

**APPLICATION FOR**

***THE E911 STATE GRANT PROGRAM***

**WForm 3A, incorporated by reference in Florida Administrative  
Code Rule 60FF1-5.003 E911 State Grant Program -Application  
effective 9/1/2013**

## **1.0 Purpose**

The E911 State Grant Program is to assist counties with the installation of Enhanced 911 (E911) systems and to provide "seamless" E911 throughout the State of Florida.

## **2.0 Eligibility**

The Board of County Commissioners in any county in the State of Florida is eligible to apply for this grant program.

## **3.0 Definitions**

- A. Enhanced 911 (E911): As defined by Section 365.172(3)(i), Florida Statutes, and as referenced in the State E911 Plan under Section 365.171, Florida Statutes.
- B. E911 Maintenance: Means the preventative, routine and emergency maintenance required by the State E911 Plan, in order to maintain the E911 Systems in operable working condition.
- C. E911 System: Means the Public Safety Answering Point equipment, in accordance with the State E911 Plan, including 911 call routing, processing, mapping and call answering communications equipment.
- D. Government Accounting Standards Board (GASB): Means the independent organization that establishes and improves standards of accounting and financial reporting for U.S. state and local governments.
- E. Next Generation 911 (NG-911): Means the designation for an advanced 911 emergency communications system or service that provides a communications service subscriber with 911 service and, in addition, directs 911 emergency requests for assistance to appropriate public safety answering points based on the geographical location from which the request originated, or as otherwise provided in the State E911 Plan under Section 365.171, Florida Statutes, and that provides for automatic number identification and automatic location identification features and emergency data information through managed IP-based networks.
- F. Public Safety Answering Point (PSAP): As defined by Section 365.172(3)(a), Florida Statutes, and as referenced in the State E911 Plan under Section 365.171, Florida Statutes.

#### 4.0 E911 State Grant Program Calendar

	<b>Schedule</b>
Counties submit Application	Submission date as published in the Florida Administrative Register
E911 Board Members evaluate applications	Within two months of the submission date
E911 Board votes on applications to fund at regularly scheduled meeting	Within three months of the submission date
E911 Board sends notification letter of awards approved for funding to the counties.	Within four months of the submission date
Implementation period	One year from receipt of award notification letter
Expiration of the right to incur costs	Two years from receipt of award notification letter

#### 5.0 General Conditions

- 5.1 Applications must be delivered to the following address:  
**State of Florida E911 Board**  
**ATTN: E911 Board Administrative Staff**  
**4030 Esplanade Way, Suite 135**  
**Tallahassee, Florida 32399-0950**
- 5.2 The applicant must provide one original of the pages for Application Form items 1 through 14 and the associated quotes. The grant application package must be postmarked or delivered on or before the submission date specified in the E911 Board notification of a State E911 Program as published in the Florida Administrative Register. Failure to provide these documents will result in automatic rejection of the grant application. One scanned copy of the entire submitted package should also be provided on a CD-ROM, to ensure quality of the documents to be reviewed.
- 5.3 The E911 Board will not consider leasing of equipment unless the applicant can show that leasing rather than purchase will reduce total costs. Leasing costs should be calculated to account for only the first year warranty and maintenance costs and should not include upfront maintenance costs to reduce the lease amount.
- 5.4 All grant applications shall be accompanied by at least one complete quote for equipment or services. Grant applications totaling \$35,000.00 or more must be accompanied by at least three written substantiated competitive complete quotes from different vendors. Complete quote submittals shall include a detailed scope of work, all pages included in the vendor proposal, breakdown of all costs including equipment and service deliverables. The E911 Board will compare the three quotes to any existing state contract in order to determine appropriate funding. Any county that has made a good faith effort to obtain at least three competitive quotes and has not been able to obtain the quotes can request E911 Board review based on substantiated proof of request for quotes or posting of the request with documentation of the limited responses.

