

FY 2017-2018 Cultural Development Grant

Background Information

CONTENTS:

- 1 Application Evaluation Summaries in Alphabetical Order**
- 2 Cultural Grant Guidelines**
- 3 Cultural Grant Application**
- 4 PowerPoint from Cultural Grant Meeting**

Application Evaluation Summaries
in Alphabetical Order

Evaluation Summary

Overall Score: 94% - 7/7 Evaluations Complete

Bernice Roth:	97%
Alfonso Perez:	88%
Betty Horwitz:	90%
Fernando Alvarez-Perez:	88%
Geannina Burgos:	95%
Rosa Maria Mayorga:	99%
Leslie Pantin:	100%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: [Unanswered]""

Rosa Maria Mayorga: [Unanswered]""

Leslie Pantin: [Unanswered]""

Reason for Recusal

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: [Unanswered]""

Rosa Maria Mayorga: [Unanswered]""

Leslie Pantin: [Unanswered]""

Evaluation Summary

Overall Score: 87% - 7/7 Evaluations Complete

Bernice Roth:	91%
Alfonso Perez:	84%
Betty Horwitz:	93%
Fernando Alvarez-Perez:	86%
Geannina Burgos:	92%
Rosa Maria Mayorga:	<i>Evaluation Not Complete</i>
Leslie Pantin:	76%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** "Recusal"
- Leslie Pantin:** [Unanswered]""

Reason for Recusal

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** "Professional conflict of interest"
- Leslie Pantin:** [Unanswered]""

Evaluation Summary

Overall Score: 68% - 7/7 Evaluations Complete

Bernice Roth:	82%
Alfonso Perez:	88%
Betty Horwitz:	39%
Fernando Alvarez-Perez:	53%
Geannina Burgos:	91%
Rosa Maria Mayorga:	80%
Leslie Pantin:	46%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Reason for Recusal

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** "N/A"
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Evaluation Summary

Overall Score: 88% - 7/7 Evaluations Complete

Bernice Roth:	93%
Alfonso Perez:	83%
Betty Horwitz:	82%
Fernando Alvarez-Perez:	82%
Geannina Burgos:	93%
Rosa Maria Mayorga:	87%
Leslie Pantin:	96%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: [Unanswered]""

Rosa Maria Mayorga: [Unanswered]""

Leslie Pantin: [Unanswered]""

Reason for Recusal

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: "N/A"

Rosa Maria Mayorga: [Unanswered]""

Leslie Pantin: [Unanswered]""

Evaluation Summary

Overall Score: 93% - 7/7 Evaluations Complete

Bernice Roth:	88%
Alfonso Perez:	93%
Betty Horwitz:	99%
Fernando Alvarez-Perez:	92%
Geannina Burgos:	84%
Rosa Maria Mayorga:	95%
Leslie Pantin:	97%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Reason for Recusal

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** "N/A"
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Evaluation Summary

Overall Score: 84% - 7/7 Evaluations Complete

Bernice Roth:	92%
Alfonso Perez:	91%
Betty Horwitz:	84%
Fernando Alvarez-Perez:	79%
Geannina Burgos:	93%
Rosa Maria Mayorga:	82%
Leslie Pantin:	68%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: [Unanswered]""

Rosa Maria Mayorga: [Unanswered]""

Leslie Pantin: [Unanswered]""

Reason for Recusal

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: "N/A"

Rosa Maria Mayorga: [Unanswered]""

Leslie Pantin: [Unanswered]""

Evaluation Summary

Overall Score: 97% - 7/7 Evaluations Complete

Bernice Roth:	91%
Alfonso Perez:	97%
Betty Horwitz:	100%
Fernando Alvarez-Perez:	99%
Geannina Burgos:	93%
Rosa Maria Mayorga:	96%
Leslie Pantin:	100%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: [Unanswered]""

Rosa Maria Mayorga: [Unanswered]""

Leslie Pantin: [Unanswered]""

Reason for Recusal

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: "N/A"

Rosa Maria Mayorga: [Unanswered]""

Leslie Pantin: [Unanswered]""

Evaluation Summary

Overall Score: 92% - 7/7 Evaluations Complete

Bernice Roth:	95%
Alfonso Perez:	92%
Betty Horwitz:	95%
Fernando Alvarez-Perez:	90%
Geannina Burgos:	88%
Rosa Maria Mayorga:	96%
Leslie Pantin:	87%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Reason for Recusal

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** "N/A"
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Evaluation Summary

Overall Score: 92% - 7/7 Evaluations Complete

Bernice Roth:	91%
Alfonso Perez:	100%
Betty Horwitz:	81%
Fernando Alvarez-Perez:	91%
Geannina Burgos:	93%
Rosa Maria Mayorga:	90%
Leslie Pantin:	97%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Reason for Recusal

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** "N/A"
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Evaluation Summary

Overall Score: 80% - 7/7 Evaluations Complete

Bernice Roth:	80%
Alfonso Perez:	88%
Betty Horwitz:	64%
Fernando Alvarez-Perez:	77%
Geannina Burgos:	87%
Rosa Maria Mayorga:	79%
Leslie Pantin:	82%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Reason for Recusal

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Evaluation Summary

Overall Score: 72% - 7/7 Evaluations Complete

Bernice Roth:	84%
Alfonso Perez:	90%
Betty Horwitz:	39%
Fernando Alvarez-Perez:	61%
Geannina Burgos:	82%
Rosa Maria Mayorga:	<i>Evaluation Not Complete</i>
Leslie Pantin:	75%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: [Unanswered]""

Rosa Maria Mayorga: "Recusal"

Leslie Pantin: [Unanswered]""

Reason for Recusal

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: [Unanswered]""

Rosa Maria Mayorga: "Professional conflict"

Leslie Pantin: [Unanswered]""

Evaluation Summary

Overall Score: 91% - 7/7 Evaluations Complete

Bernice Roth:	90%
Alfonso Perez:	100%
Betty Horwitz:	79%
Fernando Alvarez-Perez:	92%
Geannina Burgos:	90%
Rosa Maria Mayorga:	92%
Leslie Pantin:	95%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: [Unanswered]""

Rosa Maria Mayorga: [Unanswered]""

Leslie Pantin: [Unanswered]""

Reason for Recusal

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: "N/A"

Rosa Maria Mayorga: [Unanswered]""

Leslie Pantin: [Unanswered]""

Evaluation Summary

Overall Score: 92% - 7/7 Evaluations Complete

Bernice Roth:	87%
Alfonso Perez:	82%
Betty Horwitz:	99%
Fernando Alvarez-Perez:	96%
Geannina Burgos:	85%
Rosa Maria Mayorga:	99%
Leslie Pantin:	98%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Reason for Recusal

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** "N/A"
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Evaluation Summary

Overall Score: 83% - 7/7 Evaluations Complete

Bernice Roth:	86%
Alfonso Perez:	80%
Betty Horwitz:	77%
Fernando Alvarez-Perez:	81%
Geannina Burgos:	91%
Rosa Maria Mayorga:	85%
Leslie Pantin:	83%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Reason for Recusal

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** "N/A"
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Evaluation Summary

Overall Score: 82% - 7/7 Evaluations Complete

Bernice Roth:	83%
Alfonso Perez:	84%
Betty Horwitz:	73%
Fernando Alvarez-Perez:	87%
Geannina Burgos:	80%
Rosa Maria Mayorga:	82%
Leslie Pantin:	88%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: [Unanswered]""

Rosa Maria Mayorga: [Unanswered]""

Leslie Pantin: [Unanswered]""

Reason for Recusal

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: [Unanswered]""

Rosa Maria Mayorga: [Unanswered]""

Leslie Pantin: [Unanswered]""

Evaluation Summary

Overall Score: 85% - 7/7 Evaluations Complete

Bernice Roth:	94%
Alfonso Perez:	83%
Betty Horwitz:	83%
Fernando Alvarez-Perez:	84%
Geannina Burgos:	84%
Rosa Maria Mayorga:	82%
Leslie Pantin:	87%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: [Unanswered]""

Rosa Maria Mayorga: [Unanswered]""

Leslie Pantin: [Unanswered]""

Reason for Recusal

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: "N/A"

Rosa Maria Mayorga: [Unanswered]""

Leslie Pantin: [Unanswered]""

Evaluation Summary

Overall Score: 85% - 7/7 Evaluations Complete

Bernice Roth:	81%
Alfonso Perez:	89%
Betty Horwitz:	84%
Fernando Alvarez-Perez:	71%
Geannina Burgos:	95%
Rosa Maria Mayorga:	<i>Evaluation Not Complete</i>
Leslie Pantin:	90%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** "Recusal"
- Leslie Pantin:** [Unanswered]""

Reason for Recusal

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** "N/A"
- Rosa Maria Mayorga:** "Personal conflict of interest"
- Leslie Pantin:** [Unanswered]""

Evaluation Summary

Overall Score: 90% - 7/7 Evaluations Complete

Bernice Roth:	94%
Alfonso Perez:	84%
Betty Horwitz:	95%
Fernando Alvarez-Perez:	81%
Geannina Burgos:	91%
Rosa Maria Mayorga:	97%
Leslie Pantin:	90%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Reason for Recusal

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** "N/A"
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Evaluation Summary

Overall Score: 79% - 7/7 Evaluations Complete

Bernice Roth:	82%
Alfonso Perez:	81%
Betty Horwitz:	77%
Fernando Alvarez-Perez:	61%
Geannina Burgos:	93%
Rosa Maria Mayorga:	80%
Leslie Pantin:	80%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: [Unanswered]""

