

SOLID  RESOURCES INC
ENVIRONMENTAL & EMERGENCY SERVICES

Response to:
RFI #2008.07.25
RFI Due Date- August 21, 2008

Submitted to the:

City of Coral Gables



Proposed Service:
Emergency Management Administration Services

Submitted by:
Solid Resources, Inc.
Issuing Officer: Gary J. Stankovich, President
6505 Blue Lagoon Drive, Suite 435
Miami, FL 33126

1- Title Page, Request for Information

**Solid Resources, Inc.
6505 Blue Lagoon Drive, Suite 435
Miami, FL 33126**

**Response to Request for Information
RFI #2008.07.25
Emergency Management Administration Services**

RFI Due Date- August 21, 2008

Issuing Officer: Gary J. Stankovich, President

**Solid Resources, Inc. Point of Contact:
Gilberto Gonzalez, Vice President
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3- Introduction Letter

August 21, 2008

Joe V. Rodriguez, CPPB, FCCM
City of Coral Gables
Procurement Division
2800 SW 72nd Avenue
Miami, FL 33155

Dear Mr. Rodriguez,

Solid Resources, Inc. (SRI) is pleased to provide this response to your Request For Information (RFI) #2008.07.25 for the purpose of providing Emergency Management Administration Services. We would like to express our appreciation for this opportunity.

SRI has carefully examined information relevant to your needs with regard to the Federal Emergency Management Agency Public Assistance (FEMA-PA) and Federal Highway Administration Emergency Relief (FHWA-ER) programs and is committed to providing the services mentioned within this response to your RFI.

Our team has provided FEMA-PA program technical support and closeout services throughout the State of Florida as the primary service provider to the Florida Division of Emergency Management, and some of our employees have worked closely with your staff in this capacity. The familiarity that our team has with your organization is an advantage that will prove to be of immediate benefit.

We look forward to continuing our relationship and working together to assist you with the effort required to navigate these important federal reimbursement programs.

Regards,



Gilberto Gonzalez
Vice President
Solid Resources, Inc.

4- Service Product Overview

Solid Resources, Inc. (SRI) is an environmental and emergency management services firm established in Florida in 1992. SRI has served hundreds of communities across the United States with its services in emergency planning, recovery services, grants management, technical assistance, and debris management. We have an extensive background supporting local municipalities with coordination and reimbursement of federal grant funding from agencies such as:

- Department of Homeland Security (DHS)
- Federal Emergency Management Agency (FEMA)
- Federal Highway Administration (FHWA)
- Department of Housing and Urban Development (HUD)
- U.S. Department of Agriculture (USDA)
- U.S. Environmental Protection Agency (USEPA)
- U.S. Army Corp of Engineers (USACE)
- Natural Resources Conservation Service (NRCS)

In Florida, SRI has fully equipped and staffed offices in Sarasota, Miami, and Tallahassee and is prepared to provide expert professional consulting services for the City of Coral Gables.

The managing philosophy of Solid Resources, Inc. is to deliver the best customer service within the Emergency Management industry. SRI employs a team of experts who possess superior working knowledge of the guidelines, principles, practices and policies of FEMA, FHWA, HUD, USDA, USACE, and NRCS grant assistance programs.

Our clients receive the maximum level of reimbursements to their emergency response and recovery efforts. SRI has successfully supported appeals, requests for interim inspection in pursuit of changes to project scope and estimated costs, submittal of new projects for reimbursement of costs to repair omitted or unforeseen damages, and supported improved and alternate project requests. We are accustomed to the demands of managing multiple ongoing projects, while supporting client needs that may arise on an emergency basis. Our staff typically performs beyond our clients' expectations regarding quality of work and effectiveness of our final product.

SRI has been the primary service provider regarding the FEMA Public Assistance (FEMA-PA) and the Federal Highway Administration Emergency Relief (FHWA-ER) programs throughout the State of Florida, providing services such as Preliminary Damage Assessments (PDA), Applicant Briefings and Kickoff Meetings, Project Worksheet (PW) formulation, cost estimating, insurance reconciliation, hazard mitigation, environmental and flood plain regulations, appeals support, final inspection and project closeout. The SRI Recovery Team led the State's recovery efforts working with cities, counties, Private-Non-Profit (PNP) organizations, airports, hospitals, Native American Tribes and many other eligible applicants in Florida to expedite recovery operations and maximize federal grant reimbursements.

SRI is one of the only professional consulting firms with Emergency Management Assistance Compact

(EMAC) experience. We assisted the State of Florida by assembling \$30 million in EMAC claims for their Hurricane Katrina mission in the State of Mississippi. In addition, SRI helped State Agencies within the State of Florida with approximately \$150 million in Public Assistance funding. SRI staff reviewed and wrote more than \$70 million dollars in PWs for four Florida Department of Transportation (FDOT) Districts encompassing 35 of Florida's 67 counties. SRI was tasked by the FDOT to assist local applicants with their FHWA-ER program claims, reconciling documentation required to compile Detailed Damage Inspection Reports (DDIR)

At the invitation of the Florida Division of Emergency Management (FDEM), SRI staff members presented a Project Closeout training workshop for 75 state and federal recovery workers at the FEMA Long Term Recovery Office (LTRO) in Orlando. In coordination with FEMA, the SRI Recovery Team prepared debris management training materials and set up applicant debris training workshops throughout Florida and helped to create and staff the State of Florida's Disaster Debris Management Team. Additionally, SRI was tasked by FDOT to develop FHWA-ER and FEMA-PA training presentation materials and over the past two years has successfully provided that training to over 1,600 individuals associated with FDOT and governmental agencies within the State of Florida. The company has developed training materials and informational brochures to provide additional FEMA-PA outreach to numerous State agencies and sub-grantees.

SRI is currently under contract with the FDOT and FDEM to provide emergency response and recovery support to all Florida counties in which disasters have been declared since 2004. For the past 36 months SRI has assisted more than 800 FEMA-PA applicants and has assisted with managing approximately \$4.3 billion in federal grant funding.

SRI works closely with local, state and federal emergency management agencies to monitor and expedite the cleanup of disaster debris, and to maximize reimbursements and financial assistance from granting agencies. Successful project management for debris operations relies heavily on establishing procedures for communication, planning, performance monitoring, quality and cost control. We implement these practices after assessing and evaluating each client's unique pre-and post-disaster debris needs.

No other emergency management firm has done more to assist the FDOT, FDEM and local government entities recover and process their Federal reimbursements than SRI, and the depth of experience held by our professional staff is unmatched.

