

**CORAL GABLES MERRICK HOUSE GOVERNING BOARD MEETING**  
**Regular Meeting Minutes of March 8, 2010, 8:45 a.m.**  
**Coral Gables Merrick House**  
**907 Coral Way, Coral Gables, Florida 33134**

| <b>MEMBERS</b>     | <b>A</b><br>09 | <b>M</b><br>09 | <b>J</b><br>09 | <b>J*</b><br>09 | <b>A</b><br>0<br>9 | <b>S</b><br>09 | <b>S*</b><br>09 | <b>O</b><br>09 | <b>N</b><br>09 | <b>D*</b><br>09 | <b>J</b><br>10 | <b>F</b><br>10 | <b>M</b><br>10 | <b>COMMISSIONERS</b>              |
|--------------------|----------------|----------------|----------------|-----------------|--------------------|----------------|-----------------|----------------|----------------|-----------------|----------------|----------------|----------------|-----------------------------------|
| Barbara Reese      | A              | P              | P              | P               | -                  | P              | E               | P              | P              | P               | P              | P              | P              | Mayor Donald D. Slesnick, II      |
| Margaret Steele    | P              | P              | E              | P               | -                  | P              | P               | P              | P              | P               | P              | P              | P              | Vice-Mayor William H. Kerdyk, Jr. |
| Susan Stanton      | ^              | ^              | E              | E               | -                  | P              | E               | P              | P              | E               | E              | E              | E              | Comm. Maria Anderson              |
| Michelle Moskowitz | P              | E              | P              | P               | -                  | P              | P               | P              | P              | P               | P              | P              | P              | Comm. Rafael "Ralph" Cabrera, Jr. |
| Laura Yusko        | P              | P              | P              | P               | -                  | P              | P               | P              | E              | P               | P              | P              | P              | Comm. Wayne "Chip" Withers        |
| Joanne Meagher     | ^              | ^              | ^              | ^               | -                  | P              | P               | P              | P              | E               | P              | P              | A              | Board Appointee                   |
| Sondra Space       | E              | P              | P              | P               | -                  | P              | E               | P              | P              | P               | P              | P              | E              | City Manager                      |

**STAFF IN ATTENDANCE:**

Kara N. Kautz, Historic Preservation Officer  
Ricardo Herran, Historical Resources Dept.

**A = Absent**

**P = Present**

**- = No Meeting**

**+ = Resigned**

**E = Excused**

**\* = Special Meeting**

**^ = New Member**

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Chair Yusko called the meeting to order at 8:50 a.m.

**MEETING ATTENDANCE:**

**A motion was made and unanimously passed to excuse the absence of Susan Stanton from the February 8, 2010 regular Board meeting.**

**APPROVAL OF MINUTES OF REGULAR MEETING HELD FEBRUARY 8, 2010:**

**A motion was made and passed to approve the February 8, 2010 minutes as written.**

**COMMITTEE REPORTS:**

**Farmers' Market:** The Board's participation in the March 6, 2010 Farmers' Market was deemed successful, with \$87 realized from sales of note cards and dried beans. Chef Lori Moldovan was particularly praised for her cooking demonstration.

**Anniversary Gala:** Ms. Reese reported that a contract for the 100<sup>th</sup> anniversary gala was signed for November 12, 2010 at the Westin Colonnade. Save the Date cards will be designed and need to be mailed in June or July. Publicity for the event needs to be planned and scheduled. It was suggested that entries on the Museum mailing list should be included in Gala mailings. The possibility of a banner at the house to promote the event was discussed.

**HOUSE REPORT:**

Ms. Kautz reported February 2010 House activity as follows:

- Total visitors: 34 adults, 2 seniors, 0 students, 2 youth, 10 children.
- Trust fund balance: \$19,115.40.
- Rentals: DAR and The Bach Society.
- The Coral Gables Community Foundation applied to rent the House for a Coral Gables-at-Home demonstration event to be held in the afternoon of March 31, 2010.

**A motion was made and unanimously passed to approve the Community Foundation's request as presented.**

**OLD BUSINESS:**

**Draperies:** A discussion was held about the cost of labor to make draperies as presented in a proposal from Business Interiors, Inc. Ms. Moskowitz requested a tally of all the costs associated with the upholstery and drapery projects.

**A motion was made and unanimously passed to approve the proposal as presented.**

**Donation Offer:** Ms. Yusko discussed a possible fireplace heater donation from an Alhambra Circle resident. Ms. Yusko will e-mail photos of the heater to Board members for review.

**Signage:** Ms. Kautz will meet this week with the City's graphic designer.

**Brochure:** Compiled edits were sent to Goosepen Press last Friday, and a revised brochure draft will be forwarded to Board members when received from Goosepen.

**Coral Rock Wall Repair:** Ms. Kautz reported receiving one estimate for repair, and is awaiting receipt of a second estimate.

**Interior Renovation Progress:** Furniture undergoing repair should be returned to the House by the end of this week. Drapery material is expected to be delivered by the end of the week as well.

**Slow Food Garden:** Susan Rodriguez visited the House last week and sited the location of the South Florida-appropriate heritage vegetable garden on the property.

**NEW BUSINESS:**

**Oriental Rugs:** Oriental rugs throughout the House need to be cleaned. Regarding payment for the cleaning, Board members requested that funds be derived from the City's maintenance fund rather than the House Trust fund.

**A motion was made and unanimously approved to secure bids for rug cleaning as soon as possible.**

**Cleaning:** The underside of House furniture pieces need to be cleaned and treated for mildew. Board members requested that the cleaning service manage this task.

**Next Meeting: Monday, April 12, 2010, 8:45 a.m., Merrick House.**

There being no further business, the meeting adjourned at 9:35 a.m.

Respectfully submitted,

Kara N. Kautz  
Historic Preservation Officer