- 5.5 If the grant application does not exceed the threshold amount of \$195,000, the county can initiate a request for approval for sole source funding. These will be considered on a case-by-case basis. Justification for sole source funding shall be provided with the application. Sole source will be approved if provided in accordance with Chapter 287, Florida Statutes, or with provision of a letter from the county's purchasing department that the project is a sole source procurement based on the county's purchasing requirements, which shall be provided with this grant application.
- 5.6 Applicants requesting items from different funding priorities should complete a separate application for each priority. See Addendum I- Funding Priorities for the E911 State Grant Program for a listing of funding priorities. Items from the same funding priorities should be combined in the same application and shall comply with General Condition's items 5.4 and 5.5.
- 5.7 Should two or more counties jointly apply for a grant, each county will be required to complete and submit a grant application detailing the funds requested and the county responsible for the funds. In addition one combined grant application detailing the entire project and a memorandum of understanding of all counties involved shall be submitted. The combined grant application shall comply with General Condition's items 5.4 and 5.5.
- 5.8 Procurement shall be based on the county's purchasing requirements and the applicable State purchasing requirements, including Section 112.061, Florida Statutes. All travel and associated per diem costs proposed shall be in compliance with General Condition's item 6.3.5.
- 5.9 Funding application requests must include a scope of work that clearly establishes the tasks to be performed. The applications shall include all tasks that are required for successful completion of the project. The project shall be divided into quantifiable units of deliverables that shall be received and accepted in writing by the county before payment. Each deliverable must be directly related to the scope of work and must specify the required minimum level of service to be performed and the criteria for evaluating the successful completion of each deliverable.
- 5.10 Funding requests must include all necessary costs required for full implementation of the proposed solution including that of any third party. Should the county grant application request or grant award be less than the projected cost of the equipment or service, the county should provide verification of the ability to fund the difference. Pricing submitted cannot be contingent upon "yet to be" determined fees for products and services by the proposer or any other third party required for implementation.
- 5.11 The county shall provide information on the county's preceding year E911 fee revenue amount, the preceding year carry forward funding amount and the total carry forward balance amount in the county E911 fund. The amount of grant funding award is limited based on the total amount of carry forward funding in the county E911 fund in excess of an amount calculated based on the allowable 30% carry forward amount for a two year basis. The county shall include the amount of their county carry forward funding being utilized for this grant in the Applied County Carry Forward or other Funding (if applicable) line in the Application Form item #12. Budget/Expenditure Report.

- 5.12 Detailed information is required for any grant application requesting funding for systems that require immediate system replacement for provisioning of enhanced 911 in the county. Include detailed justification and explanation for any E911 system with an expected remaining life of less than 1 year.
- 5.13 Funding requests contingent upon "beta testing" or for products and services not in general production and installation will not be funded.

## **6.0 Limitation on Use of Funds**

- 6.1 Only eligible expenses for E911 service listed in Section 365.172(9), Florida Statutes, (Appendix I) that are not specifically excluded in this application will be funded.
- 6.2 Specifically excluded E911 expenses:
  - 6.2.1 Salaries and associated expenses for 911 coordinators and call takers or other 911 personnel will not be funded.
  - 6.2.2 Wire line database costs from the Local Exchange Carrier, vehicle expenses, consoles, workstation furniture and aerial photography expenses will not be funded. Interconnecting hardware and network equipment for NG-911 PSAPs is fundable; however, outside plant copper or fiber cabling systems and building entrance build out costs are not fundable.
- 6.3 Funding limitations are specified on the following items:
  - 6.3.1 Recurring network and circuit costs, equipment maintenance and warranty costs will not be funded on more than the first year implementation period.
  - 6.3.2 Grant funding shall be limited (per grant cycle) to eligible expenditures for one PSAP per county; either one primary or one secondary PSAP. Counties with only one PSAP in the county, with no other primary or secondary PSAPs, may be eligible for grant funding for one backup PSAP.
  - 6.3.3 Selective router equipment costs are limited to the primary PSAP system and are limited to one per county.
  - 6.3.4 Training cost funding is limited to new system & equipment training.
  - 6.3.5 The allowable grant funding for travel expenses is limited to the authorized amounts established in Section 112.061, Florida Statutes, and the Department of Financial Services Guidelines for State Expenditures. Allowable costs for daily per diem shall not exceed \$186.00.