5- Catalog of Services

PRE-DISASTER PLANNING SERVICES

Solid Resources provides integrated emergency management services to assist with preparation, response, and recovery from emergency situations or events. The preparatory stages in anticipation of an emergency or disaster allow for a controlled response, which leads to a successful recovery that maximizes reimbursement from each federal grant program regardless of the event type or magnitude. Local municipalities receive the majority of their disaster recovery assistance from the FEMA-PA and FHWA-ER programs. The following services offered by SRI are available as needed:

Policy and Plan Review – SRI begins its pre-disaster planning services by performing a comprehensive review of our Client's internal policies, guidelines, regulations and recovery plans. This review familiarizes us with our Client's level of preparedness for an emergency or disaster. The findings are presented in an analysis of changes and impacts to recovery reimbursement which includes steps necessary to develop, review or revise our Client's Debris Management Plan, Comprehensive Emergency Management Plan, Continuity of Operations Plan and Cost Estimating Matrices which may include cost and activity tracking tools.

Training Exercises – Tabletop training exercises are highly recommended to develop a sense of familiarity with internal response policies and local or regional coordinating agencies. Typical exercises involve response and recovery scenarios for Hurricanes (Categories 1 through 5) beginning with activities starting from 72 hours out to 7 days post storm. These activities include communication exercises, PDA preparation, mobilization, managing evacuations and emergency shelters.

Emergency and Response Training – Familiarity with the FEMA-PA and FHWA-ER programs is essential for all levels of municipal responders. Our training sessions may be tailored to the specific needs of management or field personnel. A thorough understanding of the 404 and 406 Hazard Mitigation programs ensures that potential for mitigation within each program is immediately identified. We also provide response and recovery training for the Fire Management Assistance Grant Program.

Debris Management – The location, size and operation of Debris Management Sites (DMS) can have a significant impact on the post-disaster cleanup efforts of any municipality. The extensive debris management experience of our team enables SRI to assist with the selection and pre-authorization of new and/or existing sites. In conjunction with DMS selection, we provide training on the management and monitoring of debris removal operations with focus on the subtle differences between the FEMA-PA and FHWA-ER programs.

Emergency Contracts – SRI may provide the service of reviewing the Client's emergency contracts to make recommendations concerning stipulations in the contract and/or scope of work that may affect recovery, response, and reimbursement. Wherever possible recommendations will be made to mitigate financial risk and provide audit protection. We may assist with the development of requests for

proposals, scopes of work, bidding process, and procurement of Emergency Contracts for activities such as debris operations, sign repair, signalization, Maintenance of Traffic (MOT), evacuation, emergency shelters, and rental equipment as needed.

MOBILIZATION

Once an event reaches the mobilization threshold, our recovery and response teams would deploy to their designated location in support of the Client. In the event of a disaster of catastrophic nature, response personnel may mobilize to both the Emergency Operations Center (EOC) and the surrounding impacted areas. Wherever a Team is placed, the Team may begin tracking, documenting, and assisting in the response effort. A typical scope of support services available to our clients during this phase may include but not be limited to:

Pre-Event (72 Hours Out)

Activity Tracking – In order to maximize reimbursement from federal grant programs, activity and cost tracking is essential. This process must be effective and accurate from the earliest stages of the response effort, which may be as early as 72 hours out. Activities include assistance to personnel who man the EOC, or any effort taken to save lives, reduce the risk to public health and safety and prevent damage to improved public and private property.

Coordinating Debris Operations – An anticipated debris-generating event will trigger coordinating activities of debris monitoring and debris removal firms. Approximately 70 percent of the total cost of hurricane recovery is associated with debris operations therefore coordinating debris operations efforts are critical to a successful response.

Documentation Review and Preparation – Pre-event activities must include the review and preparation of documentation such as truck certifications, load tickets, truck placards, and project files for each activity that should be organized by federal grant program.

ACTIVATION

Once a hurricane has made landfall the response effort becomes focused on performing emergency operations primarily by police and fire department personnel. The local EOC is fully staffed for the duration of the storm, which may last up to 24 hours. Immediately following a hurricane, PDA activities commence and SRI personnel may provide support services that include:

Preliminary Damage Assessment (PDA) – The determining factor for an impacted area to receive a federal declaration for grant assistance is the PDA. Damages must exceed the per-capita dollar threshold for that municipality or region in order to receive a federal declaration, costs for which include preparatory measures up to 72 hours prior to a predicted event. The PDA is coordinated by personnel manning the local EOC. The total estimated cost of recovering from a disaster can only be completed

after the event has passed. The final cost must be reasonably accurate and involved the participation of key personnel within all impacted areas. The final PDA is submitted to the State EOC in request of financial assistance for the recovery efforts. The State either provides assistance directly, or requests assistance from the various Federal agencies that participate in disaster recovery.

Initial Debris Operations – Immediately following a disaster, the debris removal efforts focus on clearing roads (“cut and toss”) to allow emergency access to critical facilities. SRI personnel have extensive knowledge of the reimbursement requirements of the FHWA On-system, Off-system for FHWA-ER reimbursement and FEMA-PA reimbursement for debris operations on local roads. Our staff may be involved with the coordination efforts and the collection of documentation necessary to draft DDIRs or PWs following current federal policies and guidelines to maximize reimbursement between the federal grant programs.

Initial Grant Program Procedures – After a federally declared event, FEMA and the State conduct applicant briefings and kick-off meetings for the purpose of educating an applicant regarding the FEMA-PA program, and to identify and respond to specific needs or special circumstances, or to communicate special procedures that may have been recently adapted for the program. SRI would serve to be present at these meetings to ensure all needs are communicated and any modifications to the PA program are implemented.

Federal Grant Program Coordination – Federal agencies may provide reimbursement to local government agencies or municipalities for costs resulting from recovery efforts after a declared disaster depending on the type of damages. SRI provides complete grant management on the respective assigned and regulated areas of responsibility. SRI may coordinate with other funding sources for disaster assistance from federal agencies such as FEMA, FHWA, HUD, USDA, USACE, and NRCS. Reimbursements channeled through the State are primarily based on actual costs but the PDA may be used to provide immediate needs funding.

FEMA-PA Program Grant Coordination – SRI can assist with the efforts required to prepare documentation and estimate costs for the repair and overall recovery from a federally declared event under all categories of work as identified by the FEMA-PA program, which include Debris Removal operations (Cat A), Emergency Work (Cat B), Roads/Bridges (Cat C), Water Control facilities (Cat D), Buildings, Structures and/or Equipment (Cat E), Utilities (Cat F), and other facilities (Cat G). This documentation will be gathered and presented for the purpose of writing Project Worksheets (PWs) in a manner that complies with all policies and procedures, identifies opportunities for Hazard Mitigation, avoids the need to submit appeals, and facilitates reimbursement during work completion through project final inspection and disaster closeout.

