



City of Coral Gables  
CITY COMMISSION MEETING  
September 28, 2022

**ITEM TITLE:**

**Resolution.** A Resolution of the City Commission of the City of Coral Gables, Florida pursuant to Section 2-501(d) of the City Code, waiving the competitive process of the Procurement Code to authorize the City Manager or his or her designee to execute an agreement with Downtown Works to provide retail consulting services in an amount not to exceed \$15,000.00 annually.

**BRIEF HISTORY:**

Downtown Works, a consultant with special skills, abilities, and expertise, has assisted the City in developing the City's retail strategy and has served as the City's retail consultant regarding new and existing businesses.

Ongoing retail consulting services benefit the City, business owners, property owners, and residents and given that Downtown Works is intimately familiar with the City's retail strategy and its implementation, the City wishes to continue engaging Downtown Works for ongoing retail consulting services for an amount not to exceed \$15,000 annually for a one-year period with the option to renew for an additional two (2), one-year periods, at the City's sole discretion.

The proposed resolution makes a finding by the City Commission that it is in the best interests of the City to waive the competitive process of the Procurement Code, pursuant to Section 2-501(d), to engage the ongoing retail consulting services of Downtown Works.

**ATTACHMENT(S):**

- 1. Draft Resolution**
- 2. Professional Services Agreement**