Rosa Maria Mayorga: [Unanswered]""

Leslie Pantin: [Unanswered]""

Reason for Recusal

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: "N/A"

Rosa Maria Mayorga: [Unanswered]""

Leslie Pantin: [Unanswered]""

Evaluation Summary

Overall Score: 87% - 7/7 Evaluations Complete

Bernice Roth:	90%
Alfonso Perez:	94%
Betty Horwitz:	73%
Fernando Alvarez-Perez:	82%
Geannina Burgos:	90%
Rosa Maria Mayorga:	97%
Leslie Pantin:	85%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

- Bernice Roth:** *[Unanswered]*""
- Alfonso Perez:** *[Unanswered]*""
- Betty Horwitz:** *[Unanswered]*""
- Fernando Alvarez-Perez:** *[Unanswered]*""
- Geannina Burgos:** *[Unanswered]*""
- Rosa Maria Mayorga:** *[Unanswered]*""
- Leslie Pantin:** *[Unanswered]*""

Reason for Recusal

- Bernice Roth:** *[Unanswered]*""
- Alfonso Perez:** *[Unanswered]*""
- Betty Horwitz:** *[Unanswered]*""
- Fernando Alvarez-Perez:** *[Unanswered]*""
- Geannina Burgos:** "N/A"
- Rosa Maria Mayorga:** *[Unanswered]*""
- Leslie Pantin:** *[Unanswered]*""

Evaluation Summary

Overall Score: 85% - 7/7 Evaluations Complete

Bernice Roth:	87%
Alfonso Perez:	99%
Betty Horwitz:	69%
Fernando Alvarez-Perez:	76%
Geannina Burgos:	87%
Rosa Maria Mayorga:	89%
Leslie Pantin:	91%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Reason for Recusal

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** "N/A"
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Evaluation Summary

Overall Score: 82% - 7/7 Evaluations Complete

Bernice Roth:	86%
Alfonso Perez:	89%
Betty Horwitz:	67%
Fernando Alvarez-Perez:	76%
Geannina Burgos:	89%
Rosa Maria Mayorga:	<i>Evaluation Not Complete</i>
Leslie Pantin:	82%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** "Recusal"
- Leslie Pantin:** [Unanswered]""

Reason for Recusal

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** "Professional conflict of interest"
- Leslie Pantin:** [Unanswered]""

Evaluation Summary

Overall Score: 88% - 7/7 Evaluations Complete

Bernice Roth:	88%
Alfonso Perez:	90%
Betty Horwitz:	64%
Fernando Alvarez-Perez:	92%
Geannina Burgos:	93%
Rosa Maria Mayorga:	<i>Evaluation Not Complete</i>
Leslie Pantin:	100%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

Bernice Roth: *[Unanswered]*

Alfonso Perez: *[Unanswered]*

Betty Horwitz: *[Unanswered]*

Fernando Alvarez-Perez: *[Unanswered]*

Geannina Burgos: *[Unanswered]*

Rosa Maria Mayorga: "Recusal"

Leslie Pantin: *[Unanswered]*

Reason for Recusal

Bernice Roth: *[Unanswered]*

Alfonso Perez: *[Unanswered]*

Betty Horwitz: *[Unanswered]*

Fernando Alvarez-Perez: *[Unanswered]*

Geannina Burgos: "N/A"

Rosa Maria Mayorga: "Professional conflict of interest"

Leslie Pantin: *[Unanswered]*

Evaluation Summary

Overall Score: 79% - 7/7 Evaluations Complete

Bernice Roth:	82%
Alfonso Perez:	97%
Betty Horwitz:	45%
Fernando Alvarez-Perez:	74%
Geannina Burgos:	88%
Rosa Maria Mayorga:	<i>Evaluation Not Complete</i>
Leslie Pantin:	86%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: [Unanswered]""

Rosa Maria Mayorga: "Recusal"

Leslie Pantin: [Unanswered]""

Reason for Recusal

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: "N/A"

Rosa Maria Mayorga: "Professional conflict of interest"

Leslie Pantin: [Unanswered]""

Evaluation Summary

Overall Score: 78% - 7/7 Evaluations Complete

Bernice Roth:	75%
Alfonso Perez:	89%
Betty Horwitz:	54%
Fernando Alvarez-Perez:	63%
Geannina Burgos:	89%
Rosa Maria Mayorga:	89%
Leslie Pantin:	84%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Reason for Recusal

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** "N/A"
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Evaluation Summary

Overall Score: 85% - 7/7 Evaluations Complete

Bernice Roth:	89%
Alfonso Perez:	91%
Betty Horwitz:	85%
Fernando Alvarez-Perez:	83%
Geannina Burgos:	92%
Rosa Maria Mayorga:	85%
Leslie Pantin:	73%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: [Unanswered]""

Rosa Maria Mayorga: [Unanswered]""

Leslie Pantin: [Unanswered]""

Reason for Recusal

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: "N/A"

Rosa Maria Mayorga: [Unanswered]""

Leslie Pantin: [Unanswered]""

Evaluation Summary

Overall Score: 76% - 7/7 Evaluations Complete

Bernice Roth:	80%
Alfonso Perez:	86%
Betty Horwitz:	76%
Fernando Alvarez-Perez:	66%
Geannina Burgos:	86%
Rosa Maria Mayorga:	81%
Leslie Pantin:	59%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Reason for Recusal

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Evaluation Summary

Overall Score: 94% - 7/7 Evaluations Complete

Bernice Roth:	91%
Alfonso Perez:	100%
Betty Horwitz:	94%
Fernando Alvarez-Perez:	89%
Geannina Burgos:	94%
Rosa Maria Mayorga:	93%
Leslie Pantin:	95%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

Bernice Roth: *[Unanswered]*""

Alfonso Perez: *[Unanswered]*""

Betty Horwitz: *[Unanswered]*""

Fernando Alvarez-Perez: *[Unanswered]*""

Geannina Burgos: *[Unanswered]*""

Rosa Maria Mayorga: *[Unanswered]*""

Leslie Pantin: *[Unanswered]*""

Reason for Recusal

Bernice Roth: *[Unanswered]*""

Alfonso Perez: *[Unanswered]*""

Betty Horwitz: *[Unanswered]*""

Fernando Alvarez-Perez: *[Unanswered]*""

Geannina Burgos: "N/A"

Rosa Maria Mayorga: *[Unanswered]*""

Leslie Pantin: *[Unanswered]*""

Evaluation Summary

Overall Score: 73% - 7/7 Evaluations Complete

Bernice Roth:	73%
Alfonso Perez:	80%
Betty Horwitz:	38%
Fernando Alvarez-Perez:	71%
Geannina Burgos:	84%
Rosa Maria Mayorga:	83%
Leslie Pantin:	85%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Reason for Recusal

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** "N/A"
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Evaluation Summary

Overall Score: 76% - 7/7 Evaluations Complete

Bernice Roth:	78%
Alfonso Perez:	57%
Betty Horwitz:	55%
Fernando Alvarez-Perez:	90%
Geannina Burgos:	87%
Rosa Maria Mayorga:	80%
Leslie Pantin:	85%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: [Unanswered]""

Rosa Maria Mayorga: [Unanswered]""

Leslie Pantin: [Unanswered]""

Reason for Recusal

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: [Unanswered]""

Rosa Maria Mayorga: [Unanswered]""

Leslie Pantin: [Unanswered]""

Evaluation Summary

Overall Score: 89% - 7/7 Evaluations Complete

Bernice Roth:	82%
Alfonso Perez:	77%
Betty Horwitz:	98%
Fernando Alvarez-Perez:	86%
Geannina Burgos:	86%
Rosa Maria Mayorga:	95%
Leslie Pantin:	96%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Reason for Recusal

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Evaluation Summary

Overall Score: 70% - 7/7 Evaluations Complete

Bernice Roth:	80%
Alfonso Perez:	70%
Betty Horwitz:	59%
Fernando Alvarez-Perez:	58%
Geannina Burgos:	83%
Rosa Maria Mayorga:	71%
Leslie Pantin:	67%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Reason for Recusal

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** "N/A"
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Evaluation Summary

Overall Score: 88% - 7/7 Evaluations Complete

Bernice Roth:	92%
Alfonso Perez:	84%
Betty Horwitz:	99%
Fernando Alvarez-Perez:	78%
Geannina Burgos:	89%
Rosa Maria Mayorga:	82%
Leslie Pantin:	90%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Reason for Recusal

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** "N/A"
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Evaluation Summary

Overall Score: 87% - 7/7 Evaluations Complete

Bernice Roth:	93%
Alfonso Perez:	100%
Betty Horwitz:	56%
Fernando Alvarez-Perez:	81%
Geannina Burgos:	96%
Rosa Maria Mayorga:	91%
Leslie Pantin:	95%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Reason for Recusal

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** "N/A"
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Evaluation Summary

Overall Score: 73% - 7/7 Evaluations Complete

Bernice Roth:	86%
Alfonso Perez:	84%
Betty Horwitz:	26%
Fernando Alvarez-Perez:	72%
Geannina Burgos:	86%
Rosa Maria Mayorga:	80%
Leslie Pantin:	80%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Reason for Recusal

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Evaluation Summary

Overall Score: 75% - 7/7 Evaluations Complete

Bernice Roth:	80%
Alfonso Perez:	68%
Betty Horwitz:	49%
Fernando Alvarez-Perez:	83%
Geannina Burgos:	92%
Rosa Maria Mayorga:	80%
Leslie Pantin:	72%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: [Unanswered]""

Rosa Maria Mayorga: [Unanswered]""

Leslie Pantin: [Unanswered]""

Reason for Recusal

Bernice Roth: [Unanswered]""

Alfonso Perez: [Unanswered]""

Betty Horwitz: [Unanswered]""

Fernando Alvarez-Perez: [Unanswered]""

Geannina Burgos: [Unanswered]""

Rosa Maria Mayorga: [Unanswered]""

Leslie Pantin: [Unanswered]""

Evaluation Summary

Overall Score: 88% - 7/7 Evaluations Complete

Bernice Roth:	92%
Alfonso Perez:	100%
Betty Horwitz:	57%
Fernando Alvarez-Perez:	88%
Geannina Burgos:	93%
Rosa Maria Mayorga:	95%
Leslie Pantin:	92%

SCORING INSTRUCTIONS

Recusal

If you have a conflict of interest or would like to recuse yourself from reviewing this application, please select "Recusal" below and enter reason for recusal.

