



City of Coral Gables
 CITY COMMISSION MEETING
 October 26, 2021

ITEM TITLE:

Resolution. A Resolution accepting the recommendation of the Chief Procurement Officer to award RFQ 2020-008 for Landscaping Architectural Consulting Services and negotiate a Professional Services Agreement (“Agreement”) with Calvin, Giordano & Associates, Inc., Chen Moore and Associates, Inc., Kimley-Horn and Associates, Inc., Miller Legg and Savino & Miller Design Studio, PA., the five responsive-responsible proposers, pursuant to Florida Statute 287.055, known as the “Consultants Competitive Negotiation Act”.

DEPARTMENT HEAD RECOMMENDATION:

Approval.

BRIEF HISTORY:

The City’s Public Works Department requires the services of professional landscaping consulting firms, per the requirements of Florida Statutes 287.055 (CCNA), with the qualifications and ability to provide Landscaping Consulting Services, that may include: installation and maintenance of landscaping, perform analysis and evaluation of existing landscape, develop conceptual and schematic design solutions, and aid the department in preparing bid documents for irrigation systems, and drawing designs for: parks, playgrounds, and recreational facilities. Due to some projects being eligible for Federal financial assistance by the Federal Emergency Management Agency (“FEMA”), a contract, established in accordance with the Federal Procurement Standards outlined in Title 2 C.F.R. § 200.317 to 200.326, is required.

On June 25, 2021, the Procurement Division of Finance formally advertised, issued, and distributed Landscaping Architectural Consulting Services, Request for Qualifications (RFQ) 2021-008 with the intent to qualify a pool up to six (6) firms. Eighteen (18) prospective proposers downloaded the RFQ package from Public Purchase, the City’s web-based e-Procurement service.

On July 23, 2021, five (5) firms submitted proposals in response to the RFQ: Calvin, Giordano & Associates, Inc., Chen Moore and Associates, Inc., Kimley-Horn and Associates, Inc, Miller Legg and Savino & Miller Design Studio, PA.

On September 23, 2021, the Evaluation Committee convened to evaluate five (5) responsive proposals and recommended the City to award the RFQ to negotiate a Professional Services Agreement (“Agreement”) with the five (5) responsive-responsible proposers: Calvin, Giordano & Associates, Inc., Chen Moore and Associates, Inc., Kimley-Horn and Associates, Inc., Miller Legg and Savino & Miller Design Studio, PA.

The Public Works Department and Chief Procurement Officer recommends accepting the Evaluation Committee’s recommendation.

FINANCIAL INFORMATION:

No.	Amount	Account No.	Source of Funds
1	N/A	N/A	N/A
Total:	N/A		

ATTACHMENT(S):

1. Draft Resolution