

**CITY OF CORAL GABLES, FLORIDA**

**ORDINANCE NO. 2021-\_\_**

**AN ORDINANCE OF THE CITY OF CORAL GABLES, FLORIDA, AMENDING THE CITY OF CORAL GABLES CODE BY CREATING CHAPTER 2 “ADMINISTRATION”, ARTICLE III “BOARDS AND COMMITTEES”, DIVISION 7 “LANDMARKS ADVISORY BOARD” PROVIDING FOR A REPEALER PROVISION, SEVERABILITY CLAUSE, CODIFICATION, AND AN EFFECTIVE DATE**

**WHEREAS**, the City of Coral Gables is home to various entrances, landmarks and historic features; and

**WHEREAS**, presently the City has boards and committees in place which assist City staff in the oversight and maintenance of City infrastructure; and

**WHEREAS**, the City Commission has identified a gap in City board and committee oversight as it relates to the City-owned and/or maintained entrances, plazas, fountains, historically significant poles and lights, historic markers, statues, and other historically significant landmarks or items; and

**WHEREAS**, the City Commission believes that the addition of a Landmarks Advisory Board would provide resident oversight of the extensive landmarks throughout the City and allow a structure for residents and board members to review the condition of entryways and landmarks and bring maintenance issues to the City’s attention in a timely manner to avoid deterioration;

**NOW THEREFORE, BE IT ORDAINED BY THE COMMISSION OF THE CITY OF CORAL GABLES, FLORIDA:**

**SECTION 1.** That the foregoing “WHEREAS” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance upon adoption hereof.

**SECTION 2.** That Chapter 2, Article III- Boards and Committees of the City Code of Coral Gables, Florida, Division 7 “Landmarks Advisory Board” be created as indicated below.

**Chapter 2 - Administration, Article III- Boards and Committees,**

**Division 7 “Landmarks Advisory Board”**

**Section 2-227. Creation and Purpose.** That a landmarks advisory board is hereby created for the purpose of identifying and recommending improvement opportunities to City staff with respect to the City owned and/or maintained entrances, plazas, fountains, historically significant poles and lights, historic markers, statues, and other historically designated landmarks or items. The board shall establish a collection of written records and photographic inventory of each item within its purview and document its state of preservation. At the end of each quarter, the board

shall make non-binding policy recommendations, recommend maintenance care, and improvement opportunities to the City Commission for items within its purview.

**Section 2-228. Membership and Quorum.** The board shall consist of seven (7) members, five (5) of which shall be appointed by the members of the commission each appointing one member, one (1) member shall be appointed by the board-as-a-whole, and one (1) member shall be appointed by the City Manager. All appointed members should be confirmed by the city commission. A quorum shall consist of four (4) members.

**Section 2-229. Qualifications.** Each of the members of the board shall be city residents residing in the City for a period of greater than five (5) years prior to their appointment, and have a demonstrated passion for preservation of Coral Gables landmarks.

**Section 2-230. Terms of Office, Appointment, and Renewal.** The landmarks advisory board members' terms of office shall begin June 1 for a two-year period ending May 31<sup>st</sup> in odd numbered years. The initial board members terms will begin retroactive to June 1, 2021 and run through May 31, 2023 or until a successor has been selected and qualified. All appointments for replacement of any member shall be for the member's unexpired term.

**Section 2-231. Chairperson.** The board shall select among its members a chairperson and vice-chairperson who shall serve one-year terms. The chair and vice-chair may be named to successive terms.

**Section 2-232. Administrative Support Staff.** The public works director shall appoint a staff member from his or her department to serve as a liaison with, and secretary for the landmarks advisory board. Said support shall include, but will not be limited to, preparation of summary minutes and preparation of meeting agendas. Historical resources department staff shall attend board meetings as needed.

**Section 2-233. Written Reports.** The Chairperson shall submit an annual report, approved by the board, in accordance with section 2-59 of the City Code.

**SECTION 4.** All ordinances or parts of ordinances inconsistent or in conflict with the provisions of this Ordinance are hereby repealed.

**SECTION 5.** If any section, part of section, paragraph, clause, phrase or word of this Ordinance is declared invalid, the remaining provisions of this Ordinance shall not be affected.

**SECTION 6.** It is the intention of the Commission of the City of Coral Gables, Florida, that the provisions of this Ordinance shall become and be made part of the City of Coral Gables Code of Ordinances; and that the sections of this "ordinance" may be changed to "section," "article," or such other appropriate word or phrase in order to accomplish such intentions.

**SECTION 7.** If the Official Code of the City of Coral Gables Tables of Contents or other reference portions is affected by these provisions, then changes are approved as a part of this Ordinance.

**SECTION 8.** This Ordinance shall become effective immediately upon passage.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, A.D. 2021.

APPROVED:

VINCE LAGO  
MAYOR

ATTEST:

BILLY Y. URQUIA  
CITY CLERK

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY:

MIRIAM SOLER RAMOS  
CITY ATTORNEY