If you have are recusing yourself from reviewing this application, please select "n/a" for each of the scoring questions below.

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** [Unanswered]""
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

Reason for Recusal

- Bernice Roth:** [Unanswered]""
- Alfonso Perez:** [Unanswered]""
- Betty Horwitz:** [Unanswered]""
- Fernando Alvarez-Perez:** [Unanswered]""
- Geannina Burgos:** "N/A"
- Rosa Maria Mayorga:** [Unanswered]""
- Leslie Pantin:** [Unanswered]""

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Cultural Grant Guidelines



The City Beautiful

CITY OF CORAL GABLES CULTURAL DEVELOPMENT BOARD

GUIDELINES

FY 2017-2018 CULTURAL DEVELOPMENT GRANT

***** PLEASE READ ALL MATERIALS CAREFULLY *****

THE CITY OF CORAL GABLES RESERVES THE RIGHT TO REVISE INFORMATION PUBLISHED IN THESE GUIDELINES AND GRANT APPLICATION INSTRUCTIONS.

FOR QUESTIONS AND ASSISTANCE REGARDING THE GRANTS PROGRAM,
PLEASE CONTACT:

Catherine J. Cathers
Historical Resources & Cultural Arts Dept.
City of Coral Gables
2327 Salzedo Street, 2nd floor.
Coral Gables, FL 33134 ccathers@coralgables.com
Phone (305) 460-5094 / Fax (305) 460-5097
www.coralgables.com

MANDATORY GRANT WORKSHOP: THURSDAY, AUGUST 31, 2017 AT 4:00 p.m.

ELIGIBILITY DEADLINE: THURSDAY, SEPTEMBER 14, 2017 AT 5:00 p.m.

APPLICATION DEADLINE: FRIDAY, OCTOBER 6, 2017 AT 5:00 p.m.

It is the policy of the City of Coral Gables to comply with all of the requirements of the Americans with Disabilities Act. To request materials in accessible format, sign language interpreters, and/or any accommodation to participate in any City-sponsored program or meeting, please contact Raquel Elejabarrieta five days in advance to initiate your request:

Raquel Elejabarrieta, (305) 722-8686

relejabarrieta@coralgables.com

TTY users may also call 711 (Florida Relay Service.)

PROGRAM OBJECTIVE

The City of Coral Gables Cultural Development Board has been appointed to assist the Coral Gables City Commission in distributing certain monies to worthy nonprofit 501(c)(3) and 501(c)(4) organizations that produce meaningful cultural experiences for the betterment of the quality of life in the City. Cultural experiences are those that address one or more of the following: the visual and performing arts, history, historic preservation, folk life, international cultural exchange, and the literary and media arts. Cultural experiences do not include non-cultural events such as athletic, drug-prevention or safety programs. Funded programming must take place within the City of Coral Gables and be open and accessible to the public. Awards are discretionary and not automatic; therefore

NO EVENT SHOULD BE DEPENDENT ON CITY FUNDING.

The Cultural Development Grants provide funding and technical assistance support to not-for-profit cultural groups in the following categories:

Coral Gables Based Cultural Organizations (CGB) – this grant category is available to cultural groups based in Coral Gables with an annual organizational budget over \$500,000, exclusive of in-kind contributions, that provide year-round cultural performances, exhibitions, or presentations of art, and possess the potential to enhance the cultural vitality of the City of Coral Gables and achieve local, regional, national or international visibility for the City. Organizations applying under a fiscal agent do not qualify for this category. The purpose of this grant is to provide general operating support, and not to fund a specific project. The maximum award in this category is \$10,000 and minimum award is \$1,500.

Cultural Series, Festivals & Special Events (CS) – this grant category is available to cultural groups that produce annual cultural series, festivals and special events taking place in the City of Coral Gables and that have a reputation for excellence as well as a significant

positive impact on the reputation of the City as a dynamic cultural community. It is strongly recommended that applicants submit confirmed programming. If a program is not confirmed, this must be indicated in your description of the program. The maximum award in this category is \$10,000 and minimum award is \$1,500.

Community (C) – this grant category is available to support nonprofit organizations presenting small community-based cultural programs, projects, or events in the City of Coral Gables that generally occur for one day only and are free and open to the public. The maximum award in this category is \$5,000 and minimum award is \$1,500.

The Cultural Development Board reserves the right to move an organization's application to another category.

Programs involving a Coral Gables Sister City [Aix-en-Provence, France; Cartagena, Colombia; Curitiba, Brazil; Granada, Spain; La Antigua, Guatemala; Pavia, Italy; and Quebec, Canada; Pisa, Italy (emeritus); and Quito, Ecuador (emeritus)] must obtain approval from the City's International Affairs Coordinating Council prior to applying. To request this approval, contact Evelyn Paz in the Mayor's office at 305-460-5220 or email epaz@coralgables.com.

ELIGIBILITY

To be eligible to apply, an organization must:

- Have attended the **mandatory grant workshop** on Thursday, August 31, 2017 at 4:00 p.m. at the Coral Gables Youth Center, 405 University Drive, Coral Gables, FL 33134. Organizations not represented in attendance are automatically disqualified;
- Be legally incorporated in Florida as NOT-FOR-PROFIT for at least two (2) years prior to the application deadline, and have a designated tax-exempt status under Section 501(c)(3) or 501(c)(4) of the United States Internal Revenue Code, or the organization must be sponsored by a fiscal agent meeting such requirements as set forth below;
- Have at least a two year track record of creating, producing or presenting year-round cultural programs and activities;
- Have submitted a Final Reprot for any prior grants awarded by the City;
- For the CGB Grant category, be located in Coral Gables and have a total organization budget for the last completed fiscal year of \$500,000 or more (exclusive of in-kind contributions);
- Proof of incorporation and IRS tax-exempt designation is required at the time of application as specified in the application.

NOTE: Organizations that currently receive City of Coral Gables funding for operating or programming, with the exception of maintenance, are NOT eligible.

NOTE: This program operates on an annual cycle, and applications are available and considered only once in a program-funding year (October 1 - September 30). If an Applicant Organization has multiple Presenting Organizations such as subsidiaries, affiliates, departments, or fiscal agencies, such organizations *may not apply for more than a cumulative \$10,000 in a grant cycle*. Applicants may submit only one application per annual cycle with the exception of an organization with multiple presenting organizations, as indicated above.

DEADLINES

Thursday, September 14, 2017, 5:00 p.m. – ELIGIBILITY DETERMINATION

Friday, September 22, 2017, 5:00 p.m. – CONSULTATION, draft review

Friday, October 6, 2017, 5:00 p.m. – APPLICATION, with all support documents

Eligibility Determination & Complete Applications must be submitted electronically by 5:00 p.m. on the dates indicated above or the organization will not be eligible for funding. Applications submitted by any other means are not acceptable. THERE IS NO EXCEPTION TO THIS REQUIREMENT.

Organizations are encouraged to complete the application process at least 72 hours in advance of the application deadline to ensure successful submittal. Please note, staff is available to consult with applicants if appointments are scheduled at least two (2) weeks prior to the application deadline.

A CONSULTATION IS REQUIRED OF NEW APPLICANTS and strongly encouraged, especially for those who were previously disqualified. To make an appointment, call (305) 460-5094.

continued on next page

APPLICATION INSTRUCTIONS

Mandatory Workshop:

All applicants must attend the grant workshop on Thursday, August 31, 2017 at 4:00 p.m. at the Coral Gables Youth Center, 405 University Drive, Coral Gables, FL. There is no exception to this requirement.

Application Process:

Once eligibility is confirmed, applicant organizations must complete all portions of the online application and attach all required supporting materials by the application deadline.

Applicants are solely responsible for the content of their application. The application submission review conducted by department staff is provided as a courtesy and in no way guarantees that an application will be recommended for funding by the grants review panel. Department staff will not make corrections on behalf of applicants.

NOTE: An organization that submits an incomplete application at the time of deadline, as deemed by the program administrator and the department director will be disqualified and the grant application will not be reviewed by the Board. If you have questions or need assistance, please contact the Historical Resources & Cultural Arts Department at (305) 460-5094 or via email, ccathers@coralgables.com.

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APPLICATION REQUIREMENTS

TO SATISFY THE PROGRAM'S APPLICATION REQUIREMENTS, APPLICANTS:

- CANNOT** substitute an application with a self-created or scanned form. Faxed, e-mailed, or applications physically received after the deadline will not be accepted.
- MUST** file a final report for prior grants awarded by the City by the required deadline.
- MUST** submit a complete application, required attachments, and support documents.
- MUST** include letter(s) of commitment from partnering and hosting organizations.
- MUST** answer all questions completely and provide any support documents, including IRS 501(c)(3) or 501(c)(4) affirmation issued within the last two (2) years, and the most recently submitted complete IRS form 990 or, if revenues were less than \$25,000 form 990-n.

