Mercedes-Benz of Coral Gables
-  Schlumberger
-  BLUE NECTAR TEQUILA
-  Betentzen
- 



THIS CHECK IS VOID WITHOUT A COLORED BACKGROUND AND SECURE DOCUMENT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

**FRITZ & FRANZ BIERHAUS**

80 MERRICK WAY  
CORAL GABLES, FL 33134-5319

**STONEGATE BANK**

121 ALHAMBRA PLAZA  
CORAL GABLES, FL 33134  
63-1572670

**2723**

**PAY TO THE ORDER OF**

City of Coral Gables

**DATE** 9/7/2018

**\$ \*\*4,000.00**

Four Thousand and 00/100\*\*\*\*\*

**DOLLARS**

City of Coral Gables  
405 Biltmore Way  
Coral Gables, FL 33134

**MEMO** Permit Fee OF 18 ( Hold)

⑈002923⑈ ⑆067015724⑆ 1109867⑈