## **7.0 Approval and Award**

- 7.1 The E911 Board will review each application for compliance with the requirements of terms and conditions.
- 7.2 Grant awards will be withheld for any county that has a grant with a past-due quarterly report or past-due final documentation and closeout, of previous E911 Board grant awards.
- 7.3 Applications will be awarded based upon the priorities set by the E911 Board as listed in Addendum I - Funding Priorities for the E911 State Grant Program.
- 7.4 The E911 Board will adjust the amount awarded to a county based upon the availability of funds, eligibility of requested items, published quotes, increased effectiveness of grant funds, minimum system requirements for performing the needed E911 function as specified in the State E911 Plan, or documented factors provided in the grant application submission. NG-911 network systems should include a comparative presentation of network alternatives, including applicable LEC, CLEC, County and State alternatives. All stepped pricing should be thoroughly explained including the corresponding benefits for the County and the E911 Board.
- 7.5 Any county that requires Board of County Commissioner approval of the grant program funding, prior to commencement of the project, shall notify the E911 Board in Application Form item #10. Grant funds for approved grant applications will be held until the county provides written notification to the E911 Board of the Board of County Commissioners approval of the project prior to the funds being disbursed from the E911 Trust Fund.
- 7.6 Any conditional hold, for documentation submittal referenced in 7.2, is limited to the last regularly scheduled E911 Board meeting application vote established in the grant program calendar.

## **8.0 Financial and Administrative Requirements**

- 8.1 Grant funds shall be provided on a cost reimbursement basis. All funds shall be deposited in an interest bearing account maintained by the grantee, and each grant shall be tracked using a unique accounting code designator for deposits, disbursements and expenditures assigned by the county. All grant funds in the account maintained by the grantee shall be accounted for separately from all other funds.
- 8.2 Each grantee may submit reimbursement claims to the E911 Board as needed; however claims are limited to one request per month. Receipt of reimbursement funds from the E911 Board is contingent on the timely and accurate submittal of funding requests. Requests for reimbursement of expenditures must be submitted on the approved Appendix IV Financial Reimbursement of Expenditures Reporting Form. Incomplete claims forms or claims not submitted on the correct form cannot be processed and will be returned for corrections. Submit only for the amounts in each budget categories in which you have incurred expenditures. Upon written request and accompanying documentation justifying the need, a county may receive advancement of funding within a 90-day timeframe of actual disbursement to the vendor.

- 8.3 Reimbursement claims shall include only expenditures claimed against the specific grant number awarded and include copies of purchase orders and paid vouchers, invoices, copies of checks, journal transfers. To assure prompt processing, complete reimbursement claims should be e-mailed to:

[E911Board-ElectronicGrantReports@dms.myflorida.com](mailto:E911Board-ElectronicGrantReports@dms.myflorida.com)

- 8.4 Grant funds, can only be used between the beginning and ending dates of the grant term, unless the E911 Board authorizes an extension. The right to incur costs under this grant expires two years from receipt of award and funds. The grantee may not incur costs for payment with grant funds past the expiration date.
- 8.5 Responsibility for grant funding and any failure to perform the minimum level of service required by the grant application and the application scope of work cannot be transferred under any circumstances from the County. Failure to perform the scope of work or expenditure of funds for other than allowable 911 costs as stated in the grant application shall require the county to return the awarded funds to the E911 Board.
- 8.5 Responsibility for property and equipment obtained under a grant cannot be transferred under any circumstances. If a sale or transfer of such property or equipment occurs within five years after a grant ends, funds must be returned to the E911 Board on a pro rata basis.
- 8.6 The grantee agrees that any improvement, expansion or other effect brought about in whole or part by grant funds will be maintained for a minimum of five years or thereafter until the effective replacement date of the system.
- 8.7 If a grantee materially fails to comply with any term of an award, the Board shall take one or more of the following actions, as appropriate in the circumstances:

Temporarily withhold grant payments pending correction of the deficiency by the grantee,  
Disapprove all or part of the cost of the activity or action not in compliance,  
Suspend or terminate the current award for the grantee's project,  
Suspend or deny future grant awards.

The Board will provide the grantee an opportunity for a hearing, appeal, or other administrative proceeding to which the grantee is entitled under Florida Statute or regulation applicable to the action involved.

- 8.8 Grant awards may be terminated in whole or in part by the Board, with the consent of the grantee, in which case the two parties shall agree upon the termination conditions, including the effective date and in the case of partial termination, the portion to be terminated. Grant awards may be terminated by the grantee upon written notification to the Board, detailing the reasons for such termination, the effective date, and return of all funding.

- 8.9 Grant funds provided in excess of the amount to which the actual cost incurred to meet the terms and conditions of the grant agreement must be refunded to the E911 Board and sent to the Florida E911 Board's Post Office Box address:

Florida E911 Board  
Post Office Box 7117  
Tallahassee, Florida 32314

The refund shall include transmittal information detailing the amount of returned funds that are excess grant funding and/or returned interest and shall include the number of the associated grant.