If organization is a religious institution, in lieu of all or any of the foregoing, you may submit your most recent audited budget performed by an independent, certified public accountant for the last completed fiscal year.)

- MUST** list as the organization contact person an individual who is knowledgeable about the project, organization and budget and who can be reached during regular business hours (mon-fri: 9:00 am - 5:00 pm).
- MUST** not have any fundraising component included in the program for which funding is requested.
- MUST** provide a minimum 30% cash or in-kind match of grant award.
- NEW APPLICANTS MUST** meet with City staff prior to submitting application.
- PREVIOUSLY FUNDED APPLICANTS MUST** credit the City of Coral Gables as noted in the Publicity and Credit Requirements.
- MUST** submit the application no later than 5:00 pm on the deadline date.
- MUST** keep a copy of the completed application and any support materials for your records.
- MUST** receive a minimum application score of 80 to qualify for funding recommendation.
- MUST** submit the application and agreement under oath and the City's False Claims Ordinance.

continued on next page

GRANT PAYMENTS

The Cultural Development Board's recommendations for funding will be submitted to the City Commission for final consideration. All funding recommendations and the City Commission's final approvals are contingent upon the availability of funds in the City's FY 2017-2018 budget. Grants approved by the City Commission carry no commitment for future support beyond the current annual funding cycle.

If awarded, funded projects will be paid to grantees after grant award agreement contracts are fully and duly executed.

Grant payments are anticipated to be released no earlier than December of the fiscal year for which the grant was awarded. Final reports are due no later than the deadline for grant applications in 2018.

ALLOWABLE GRANT EXPENDITURES

For Coral Gables Based Cultrual Organizations:

- ✓ General Operating Support

For Cultural Series, Festivals, and Special Events or Community Grants:

- ✓ Artistic fees and/or Honoraria
- ✓ Direct program costs
- ✓ Production costs
- ✓ Equipment rental (or purchase if cost is less than rental if approved by Historical Resources & Cultural Arts department staff)
- ✓ Supplies/materials
- ✓ Purchase of equipment, computer hardware and/or software up to \$2,000 (with prior approval by Historical Resources & Cultural Arts department staff)
- ✓ Marketing/Publicity
- ✓ Printing and Publications
- ✓ Space rental
- ✓ Transportation costs within Miami-Dade County
- ✓ Transportation costs to bring outside, visiting artists to Coral Gables
- ✓ Equipment rental and personnel necessary to provide program accessibility as mandated by the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973

continued on next page

GRANT USE RESTRICTIONS

- × Any event outside of the City of Coral Gables boundaries
- × Proposal preparation
- × Expenses prior to or after the grant period
- × Compensation for forfeited revenues, such as grantee issued complimentary tickets, admissions or scholarships
- × Remuneration of City departments, boards, City representatives or employees for any service rendered as part of a project receiving a grant from the City of Coral Gables
- × "Bricks and mortar" or permanent equipment, unless the purchase price is less than the cost of rental (requires prior approval by Historical Resources & Cultural Arts department staff)
- × Debt reduction or repayment of prior debts, contingencies, fines and penalties, interest and other similar financial costs
- × Travel or transportation costs to cover expenses for staff travel outside Miami-Dade County or presenting programs/activities outside of the City of Coral Gables
- × Personal vehicle travel expenses (such as mileage, gas, tolls)
- × Social/Fundraising events, beauty pageants or sporting events (any program that has a fundraising component will be disqualified)
- × Hospitality costs including private entertainment, food, beverages, decorations or affiliate personnel, with the exception of artist housing, transportation, and reasonable expenses
- × Cash prizes, awards, plaques or scholarships
- × Lobbying or propaganda materials
- × Charitable contributions or donations
- × Re-granting
- × Classes, Master Classes, after school programs, or camps
- × Events which are restricted to private or exclusive participation (e.g., by invitation and/or purchase requirements that exceed the cost of a typical, standard ticket to an event/performance), including restricting access to programs or facilities on the basis of race or ethnicity, color, creed, national origin, religion, age, gender, sexual orientation or physical ability
- × Indirect costs
- × Income-generating events for an organization other than the applicant organization

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EVALUATION CRITERIA

The Cultural Development Board will evaluate all proposals based on the criteria below to determine if they meet the objective of the program. Other considerations, such as if the proposed program/project or event is better suited for funding through another means, will enter into the Board's decision making process. Each application is scored using the following criteria:

- 1) Program/Project Excellence – 20 points**
- 2) Artistic Excellence – 10 points**
- 3) Organization & Management Capacity – 20 points**
- 4) Outreach & Community Partnerships – 10 points**
- 5) Marketing – 20 points**
- 6) Outcomes – 10 points**
- 7) Finances & Budget Accountability – 10 points**

SCORING MEETINGS

Public Meetings for review and scoring will be held at the Coral Gables Youth Center and are scheduled as follows:

Tuesday, November 7, 2017 at 9:00 a.m. – FY 2016-2017 FINAL REPORT

Tuesday, December 5, 2017 at 9:00 a.m. – FY 2017-2018 CULTURAL GRANT APPLICATION

Applicant organizations are strongly encouraged to attend both meetings in order to answer any questions the Board may have.

continued on next page

Although formal presentations by applicants are not permitted during the review and scoring meetings, applicants will be provided an opportunity to address direct questions posed by Board members to address outstanding issues raised by Board members and/or help clarify points during the Board discussion. However, applicants are not permitted to interact with Board members at any other time during the proceedings or during breaks. Presentations or involvement of any kind by an applicant, other than the above noted exception, may result in the disqualification of the application by the Board and/or the withdrawal of the application by Department staff.

GRANT APPLICATION REVIEW AND AWARD PROCESS

REVIEW AND SUBMISSION

Applicants who wish staff consultation prior to submission must submit a draft application at least 2 weeks prior to the application deadline to ccathers@coralgables.com and request an appointment for review. Applicants, especially those who have been denied funding previously, are encouraged to request staff consultation prior to final submittal.

New applicants are required to schedule a consultation and meet with staff to review their draft application prior to final submittal.

Upon submission, department staff will review applications for eligibility.

REVIEW AND RECOMMENDATION

The Cultural Development Board will review applications at the grant scoring meeting and will make a recommendation for allocation of funds to the Coral Gables City Commission.

APPROVAL PROCESS

Grant recommendations are submitted to the Coral Gables City Commission for final consideration. The Commission's decision is considered final and may not be appealed.

AWARD NOTIFICATION AND GRANT AGREEMENT

Grant recipients will receive an electronic grant award package which will include grant agreements (contracts), other required documents, and instructions for proper completion. These documents must be properly completed before the grant award can be processed.

GRANT PAYMENT

Once fully executed grant agreements are received, checks will be issued to grantees. It is imperative that grantees notify the Historical Resources & Cultural Arts Department of any address changes during this process.

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NOTE: GRANT AWARDS WILL BE AVAILABLE FOR RELEASE DURING THE CITY'S FISCAL YEAR FOR WHICH THE GRANT WAS AWARDED, OCTOBER 1 – SEPTEMBER 30. DUE TO THE STRICT CONSTRAINTS ACCOMPANYING EACH STEP OF THIS REVIEW PROCESS, IT IS CRITICAL THAT THE APPLICANT ADHERE TO ALL DEADLINES. FAILURE TO COMPLY WITH DEADLINES AND/OR INCORRECT EXECUTION OF CONTRACTS OR OTHER PAPERWORK WILL RESULT IN A DELAY OF PAYMENT OR CANCELLATION OF FUNDING.

PUBLICITY AND CREDIT REQUIREMENTS

Previously funded applicants and ALL grantees must include the following credit line in all promotional and marketing materials related to this grant including web sites, news and press releases, public service announcements, broadcast media advertisements and announcements, event programs, and publications: "The (insert event/program name) is made possible **with the support of the City of Coral Gables.**" The grantee must also use the City's logo illustrated below in any printed program funded by the grant, marketing and publicity materials whenever possible. Please access logo files electronically through the grant portol.

Please note that the City of Coral Gables seal is not an acceptable logo. The logo that should be used is:



Previously funded applicants and all grantees are required to recognize and acknowledge the City's grant support in a manner commensurate with all contributors and sponsors of its activities at comparable dollar levels.

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COMPLIANCE REQUIREMENTS AND RELEASE OF GRANT FUNDS

A Final Report is required by the deadline for the following year grant applications (i.e. first Friday in October). The Final Report forms will be accessible through the online grant portal at www.coralgables.com/culturalgrants.

Funded activities must take place within the City's fiscal year for which they are approved (October 1 - September 30).

All funding recommendations are contingent upon approval of the budget by the Coral Gables City Commission, and are subject to the availability of funds. **Grant awards will be available for release during the City's fiscal year in which the grant was awarded, October 1 - September 30. Grantees who submit Final Reports for FY 2016/17 grants (or earlier funding) after the deadline will not be eligible for FY 2017/18 funding.** Grant funds not encumbered (contracted for) by the end of the City's fiscal year in which they were awarded shall revert to the City on September 30 of the same fiscal year.

All funded activities must provide equal access and equal opportunity in employment and services, and may not discriminate on the basis of race, color, religion, ancestry, national origin, sex, pregnancy, age, disability, marital status, familial status, sexual orientation or physical ability, in accordance with Title VI and Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972 as amended (42 U.S.C. 2000d et seq.), the Americans with Disabilities Act (ADA) of 1990, Section 504 of the Rehabilitation Act of 1973, and Miami-Dade County ordinances No. 97-170, § 1, 2-25-97 and No. 98-17, § 1, 12-1-98.