FHWA-ER Program Grant Coordination – SRI can assist with the efforts required to prepare documentation that estimates the cost to recover from a federally declared event under the FHWA-ER program that will be used to generate a DDIR. The experience and knowledge of the SRI professionals regarding the guidelines and eligibility criteria of the FHWA-ER program assists to protect against duplication of funding from other federal agencies such as FEMA while maximizing the eligible amount of reimbursement and providing audit protection.

Insurance Claim Adjusting – The FEMA-PA program is designed to reimburse eligible applicants for non-insured expenses resulting from a federally declared event. This process requires a thorough review of the applicant's insurance policy to clearly identify coverage amounts for each damaged facility, and to estimate anticipated insurance proceeds. Final settlement with an insurance provider may take several years, and during the interim, deductions imposed by FEMA for anticipated insurance proceeds may be overestimated. SRI can assist with determining accurate insurance proceeds deductions in order to maximize the federal grant funding.

Response Debris Operations – Debris removal operations may continue for several months after a debris-generating event. SRI staff has the experience required to ensure maximum reimbursement from debris operations by conducting thorough reviews of daily reports, time sheets, load tickets, and disposal tickets to ensure compliance, eligibility, and completeness.

Mutual Aid – Track Mutual Aid assignments and related costs and documentation by Federal Program according to the form and structure defined by the EMAC or the stipulations of inter-local mutual aid agreements.

LONG TERM RECOVERY

The process of transitioning from Response to Recovery will be determined by the nature of the event. In a catastrophic event, or an event that may have a far-reaching impact, it may be determined that an area will be staffed for an extended period of time. Generally, the transition will occur as the EOC returns to monitoring status, or Level 3, at which point long-term recovery will begin. A typical scope of support services available to our clients during this phase may include but not be limited to:

Reconcile and Submit Documentation – Reconcile back-up documentation and submit to corresponding federal agencies that may be involved with the recovery effort to ensure that all eligible funds have been captured between the Federal Programs. Documentation that may require review includes procurement policies, contracts, scopes of work, invoices, purchase orders, proof of payments, Human Resources policies pertaining to emergency pay, Force Account daily activity logs, payroll registers, equipment logs, emergency call logs, and generator logs.

Small PWs – Small projects are funded using an initial estimate of costs prepared by either FEMA or the PA program applicant. SRI staff would prepare small projects in the manner most beneficial to the client, taking into consideration insurance reimbursements and departmental budgetary needs.

PW Versions – Large and small PWs are usually based on estimated costs to repair damages identified during a field inspection conducted by the FEMA PA applicant. It is not unusual for damages to be omitted or unforeseen, or for actual repair costs to be significantly in excess of the estimated amounts. The most desirable option for correcting scopes of work or project costs is for FEMA to issue a version of the original PW.

Alternate or Improved Projects – The funding provided by the PA program to repair a facility damaged by a disaster is typically intended to restore the facility to its pre-disaster design and function. There are times, however, when the public welfare would be best served by restoring the facility with improvements, or by utilizing the funds for a different purpose. SRI personnel have served applicants to the PA program by requesting alternate or improved projects through the FDEM.

Hazard Mitigation – The Stafford Act allows for provisions to reduce or eliminate long-term risk to people and property from natural hazards and their effects as defined under sections 404 and 406. Hazard mitigation measures restore a facility beyond its pre-disaster design. SRI personnel have the program knowledge to provide Hazard Mitigation support for damaged infrastructure and prepare funding proposals to FEMA and the State for reimbursement under the 404 and 406 Hazard Mitigation Programs as applicable.

Requesting Reimbursement – Reimbursement for large projects (defined as a project that exceeds the federally mandated dollar threshold that is updated at the beginning of each fiscal year) is performed as expenses are incurred. SRI has experience with the requirements of the FEMA and FHWA reimbursement programs that the participants must comply with in order to receive federal funds from a declared disaster. The SRI personnel, on behalf of the participants of the above programs, will compile and review all back-up documentation that supports each Request for Reimbursement in preparation for submittal to the pertinent state agency utilizing the State and FEMA forms and systems.

Appeals Support – The appeals process, should it be necessary, is the opportunity for applicants to the PA program to request reconsideration of decisions regarding the provision of grant funding. There are two levels of appeal and the SRI team has assisted applicants with successfully preparing and submitting appeals at both levels.

Final Inspection and Close Out – Once all project work as identified in the Scope of Work of a PW has been completed, projects are subject to final inspection audit and close out. The final inspection process begins when the applicant submits a Request for Final Inspection (RFI). The final inspection and close out process may not happen for several years after the declaration date of a disaster. SRI personnel has provided final inspection and project close out support throughout the State of Florida since hurricane Andrew and most recently for all the 2004 and 2005 storms.

Audit Support – PA program grant recipients are subject to audits by the Office of Management and Budget (OMB) or the Department of Homeland Security (DHS) Office of Inspector General (OIG) depending on the amount of grant funding received. SRI services include project support throughout the response and recovery effort in anticipation of audits to ensure full compliance with all aspects of the PA program as well as all the technical support during the audit process.

Overall Grants Management Support – SRI services include overall grants management support from the earliest stages prior to the receipt of grant funding, inception of each project, to final inspection and project close out. The services provided cover all possible aspects of emergency and grants management.

Reporting – SRI Recovery Teams shall provide weekly reports to Client staff, as requested, with information including field activities, employee activities, project progress, and issue resolution. Other reports shall be provided as requested.

CONCLUSION OF SERVICES

In a catastrophic or far reaching high impact event, it may be determined that an area will be staffed for an extended period of time. The process and timing of the Team's eventual demobilization will be determined by the nature of the event, together with collaboration between the Client and Team Project Manager. A sample scope of support services available to our clients during this phase may include but not be limited to:

Pre-Demobilization meeting – Open issues remaining until the demobilization phase will be defined and the resolution of these issues will be planned and tracked until actual demobilization.

Consolidate Documentation – All project documents will be consolidated, prepared and submitted by project and by Federal funding program for the long-term storage per State and Federal guidelines of (3 years after disaster close out for Federal and 5 years for the State of Florida).

Final Summary report – After open issues have been either resolved or identified for resolution, and project documentation has been prepared for storage, a final summary report will be issued for Client review and acceptance.

