

## SUSTAINABLE PROCUREMENT PREFERENCE Q & A

How will the Sustainable Procurement Preference work?

Examples:

**\$100,000 Low Bid**

**2nd Lowest Bidder is offering environmentally preferable good and general services and bids \$103,000.**

**Bid is within 5% of the low bid.**

**Vendor offering environmentally preferred product or general service that is within 5% of the low bid may assert the Sustainable Procurement Preference, and be permitted to match the low bid.**

What happen if there is more than one vendor asserting the Sustainable Procurement Preference?

**If the first vendor should pass on the opportunity, the next lowest bidder with a bid less than 5% of the low bid will be given the opportunity to match, and so on.**

What is included under the Sustainable Procurement Preference policy?

**Requires that all city departments designate, whenever practicable, or when specific procurement guidelines have been developed, environmentally preferable products or services when procuring products or general services from vendors and contractors.**

**Requires all city departments, whenever practicable, to have vendors and contractors use environmentally preferable products or general services in the performance of services for the city.**

**Preference on bids for goods and general services exceeding \$50,000 in value.**

What is a general service?

**For the purpose of the Sustainable Procurement Preference policy section only means support services performed by an independent contractor requiring specialized knowledge, experience, or expertise such as printing,**

What is a good?

**Goods include, but are not limited to, supplies, equipment, materials and printed matter.**

What is not included?

**Contracts which are based on an RFP (unless specified in the RFP document), RFQ, RFI and RFQT solicitation.**

**Contracts are purchases of a value of \$50,000 or less.**

**Construction contracts certified under LEED or other approved environmental certifications.**

**Professional Services**

**Contracts for legal services**

**Contracts subject to F.S. § 287.055, the Consultants' Competitive Negotiation Act.**

**Piggyback Contracts**

**Sole Source Contract**

**Emergency Purchases**

**Special Procurements/Bid Waiver**

**Contracts or purchases involving Federal, State and County grants or programs, which prohibit this type of preference.**

How does a business qualify for the Sustainable Procurement Preference?

**The Sustainable Procurement Preference will be given to a responsive and responsible vendor offering environmentally preferable goods and general services, if asserted, who is within five (5) percent of the lowest responsive responsible bidder, by way of an opportunity of providing said goods or general services for the lowest responsive responsible bid amount.**

**The Chief Procurement Officer shall administratively resolve any issues relating to a vendor's status as to providing environmentally preferred goods and general services, and that decision on whether a vendor is a Coral Gables based vendor shall be final.**