



**PINEWOOD CEMETERY ADVISORY BOARD MEETING**  
 Minutes of July 18, 2016 Meeting, 3:30 p.m.  
 Historical Resources & Cultural Arts Department  
 2327 Salzedo Street, Second Floor, Coral Gables, Florida 33134

Historical Resources &  
 Cultural Arts

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MEMBERS	A	M	J	J	A	S	O	N	D	J	F	A	J	APPOINTED BY:
	15	15	15	15	15	15	15	15	15	16	16	16	16	
Bruce Browne*	+	+	+	+	+	+	+	P	+	P	P	P	P	Mayor Jim Cason
Vacant	+	+	+	+	+	+	+	-	+	P				Vice-Mayor Frank Quesada
Jaye Turnbull	+	+	+	+	+	+	+	P	+	P#	P	P	P	Comm. Pat Keon
Janet M. Nostro	+	+	+	+	+	+	+	A	+	P	P	P	P	Comm. Vince Lago
David Mitchell*	+	+	+	+	+	+	+	P	+	P	P	A	P	Comm. Jeannett Slesnick
Jeanne Batridge*	+	+	+	+	+	+	+	P	+	P	E	P	E	City Manager
Joan Thompson	+	+	+	+	+	+	+	A	+	A	E	A	A	Board-as-a Whole

**STAFF IN ATTENDANCE:**

Dona M. Spain, Historic Preservation Officer  
 ElizaBeth Guin, Historic Preservationist

A = Absent; P = Present; E = Excused  
 + = No Meeting; \* = New Appointment  
 = Resigned Member; # = Late Arrival

**RECORDING SECRETARY/PREPARATION OF MINUTES:** Yesenia Diaz, Administrative Assistant, Historical Resources & Cultural Arts

The meeting was called to order by Vice Chair Turnbull at 3:40 p.m.

**MINUTES OF THE APRIL 18, 2016 MEETING:**

A motion was made and unanimously passed to approve the minutes of the April 18, 2016 meeting.

**OLD BUSINESS:**

**Tree Markers:** Ms. Turnbull suggested to locate the trees when the weather changes. Ms. Turnbull voiced her concerns about there being difficulty with the project. Ms. Spain explained that Staff has the markers. Staff will go out with Brook Dannemiller, Public Services Division Director, who is a horticulturalist, to the Cemetery when the weather is better to locate the plants. Mr. Mitchell recommended using a GPS application on the phone to locate the trees more accurately.

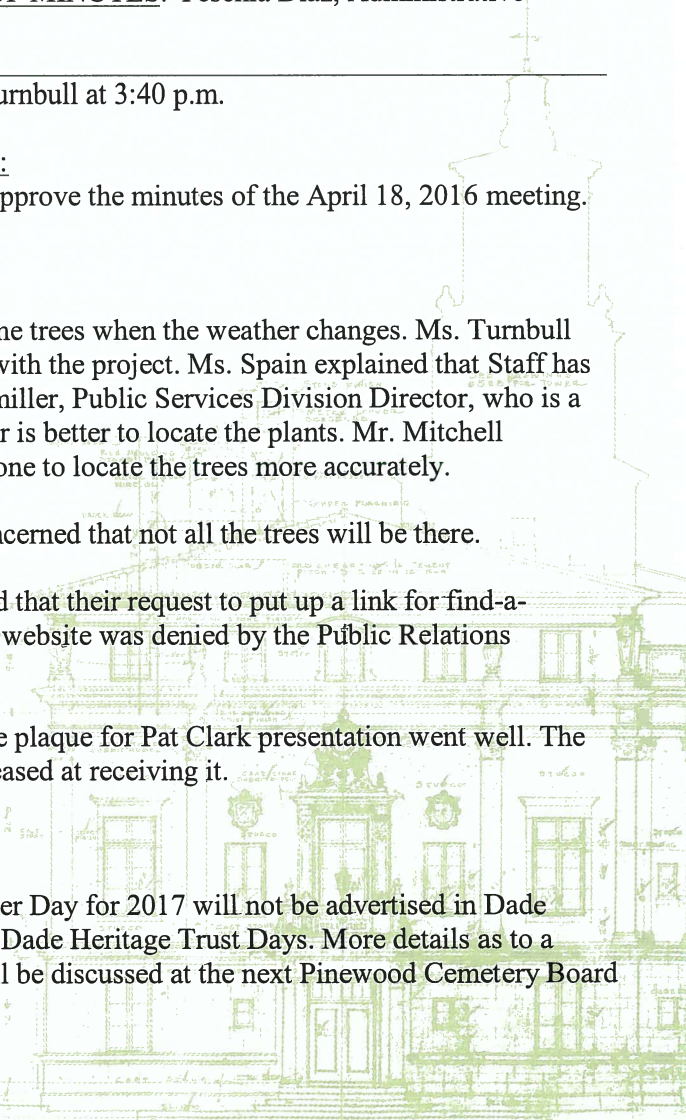
Ms. Spain thought it was a great idea but was concerned that not all the trees will be there.

**Pinewood Website:** Ms. Spain informed the board that their request to put up a link for find-a-grave.com onto the Pinewood section of the City website was denied by the Public Relations Department due to City Policy.

**Plaque for Pat Clarke:** Ms. Spain reported that the plaque for Pat Clark presentation went well. The Mayor presented it to her and Ms. Clarke was pleased at receiving it.

**NEW BUSINESS:**

**Pioneer Day 2017:** Ms. Spain reported that Pioneer Day for 2017 will not be advertised in Dade Heritage Days because DHT will no longer have Dade Heritage Trust Days. More details as to a future date in March of 2017 for Pioneer Day will be discussed at the next Pinewood Cemetery Board meeting on October 17, 2016.



DISCUSSION ITEMS:

Lots 60 & 61: Ms. Turnbull expressed her dislike of the benches being on Lots 60 & 61 and thought that a park would be better. She theorized that it might have been the original intent. Ms. Spain expressed concern about placing a picnic table in the middle of the cemetery.

Keynote Speaker for Pioneer Day: Ms. Spain suggested discussing key speakers for Pioneer Day for 2017. Mr. Mitchell suggested having Paul George as a possible speaker. Ms. Spain stated that he would be a good speaker. Ms. Nostro brought up the fact of Harriet Liles not attending this year's Pioneer Day despite Staff's various attempts at contacting her about attending the event. The board discussed hosting the event on either one of the first two Saturdays in March.

Ms. Turnbull suggested having June Hobbs, an English teacher from North Carolina, as a keynote speaker. Ms. Turnbull stated that she was very knowledgeable about cemeteries and types of stones and her travel expenses would have to be covered.

Relatives Listing: Ms. Spain thought it would be interesting to find relatives of the people that are buried at Pinewood Cemetery. The board discussed the family that had reached out and had found a relative buried at the Cemetery and attended Pioneer Day. Mr. Mitchell suggested looking into probated wills at Miami-Dade County. Ms. Spain stated it would be a lengthy project.

CITY COMMISSION UPDATE: None

NEXT MEETING: Monday, October 18, 2016, 3:30 p.m.; Historical Resources and Cultural Arts Department Conference Room.

There being no further business to come before the Board, the meeting adjourned at 4:20 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Dona M. Spain". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Dona M. Spain

Historic Preservation Officer and Secretary to the Board