6- Unique Corporate Experience

Pre-Disaster Training – SRI has provided pre-disaster training to all 67 Florida Counties at FDOT facilities and to all FEMA-PA and FHWA-ER program applicants and local governments in South Florida, including Miami Dade County and the City of Coral Gables.

Response and Recovery – PDA generation and PW writing has been part of our services as the applicant representative for all 2005 disasters Katrina, Rita, Wilma, Dennis in South Florida, including Miami Dade County and the City of Coral Gables.

Audit Support – We have acted as the applicant representative before the Office of Inspector General (OIG) for all 2005 storms and disasters in South Florida, including the City of Coral Gables

Appeals – Acted as the applicant representative for appeals support for all applicants in South Florida for the 2004 and 2005 disasters, including the City of Coral Gables.

Close Outs – Led the close out effort throughout South Florida for all applicants for the 2004 and 2005 disasters by closing over 400 projects with total funding in excess of \$300 million. The City of Coral Gables has 16 large projects with total funding in excess of \$26 million.

Debris Management – Resolved debris disposal issues identified by FEMA for applicants throughout South Florida to prevent de-obligation that threatened reimbursement, including the City of Coral Gables.

16 years of experience in South Florida – Since Hurricane Andrew, SRI staff members have supported local Emergency Management efforts, including the City of Coral Gables, under FEMA Region IV, the Florida Long Term Recovery Office, and the Florida Division of Emergency Management

Diversified Staff – SRI personnel have served and occupied leadership positions in support of the FEMA-PA program throughout Miami Dade County in the following capacities:

- Project Officer (PO)
- Public Assistance Coordinator (PAC)
- Public Assistance Specialist (PAS)
- Deputy Public Assistance Officer (DPAO)
- PAC Coordinator
- Super PAC
- Public Assistance Officer (PAO)

Local Branch of Operations – Solid Resources operates from a local base of operations in Miami-Dade County at the Blue Lagoon executive center within minutes of the City of Coral Gables.

7- References

| <u>Name</u> | <u>Title</u> | <u>Phone Number</u> |
|---|--|---------------------|
|  Jason Wheeler | State Emergency Coordinating Officer, FDOT | (850) 245-1505 |
|  Chuck Brannon | Recovery Director, FDOT | (850) 245-1505 |
|  Dan Rodriguez | Director of Solid Waste, Collier County | (239) 732-2508 |
|  R. Alan Holbach | Maintenance & Operations Manager, County of Charlotte Public Works Division | (941) 575-3600 |
|  Kenneth Lee Resor | Solid Waste Manager, City of Daytona Beach | (386) 671-8670 |
|  Anita Largent | Solid Waste General Manager, Sarasota County | (941) 364-4400 |

Client: Florida Department of Transportation

Events: Hurricanes Charley (FEMA-1539-DR-FL), Frances (FEMA-1545-DR-FL), Ivan (FEMA-1551-DR-FL), Jeanne (FEMA-1561-DR-FL), Dennis (FEMA-1595-DR-FL), Katrina (FEMA-1602-DR-FL), Rita (FEMA-3259-EM-FL), Wilma (FEMA-1609-DR-FL) and Groundhog Day Tornadoes (FEMA-1679-DR-FL)

Project Name: Emergency Management Services

No. of Solid Resources Project Staff: 43

Project Dates: October 2005 – Ongoing

Contract Amount: No budgetary cap, funding level is task-based

| | |
|---|--|
| Reference: Jason Wheeler State Emergency Coordinating Officer 605 Suwannee Street, MS 53 Tallahassee, Florida 32399-0450 (850) 245-1505 jason.wheeler@dot.state.fl.us | Reference: Chuck Brannon Recovery Director 605 Suwannee Street, MS 53 Tallahassee, Florida 32399-0450 (850) 245-1505 Chuck.Brannon@dot.state.fl.us |
| Task No. 1: Statewide Debris Management Plan Prepared the first and only Statewide Debris Management Plan approved by FEMA Region IV. The plan addresses debris management for every District and County within the State of Florida as required by the Florida Department of Transportation. | Task No. 2: Project Worksheet Development Developed 171 Project Worksheets valued at over \$102M for the 2004/2005 hurricanes AFTER FEMA declared that all projects had been identified and written. Resulted in an additional \$52M in reimbursements for the Florida Department of Transportation. |
| Task No. 3: Disaster Recovery Training Provided annual 1-day training sessions on Disaster Response and Recovery to the FDOT and over 900 Local Governments throughout the State of Florida. Additional annual training sessions provided for the Governor's Hurricane Conference for the past two years. | Task No. 4: Appeals Prepared 38 appeals with a value of \$68M. Successful on over \$30M to date, with an additional \$12M pending determination. |
| Task No. 5: Federal Highway Program Funding Program Reconciled FHWA Funding and eligibility with FEMA Funding and eligibility for FDOT and Local Governments. Resulted in additional projects being funded by FHWA. | Task No. 6: Detailed Damage Inspection Reports Assisted 60 local applicants with DDIRs valued at over \$50M. Local Governments collected additional funds and avoided FEMA de-obligations as a result. |
| Task No. 7: Grants Management Established project files and prepared requests for reimbursements (RFR/SOD) for 72 large projects valued at over \$70M. | Task No. 8: Project Closeouts Reviewed and reconciled 110 large projects for final inspection and closeout, maximizing reimbursements. Increased total project value by over \$12M. |
| Task No. 9: Hazard Mitigation Grant Program Allocations Review Review projects funded under the State of Florida's Hazard Mitigation Grant Program. | Task No. 10: Process and Systems Review Conducted a comprehensive operational review of processes, procedures, and systems in place for capturing eligible expenses. Recommended modifications to maximize future reimbursements. |
| Task No. 11: Quarterly Reports To date a total of 3,029 quarterly reports have been reconciled. | Task No. 12: Compliance Coordinated and negotiated with Local, State, and Federal Agencies throughout the disaster planning, response and recovery process including DEP, DEM, FEMA, FHWA, OIG, and others on behalf of FDOT. |



Florida Department of Transportation

CHARLIE CRIST
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450
August 19, 2007

STEPHANIE C. KOPELOUSOS
SECRETARY

To Whom It May Concern:

The Florida Department of Transportation Emergency Management Program Office entered into a contractual relationship with Solid Resources Inc. (SRI) in the fall of 2005. Since that time, the SRI Team has provided FEMA Public Assistance and FHWA Emergency Relief program technical assistance consulting services to the State of Florida, including all local governments impacted by disasters since 2004. These services have included:

- Preparation of Appeals for funding under FEMA's Public Assistance Program
- Development and presentation of emergency recovery training to Florida State Agencies and local governments throughout the State
- Development and execution of an audit of FHWA Emergency Relief Program expenditures totaling more than \$500 million
- Detailed Damage Inspection Report/Project Worksheet Comparison for Closeouts with a value of more than \$2 billion
- Assisted 38 local governments with preparation of Detailed Damage Inspection Reports valued at more than \$50 million
- Development of Project Worksheets totaling more than \$152 million

In addition, FDOT has utilized our contract with SRI to provide disaster recovery and emergency services to Florida Division of Emergency Management (FDEM). Under this contract SRI has assisted the State in the recovery of more than \$4 billion.

