

## CORAL GABLES LIBRARY ADVISORY BOARD

Minutes of Meeting, December 12, 2007  
Coral Gables Subregional Library Meeting Room

MEMBERS	J	F	M	A	M	J	J	A	S	O	N	D	APPOINTED BY
Amy Kutell					P	-		P		P			Mayor Donald D. Slesnick II
Ileana Davis		E		P		P	-		P		P		Vice-Mayor William H. Kerdyk, Jr.
Susan Elwell		P		P		P	-		P		P		Maria Anderson
Kendell Turner		P		P		P	-		P		P		Rafael "Ralph" Cabrera, Jr.
Nancy Leslie						P	-		P		P		Wayne "Chip" Withers

A = Absent

P = Present

E = Excused

### STAFF:

Dan Keys, Public Service Director

### GUESTS:

Barbara Kirby, Branch Manager, Miami-Dade Public Library System

RECORDING SECRETARY: Janet Carrasquillo, Public Service Department

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The meeting was called to order by Chair, Kendell Turner at 3:08 p.m. The roll was taken and a quorum was present. A motion was made to adopt the minutes from the October 10, 2007 meeting. The motion was seconded, voted upon and passed unanimously.

### OLD BUSINESS: (PROJECT REPORTS)

**LIBRARY HISTORY:** Kendell Turner reported that City of Coral Gables, Cable TV staff had produced a segment featuring the Coral Gables Library in July 2007, for Channel 77. She has a copy of the DVD if anyone would like to borrow it. Kendell had also asked the Cable TV staff if they could do a documentary on the library, which they said they could, but she would need to get the information together. Kendell asked for volunteers to help organize the materials she has collected regarding Library history. Ileana Davis and Susan Elwell volunteered to meet with Kendell in January.

Dan Keys was asked if he knew the status of the text for the Kay Pancoast brochure. He could not remember, but will check into it and make sure that Cathy Swanson Rivenbark, Development Director, gets it.

Kendell Turner asked Amy Kutell to handle follow up on the Pancoast Mural plaque. It was noted that the plaque installation would be a good opportunity for publicity for the Library.

Kendell Turner noted that The Gazette reports the date and time of the Library Advisory Board meeting incorrectly and asked if they could be contacted to report the correct information.

**PUBLICATIONS & PUBLICITY:** Susan Elwell volunteered to cover this area of interest for the board. She asked that if anyone had any suggestions to let her know.

**INTERIOR DESIGN/CHILDREN'S DEPARTMENT:** Amy Kutell volunteered to handle covering issues with Interior Design and the Children's Department. Barbara Kirby noted that the renovations for the Children's Room are still in the works, but other priorities within the system are being handled now. She does not expect any action on the renovation until next fiscal year.

**LIBRARY REPORT/ADA COMPLIANCE:** Barbara Kirby distributed her report for December 12, 2007, to members and added that in 2008 the storytelling will be shared with Columbia. Carmen will be traveling to Columbia and teaching them the 'Baby Time' program. Early voting will be for 2 weeks prior to the election in January. Barbara reported that the ADA Compliance for the building has been completed except for new railing at the entrances and will not be done at this time. Board members decided to remove ADA Compliance from the agenda.

**LANDSCAPE MAINTENANCE/BUTTERFLY GARDEN:** Dan Keys reported that the Ficus trees have been attacked by white fly and have been treated. He also noted that some of the plants in the garden had been trampled. Discussion was held regarding the parking situation on and around the library grounds. Several ideas were brought up and will be explored.

Susan Elwell asked what was happening with the fountain situation. Barbara Kirby reported that she does not believe anything is being done at this time. Kendell Turner felt that the Library Advisory Board should make the fountain restoration/repair one of the items that is focused on in 2008 and asked for a motion to pursue finding a consultant to determine the cost to repair the fountains. With a target cost figure, the gathering of monies for the project, be they grants or donations, can be sought. Susan Elwell made a motion to "Pursue as a board, finding a consultant to determine the costs involved in repairing the fountains." The motion was seconded by Amy Kutell, voted upon and adopted with a unanimous vote. All board members will be contacting people they know that may be able to help with the fountain restoration project.

Nancy Leslie reported that at the Coral Gables Garden Club meeting prior to this meeting, she had been asked to determine what is happening with the butterfly sculpture that had been donated to the Butterfly Garden. Dan Keys reported that it had rusted beyond repair and had been removed. Nancy noted that the Coral Gables Garden Club is interested in seeing the sculpture replaced. Board members were in agreement with the Club and suggested that it be replaced with one made of a material that will not deteriorate quickly.

A discussion was held regarding ongoing or old business items. It was decided to remove 'Furniture Inventory', 'ADA Compliance', 'Interior Design', and from future agendas.

**NEW BUSINESS:**

Kendell Turner reported that Dan Keys had been featured in the Autumn 2007 issue of *The Tropical Garden*, published by Fairchild Tropical Botanical Garden, for his work with the Coral Gables Community Foundation's 'Greening of the Gables' initiative. Dan noted that the foundation is moving forward on installing 8 date palms in the median of the 300 block of Alhambra Circle. Dan advised members of the foundations project and Board members expressed their interest in being notified of the fund raising event.

**RECOGNITION OF SUSAN ELWELL:** Kendell Turner handed members present a report of the accomplishments achieved by the Library Advisory Board during the period of time that Susan Elwell served as Chairman; March 2002 through October 2007. Susan Elwell thanked the board for their praise and noted that these accomplishments were possible because of the board members' ability to work smoothly with both City and Library staff members.

**BOARD ITEMS/CITY COMMISSION UPDATE:** None.

**CITY PROJECTS UPDATE:** Dan Keys reported that the City Commission has moved forward with the Senior housing to be built on Andalusia Avenue and Douglas Road.

Members were reminded of the City of Coral Gables, Boards and Committee's Reception to be held on December 13<sup>th</sup> in City Hall, at 6:00 p.m. until 8:00 p.m.

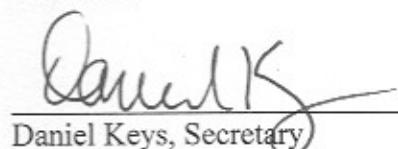
Susan Elwell noted that during the February 13, 2008 meeting, the Library Advisory Board should address the fact that April is National Library Month and ask that members be informed when the City plans its National Library Month presentation to the Miami-Dade Public Library System.

Being no further business, the meeting was adjourned at 4:25 p.m.

APPROVED:

  
Kendell Turner, Chairman

**ATTEST:**

  
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Daniel Keys, Secretary

THE NEXT MEETING WILL BE HELD  
WEDNESDAY, FEBRUARY 13, 2008 AT 3:00 P.M.  
IN THE CORAL GABLES SUBREGIONAL LIBRARY MEETING ROOM  
3443 Segovia Street, Coral Gables, Florida