## 9.0 Grant Reporting Procedures

- 9.1 Grantees will be required to submit quarterly reports summarizing all expenditures and status of the grant project. Quarterly reports shall include an updated Application Form item #12Budget/Expenditure Report and a completed Appendix III Quarterly Report Form.

9.1.1 Reporting will begin at the conclusion of the first full quarter after the award. The report periods will end on March 31, June 30, September 30, and December 31 of each year. Reports are due within 30 days of the ending report period.

9.1.2 Earned interest shall be reported cumulatively and included with each quarterly report.

9.1.3 Updated reports and associated information should be e-mailed to [E911Board-ElectronicGrantReports@dms.myflorida.com](mailto:E911Board-ElectronicGrantReports@dms.myflorida.com).

- 9.2 At project completion, a final report shall be submitted based on the same reporting requirements described in grant reporting item 9.1. The county shall determine the final completion date based on the final payment date, or the initiation date of the warranty period. Final documentation including copies of all expenditures and corresponding invoices shall be submitted within 90 days of the final report.

- 9.3 No changes or departures from the original request are authorized unless approved in writing by the E911 Board. Such requests shall be submitted using the form attached in Appendix II, Request for Change Form. Any unauthorized change shall require the return of grant funds, plus any interest accrued.

9.3.1 Time extension requests will not be granted unless the county has executed a contract for the grant equipment and/or services, or demonstrates good cause for failure to execute a contract within twelve months of award. Good cause documentation shall include a new project timeline schedule.

9.3.2 Time extensions shall be limited to a maximum of one additional year when approved by the E911 Board.

9.3.3 Request for Change forms and associated information should be e-mailed to [E911Board-ElectronicGrantReports@dms.myflorida.com](mailto:E911Board-ElectronicGrantReports@dms.myflorida.com).

- 9.4 The Appendix III Quarterly Report Form shall inform the E911 Board of significant impacts to grant supported activities. Significant impacts include project status developments affecting time schedules and objectives, anticipated lower costs or producing beneficial results in addition to those originally planned. Additionally, problems, delays, or adverse conditions which will materially impair the ability to meet the timely completion of the award must be reported. The disclosure must include a statement of the action taken, or contemplated, and any assistance needed to resolve the situation.
- 9.5 The county's Board of County Commission chairperson shall be notified when overdue quarterly reports or final reports are not received before the next E911 Board meeting following the month after the end of the quarter in which they are due.
- 9.6 Funding continuance will be based on timely submission of quarterly reports.
- 9.7 Final document submission and close-out of a grant does not affect the E911 Board's right to disallow costs and recover funds on the basis of an audit or financial review. The county shall remain obligated to return any funds expended that do not comply with the terms and conditions of the grant award.

**County Miami-Dade**

**STATE OF FLORIDA E911 BOARD  
E911 STATE GRANT PROGRAM APPLICATION FORM**

Total Amount Requested: \$304,505.47

Project Title: **Coral Gables 911 CPE System Upgrade**

1. Board of County Commissioners Chair: Rebeca Sosa

Mailing Address: Stephen P. Clark Government Center  
111 NW 1<sup>st</sup> Street  
City: Miami  
State: Florida Zip: 33128 -  
Phone: ( 305 ) 375-4696 Fax: (305) 372-6090  
Email Address: district6@miamidade.gov

2. County 911 Coordinator: George Perera, Captain

Mailing Address: \_\_\_\_\_  
11500 NW 25 Street  
City: Miami  
State: Florida Zip: 33172 -  
Phone: ( 305 ) 669-7700 Fax: (305) 669-7701  
Email Address: gperera@mdpd.com