The SRI Team has fulfilled each request to provide skilled and program specific expertise to ensure the State of Florida recovered all eligible funding. Team members are competent, subject matter experts able to guide sub-grantees through the reimbursement process. Solid Resources Inc. staff members communicate clearly and effectively with all involved in the recovery process.

The services provided by Solid Resources Inc. continue to enhance the State of Florida's capacity to recover from devastating events. It is with confidence that I recommend the professional emergency management services provided by Solid Resources Inc.

Sincerely,

Jason E. Wheeler
Jason E. Wheeler
Emergency Coordinating Officer
Florida Department of Transportation

www.dot.state.fl.us

Client: Collier County (Florida) Solid Waste Management Department
Event: Hurricane Wilma (FEMA-1609-DR-FL)
Project Name: FEMA Acceptable Monitoring of Disaster Generated Debris, Debris Management and Public Assistance Technical Assistance

| | |
|---|---------------------------|
| Project Dates: | October 2005 - April 2006 |
| Total Debris Removal: | \$32,000,000 |
| Amount of Contract: | \$5,000,000 |
| Approx. Cubic Yards: | 1,200,000 |
| No. of Debris Removal Contractors: | 1 |
| No. of SRI Project Staff: | 172 |
| No. of Load Tickets: | 34,180 |
| No. of Trucks: | 271 |
| No. of TDSRS: | 4 |
| No. of Residential Drop Offs: | 0 |

Reference:
Mr. Dan Rodriguez
Director of Solid Waste
3301 Tamiami Trail East, Bldg. H
Naples, Florida 34112
(239) 732-2508
DanRodriguez@coliergov.net

SRI provided comprehensive debris project management and monitoring services to Collier County by providing the County with an experienced team consisting of:

SRI was responsible for monitoring the debris removal of approximately one million cubic yards of storm debris. This included debris classifications of vegetative, C&D, hazardous trees, leaners, tree stumps, white good and household hazardous waste. During this project, SRI provided Collier County with the following services:

- Overall debris monitoring, management, coordination and scheduling
- Site monitoring for four TDSR sites
- Field (Collection) monitoring for all debris removal trucks
- Certification of a total of 1,021 trucks and other debris removal equipment
- Residential drop-off operation and monitoring
- Stump verification, collection and measurement
- Monitoring of illegal dumping
- Zone clearance inspection
- Monitoring the clearance of primary roads to critical facilities within the first 48 hours
- Code compliance support
- Customer service and call-in complaint response hotline

Prior to Hurricane Wilma's landfall, SRI's project management was in Collier County assisting with the planning of post-storm deployments and helping the county to prepare for the approaching Category 3 Storm. One hour after the passage of Wilma, two SRI project managers were on-site meeting with County personnel and conducting preliminary damage assessments.

SRI staff met daily with County managers, FEMA personnel and contractors for progress updates and to coordinate debris removal, assignments for zones, trucks, crews, and monitors. Daily, weekly and monthly project reports were provided to the County.

SRI provided all needed personnel and was the only debris management and monitoring firm used by the County. At the height of operations, approximately 600 debris clearance personnel and 271 trucks provided debris collection. A total of 172 SRI personnel provided the County's monitoring, data management and FEMA-compliance services.

FEMA and Florida Department of Emergency Management officials have deemed this project "a model" debris management project.



COLLIER COUNTY SOLID WASTE MANAGEMENT DEPARTMENT

3301 East Tamiami Trail • Building H • Naples, Florida 34112 • (239) 732-2508 • Fax (239) 774-9222

August 29, 2006

Mr. Richard Harvey
Vice President
Solid Resources, Incorporated
4456 Friar Tuck Lane
Sarasota, FL 34232

Dear Mr. Harvey:

We would like to express our gratitude for the excellent service that your company provided during Hurricane Wilma last year. We are very pleased with the quality of service and sincerely appreciate your responsiveness and the way you conduct business.

The professionalism and efforts that you provided in removing the hurricane-related debris was exemplary. The resources used including reliable contractors, highly trained personnel, equipment and technologies were exceptional. We received a positive feedback from the community including the State of Florida and FEMA, and OIG. Due in part to your organization's professionalism and accounting of debris collected and "correct" invoicing, Collier County has received all reimbursement, allowed from FEMA and the State of Florida.

Again, thank you for the opportunity to be associated with such an excellent company and we look forward to working with you on future projects.

Sincerely,

Daniel R. Rodriguez, M.B.A., CFM
Solid Waste Management Department Director

COLLIER COUNTY



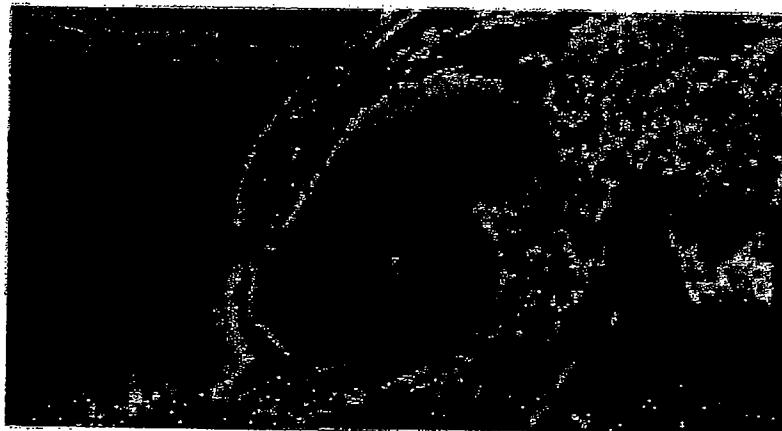
**Public Utilities Division
Solid Waste Management Department**

In Appreciation and Recognition

To

Solid Resources Inc.

