


## FW: Assistance with design/permit for parking spaces SWALE PKG JUNE 2023

Roman, Gerardo

Fri 6/9/2023 3:40 PM

To: Sheppard, Terri <tsheppard@coralgables.com>

Cc: Roman, Gerardo <groman@coralgables.com>

 4 attachments (9 MB)

Certificate of Liability Insurance (002).pdf; Permit Application.pdf; Restrictive Covenant.pdf; SWALE Package.pdf;

FYI.....

### ***Gerardo Roman***

Code Enforcement Officer

City of Coral Gables

Development Services Department

427 Biltmore Way

Coral Gables, Florida 33134

305-569-1821 Office

305-733-0332 Cellular

305-460-5348 Fax

**[groman@coralgables.com](mailto:groman@coralgables.com)**

---

**From:** [Arocha, Sayleen](#)

**Sent:** Friday, June 9, 2023 3:38 PM

**To:** [Lisa LoMonaco](#)

**Cc:** [Roman, Gerardo](#)

**Subject:** Re: Assistance with design/permit for parking spaces

Lisa,

Thanks for reaching out, regarding coming back into compliance please submit the following documents online and click on the weblink provided below to create a profile within our online portals to submit your permit application for review. The city does have a restriction in regards to the types of gravel that can be installed please refer to the Swale package documents I have also attached for your reference.

Download

[Swale Package \[PDF\]](#)

### **Required Forms:**

- [Public Works Permit Application \[PDF\]](#)
- [Restrictive Covenant \[PDF\]](#) (Options 2 and 3)
- [Certificate of Liability Insurance \[PDF\]](#) (Option 3 Only)

### **Additional Requirements: (For all Options)**

- Sketch/Plan of design with proposed plants/elements

- Photos of the swale's existing condition

### **Instructions on how to Apply on Energov:**

To register into the system go to <https://coralgablesfl-energovpub.tylerhost.net/Apps/SelfService#/home>

Click on *Login or Register*.



#### **Login or Register**

Login to an existing or create a new account. You can also find help if you forgot your login information.

After registering, click the *Apply* button:

On the **Application Assistant**, type in the search bar *Swale planting/Irrigation* and click *Apply*

Log in with your credentials and enter all the requested information.

Upload the documents online when you get into the **Attachments** section.

Should you have any further questions, please email [PWGreenspace@coralgables.com](mailto:PWGreenspace@coralgables.com)

Best,

Sayleen Arocha

Landscape Designer

City of Coral Gables

Greenspace Management Designer

2800 SW 72<sup>nd</sup> Ave | Miami FL 33155

T 305.460.5191



---

**From:** Lisa LoMonaco <lisalomonaco1@gmail.com>  
**Sent:** Friday, June 9, 2023 2:52 PM  
**To:** Arocha, Sayleen <sarocha@coralgables.com>  
**Cc:** Roman, Gerardo <groman@coralgables.com>  
**Subject:** Fwd: Assistance with design/permit for parking spaces

**CAUTION:** External email. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Ms. Arocha,

Roman Gerardo has recommended I contact you for assistance. We were issued a violation for some parking spaces we created in front of our home using pea rock.

If you like, I can send photos. I would appreciate if you can provide me with some feedback as to how we can bring it up to code and get a permit. I understand you are the greenspace designer that offers assistance in the matters.

Thanking you in advance,

Lisa LoMonaco  
761 San Juan Dr  
Coral Gables  
33143  
(m) 305.588.2780