3. Federal Tax ID Number: \_\_\_\_\_

# County Miami-Dade

## COUNTY INFORMATION

USE 12 POINT FONT OR LEGIBLE HAND PRINTING

### 4. County Fact Information

- A. County Miami-Dade
- B. Population 2,591,035
- C. Total Number of Incoming Non wireless Trunks Coral Gables 6 Main 4 Secondary
- D. Total Number of Incoming Wireless Trunks Coral Gables 6 Main
- E. Number of PSAP's 7 Primary 2 Secondary 4 Backup
- F. Number of Call Taker Positions per PSAP Coral Gables 12 Main 4  
Secondary
- G. Total Volume of 911 Calls 37,565 Yearly Averages
- H. What equipment is needed to provision the Enhanced 911 system?  
CPE Hardware and Software System Upgrade City of Coral Gables Primary  
and Backup PSAP
- I. What equipment is requested in this grant application?  
CPE Hardware and Software System Upgrade City of Coral Gables Primary  
PSAP
- J. Financial Information:
- 1.) What are the current annual costs for your E911 system (circuits, customer records hardware and software, etc.) not including maintenance?  
\$353,400.00
- 2.) What are the current annual costs for maintenance of items included in 1.)?  
\$285,000.00
- 3.) Total amount of E911 fee revenue received in the preceding year?  
\$10,516,804.18
- 4.) Total amount of county carry forward funding retained in the preceding year?
- 5.) Current total amount of county carry forward funding?  
\$6,911,657.10 \*\*\*(see item 8)
- 6.) Two year maximum calculated amount for Applied Carry Forward Funding Calculation (multiply amount in J.3.) by 30% and then multiply by 2))  
\$6,310,082.40
- 7.) Minimum calculated amount for Applied Carry Forward Funding Calculation (amount in J.5.) subtracted by amount in J.6.)  
\$601,574.70  
Insert in Item 12. Budget Expenditure Report

**5. Describe your county's existing E911 system. Include specific information on existing system equipment upgrades and when the installation of this equipment was completed.**

Miami Dade County has seven primary and two secondary Phase II compliant PSAP systems. The PSAPs currently use the Intrado Viper 911 systems installed at various dates at the different PSAPs. In 2007, the Coral Gables PSAP replaced the legacy analog system to the current VoIP based E911 Viper system. The system is at revision level 2.0.0.8 and has had one upgrade since the original installation. The system is not currently up-to-date on all system revisions.

The City of Coral Gables PSAP serves as a satellite Emergency Operations Center (EOC) for the neighboring municipalities of West Miami, South Miami, Key Biscayne, Sweetwater, Pinecrest, Palmetto Bay (excluding law enforcement). Furthermore Florida Power and Light, AT&T, Comcast and other utility companies are dependent upon the Coral Gables EOC as well as South Florida's largest private educational institution the University of Miami.

**6. Describe the scope of work for the proposed project including any goal(s) and objectives. Include the tasks to be performed as part of the project. Provide scope of work in quantifiable units of deliverables that shall be received and accepted. For each deliverable specify the required minimum level of service to be performed and the criteria for evaluating the successful completion of each deliverable.**

This proposed project will upgrade the twelve position VIPER Power 911 system with the latest version of the VIPER System in order to maintain a functional E911 system with maintenance availability including parts and service for call processing including Phase I and Phase II with the objective of providing the latest technology available. The PSAP will include an upgrade twelve position call handling system providing ANI/ALI, TDD capability, and short-term (call check) telephone call recording.

The contract will include annual maintenance equipment and labor and evergreen support to assure that the system is maintained at the latest revision level. Additional Administrator, Call Taker and MIS refresher training will be conducted at the City of Coral Gables E911 center with the goal of full understanding of the system upgrades.

The proposed project tasks include the following billable deliverables:

- Project plan, design and system delivery including equipment inventoried by model, part and serial numbers, and quantity for CPE, workstations.
- Comprehensive communication/network interface testing, cutover coordination testing and start-up of the CPE, mapping, and system functions including acceptance documentation for verifying functionality.

- Training and final acceptance including test documentation providing results for RFP or contract technical and functional items for CPE and map display.

**7. Justification of the need for the proposed project. Provide detailed information on the existing system's condition including a detailed justification for any system with an expected remaining life of less than 1 year.**

To assure continued operations and maintain the existing functionality of the Miami Dade County's Coral Gables E911 System needs immediate upgrade. The City of Coral Gables current E-911 equipment and software has reached an end of life and support period thus causing grave concern for the reliability and sustainability for projected future use.

The system is seven years old and the manufacturer has notified the County that the Viper E911 version 2 system has reached its end of life and will no longer be supported in 2014, see attached vendor End of Life documentation.

