

CITY OF CORAL GABLES  
FINANCE DIVISION  
PROCUREMENT SERVICES

OPTION TO RENEW FORM

CONTRACT: Gym Kidz, Inc.

The above referenced contract's current term will expire on August 1, 2018 and the contract has one (1) additional two (2) year renewal options available. Below, please advise how you would like to proceed:

You are satisfied with the performance of the vendor and you wish to exercise the option to renew from August 1, 2018 through July 31, 2020.

The goods/services are no longer required. You don't intend to exercise any additional option(s) to renew for this contract.

You are not satisfied with the services provided by this vendor and you don't intend to exercise any option(s) to renew the contract. *(Attached to this form please provide supporting documentation for this decision. Please address this information to the Procurement Officer. Please include details regarding all issues that brought you to this decision and the steps you took to resolve these issues with the vendor).*

This form must be returned to Letrice Smith, Procurement Specialist no later than November 23, 2018 for processing.

If you have elected not to exercise the next option to renew, then please indicate if a replacement solicitation/contract will be required.  Yes  No

If you stated yes, please attach a scope of work and all of the required supporting documentation to begin the procurement process.

Department: Community Recreation Date: 11/26/18

Dept. Director: Fred Couceyro Signature: [Signature]

Cc: Contract File