



City of Coral Gables
CITY COMMISSION MEETING
NOVEMBER 18, 2014

ITEM TITLE:

Congratulations to Lorena Garrido, Public Works Department, recipient of the Employee of the Month Award for the month of November, 2014.

BRIEF HISTORY:

The nomination was submitted by Glenn Kephart, Public Works Director, Public Works Department, which provided the following:

“It is my pleasure to nominate Lorena Garrido to be considered for the employee of the Month for November 2014. Lorena has been a valuable member of the City of Coral Gables public works team for almost 14 years now. She is an outstanding employee dedicated to assuring that the public works department achieves our mission to efficiently deliver high quality projects and services to the City Beautiful, as entrusted to us by our City Commission, in a manner that is inclusive, respectful, creative, and sustainable.

Lorena is currently the office manager for our large, diverse department. This is a very challenging job in which she applies the highest level of professionalism and customer service in a manner that is an example for others to follow. Whether its responding and following through on complex community requests or assuring that our commission items are thorough, well written, and submitted on time, Lorena can always be counted on to get the job done. I am very thankful to have someone with Lorena’s experience, expertise, and professional demeanor to lead our administrative team in a manner commensurate with what the residents of our community deserve.”

ATTACHMENT(S):

1. Employee of the Month Notification Letter