The City of Coral Gables provides equal access and equal opportunity in employment and services and does not discriminate on the basis of race, color, religion, ancestry, national origin, sex, pregnancy, age, disability, marital status, familial status, sexual orientation or physical ability, in accordance with Title VI and Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972 as amended (42 U.S.C. 2000d et seq.), the Americans with Disabilities Act (ADA) of 1990, Section 504 of the Rehabilitation Act of 1973, and Miami-Dade County ordinances No. 97-170, § 1, 2-25-97 and No. 98-17, § 1, 12-1-98.

Cultural Grant Application

FY2017-18 City of Coral Gables Cultural Grant

City of Coral Gables

APPLICATION

Please

<http://www.coralgables.com/Modules/ShowDocument.aspx?documentid=17875><http://www.coralgables.com/Modules/ShowDocument.aspx?documentid=17875>click here to review the full guidelines.

The City of Coral Gables reserves the right to revise information published in these Guidelines and Application.

INFORMATION

CONTACT:

For questions and assistance regarding the Cultural Grants program, please contact:
Catherine Cathers, Arts & Culture Specialist, Historical Resources & Cultural Arts Dept.
ccathers@coralgables.com
Phone (305) 460-5094 / Fax (305) 460-5097
www.coralgables.com

DEADLINE: FRIDAY, OCTOBER 20, 2017 AT 5:00 P.M.

ACCESSIBILITY:

It is the policy of the City of Coral Gables to comply with all of the requirements of the Americans with Disabilities Act. To request materials in accessible format, sign language interpreters, and/or any accommodation to participate in any City-sponsored program or meeting, please contact Raquel Elejabarrieta (305) 722-8686, relejabarreira@coralgables.com five days in advance to initiate your request. TTY users may also call 711 (Florida Relay Service.)

OBJECTIVE:

The City of Coral Gables Cultural Development Board has been appointed to assist the Coral Gables City Commission in distributing certain monies to worthy nonprofit organizations that produce meaningful cultural experiences for the betterment of the quality of life in City. **Cultural experiences are those that address one or more of the following: the visual and performing arts, history, historic preservation, folk life, international cultural exchange, and the literary and media arts.** Cultural experiences do not include non-cultural events such as

athletic, drug-prevention or safety programs. Funded programming must take place within the City of Coral Gables and be open and accessible to the public. Awards are discretionary and not automatic; therefore NO EVENT SHOULD BE DEPENDENT ON CITY FUNDING.

The Cultural Development Board reserves the right to move an organization's application to another category.

SISTER CITY PROGRAMS/PROJECTS:

Programs/Projects involving a Coral Gables Sister City [Aix-en-Provence, France; Cartagena, Colombia; Curitiba, Brazil; Granada, Spain; La Antigua, Guatemala; Pavia, Italy; and Quebec, Canada; Pisa, Italy (emeritus); and Quito, Ecuador (emeritus)] must obtain approval from the City's International Affairs Coordinating Council prior to applying. To request this approval, contact Evelyn Paz in the Mayor's office at 305-460-5220 or email epaz@coralgables.com.

Sister City Program Approval

File Size Limit: 1 MB

SUBMITTAL & REVIEW:

Organizations are encouraged to complete the application process at least 72 hours in advance of the application deadline to ensure successful submittal. Please note staff is available to consult with applicants if appointments are scheduled at least two (2) weeks prior to the application deadline. A consultation is strongly encouraged for all applicants, especially new applicants or those who were previously disqualified. To make an appointment, call (305) 460-5094.

PROGRAM/PROJECT INFORMATION

Presenting Organization Commonly Known As or dba*

Please enter the name commonly used by your organization

Character Limit: 60

Applicant History*

Are you a new applicant?

Choices

Yes

No

Program/Project Title*

Character Limit: 100

Grant Category

Please check the Grant Category that you are applying under.

Choices

- Coral Gables Based Cultural Organization (CGB)
- Cultural Series (CS)
- Community (C)

Mission Statement*

What is your organization's mission?

If applying under a fiscal sponsor, please include the fiscal sponsor's mission and the presenting organization's mission.

Character Limit: 2000

Program/Project Mission*

What are the program/project's vision, mission, goals and objectives?

Character Limit: 1500

Program/Project Description*

Write a concise program/project description, including artists and activities. Begin with: "Funds are requested to support . . ."

Please indicate if program/project is not confirmed and a proposed timeline for confirmation.

Character Limit: 3000

Minimum Ticket Prices*

Enter lowest ticket price that is not free. If only presenting free events, enter "0".

Character Limit: 20

Maximum Ticket Price*

If only presenting free events, enter "0".

Character Limit: 20

ARTISTIC PERSONNEL

Key Artistic Personnel*

List the Key Artistic Personnel associated with the program/project, including a brief biography and specific role.

Please indicate if artists are not confirmed and a proposed timeline for confirmation.

Character Limit: 3000

PROGRAM/PROJECT DATES

Anticipated Program/Project Start Date*

Character Limit: 10

Anticipated Program/Project End Date*

Character Limit: 10

Anticipated Program/Project Dates*

Dates of all programs/projects (events and performances) in Coral Gables for which funding is requested. Must occur within the Fiscal Year of this grant application, between October 1 and September 30.

Enter each event in the following order on separate lines: Date & Time, Title, brief description, Admission fee

Please enter a blank line between each listing.

Character Limit: 5000

VENUE

Enter all venues where program/projects in Coral Gables will take place, starting with the primary venue first.

Venue Name 1(Primary)*

Character Limit: 100

Venue Address 1*

Character Limit: 100

Venue Capacity 1*

Character Limit: 6

Venue Name 2

Character Limit: 100

Venue Address 2

Character Limit: 100

Venue Capacity 2

Character Limit: 10

Venue Name 3

Character Limit: 100

Venue Address 3

Character Limit: 100

Venue Capacity 3

Character Limit: 10

ADMINISTRATION

Key Employees*

List your key employees (up to 3), their area of expertise, roles and responsibility.

Character Limit: 2000

Board of Directors*

Attach Board of Directors list.

Include: Name, Board position, employment or community position, and number of years serving on the Board

File Size Limit: 1 MB

Contribution Policy:*

Does your Board have an in-kind or cash contribution policy?

Choices

Yes

No

Contribution Policy Description

If yes, please describe

Character Limit: 500

Have you or a member of your organization attended Arts & Business Council workshops or events?*

Choices

Yes

No

If Yes, please state the workshop/event title(s) and date(s)

Character Limit: 250

OUTREACH & COMMUNITY PARTNERSHIPS

Target Audience*

Describe the target audience for the proposed program/project.

Character Limit: 1500

Partnerships*

Describe your collaborations and partnerships with other groups or businesses in Coral Gables.

Character Limit: 500

Cultural and Economic Development*

How does your organization support the cultural and economic development of Coral Gables through partnerships and otherwise?

Character Limit: 1500

Diversity*

Describe how your organization addresses diversity in programming and audience development.

Character Limit: 1500

MARKETING

How much will be spent in each medium to support your program/project?

Print*

Character Limit: 20

Television*

Character Limit: 20

Radio*

Character Limit: 20

Direct Mail*

Character Limit: 20

Website(s)*

Character Limit: 20

Social Media*

Character Limit: 20

Indicate if you have a presence on the following social media platforms & enter the number of followers/friends.

Facebook:*

Choices

Yes

No

Facebook Page URL Address

Character Limit: 2000

Number of Facebook Followers/Friends

Character Limit: 250

Twitter:*

Choices

Yes

No

Twitter URL

Character Limit: 2000

Number of Twitter Followers/Friends

Character Limit: 250

Other:*

Choices

Yes

No

Other URL

Character Limit: 2000

Number of Other Followers/Friends

Character Limit: 250

Database:*

Do you have an active list of subscribers and attendees?

Choices

Yes

No

Number of Subscribers and Attendees:

If yes, how many?

Character Limit: 250

Website Support*

How will your website support your project?

Character Limit: 1500

Publicity*

Describe the publicity plan to support the program/project. If you have a plan as a stand-alone document, you may attach it below and answer "See attached Plan."

Character Limit: 3000

Publicity Plan

File Size Limit: 3 MB

Support Material*

Upload up to 3 pages front and back (6 total) of support materials. Material may include program covers/inserts, press releases, press coverage, etc.

File Size Limit: 2 MB

CITY LOGO

- City Logo Black
- City Logo 2 Color
- City Logo Horizontal Black
- City Logo Horizontal 2 Color

If another format is needed, please contact our office at 305-460-5093 or email ccathers@coralgables.com. Please note that the City Seal is not an acceptable logo

OUTCOMES

Number of Events*

Enter the number of proposed events in Coral Gables that will be funded through this grant.

Character Limit: 5

Number of Free Events*

Character Limit: 5

Number of Ticketed (paid) Events*

Character Limit: 5

Average attendance per program/project*

Character Limit: 10

Projected total attendance*

Character Limit: 10

Program/Project Success*

How do you measure your program/project's success?

Character Limit: 2000

FINANCE & BUDGET INFORMATION

Grant Amount Requested*

Character Limit: 20

Most Recently Awarded Coral Gables Cultural Development Grant

Enter Fiscal Year of most recently award Coral Gables Cultural Development Grant, using the format: FY20XX-XX

Character Limit: 9

Amount Received

Enter the amount received from your most recently awarded Coral Gables Cultural Development Grant.

