



**City of Coral Gables**  
**CITY COMMISSION MEETING**  
**April 16, 2024**

**ITEM TITLE:**

A resolution accepting the recommendation of the Chief Procurement Officer to award RFP 2024-001 Trolley Operation Services to MV Transportation, Inc., the highest ranked responsive and responsible proposer, pursuant to Section 2-763 of the Procurement Code entitled "Contract Award" and Request for Proposal (RFP) 2024-001.

**DEPARTMENT HEAD RECOMMENDATION:**

Approval.

**BRIEF HISTORY:**

The purpose of this RFP is to establish a contract with a qualified and experienced professional firm ("Proposer") to provide trained and licensed trolley drivers, shuttle drivers, dispatchers and one (1) supervisor to operate the City owned Trolley system.

On January 16, 2024, the Procurement Division of Finance formally advertised, issued and distributed RFP 2024-001. Thirty (30) prospective proposers were notified through INFOR, the City's web-based e-Procurement system.

On February 22, 2024, four (4) firms submitted proposals in response to the RFP: Limousine of South Florida, Inc., MV Transportation, Inc., RTW Management, Inc., and Safeguard America, Inc., dba Americas Transportation

The responses were reviewed by the Procurement Division in order to determine responsiveness to the requirements of the RFP. During the review, it was determined by Procurement, after consulting with the City Attorney's Office, that RTW Management, Inc., and Safeguard America, Inc., dba Americas Transportation would be deemed non-responsive based on their failure to provide the required bid bond prior to the closing of the solicitation.

On March 20, 2024, the Evaluation Committee convened to evaluate the two (2) responsive and responsible proposals and ranked the firms in the following order of preference: MV Transportation, Inc., (top ranked), and Limousine of South Florida, Inc., (second ranked). The Evaluation Committee determined that MV Transportation, Inc., was the highest ranked responsive-responsible proposer.

The Evaluation Committee further recommended that should negotiations fail with MV Transportation, Inc., that negotiations could commence with the second ranked firm until an agreement has been reached.

The Chief Procurement Officer recommends accepting the Evaluation Committee's recommendation to award and negotiate an agreement with MV Transportation, Inc., for RFP 2024-001 Trolley Operation Services for an initial period of three (3) years with the option to renew for three (3) additional one (1) year periods exercisable at the option of the City Manager in an amount not to exceed the available budget.

**FINANCIAL INFORMATION:**

No.	Amount	Account No.	Source of Funds
1.	\$1,500,000.00	360-8800-544-31-26	PTP Funds
<b>Total:</b>	<b>\$1,500,000.00</b>		

**Fiscal Impact:**

The trolley service is crucial as it provides mobility throughout and supports commerce within our Downtown and Central Business District. Procurement of a qualified transportation company to provide trained and licensed trolley drivers, dispatchers and a supervisor to operate the City owned trolley system is essential to providing this service. The program is funded by the County's half penny tax or PTP funds distributed through the City.

**ATTACHMENT(S):**

**1. Resolution**