

CITY OF CORAL GABLES, FLORIDA

DRAFT RESOLUTION

A RESOLUTION ACCEPTING THE RECOMMENDATION OF THE PROCUREMENT OFFICER TO AWARD THE DISASTER DEBRIS MONITORING SERVICES CONTRACT TO TETRA TECH, INC., THE SOLE RESPONSIVE-RESPONSIBLE PROPOSER, PURSUANT TO SECTION 2-763 OF THE PROCUREMENT CODE ENTITLED “CONTRACT AWARD” AND REQUEST FOR PROPOSALS (RFP) 2018-001; FURTHER AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT FOR A PERIOD OF THREE (3) YEARS WITH OPTIONS TO RENEW FOR TWO (2) ADDITIONAL TWO (2) YEAR PERIODS, EXERCISABLE AT THE OPTION OF THE CITY MANAGER; SHOULD NEGOTIATIONS FAIL WITH THE SOLE RESPONSIVE-RESPONSIBLE PROPOSER, CITY STAFF, AFTER CONSULTATION WITH THE CITY ATTORNEY’S OFFICE AND OUTSIDE FEMA COUNSEL, SHALL SEEK AN ALTERNATE CONTRACT SOURCE IN COMPLIANCE WITH FEMA REQUIREMENTS.

WHEREAS, on January 9, 2018, the Procurement Division of Finance formally advertised, issued, and distributed Disaster Debris Monitoring Services, Request for Proposals (RFP) 2018-001; and

WHEREAS, on January 17, 2018, a non-mandatory pre-proposal conference was held with nine (9) prospective proposers in attendance of the fifty-one (51) prospective proposers who downloaded the RFP package from Public Purchase, the City’s web based e-Procurement service; and

WHEREAS, on March 8, 2018, two (2) firms submitted proposals in response to the RFP: CEEPCO Contracting, LLC., and Tetra Tech, Inc.; and

WHEREAS, CEEPCO Contracting, LLC was deemed non-responsive for their failure to provide a bid bond as required per Section 1.17 Bid/Bond Security/Bid Deposit of the solicitation document; and

WHEREAS, on March 29, 2018, the Evaluation Committee convened to evaluate the sole responsive proposal and recommended Tetra Tech, Inc., for award of the RFP and negotiations of a Professional Services Agreement; and

WHEREAS, the Procurement Officer recommends accepting the Evaluation Committee’s recommendation to award Tetra Tech, Inc., RFP 2018-001 Disaster Debris Monitoring Services, subject to negotiation and execution of a Professional Services Agreement between the City and the sole responsive-responsible proposer; and

WHEREAS, Section 2-585 of the Procurement Code authorizes the City Manager to delegate authority to the Procurement Officer to administer and make recommendations on City contracts.

NOW THEREFORE BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:

Section 1. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

Section 2. That the City Commission accepts the recommendation of the Procurement Officer to award the Disaster Debris Monitoring Services contract to Tetra Tech, Inc., the sole responsive-responsible proposer, pursuant to Section 2-763 of the Procurement Code entitled “Contract Award” and Request for Proposals (RFP) 2018-001; further authorizing the City Manager to negotiate and execute a Professional Services Agreement for a period of three (3) years with options to renew for two (2) additional two (2) year periods, exercisable at the option of the City Manager; should negotiations fail with the sole responsive-responsible proposer, City staff, after consultation with the City Attorney’s office and outside FEMA counsel, shall seek an alternate contract source in compliance with FEMA requirements.

Section 3. That this Resolution shall become effective upon the date of its adoption herein.

PASSED AND ADOPTED THIS TENTH DAY OF APRIL, 2018

(Moved by _____, Seconded by _____)
(Passed 0/0 vote)

RAUL VALDES-FAULI
MAYOR

ATTEST:

WALTER FOEMAN
CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

MIRIAM SOLER RAMOS
CITY ATTORNEY