Character Limit: 20

Funding History*

List all grants to your organization, including those from the City of Coral Gables, awarded over the past three years. Please download this template and re-upload the completed document.

File Size Limit: 1 MB

Organizational Expenses & Revenues, three year period*

Download this template and re-upload the completed document.

File Size Limit: 1 MB

FY2017-18 Total Applicant Operating Budget (Organizational Expenses & Revenues)

Character Limit: 20

Program/Project Expense & Revenue

List all PROGRAM/PROJECT related expenses and revenues. Round amounts to the nearest dollar. Provide an additional sheet with an itemized budget for any items in the "Other Costs/Other Revenues" category above \$5,000. NOTE: Total expenses and revenues must equal.

For tracking and report purposes, field entries should match the figures entered on the downloaded forms; note, not all items from the forms are being requested.

CGB Category applicants enter "N/A" in text fields and "0" in currency fields.

FY2017-18 Total Coral Gables Program/Project Expense Budget*

Download this template and re-upload the completed document.

CGB Category applicants enter "N/A", all other categories leave this box blank.

Character Limit: 3 | File Size Limit: 1 MB

Personnel - Administrative*

Character Limit: 20

Personnel - Artistic*

Character Limit: 20

Marketing/Publicity*

Character Limit: 20

Printing*

Character Limit: 20

Hotels/Meals*

Character Limit: 20

Equipment rental*

Character Limit: 20

Space Rental*

Character Limit: 20

Insurance*

Character Limit: 20

Utilities*

Character Limit: 20

City Permit Fees and other costs/fees paid to the City*

Character Limit: 20

Supplies/Materials*

Character Limit: 20

Total Cash Expenses:*

Character Limit: 20

TOTAL ALL EXPENSES:*

Must be equal to Total Program/Project All Revenue.

Character Limit: 20

FY2017-18 Total Coral Gables Program/Project Revenue Budget*

Download this template and re-upload the completed document.

CGB Category applicants enter "N/A", all other categories leave this box blank.

Character Limit: 3 | File Size Limit: 1 MB

Projected Admission Price*

Character Limit: 20

Contracted Services*

Character Limit: 20

Corporate Support*

Character Limit: 20

Foundation Support*

Character Limit: 20

Private/Individual Support*

Character Limit: 20

Government Grants - Federal*

Character Limit: 20

Government Grants - State*

Character Limit: 20

Government Grants - Local*

Character Limit: 20

Applicant Cash on Hand*

Character Limit: 20

Total Cash Revenues:*

Character Limit: 20

TOTAL ALL REVENUES:*

Must be equal to Total Program/Project All Expenses.

Character Limit: 20

Other Costs / Other Revenue

File Size Limit: 2 MB

In-Kind Contributions*

Enter the total value of all in-kind contributions. In-kind contributions are the documented fair market value of non-cash contributions provided to the grantee by third parties which consist of real property or the value of goods and services. Provide a list of all in-kind donations even if over 25%.

Character Limit: 20

In-Kind Contribution Itemization*

Enter or attach an In-Kind Contribution itemized list. Enter N/A if there are no In-Kind Contributions.

Character Limit: 1500

In-Kind Contribution Itemization

File Size Limit: 1 MB

Financial Support*

List funding for this program/project, both requested (pending) and received (secure), from other sources. Download this template and re-upload the completed document.

File Size Limit: 1 MB

DOCUMENT UPLOADS

IRS Not for Profit Designation*

Upload a copy of the organization's IRS 501(c)(3) or 501(c)(4) Final Determination letter if received within the past two years or IRS Affirmation notice or letter issued within the past two years.

File Size Limit: 1 MB

Organization's W-9*

File Size Limit: 3 MB

IRS 990 or 990-N*

Upload the organization's most recently submitted IRS form 990 or form 990-N (if revenues less than \$25,000). if you're a religious organization, upload the most recent audited budget performed by an independent CPA for the last completed fiscal year.

File Size Limit: 3 MB

Letters of Commitment

Upload letters of commitment from partner organizations and venues as noted in the application.

File Size Limit: 3 MB

Checklist for Attachments*

Please confirm that the following documents have been completed and uploaded per the application requirements:

Choices

Board of Directors List
 Support Materials
 Funding History
 Organizational Expenses & Revenues
 Program/Project Expenses
 Program/Project Revenue
 Financial Support
 IRS Not for Profit Designation
 Organization's W-9
 IRS 990, 990-N, or most recent audit if a religious organization
 Letters of Commitment

CERTIFICATION/SIGNATURE

I certify that all information contained in this application and attachments is true and accurate. Under penalty of perjury, I declare that I have read the foregoing document and that the facts stated in it are true. Further, I acknowledge that I am subject to the City's False Claims Ordinance (Ch. 39, City of Coral Gables Code).

ELECTRONIC SIGNATURE:*

Character Limit: 250

DATE:*

Character Limit: 10

NAME:*

Character Limit: 250

TITLE:**Character Limit: 250*

A Final Report is required by the grant application deadline for the following fiscal year. Final report forms will be accessible to grantees with their executed grant agreement. Failure to file a Final Report on or before the deadline this year of 5 p.m. on October 6, 2017 for previously received Coral Gables grant funds, will result in the Organization's not being eligible for FY 2017-18 funding or FY 2018-19 funding.

Funded activities must take place within the City's fiscal year for which they are approved (October 1 - September 30). All funding recommendations are contingent upon approval of the FY2017-2018 budget by the City Commission, and are subject to the availability of funds. FY2017-2018 grant awards will be available for release during the FY2017-2018.

Grant funds not encumbered (contracted for) by the end of the City's fiscal year in which they were awarded, or for which a project extension has not been approved, shall revert to the City on September 30, 2018.

All funded activities must provide equal access and equal opportunity in employment and services and may not discriminate on the basis of race, color, religion, ancestry, national origin, sex, pregnancy, age, disability, marital status, familial status, sexual orientation or physical ability, in accordance with Title VI and Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972 as amended (42 U.S.C. 2000d et seq.), the Americans with Disabilities Act (ADA) of 1990, and Section 504 of the Rehabilitation Act of 1973, and Miami-Dade County ordinances No. 97-170, § 1, 2-25-97 and No. 98-17 § 1, 12-1-98.

The Grantee must include the following credit line in all promotional and marketing materials related to this grant including websites, news and press releases, public service announcements, broadcast media, event programs, and publications: **"With the support of the City of Coral Gables."** The grantee must also use the City's approved logo in any printed program funded by the grant, marketing and publicity materials whenever possible. Please call the Historical Resources and Cultural Arts Department to request an electronic logo file. Please note that the City of Coral Gables seal is not an acceptable logo.

Previously funded applicants and all grantees are required to recognize and acknowledge City's grant support in a manner commensurate with all contributors and sponsors of its activities at comparable dollar levels.

PowerPoint

Presented at Cultural Grant Meeting

Welcome!
City of Coral Gables

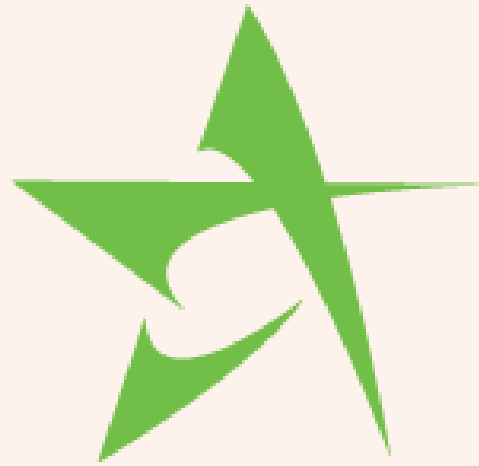
CULTURAL GRANT WORKSHOP
CULTURAL DEVELOPMENT BOARD
FY 2017-2018 WORKSHOP



OUR TIME TODAY

- Introductions
- Arts & Business Council
- Coral Gables Community Foundation
- Coral Gables Chamber of Commerce
- Important Dates
- Cultural Grant Overview
- Application on-line process
- Questions

WELCOME



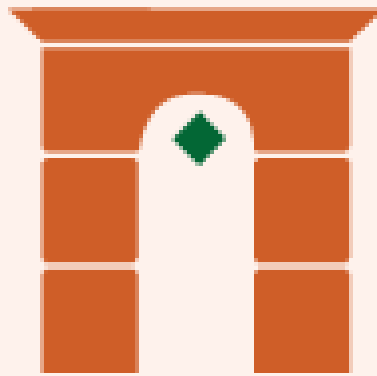
Arts & Business
Council OF MIAMI

WELCOME



CORAL GABLES
COMMUNITY
FOUNDATION

WELCOME



**CORAL GABLES
CHAMBER OF COMMERCE**

Developing Business ♦ Building Community

IMPORTANT DATES:

Thursday, September 14 at 5 p.m.

- Eligibility Determination Deadline

Friday, October 6 at 5 p.m.

- Application Deadline

Tuesday, November 7 at 9:00 a.m.

- Score FY2016-17 Final Reports

Tuesday, December 5 at 9:00 a.m.

