

PINEWOOD CEMETERY ADVISORY BOARD MEETING
Minutes of September 13, 2010, 4:00 p.m.
405 Biltmore Way, Conference Room
Coral Gables, Florida

| MEMBERS | O | N | D | J | F | M | A | M | J | J | A | S | COMMISSIONERS |
|------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------------------------------|
| | 09 | 09 | 09 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | |
| Patricia "Pat" Clarke | + | P | + | P | P | P | + | P | + | A | + | E | Mayor Donald D. Slesnick, II |
| Tim Crowther | + | P | + | P | P | P | + | P | + | P | + | P | Vice-Mayor William H. Kerdyk, Jr. |
| Sandra Cummings | + | P | + | P | P | E | + | P | + | P | + | E | Commissioner Maria Anderson |
| Joyce Thompson | + | P | + | P | P | E | + | P | + | A | + | P | Comm. Rafael "Ralph" Cabrera, Jr. |
| Father Sean O'Sullivan | + | P | + | E | A | P | + | P | + | A | + | P | Comm. Wayne "Chip" Withers |
| Kemal Rajib | + | P | + | E | P | P | + | P | + | A | + | P | City Manager |
| Louan Zagarino | + | P | + | P | P | P | + | P | + | P | + | P | City Commission |

A = Absent

P = Present

E = Excused

+= No Meeting

*** = New Appointment**

- = Resigned Member

STAFF IN ATTENDANCE:

Kara N. Kautz, Historic Preservation Officer

RECORDING SECRETARY/PREPARATION OF MINUTES: Nancy C. Morgan, Coral Gables Services, Inc.

CALL TO ORDER: Ms. Zagarino called the meeting to order at 4:10 p.m.

I. MEETING ATTENDANCE:

A motion was made and unanimously passed to excuse the absence of Ms. Cummings and Ms. Clarke.

II. MINUTES OF THE JULY 12, 2010 MEETING:

A motion was made and unanimously passed to approve the minutes of the July 12, 2010 Board meeting.

III. OLD BUSINESS:

Grave Markers: Ms. Zagarino reported that all stones previously discussed at Board meetings were installed. C.A.R.'s donated funds to help with the cost of the stone of Miriam Louise Amos was received. The base for (baby) Marshal Louis Larkin's (or Larkins') stone was also installed. Gateway's \$726 invoice was given to Ms. Kautz to process payment.

Ms. Zagarino requested the exact wording of the City Commission's statement regarding appropriate uses of City-provided Board funds. If the statement did not include expenditures for new stones, she suggested the Board request that new stones be added to approved uses. Ms. Zagarino also requested the record of general corporate and individual donations to Board funds, including any restrictions that might apply to funding uses. Ms. Kautz

Pinewood Cemetery Advisory Board Meeting Minutes

Monday, September 13, 2010

Continued

will research legislation data regarding City funds. She also reported that the City is investigating issues regarding a policy on donations and their appropriateness as tax-deductible expenses.

Ms. Zagarino reported that she and Jim Komercia (Gateway) walked through the cemetery and noted markers in need of repair or replacement. She named stones that have already been repaired or replaced, and those that need cleaning or repair.

Tree Markers: Mr. Crowther had nothing new to report. Ms. Thompson will contact the University of Miami about tree markers used in the arboretum.

Cemetery Gates: Mr. Crowther reported that a previous Board had passed a motion to install a gate, the purpose of which was to extend the wall and better define the entry, possibly dedicating the gate to City employee, Joe Crownover, or all City employees who have focused their efforts on the cemetery. Ms. Thompson suggested installing a trellis instead, a recommendation that was well received by the Board. Ms. Kautz will research trellis materials and costs.

Scatter Garden: Ms. Kautz will research the concept of a cemetery scatter garden, and Ms. Zagarino will consult with Harriet Liles.

IV. NEW BUSINESS:

Cemetery Park Area: Discussion was continued about creating a small park area at the southern end of the cemetery where a bench is currently located. It was suggested that the bench dedicated to Harriet Liles might be appropriate in that area. Ms. Zagarino described her vision for the park, and said she would talk with Vice Mayor Kerdyk about the possibility of financial assistance from Parknership. Ms. Kautz will also research available information.

Coral Gables Museum: Ms. Kautz encouraged Board members to attend the opening of the new museum on October 10, 2010.

July Board Meeting Attendance: Ms. Thompson, Mr. Rajib and others indicated they didn't receive an e-mail notice of the July Board meeting, and requested that their attendance be excused.

The next meeting will be held Monday, November 8, 2010.

There being no further business to come before the Board, the meeting adjourned at 5:10 p.m.

Respectfully submitted,

Kara N. Kautz
Historic Preservation Officer and Secretary to the Board