*For Your Excellent and Professional Service
In Clearing the Hurricane-Debris from Collier County*



Hurricane Wilma, October 24, 2005

Office of Inspector General

U.S. Department of Homeland Security
Washington, DC 20528



**Homeland
Security**

April 28, 2006

MEMORANDUM FOR: Scott Morris
Director
FEMA's Florida Long Term Recovery Office
Orlando, Florida

FROM: C. David Kimble *[Signature]*
Acting Audit Director
Atlanta Field Office

SUBJECT: *Review of Hurricane Wilma Activities
Collier County, Florida
FEMA Disaster No. 1609-DR-FL
Report Number GC-FL-06-39*

We performed an interim review of costs associated with Hurricane Wilma debris removal activities for Collier County, Florida. The objectives of the review were to determine whether the county (1) was properly accounting for disaster-related costs and whether such costs were eligible for funding under FEMA's public assistance program, and (2) let contracts according to federal procurement standards and FEMA guidelines, and had adequate procedures for monitoring the activities of the contractors.

The county received an award of \$37.6 million from the Florida Department of Community Affairs, a FEMA grantee, for debris removal activities. The award provided funding for five projects under which the county let four contracts, as follows:

| Project Number | Approved Scope of Work | Amount Awarded | Number of Contracts |
|----------------|--|---------------------|---------------------|
| 7 | Debris Collection, Hauling, and Disposal | \$29,621,050 | 1 |
| 52 | Contractor Monitoring – Collection, Hauling and Disposal | 7,187,335 | 1 |
| 761 | Emergency Road Clean up | 548,302 | 1 |
| 765 | Emergency Road Clean up | 44,080 | 1 |
| 1496 | Contractor Monitoring- Road Clean up | 162,511 | 1 |
| Total | | \$37,563,278 | 4 |

As of March 16, 2006, the cut-off date of our review, the county had recorded expenditures of \$13.3 million under the projects and had received \$9,512,751 of FEMA funds.

We analyzed the county's accounting system and reviewed the county's contracting practices, contract documents, and monitoring procedures. We also interviewed FEMA, county, and contractor officials.

We concluded that the county had an effective system for accounting for disaster-related costs. A separate cost account had been established to record project expenditures and accounting entries could be systematically traced to supporting source documents. Moreover, the county procured debris removal contracts competitively, maintained detailed contract files, and had adequate monitoring procedures for reviewing and approving debris removal activities and billings of the contractors. Because this report contains no recommendations, no actions are required.

The review was conducted in conjunction with the President's Council on Integrity and Efficiency (PCIE) as part of its examination of relief efforts provided by the Federal government in the aftermath of Hurricanes Katrina and Rita. As such, a copy of the report has been forwarded to the PCIE Homeland Security Working Group, which is coordinating the Inspectors General review of this important subject.

The nature and brevity of this assignment precluded the use of our normal audit protocols; therefore, this review was not conducted according to generally accepted government auditing standards. Had we followed such standards, other matters might have come to our attention.

Auditors Oscar Andino and Vilmarie Serrano performed this review. Should you have any questions concerning this report, please contact me at (770) 220-5240.

cc: Under Secretary for Management
Acting Under Secretary for Emergency Preparedness and Response
Acting Chief Financial Officer, DHS
Chief Procurement Officer, DHS
Audit Liaison, DHS
Audit Liaisons, FEMA
Chief Financial Officer, FEMA
Senior Procurement Officer, FEMA
Deputy Director, Gulf Coast Recovery
Florida State Coordinating Officer
FEMA Regional Director, Region IV



COUNTY OF CHARLOTTE PUBLIC WORKS DIVISION

7000 Florida Street
Punta Gorda, Florida 33950
Phone: (941) 575-3600
Fax: (941) 637-9265
www.charlottecountyfl.com

November 7, 2005

Richard Harvey
Solid Resources, Inc.
4456 Friar Tuck Lane
Sarasota, FL 34232

Subject: Hurricane Charley

Dear Mr. Harvey:

As we wrap up debris issues from the hurricanes of 2004, I want to express my thanks for the outstanding job done by Solid Resources Inc. (SRI) in the provision of debris monitoring services following Hurricane Charley. SRI was a vital part of the team that helped restore county operations in a timely and cost effective manner.

We quickly learned that we could rely on SRI to navigate the minefield of rules and regulations associated with post-storm debris collection. Your knowledge and experience from prior events helped Charlotte County avoid costly mistakes that could have prolonged the recovery process.

As the County's debris manager for Charley, I can unequivocally recommend your services to local governments in need of debris monitoring expertise.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Alan Holbach".

R. Alan Holbach, FPEM
Maintenance & Operations Manager

RAH/cs

copy: File 27050000 – 051101ah

OUR MISSION: To Exceed Expectations in the Delivery of Public Services



**Solid Waste
Management Division
(386) 671-8670**

Memo

To: Richard Harvey, Solid Resources
From: Kenneth Lee Resor, Solid Waste Manager
CC: Stan R. Lemke, Public Works Director
Date: 10/26/2004
Re: Memorandum of Recommendation – Monitoring Services

Solid Resources provided storm debris removal monitoring services to the city of Daytona Beach, over a two-month period, in a professional, reliable and courteous manner.

Solid Resources complied completely with the provisions of the city's service contract.

When Solid Resources began their monitoring services for the city, the focus of their service was to follow and observe the activities of the City's contracted debris hauler. After a few weeks of the debris hauler missing the collection of storm piles, the focus of the field monitors was changed to provide direction for the collection activities, and to provide surveys of completed areas. This service change was accomplished through the identification of the need and the implementation of a management policy. Though arguably warranted, no contract amendment became necessary.

Based on the service Solid Resources provided to the city, the City of Daytona Beach would be pleased to employ the services of Solid Resources whenever the need arises.



SARASOTA COUNTY
"Dedicated to Quality Service"

March 22, 2002

To Whom It May Concern:

I am pleased to write this letter of recommendation for Solid Resources Inc. The Solid Resources Team has been actively involved in Sarasota County's Solid Waste Planning over the past five years and has been one of the recycling Consultants-of-Record in the past two years.

The Solid Resources Team brings an innovative approach to solid waste management by regarding discards as resources. Team members have been involved on the County Solid Waste Management Advisory Board, part of the Stakeholders group for the 20-Year Solid Waste Master Plan and as well as several County projects in 2001/2002 that involved the following:

- 1) Waste and Recycling Audits of the County Buildings
- 2) Commercial Recycling Recommendations
- 3) FEMA Emergency Storm Debris Collection Services
- 4) Economic Development through Waste Utilization Workshops

In each project the Solid Resources has performed the scope of work on time and in budget. The company has always provided high quality service and outstanding results through excellent communication and attention to our needs. They continue to assist Sarasota County in creating beneficial programs for our community and are pleasant to work with.

Sincerely,

A handwritten signature in black ink, appearing to read "Anita Largent".