- Score FY2017-18 Applications

December 2017

- Commission Approval

January 2018

- Checks Issued

CULTURAL GRANT OVERVIEW

- Website
- Grant Categories
- Eligibility & Requirements
- Allowable Grant Expenditures
- Evaluation
- Important Notes & Updates

CORAL GABLES

CULTURAL GRANT WEBSITE

www.coralgables.com/culturalgrants

GRANT CATEGORIES

Coral Gables Based Cultural Organizations (CGB)

- Organization has physical address in Coral Gables
- Annual budget over \$500,000
- Presents year-round cultural performances, exhibitions or presentation of art
- Enhances the cultural vitality of the Coral Gables

Cultural Series, Festivals & Special Events (CS)

- Annual cultural series, festivals, events

Community (C)

- Generally occur for one day
- Free and open to the public

ELIGIBILITY



ELIGIBILITY

- Eligibility Determination
- Required Documents
- Allowable Grant Expenditures

ELIGIBILITY

- ✓ Program/Project must take place in Coral Gables
- ✓ Applicant has attended the grant workshop
- ✓ Organization is legally incorporated in Florida as a non-profit
- ✓ Federal non-profit status is in good standing
- ✓ 2 year record of presenting year-round cultural programming
- ✓ Most recent Final Report is submitted by the deadline
- ✓ Program/Project does not include a fundraising component

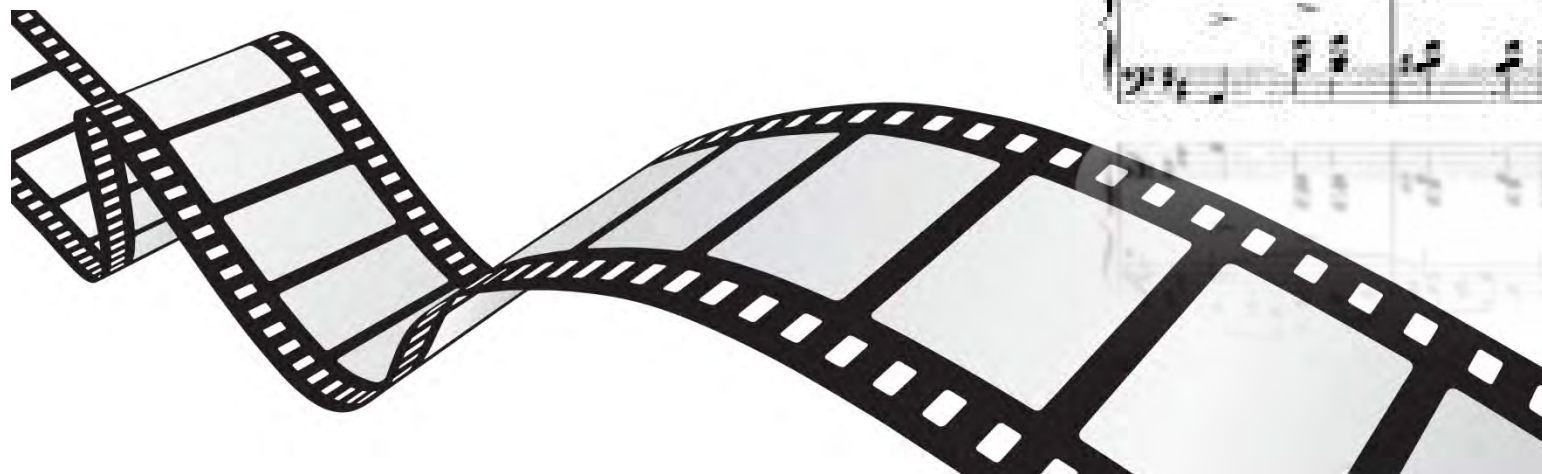
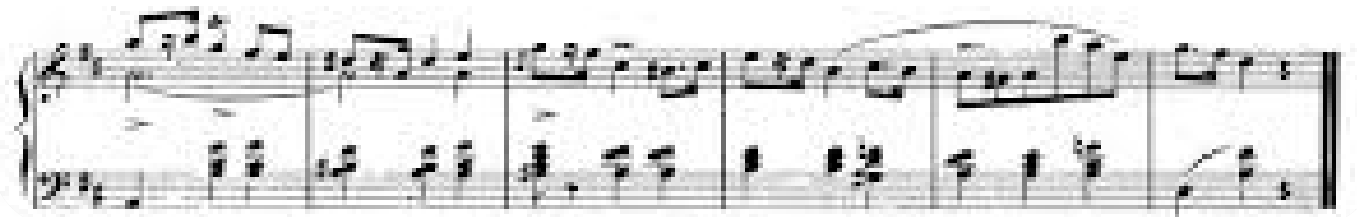
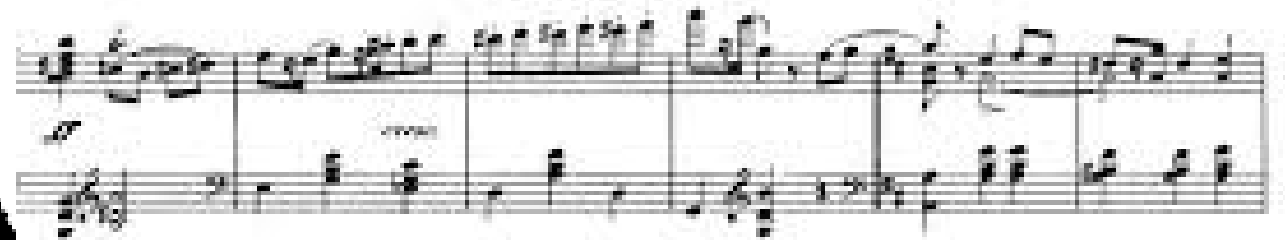
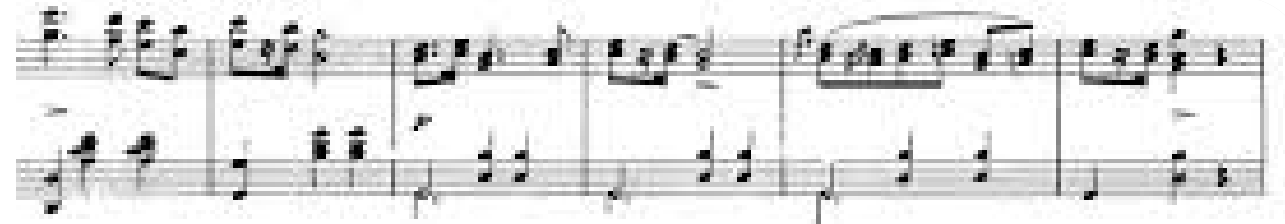
REQUIRED DOCUMENTS

This is a scan of the top portion of Form 990. The title 'Form 990 Return of Organization Exempt From Income Tax' is prominent. Below the title, it states 'Under section 501(c), 527, or 528(a)(1) of the Internal Revenue Code (except private foundations)'. There are several instructions and checkboxes, including 'For the 2015 calendar year, or tax year beginning 2015, and ending 2015'. The form includes fields for 'Name of organization', 'Employer identification number', and 'Telephone number'. A '2016 Open to Public Inspection' logo is visible in the top right corner.

REQUIRED DOCUMENTS

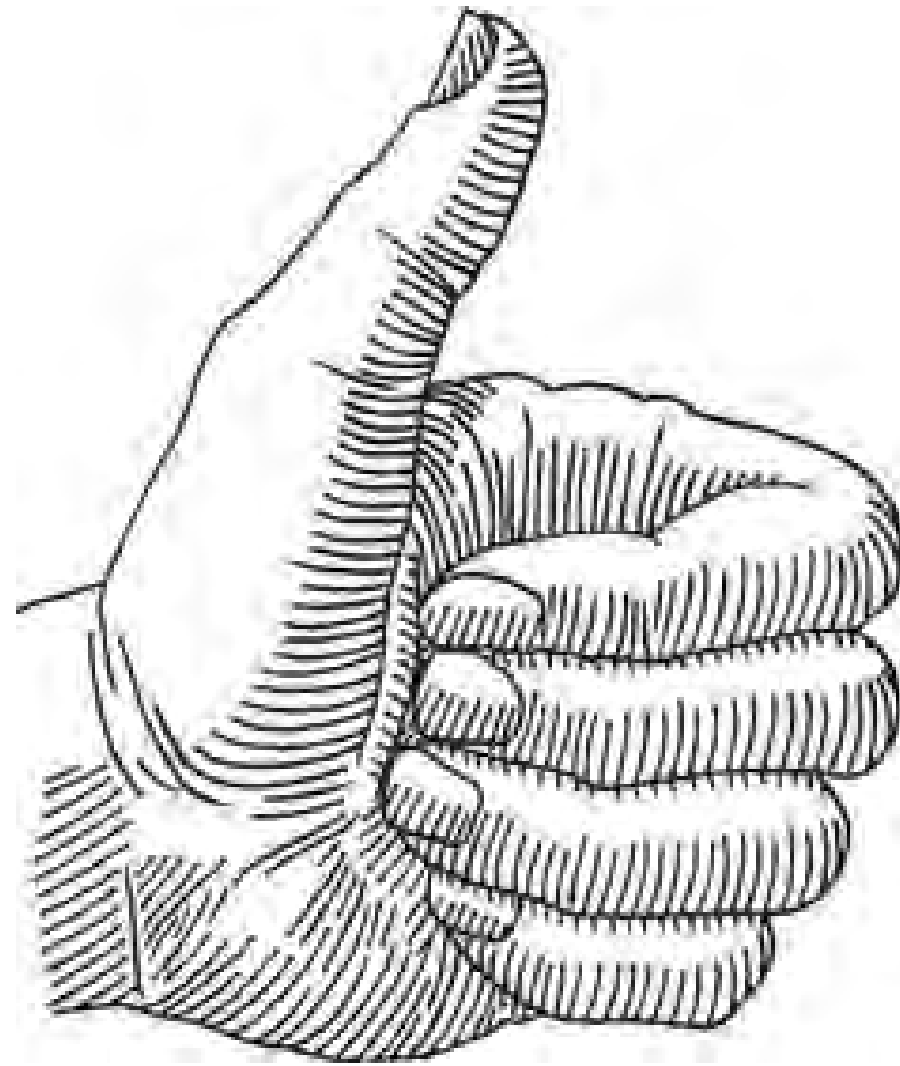
- ✓ IRS non-profit status determination or affirmation
- ✓ IRS 990, 990-N, or audited budget if religious organization
- ✓ Organization's W-9
- ✓ Board of Directors list
- ✓ Organization and Program/Project budgets
- ✓ Funding History
- ✓ Financial Support

