

**CITY OF CORAL GABLES**

**PROCUREMENT DIVISION**

**-MEMORANDUM-**

**TO: File**

**DATE: September 27, 2010**

**FROM: Michael P. Pounds  
Chief Procurement Officer**

**SUBJECT: Sole Source  
Determination**

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Under Section 2-770 of the Procurement Code, a contract may be awarded without competitive bids or proposals when the Chief Procurement Officer, after a good faith review of available sources, determines in writing, pursuant to a request from a department head, that the contract by its very nature is not suitable for competitive bids or proposals, as there is only one source for the required supply, service or construction item capable of fulfilling the needs of the City. The following is the Chief Procurement Officer's determination as to whether the purchase of 2007 bucket truck meets the requirements of sole source procurement.

Under Procurement Regulations Section R2-770.01 Conditions for Use of Sole Source, the purchase of used equipment is listed as a circumstance that could necessitate a sole source procurement. The circumstance for determining that this bucket truck is a sole source procurement is that it is nearly impossible to obtain bids for used equipment that have the same specifications, such as mileage, hours in service and condition of equipment. This can be seen in the Automotive Department's effort to find a bucket truck that would meet the City's needs as follows: 2007 Terex aerial devise-International truck chassis with 26,000 miles - \$85,000.00; 2007 Terex aerial devise-International truck chassis with 17,000 miles - \$75,000.00; and 2005 Terex aerial devise-and similar truck chassis with 62,000 miles-\$63,900.00. All of the bucket trucks looked at by Automotive Department including the unit to be purchased have significant differences in the specifications mentioned above and in price.

Therefore, it is the determination of the Chief Procurement Officer, that the 2007 bucket truck proposed to be purchased from Ring Power Corporation, is a sole source procurement as defined in the Procurement Code under Section 2-578 as follows: "the award for a commodity or service to the only known capable supplier, occasioned by the unique nature of the requirement, the supplier or market conditions."

PC: Steve Riley, Automotive Director