



**City of Coral Gables
CITY COMMISSION MEETING
March 11, 2025**

ITEM TITLE:

A resolution accepting the recommendation of the City Manager to waive the competitive bid process of the procurement code as a special procurement/bid waiver for the continuation of professional programming services with the Golf Academy of South Florida for golf instructional programming and seasonal camp services at the Granada Golf course at the Coral Gables Golf & Country Club, in the estimated amount of \$80,000 not to exceed the available budget, pursuant to section 2-691 of the city’s procurement code.

DEPARTMENT HEAD RECOMMENDATION:

Approval.

BRIEF HISTORY:

In 2024 at the request from the community, staff-initiated pilot golf programming services with Golf Academy of South Florida through the use of the professional services exemption for services with special skills technical in nature, using Procurement Code, Section 2-607(24).

In the last year, the community demand for these golf program services increased to provide more classes and camps as a result of the program’s growth and popularity due to the high quality programming services rendered by the vendor. The program serves more than 100 children at the Coral Gables Golf & Country Club and the Granada Golf Course.

The Community Recreation department recommends continuing with this contracted golf vendor for programming services in order to provide continuity of operations and high-level services for the summer and the fall/winter of the 2025 programming season, which will allow for a formal competitive RFP process to be initiated.

Approval of the competitive bid waiver will allow for the continuation of existing programming with Golf Academy of South Florida for contracted golf program and camp services to the community and patrons of the Coral Gables Golf & Country Club at the Granada Golf Course.

Section 2-691 of the Procurement Code entitled “Special Procurement/Bid Waiver” authorizes the Chief Procurement Officer to initiate a special procurement/bid waiver when an unusual or unique situation exists that makes the application of all requirements of competitive sealed bidding or competitive sealed proposal contrary to the public interest.

FINANCIAL INFORMATION:

No.	Amount	Account No.	Source of Funds
1.	Additional \$55,000 for this fiscal year	430-6034-572-3103	Operating budget for Division 6034
2.			
Total:	\$80,000		

Fiscal Impact:

The additional requested amount will increase the current threshold from \$25,000 to \$80,000 and be funded from the budgeted operating funds allocated to the Coral Gables Golf & Country Club.

The new contract will not result in an additional funding request as the funds to pay the contractor are collected in the form of fees from the participant and a revenue split is conducted between the city and the contractor for services performed. Fee/revenue split breakdown: 100% of fees are collected from the participant, 30% are retained by the city in the form of revenues and 70% are paid out to the contractor for services performed from the budgeted operating funds.

ATTACHMENT(S):**1. Resolution**