

CORAL GABLES LIBRARY ADVISORY BOARD

Minutes of Meeting, October 8, 2008

Coral Gables Subregional Library Meeting Room

MEMBERS	N	D	J	F	M	A	M	J	J	A	S	O	APPOINTED BY
Amy Kutell		P		-	P	E		P		P		P	Mayor Donald D. Slesnick II
Ileana Davis		P		-	A	P		P		P		E	Vice-Mayor William H. Kerdyk, Jr.
Susan Elwell		P		-	P	P		E		P		P	Maria Anderson
Kendell Turner		P		-	P	P		P		P		P	Rafael "Ralph" Cabrera, Jr.
Nancy Leslie		P		-	P	E		P		E		P	Wayne "Chip" Withers

STAFF:

Troy Springmyer, Landscape Services Superintendent

A = Absent

P = Present

E = Excused

GUESTS:

Sylvia Mora-Oña, Miami-Dade Public Library System

Ian Rosenior, Miami-Dade Public Library System

Monica Martinez, Miami-Dade Public Library System

RECORDING SECRETARY: Janet Carrasquillo, Public Service Department

The meeting was called to order by Chair, Kendell Turner at 3:06 p.m. The roll was taken and a quorum was present. A motion was made to adopt the minutes from the August 13, 2008 meeting with a correction to the attendance record indicating that Amy Kutell should have been recorded as 'Excused' in April 2008 rather than 'Absent'. The motion was seconded, voted upon and passed with a unanimous vote.

COMMITTEE REPORTS:

LIBRARY HISTORY: Kendell Turner opened discussion regarding the planned celebration of the Kay Pancoast mural's 40th anniversary, to be held in February 2009. Members stepped away from the table and viewed the mural plaque that was recently installed. Discussion included the invitation list, who should be invited, printing, and various means of getting the word out regarding the event as well as inviting dignitaries. Cathy Swanson Rivenbark has been very involved with the Library Advisory Board with this event and Kendell would like her to be involved along with the Public Affairs Department and the Miami-Dade Public Library System in the invitation process. Sylvia Mora-Oña noted that Victoria Galan handles events of this nature and will be adding her expertise to this event. Kendell also noted that the printed version of the mural brochure has not been seen yet and she would like to make sure that it does not fall through the cracks.

Amy Kutell reported that she had visited Marty Grafton, photographed and measured the various pieces of Pancoast art that will be included in the exhibit. Amy noted that there are several pieces owned by Marty Grafton that are currently on exhibit at the University of Florida that are expected to be returned in January 2009. She will let Amy know when they are returned. Amy handed out an update on the exhibit with photographs of some of the ceramic pieces.

Amy Kutell read a letter she received from Cristina Martinez, the art director at the City of Coral Gables Youth Center. She explained the project that she is planning for the after school children, how it will relate to the Kay Pancoast Mural, and the artwork the children will be contributing to the exhibit, which will be 4" x 4" tiles. A general discussion was held regarding the various types of artwork and number of pieces to be included in the exhibit.

Kendell Turner inquired as to whether the original renderings of the Coral Gables and South Miami library buildings had been returned. They had not, so Kendell asked that they be tracked down. Kendell noted that the frame is in poor shape and she and Amy plan to repair this prior to the exhibit.

Regarding the meeting room, the board requested that the spotlights on the mural be repaired and the scuffs on the wood kickboard be repaired prior to the exhibit. Monica Martinez made notes of the items to be handled.

Regarding the food and beverages for the dedication event on February 26, 2009; it was noted that Ileana Davis had offered to head that aspect of the event planning. The board is looking forward to a report on her progress at the next meeting.

Kendell Turner expressed a desire to have a checklist made for the exhibit and dedication event to keep the details organized. Discussion returned to invitees, who should be invited. Sylvia Mora-Oña noted that Lucrece Louinis is familiar with the process and will be available to help. Sylvia will invite her to the next meeting to update the board on her progress.

