

CORAL GABLES LIBRARY ADVISORY BOARD

Minutes of Meeting, October 10, 2007
Coral Gables Subregional Library Meeting Room

MEMBERS	N	D	J	F	M	A	M	J	J	A	S	O	APPOINTED BY
Amy Kutell							P	-		P			Mayor Donald D. Slesnick II
Ileana Davis	P		E		P		P	-		P			Vice-Mayor William H. Kerdyk, Jr.
Susan Elwell	P		P		P		P	-		P			Maria Anderson
Kendell Turner	P		P		P		P	-		P			Rafael "Ralph" Cabrera, Jr.
Nancy Leslie							P	-		P			Wayne "Chip" Withers

A = Absent

P = Present

E = Excused

STAFF:

Dan Keys, Public Service Director

GUESTS:

Barbara Kirby, Branch Manager, Miami-Dade Public Library System

RECORDING SECRETARY: Janet Carrasquillo, Public Service Department

The meeting was called to order by Chair, Susan Elwell at 3:13 p.m. The roll was taken and a quorum was present. Kendell Turner asked that the minutes from the June 13, 2007 meeting be amended to read under Library History, the third paragraph, first sentence "Kendell Turner described a framed tile made by Kay Pancoast that Cathy Swanson Rivenbark had brought to show the board." A motion was made to adopt the minutes from the June 13, 2007 meeting as amended. The motion was seconded, voted upon and passed unanimously.

OLD BUSINESS:

ELECTION OF OFFICERS: The floor was opened for nominations for the position of Chairman. Susan Elwell nominated Kendell Turner to serve as Chairman. The nomination was seconded by Nancy Leslie, voted upon and adopted with a unanimous vote. The floor was opened for nominations for the position of Vice-Chairman. Amy Kutell nominated Nancy Leslie to serve as Vice-Chairman. The nomination was seconded by Kendell Turner, voted upon and adopted with a unanimous vote.

New Chairman, Kendell Turner assumed charge of the meeting.

LIBRARY HISTORY: Kendell Turner asked members to assist in the refining of the text for the brochure on the Kay Pancoast mural. Copies were passed out and the document was edited by discussion and agreement of everyone present. The updated text will be sent to Cathy Swanson

Rivenbark. Board members requested that on the front of the brochure, the 2nd line of text with 'by Katherine "Kay" Pancoast' and the last line with the library address, be removed or moved in order to provide room to enlarge the photo of the mural. They noted that the library address would be more appropriate on the last page directly under "On permanent display at the Coral Gables Branch Library." They also suggested that a border color change for the front cover be considered. They suggested that the yellow-beige that is used on the inside of the brochure might make the mural photo show more clearly, and the font color be adjusted to as appropriate.

NEW BUSINESS:

ANNUAL REPORT: Discussion was held regarding the draft Annual Report presented to the board for approval. Following the discussion, the report was amended and Nancy Leslie made a motion to "Approve the Annual Report for the Library Advisory Board with amendments as discussed." The motion was seconded by Amy Kutell, voted upon and adopted with a unanimous vote.

OLD BUSINESS:

LIBRARY HISTORY continued: Kendell Turner brought before the board the curatorial label for the Kay Pancoast mural. She has a couple more facts to confirm before having it made. Discussion was held regarding the type of material to be used and its size. Following discussion, Nancy Leslie made a motion stating that "The Library Advisory Board authorizes Kendell Turner to get the necessary information together for the mural label and follow the process to completion without the need to report back to the board." The motion was seconded by Amy Kutell, voted upon and adopted with a unanimous vote. The plaque is to be placed inside the mural alcove on the right side of the mural.

INTERIOR DESIGN: No new business.

LANDSCAPE MAINTENANCE/BUTTERFLY GARDEN: Dan Keys reported that the Butterfly Garden had been cleaned up and replanted by Public Service Department crews. Amy Kutell brought information to the board regarding an individual who specializes in the creation and upkeep of butterfly gardens. A short discussion was held on whether his services could be used or not.

Amy Kutell asked if she should pursue finding a group of students to 'adopt' the sculptures on the Library grounds for the purpose of their care and maintenance. The impact of liability issues might make this undesirable. It was noted that the sculptures had been sandblasted and painted by the Public Works Department and the Public Service Department had placed a landscape gravel over the concrete bases.

CHILDREN'S DEPARTMENT: No new business.

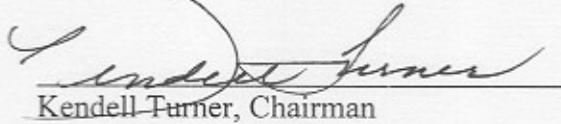
LIBRARY REPORT/ADA COMPLIANCE: Barbara Kirby distributed her report for October 10, 2007, to members. Due to time constraints, no verbal report was given.

BOARD ITEMS/CITY COMMISSION UPDATE: None.

CITY PROJECTS UPDATE: None.

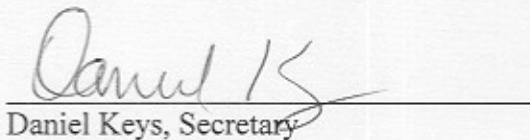
Being no further business, the meeting was adjourned at 5:04 p.m.

APPROVED:



Kendell Turner, Chairman

ATTEST:



Daniel Keys
Daniel Keys, Secretary

THE NEXT MEETING WILL BE HELD
WEDNESDAY, DECEMBER 12, 2007 AT 3:00 P.M.
IN THE CORAL GABLES SUBREGIONAL LIBRARY MEETING ROOM
3443 Segovia Street, Coral Gables, Florida