Anita Largent
Solid Waste General Manager

ENVIRONMENTAL SERVICES BUSINESS CENTER - Solid Waste - 2817 Cattlemen Rd, Sarasota, FL 34233
Telephone: 941-364-4400 - Fax: 941-373-7617

Recycled Paper

8- SRI Staff Summary of Qualifications

Gilberto P. Gonzalez - Senior Technical Advisor / Project Manager
Valarie L. Hoffman, P.E. - Manager, Consulting Services
Edmund C. Saldaña - Contract Manager-Public Assistance Coordinator
Craig Schultz - Public Assistance Coordinator / Debris Management Specialist
William M. Johnson - Project Manager - Public Assistance Coordinator
Lynne Storz - Public Assistance Coordinator
George Kilpatrick - Project Officer
Peter Suengas - Project Officer
Carlos Delgado - Hazard Mitigation Specialist
Ken Weiser - Public Assistance Coordinator
Fredericka Hamilton - Special Projects-Hazard Mitigation Specialist
Rose Ann Hightower - Public Assistance Coordinator
Brad Bassett - Project Officer
Kim Broyles - Public Assistance Coordinator
Larry Land - Project Officer
Jeff Kyte - Project Officer
Peter Lanneau - Project Officer

Gilberto P. Gonzalez
Senior Technical Advisor / Project Manager

Professional History

Education

- MBA, Business Administration
- BS, Business Administration
- MS, Psychology

Licensure / Certification

- Mental Skills Training Certification
- Graduate Certification in Psychology

Affiliations/Memberships

- American Psychological Association

Areas of Special Expertise

- Excellent communication skills
- Negotiations

Professional Qualifications

- 16 years of Emergency Management Experience
- Trained at the Emmitsburg Emergency Management Institute

Career Highlights

- Founder Member- Department of Homeland Security

Additional Experience

- Has conducted numerous state and FEMA training workshops
- Management Consulting

FEMA Certificates

- IS 100, IS 253, IS 632, IS 700
- PA Operations (IS 631)
- PA Operations II (L-382)
- Recovery Operations I
- Recovery Operations II
- PA Cost Estimating Format

Disasters Worked

| | | | |
|------|------|------|------|
| 0955 | 0966 | 1035 | 1545 |
| 1043 | 1062 | 1069 | 1551 |
| 1074 | 1195 | 1204 | 1561 |
| 1241 | 1249 | 1259 | 1595 |
| 1300 | 1306 | 1381 | 3259 |
| 1393 | 1460 | 1539 | 1602 |
| 1609 | 1679 | 1680 | |

Gilberto Gonzalez is Vice President of Consulting Services for Solid Resources, Inc. and supervises the SRI Florida Public Assistance team of thirty recovery professionals. He has worked for sixteen years as a liaison between FEMA, State, and Public Assistance applicants for all concerns and issues, i.e. Kick-off Meetings, Applicant Briefings, Project Worksheet development, Policies and Procedures dealing with eligibility/ineligibility issues, Interim/Final Inspections, and Closeouts.

Mr. Gonzalez has extensive experience in federal and state emergency management having worked for FEMA for over 12 years from 1992 to 2004. For nine of those years he served as a Lead PAC coordinating the disbursement of federal disaster funds to municipalities, counties, state agencies and private non-profits. He was responsible for project worksheets, bid and contract review, training field inspectors, performing final inspections including Hazard Mitigation 406 projects, closeouts, audits, appeals, project management and supervision.

Related Experience

State Public Assistance Coordinator - Miami - Dade County, Florida

State PAC Coordinator for South Florida during the FEMA Public Assistance Response and Recovery process of the 2005 storms Dennis, Katrina, Rita, and Wilma that included the largest local governments; Miami-Dade County and its 32 departments, the City of Miami, the City of Coral Gables among others. Conducted Applicant Briefings, participated in the preparation, review, and recommendation for approval of 366 Project Worksheets that total over \$200 million for all the applicants in South Florida including local governments, state agencies, and private non-profits. Provided additional support with appeals and audits. Mr. Gonzalez coordinated the final inspection and closeouts for South Florida for all eight 2004 and 2005 disasters.

FEMA Team Lead - Miami-Dade County, Florida

Led FEMA team to conduct field inspections and to write Project Worksheets for the South Florida Floods (No Name Storm) in October 2000. Coordinated with Miami-Dade Department and State of Florida on eligibility review and the subsequent preparation of Project Worksheets as follows: \$300 million to repair local roads, \$400 million in drainage cleanup and reconstruction, and \$300 million in canal Dredging.

FEMA Disaster Recovery Team – Human Services Department

Member of the Disaster Recovery Team with the FEMA Human Services Department in Orlando for Hurricanes Charley, Frances, Ivan and Jeanne in north and central Florida. In this assignment, determined eligibility requirements per the Stafford Act and CFR 44 for human services and property inspections.

FEMA Coordinator- Aviary at Metro-Zoo & Railroad Museum

The new Aviary was completed in 2007 with total expenditures of \$13 million. Next door to the Metro-Zoo is the Gold Coast Railroad Museum, a tenant of Miami-Dade Department. They rebuilt its antique collection and its operating premises with \$16 million in FEMA funding written and finalized by Mr. Gonzalez.



Valarie L. Hoffman, P.E.
Manager, Consulting Services

**Education**

- Master of Engineering, Structures
- Bachelor of Science Civil Engineering

Licensure / Certification

- Professional Engineer, State of Georgia

Affiliations/Memberships

- American Society of Engineers

Areas of Special Expertise

- FEMA Public Assistance Policy and Regulations
- Structural Engineering
- Forensic Investigations
- Leadership & Training

Additional Experience

Published author on Structural Engineering topics

- Structural Engineer/Project Manager/Construction Administration - Wiss, Janney, Elstner Associates, Inc., Atlanta, Georgia

Certifications / Training

- IS-100
- IS-200
- IS-700
- IS-800
- PA Operations I
- Cost Estimating Format
- FEMA-PA
- FHWA-ER

Disasters Worked

- 1539
- 1545
- 1561
- 1602
- 3259
- 1609

Professional History

Ms. Hoffman has over 10 years of professional experience in the fields of engineering consulting and emergency management. She joined Solid Resources, Inc., an O'Brien's Group Company, as a Public Assistance Coordinator for the State of Florida in Miami-Dade County. She assisted local governments and private nonprofits with their FEMA Public Assistance claims. Currently Ms. Hoffman serves as a Project Manager for Emergency Management Consulting including Debris Management Plan preparation as well as a PAC Coordinator for the Florida Department of Transportation specializing in FEMA Public Assistance applications.