**8. Describe why your county will not be able to complete this project without this grant funding.**

Miami Dade County is a large county with a large subscriber base; however due to a decrease in the E911 fee revenues there is an insufficient amount to maintain and upgrade all of the county's E911 equipment as well as the individual PSAPs that are served. Windows XP will go out of support and reach end of life on April 8, 2014. As a result the Miami-Dade PSAP has begun a migration plan to upgrade all equipment associated to a Windows 7 environment. We currently have some capital funds budgeted for this E911 system replacement and needs; one piece of which is the attached. We are still working on the entire scope and collecting associated costs. The Miami-Dade County model provides funds to the individual PSAPs to assist with the maintenance and operation of their respective E911 PSAPs.

The City of Coral Gables financial resources and the ability to fund major projects have been seriously limited over the past budget cycles. These limitations have directly impacted the city's ability to fund this vital E911 Viper upgrade. Since 2008, the city's budgets have been limited and resources have been allocated for immediate need items and maintaining the existing infrastructure of the City of Coral Gables outside of the current needs of the E-911 system. These needs have pushed the current system beyond what is considered safe operational functionality combined with the systems end of life status. Budgetary shortfalls have led to a slow detrimental erosion of the city's expected ability to provide for the needs of the community and its governmental and utility partners, who are critically dependent on the city during emergency operations.

The County's current fee revenue funding is insufficient for the replacement, upgrade and purchase of these system upgrades with our other system upgrades and

replacements. Additional funding is not available through general revenues. Currently, there are no other County or E911 funds available for this project. Without the utilization of grant funds the County cannot update the Coral Gables E911 system.

**9. Briefly describe how this grant project would be in concurrence with the State E911 Plan.**

The City of Coral Gables project to replace the existing E911 system will allow for the equipment's replacement and upgrades will provide the city the continued ability to record and answer E911 calls for service. This will allow the City of Coral Gables to continue to be concurrent with the State E911 plan. It also positions the City of Coral Gables to facilitate maintenance contracts and system upgrades in accordance with the State E911 Plan.

**10. Describe the required steps with an anticipated time schedule with procurement and payment milestones and a total project completion date.**

Upon notification of grant award, Miami Dade County and the City of Coral Gables will begin the project to contract with the appropriate vendor after going through the bid process. Contingent on no procurement issues, the anticipated schedule is:

- 0-180 Days – Procure hardware and software for the new E911 system including the UPS systems from the selected vendor. Establish an ongoing working relationship with the project manager to provide for a seamless implementation schedule. The vendor will guarantee timely and efficient ordering of the necessary equipment with equal importance given to delivery of the equipment ensuring that established time lines are met. The vendor and the City of Coral Gables will prepare the work area to accommodate the new equipment upon its arrival.
- 181-230 Days – Systems, installation, comprehensive communication/network interface testing, cutover coordination testing and start-up of the E911 system functions.
- 231-270 Days – Training, final acceptance test and system commissioning, final completion and payment and begin the 1st year warranty and maintenance.

**11. Sole source justification (if applicable).**

This is not a sole source request; the City of Coral Gables requested proposals and received only one CPE vendors' proposal by the existing vendor and Local Exchange Carrier and two no bid responses. Attached are copies of the no bid responses from the other vendors. In order to retain the value of the software

licensing costs, other manufactured system this project has been specified at an upgrade to the existing system could not compete with the system upgrade.

## 12. Budget/Expenditure Report

Prepare an itemized Grant Budget ("Line Item" breakdown should include separated systems, i.e.; E911 System, logging recorder, centerline mapping, etc. and services items). The completed form shall be used to complete quarterly report requirements, listing expenditures and revisions {if any} in appropriate columns. If there is insufficient space, please include details in an attachment. **Budget costs should match requested vendor quote.**

<b>County:</b> Miami-Dade	<b>Grant Number:</b>	<b>Report Date:</b>
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<b>For Grant Period Ending:</b>	<input type="checkbox"/> March 31	<input type="checkbox"/> June 30	<input type="checkbox"/> September 30	<input type="checkbox"/> December 31	<b>Year:</b> 2014	<input type="checkbox"/> FINAL
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Proposed Budget	Line Item	Unit Price (\$)	Quantity	Total Cost (\$)	USE FOR QUARTERLY REPORTS	
					Revised Budget	Total Expenditure for Grant Period (\$)
A. Systems (Hardware, Software, Equipment & Labor)						
	AT&T Standalone VIPER System	\$176,890.16	1	\$176,890.16		
	AT&T Standalone Viper System (Software includes Software and Evergreen Support)	\$5,819.08	1	\$5,819.08		
	AT&T Installation Services (Installation, Staging, Project Management)	\$60,875.73	1	\$60,875.73		
	**See Attached Itemized Pricing Document**					
	Total System Items				\$243,584.97	
B. Services (Training, Maintenance and Warranty Items)						
	AT&T Training Services	\$15,632.50	1	\$15,632.50		
	AT&T Maintenance & Software Evergreen Support	\$3774.00	12	\$45,288.00		
	**See Attached Itemized Pricing Document**					
	Total Service Items				\$304,505.47	
	Less any Applied County Carry Forward or other Funding (if applicable)				0	
	<b>Grant Request Total</b>				\$304,505.470	