ALLOWABLE GRANT EXPENDITURES



ALLOWABLE GRANT EXPENDITURES

- ✓ Artistic Fees
- ✓ Direct Program Costs
- ✓ Equipment
- ✓ Supplies/Materials
- ✓ Marketing/Publicity
- ✓ Printing and Publications
- ✓ Space Rental
- ✓ Transportation within Miami-Dade County
- ✓ Transportation for outside visiting artists
- x Restrictions – Refer to the Cultural Grant Guidelines



EVALUATION

Evaluation Criteria & Scoring

- Program/Project Excellence *0-20 points*
- Artistic Excellence *0-10 points*
- Organization & Management Capacity *0-20 points*
- Outreach & Community Partnerships *0-10 points*
- Marketing *0-20 points*
- Outcomes *0-10 points*
- Finances & Budget Accountability *0-10 points*

Evaluation Process

- High & Low scores are dropped prior to averaging each application's overall score
- An *80 point* minimum score is required for funding recommendation
- A multiplier is used to proportionally adjust prior to making funding recommendations
- Board members must be present to verify their scores

IMPORTANT NOTES & UPDATES

- No Event Should be Dependent on City funding
- Maximum request of \$10,000 for CGB organizations and organizations with multiple presenting entities
- Letter(s) of commitment required for partnerships
- Minimum 30% match of grant award
- New applicants must meet with City staff prior to submitting application
- Previously funded *applicants* must include approved City logo on marketing materials
- Opportunity to recognize supporters

AGREEMENT



APPLICATION ON-LINE PROCESS



ADD TO CONTACTS / ADDRESS BOOK:

administrator@grantinterface.com

CORAL GABLES

CULTURAL GRANT WEBSITE

www.coralgables.com/culturalgrants

EXISTING GRANTEES

City of Coral Gables

HOME GOVERNMENT ABOUT CORAL GABLES ATTRACTIONS DOING BUSINESS CITY SERVICES I WANT TO...

Government » City Departments » Historical Resources & Cultural Arts » City Culture » Cultural Grants

CULTURAL GRANTS

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CULTURAL DEVELOPMENT GRANTS

The City of Coral Gables Cultural Development Board has been appointed to assist the Coral Gables City Commission in distributing a limited amount of cultural monies to worthy nonprofit 501(c)(3) and 501(c)(4) groups that produce meaningful cultural experiences for the betterment of the Coral Gables community. These experiences must take place within the City of Coral Gables and be open and accessible to the public.

Cultural activities and programs that qualify are those that address the visual and performing arts, history, historic preservation and folk life, international cultural exchanges, and the literary and media arts.

IMPORTANT DATES:

- Thursday, August 31, 2017 at 4:00 p.m.** - FY2017-2018 Cultural Development Grant application Workshop, required of All applicants, at the **War Memorial Youth Center Theater, 405 University Drive.**
- Thursday, September 14, 2017 by 5:00 p.m.** - FY2017-2018 Cultural Development Grant LOI/Eligibility Determination Due
- Friday, October 6, 2017 by 5:00 p.m.** - FY2016-2017 Final Reports Due
- Friday, October 6, 2017 by 5:00 p.m.** - FY2017-2018 Cultural Development Grant Application Due
- Tuesday, November 7, 2017 at 9:00 a.m.** - FY2016-2017 Final Report Scoring Meeting
- Tuesday, December 5, 2017 at 9:00 a.m.** - FY2017-2018 Cultural Grant Application Review & Scoring Meeting at the **War Memorial Youth Center Theater, 405 University Drive.**

[GRANTEE LOGIN](#)

FY 2016-2017 CULTURAL GRANT APPLICATION - past deadline

NEW APPLICANTS

The screenshot shows the City of Coral Gables website. At the top, there is a navigation bar with links for 'Español', 'Calendar', 'News', 'Employment', and 'Contact Us'. The main header features the 'City of Coral Gables' logo and a search bar. Below the header is a main navigation menu with items: HOME, GOVERNMENT, ABOUT CORAL GABLES, ATTRACTIONS, DOING BUSINESS, CITY SERVICES, and I WANT TO... The left sidebar contains a menu for 'Historical Resources & Cultural Arts' and 'City Culture'. The 'City Culture' menu is expanded, showing options like 'Galleries', 'Museums and Gardens', 'Theater/Musical/Cinema', 'Cultural Centers', 'Cultural Grants', and 'Final Report'. The 'Cultural Grants' option is highlighted in blue, with a red arrow pointing to it. The main content area displays the 'CULTURAL GRANTS' page, which includes a breadcrumb trail, a title, and a list of important dates for the FY2017-2018 grant cycle.

Government » City Departments » Historical Resources & Cultural Arts » City Culture » Cultural Grants

CULTURAL GRANTS

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CULTURAL DEVELOPMENT GRANTS

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[GRANTEE LOGIN](#)

ON-LINE APPLICATION PROCESS

Accessing the Grant Portal



The screenshot shows the logon page for the City of Coral Gables' online grant portal. At the top, there is a banner with the text "City of Coral Gables" in a decorative font. Below the banner, the page is titled "Logon Page". On the left side, there are two input fields: "Email Address*" and "Password*", each with a corresponding text box. Below these fields is a link for "Forgot your Password?". At the bottom left, there are two buttons: "Log On" (a dark blue button) and "Create New Account" (a light grey button). On the right side, there is a grey box containing instructions for new and existing users, and a link to preview the LOI.

City of
Coral Gables

Logon Page

Email Address*

Password*

[Forgot your Password?](#)

Welcome to the City of Coral Gable's online grant portal.

New Users: Please click on "Create New Account" to complete the registration process and create your logon credentials.

Existing Users: Please enter your credentials and log in. If you forgot your password, please use the "Forgot your Password" link to the left to reset your password.

Not Sure? If you think that you or someone at your organization has already registered in the system, do not create a new account. Please contact our Grant Administrator, Catherine Cathers, at ccathers@coralgables.com to receive your username and password.

Please [click here](#) to preview the LOI.

APPLICANT LOG-IN

Previous Applicants & Grantees:
Use existing Log-in and Password

New Applicants:
Create Log-in and Password

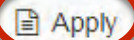
[Applicant Tutorial](#)

APPLICANT DASHBOARD



City of Coral Gables

Truly Scrumptious ▾



Organization History

Fax to File

Applicant Dashboard

Public Profile

Applicant:

Ms. Truly Scrumptious
Truly@artsr4u2.org
123-456-7890
Arts R4U2 Xyz St.
Coral Gables, FL 33134 ccathers@coralgables.com



Organization:

ArtsR4U2
12-3456789
123-456-7890
123 Xyz St.
Coral Gables, FL 33134

[Contact Email History](#)

i If your organization information does not appear correct, please contact the funder. Thank you.

Awesome Project 2

Process: FY2016-17 City of Coral Gables Cultural Grant

LOI	Submitted	08/29/2016	View LOI
Application	Draft	08/31/2016	Edit Application
Decision	Undecided		

APPLICANT WORKFLOW

APPLICANT DASHBOARD:

- After you'd submitted or saved your application you can return to your applicant Dashboard by clicking on the "Home" icon link in the navigation menu.
 - On your Dashboard you can view requests that have been submitted,
 - Or you can edit applications that you have saved but have not submitted.
- If your request is approved you may be assigned Follow Up Reports to be completed and submitted through the system.

FOUNDANT technologies [Apply](#) [Organization History](#) [Fax to File](#)

Applicant Dashboard

[Public Profile](#)

Applicant:
Mr. Joe Thomas
test@joe.com
123-123-1234
123 S 3rd.
MT 59718

Organization:
aSZDFzXGCFV
12-2346736
123-123-1234
123 S 3rd.
MT 59718

[Contact Email History](#)


If your organization information does not appear correct, please click the edit (pencil) icon.

asdfasd

Process: 2017 Example Process

Application	Draft	01/05/2017	Edit Application
Decision	Undecided	12/13/2016	

APPLICANT WORKFLOW



City of
Coral Gables

[Home](#) [Apply](#) [Organization History](#) [Fax to File](#)

Applicant Dashboard

[Public Profile](#)

Applicant:

Organization:

[Contact Email History](#)

Organization Name

Process: FY2016-17 City of Coral Gables Cultural Grant

LOI	Submitted	09/02/2016	View LOI
Application	Submitted	10/04/2016	View Application
Decision	Approved	02/14/2017	View Details

Follow Up Forms

FORM NAME	ASSIGNED TO	GRANT / INSTALLMENT	DUE DATE	STATUS	EDIT/VIEW
FY2016-2017 Grant Agreement		Overall Grant	03/15/2017	Complete	View
Receipt		Overall Grant	04/28/2017	Complete	View
Final Report		Overall Grant	10/06/2017	Submitted	View

Grant Management Software provided by Foundant Technologies © 2017

APPLY!



www.coralgables.com/culturalgrants

END

THANK YOU

CORAL
GABLES
THE CITY BEAUTIFUL