PUBLICATIONS & PUBLICITY: Kendell Turner reported that she had spoken with Jackie Sousa from 'Coral Living' magazine. Ms. Sousa plans to publish a story on the 40th anniversary of the Kay Pancoast mural dedication and will be meeting with Amy and Kendell. Kendell noted that the City of Coral Gables Public Affairs department had produced a segment for cable TV on the library and will also handle publicity for the event. They have agreed to create a segment about the history of the library as well.

Sylvia Mora-Oña brought up the fact that the Kay Pancoast Mural Exhibit and dedication event will be published in the Miami-Dade Public Library System program book for the month of February 2009. They will also include the event on the MDPLS website. Susan Elwell inquired if a 'save the date' email could be sent out to dignitaries so they will hold Thursday, February 26, 2009; 6 p.m. to 8:30 p.m. open so they are available to attend the dedication. Sylvia Mora-Oña stated that it would be done for the mailing list they already have and asked that the City send any email addresses to her that they would like to include.

LIBRARY REPORT: Monica Martinez reported that the library is preparing for early voting starting October 20, 2008. She noted that 20% of the total media check-outs for the month of August had been through the self check-out system. Monica stated that the 'Amnesty months' program worked very well. Books were returned from as far back as the old library system. As of October 1, 2008, each Library account will need to show a zero balance before the library card can be renewed. Monica reported that 3 new libraries were recently opened and 2 more will be opened next year. She invited everyone to the Halloween program on October 31, 2008.

LANDSCAPE MAINTENANCE/BUTTERFLY GARDEN: Troy Springmyer reported that the garden is in good condition. Nancy Leslie reported that she attended the Coral Gables Garden Club board meeting to report on her findings for a replacement butterfly sculpture to be installed in the Butterfly Garden. She noted that the stainless steel sculpture's price was beyond their desired price range and she had found some alternative butterfly sculptures in various materials and color choices. Discussion followed regarding securing the sculptures, size, and prices. The Library Advisory Board agreed that it would be preferable to have three small butterfly sculptures at different heights than to have one butterfly shaped bench. Nancy Leslie will report to the Coral Gables Garden Club on the boards opinion.

CHILDREN'S DEPARTMENT: It was decided to include the Children's Department in the Library Report from now on.

NEW BUSINESS:

ANNUAL REPORT: Board members discussed the report that had been prepared, noting that the board had requested that the brass plaques be reinstalled at the entrances to the library. Sylvia Mora-Oña said she would check on the request. Susan Elwell made a motion to "Approve the Annual Report as written." The motion was seconded by Amy Kutell, voted upon and adopted with a unanimous vote. Kendell Turner inquired as to how the total cost of \$2,526.84 was determined. Janet Carrasquillo noted that the figure is for staff hours. Kendell requested that Janet send her figures via email to show how the total cost of \$2,526.84 was derived.

Susan Elwell asked if the meetings scheduled for December 2008 and February 2009 could be changed to November 12, 2008 and January 14, 2009 respectively. After a short discussion, it was decided that board members would be polled to determine if a quorum would be present and notices would be sent via email regarding the change of dates as soon as possible.

Sylvia Mora-Oña announced that the Miami-Dade Public Library System was recently awarded the *2008 National Medal for Museum and Library Service*, the nation's highest honor for museums and libraries. Each year, the Federal Institute of Museum and Library Services (IMLS), in coordination with the White House, presents the National Medal to five museums and five libraries that have helped make their communities better places to live. Library Director, Raymond Santiago, a Coral Gables citizen, received the prestigious award from First Lady Laura Bush at a ceremony in the White House.

BOARD ELECTIONS: Will be held at the next meeting.

BOARD ITEMS/CITY COMMISSION UPDATE: None.

CITY PROJECTS UPDATE: None.

Being no further business, the meeting was adjourned at 4:45 p.m.

APPROVED:

Kendell Turner, Chairman

ATTEST:

Daniel Keys, Secretary

THE NEXT MEETING WILL BE HELD
WEDNESDAY, NOVEMBER 12, 2008, AT 3:00 P.M.
IN THE CORAL GABLES SUBREGIONAL LIBRARY MEETING ROOM
3443 Segovia Street, Coral Gables, Florida