USE FOR ALL REPORTS	
Total Amount of Grant Awarded	
Total Interest for Grant Period	
Final Completion Date	

  
 Signature, County 911 Coordinator

**County Miami-Dade**

**13. Assurances**

ACCEPTANCE OF TERMS AND CONDITIONS: The grantee accepts all grant terms and conditions. Grantee understands that grants are contingent upon the availability of funds.

DISCLAIMER: The grantee certifies that the facts and information contained in this application and any attached documents are true and correct. A violation of this requirement may result in revocation of the grant and return of all grant funds and interest accrued (if any), pursuant to the E911 Board authority and any other remedy provided by law.

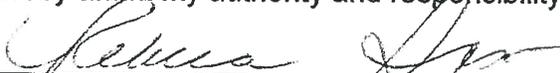
NOTIFICATION OF AWARDS: The grantee understands and accepts that the notice of award will be advertised on the Florida E911 website.

MAINTENANCE OF IMPROVEMENT AND EXPANSION: The grantee agrees that any improvement, expansion or other effect brought about in whole or part by grant funds will be maintained. No substantial changes or departures from the original proposal shall be permitted unless the E911 Board gives prior written authorization. Any unauthorized change will necessitate the return of grant funds, and accrued interest (if any) to the E911 Board.

Failure to utilize grant funds as represented may jeopardize eligibility to be considered for future funding.

**14. Authority**

I hereby affirm my authority and responsibility for the use of funds requested.

 11/27/13  
SIGNATURE – CHAIR, BOARD OF COUNTY COMMISSIONERS DATE

Rebecca Sosa  
Printed Name

 11/27/13  
WITNESS DATE

## *Appendix I*

**NO requests for funding will be acknowledged for any items not specified in Section 365.172, Florida Statutes, Emergency communication number "E911"; paragraph (9) (shown below).**

### Section 365.172 (9), Florida Statutes

#### AUTHORIZED EXPENDITURES OF E911 FEE.—

(a) For purposes of this section, E911 service includes the functions of database management, call taking, dispatching, location verification, and call transfer.

(b) All costs directly attributable to the establishment or provision of E911 service and contracting for E911 services are eligible for expenditure of moneys derived from imposition of the fee authorized by this section. These costs include the acquisition, implementation, and maintenance of Public Safety Answering Point (PSAP) equipment and E911 service features, as defined in the Public Service Commission's lawfully approved 911 and E911 and related tariffs or the acquisition, installation, and maintenance of other E911 equipment, including call answering equipment, call transfer equipment, ANI controllers, ALI controllers, ANI displays, ALI displays, station instruments, E911 telecommunications systems, visual call information and storage devices, recording equipment, telephone devices and other equipment for the hearing impaired used in the E911 system, PSAP backup power systems, consoles, automatic call distributors, and interfaces, including hardware and software, for computer-aided dispatch (CAD) systems, integrated CAD systems for that portion of the systems used for E911 call taking, network clocks, salary and associated expenses for E911 call takers for that portion of their time spent taking and transferring E911 calls, salary and associated expenses for a county to employ a full-time equivalent E911 coordinator position and a full-time equivalent mapping or geographical data position and a staff assistant position per county for the portion of their time spent administrating the E911 system, training costs for PSAP call takers, supervisors, and managers in the proper methods and techniques used in taking and transferring E911 calls, costs to train and educate PSAP employees regarding E911 service or E911 equipment, including fees collected by the Department of Health for the certification and recertification of 911 public safety telecommunicators as required under s. 401.465, and expenses required to develop and maintain all information, including ALI and ANI databases and other information source repositories, necessary to properly inform call takers as to location address, type of emergency, and other information directly relevant to the E911 call taking and transferring function. Moneys derived from the fee may also be used for next-generation E911 network services, next-generation E911 database services, next generation E911 equipment, and wireless E911 routing systems.

(c) The moneys may not be used to pay for any item not listed in this subsection, including, but not limited to, any capital or operational costs for emergency responses which occur after the call transfer to the responding public safety entity and the costs for constructing, leasing, maintaining, or renovating buildings, except for those building modifications necessary to maintain the security and environmental integrity of the PSAP and E911 equipment rooms.



**Quarterly Report**

County: \_\_\_\_\_  
Grant Number: \_\_\_\_\_  
Report Date: \_\_\_\_\_

**Project Status Update:**

**Problems/Delays:**

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Signature of Authorized Official	Date

**Appendix IV Financial Reimbursement of Expenditures Reporting Form**

Prepare an itemized request for reimbursement expenditures in each budget categories for each deliverable. Attach copies of purchase orders and paid vouchers, invoices, copies of checks, journal transfers, required for expenditure justifications. If there is insufficient space, please include details in an attachment.

<b>County:</b>	<b>Grant Number:</b>	<b>Request Number:</b>	<b>Request Date:</b>
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Budget Categories	Unit Price (\$)	Quantity	Total Amount (\$)	Previous Request Amount (\$)	Current Request Amount (\$)
A. Systems (Hardware, Software, Equipment & Labor)					
B. Services (Training, Maintenance and Warranty Items)					
<b>Grant Request Total</b>					

**Request advancement of funding {if applicable}**

Justification of advance funding need:

\_\_\_\_\_  
Signature, County 911 Coordinator

## ***Addendum I***

### **Funding Priorities for the E911 State Grant Program**

The criteria for determining acceptability for disbursement of funds from the State of Florida E911 State Grant Program will be made on a PRIORITY basis. There will be seven(7) priorities as identified below:

**PRIORITY 1:** Counties with E911 Phase II Primary and/or Secondary PSAP systems that require immediate system replacement to provision enhanced 911 status or when the expected remaining life of the system is less than 1 year.

**PRIORITY 2:** Counties with E911 Phase II Primary and/or Secondary PSAP systems that require new or replacement of critical or necessary hardware or software for provisioning E911 Phase II status. This may include the following, listed in order of funding priority a through h:

- a: Hardware and software for Customer Premise Equipment
- b: Lightning Protection Equipment
- c: Uninterruptible Power Supply Equipment
- d: E911 Voice Recording Equipment
- e: County E911 Standalone ALI Database Equipment
- f: E911 Map Display Equipment
- g: New additional 911 Call Taker Position Equipment
- h: Net clock

**PRIORITY 3:** Counties with E911 Phase II Systems requesting consolidation of E911 PSAPs, which decreases the number of Primary or Secondary PSAPs in the county by a minimum of one. This may include regional consolidated backup systems for counties consolidating backup systems for two or more counties.

**PRIORITY 4:** Counties with E911 Phase II Systems that require mapping services necessary for provisioning E911 Phase II Geographic Information Systems (GIS). This may include the following, listed in order of funding priority a through b:

- a: E911 Map System Equipment - E911 map generation hardware and software licensing is limited to components for two stations
- b: GIS Centerline, point generation and map accuracy systems

**PRIORITY 5:** Counties with E911 Phase II Systems requesting new NG-911 network funding for county or regional NG-911 IP transport equipment and services.

**PRIORITY 6:** Counties with E911 Phase II Systems requesting new management information call monitoring system funding.

**PRIORITY 7:** Counties with E911 Phase II Systems that require allowable E911 capital expense items that are not defined in Priorities 1, 2, 3, 4, 5 & 6 to provision a complete E911 system. This may include E911 backup system equipment (pertaining exclusively to items listed in Priorities 2a-h only) in compliance with General Conditions item 6.3.2.

**Regional E911 system project requests related to systems and equipment will be considered the highest priority within each priority category.**

**Grants awards will be funded in order of priority assigned. As provided in Section 365.172(6)(a)3.b., Florida Statutes, "The counties must use the funds only for capital expenditures directly attributable to establishing and provisioning E911 services, which may include next-generation deployment." Total funding for any priority may be adjusted based on the remaining funds available, the number of applications and the anticipated requests in the next funding cycle. The acceptability for disbursement of funds from the State of Florida E911 State Grant Program for any E911 expense items not expressly provided for in Priorities above shall be determined at the discretion of the E911 Board pursuant to its authority under Sections 365.172 and 365.173, Florida Statutes.**