As a structural forensic engineer for Wiss, Janney, Elstner Associates, Inc. in Atlanta, Georgia, Ms. Hoffman served as both Project Manager and Project Engineer performing forensic investigations and structural analysis on various types of structures, preparing technical reports, maintaining client communications, overseeing technical design details and specifications, managing construction projects and assisting with litigation support.

Related Experience

PAC Coordinator - Florida Department of Transportation (FDOT) - SRI - Miami, FL

Responsible for coordinating the preparation of and providing quality control for a total of 109 FDOT final inspections throughout seven Districts, the Turnpike and Statewide for FEMA Public Assistance Grants totaling over \$78 Million. Assisted with the federal grant reimbursement process by preparing required forms in order for FDOT to request reimbursement for FEMA Public Assistance projects. Assisted in the development of FEMA Public Assistance and FHWA Emergency Relief training materials for FDOT and Local Applicants. Prepared and reviewed documentation for eight Detailed Damage Inspection Reports (DDIRs) for Miami-Dade Applicants totaling over \$8 Million.

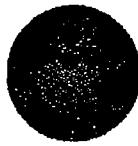
Public Assistance Coordinator - Florida Division of Emergency Management - SRI - Miami, FL

Represented the State of Florida in Miami-Dade County for all Public Assistance (PA) program activities for six disaster declarations. Assisted 218 municipal and PNP Applicants with disaster funding needs totaling approx. \$560,000,000.00. Managed five Project Officers performing activities including preparing Project Worksheets/Final Inspections, appeals and audit assistance, resolution of debris, insurance and SBA issues and State administrative functions. Drafted and/or reviewed 224 new PWs totaling over \$34,000,000.00. Assisted Applicants in the County with 13 project appeals totaling over \$20,500,000.00. Trained State Public Assistance staff and Local Applicants.

Project Officer , Building Assessment Team Manager, Deputy Public Assistance Coordinator for Debris, Acting Deputy Public Assistance Officer Katrina, Office Manager – FEMA – ATCS, PLC – Palm Beach County, Broward County, Miami-Dade County, Florida

Performed building damage assessments, prepared cost estimates and wrote Project Worksheets (PW) for disaster declarations 1545 and 1561 in Palm Beach County. Drafted and/or reviewed over 500 Project Worksheets totaling over \$140,000,000.00 related to all categories of Public Assistance. Managed/Coordinated/Trained Building Assessment Team members and debris project specialists. Assisted 105 Applicants in Miami-Dade and Broward Counties for disaster declaration 1602 with debris removal project eligibility and funding. Managed the daily operations of the Miami Area Field Office for Hurricanes Katrina and Wilma disaster relief, which included up to 76 personnel!

Edmund C. Saldaña
Contract Manager-Public Assistance Coordinator



Education

- MS, Civil Engineering
- BS, Civil Engineering

Licensure / Certification

- General Contractor, New Jersey
- General Contractor, Florida
- USPAP Property Appraiser
- EIT Certification
- 40 HR OSHA Certification
- 16 HR Crane Safety Certification

Citations

- Recognition and award from Merck for participation in the Merck Diversity Initiative
- Recipient 2008 Greenbaum Chessed Award for outstanding public service

Areas of Special Expertise

- Civil Engineering
- Environmental
- Leadership & Training

Additional Experience

- Environmental Engineer & Project Manager, Merck & Co., Inc.- Lead site environmental engineer during 90,000 cubic yard excavation phase of AIDS vaccine manufacturing facility construction project

FEMA Certificates

- IS-100
- IS-200
- IS-700
- IS-800
- PA Operations I
- PA Operations II
- Cost Estimating Format
- Hazard Mitigation
- PW Writing

Disasters Worked

- 1539
- 1545
- 1551
- 1561
- 1595
- 1602
- 3259
- 1609
- 1679
- 1680

Professional History

Mr. Saldaña is providing services to Solid Resources, Inc. as the Project Manager for the State of Florida Technical Assistance contract with the Florida Division of Emergency Management. He recently oversaw the closeout of more than \$124 million in projects for Public Assistance applicants. Mr. Saldaña previously was tasked as a Public Assistance Consultant to prepare Project Worksheets for the 2004 Florida hurricanes to numerous applicants including the Miami-Dade County's Departments of Aviation, Housing Authority, Seaports and Parks & Recreation.

Mr. Saldaña is a Civil Engineer with ten years of management and supervisory experience in construction and manufacturing environments dealing with union and non-union personnel and a background in FEMA Public Assistance disaster recovery work. He has excellent leadership, interpersonal, communication and presentation skills and is fully bilingual in English and Spanish.

Related Experience

State of Florida Division of Emergency Management – SRI Contract Manager

Managed 17 personnel engaged in project final inspections and close out, appeal writing, eligibility determination dispute resolution, and technical consulting regarding the FEMA Public Assistance Program. Responsible for coordinating the preparation of and providing quality control for closing 358 Project Worksheets throughout fourteen (14) Counties and two State Agencies totaling over \$124 Million. Authored and presented two training programs for FLDEM new hires and applicant representatives regarding project formulation and close out, as well as Public Assistance Overview. Provided Public Assistance technical expertise regarding issues under appeal and project formulation.

State of Florida Lead Public Assistance Coordinator (PAC)

Managed and coordinated five Project Officers in Broward County engaged in project close out, appeal writing, requesting interim inspections, writing Debris Management Plans, coordinating with FEMA for all Public Assistance (PA) program activities for six disaster declarations: 1539, 1545, 1561, 1602, 3259 and 1609. Assisted Broward County municipal and PNP Applicants with disaster funding needs totaling approx. \$560,000,000. Assisted in the investigation and final resolution of debris disposal issues involving 19 municipalities within Broward County, including Broward County government.

FEMA - Public Assistance (PA) Project Officer (PO), Miami Dade County

Performed hurricane related building damage assessments, prepared cost estimates for repair of damages and compiled documentation for Hurricane Wilma recovery in Miami Dade County for PWs totaling over \$15,000,000.00 at Miami International Airport, Port of Miami and Miami Dade County Parks.

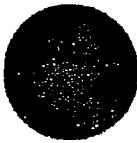
Public Assistance Coordinator (PAC), New Orleans, Louisiana

Managed seven Project Officers to write permanent repair projects. Assisted the Port of New Orleans after Hurricane Katrina with disaster recovery. Drafted and/or reviewed 57 PWs totaling over \$50,000,000.00.



Craig Schultz

Public Assistance Coordinator / Debris Management Specialist



Education

- MA, Political Science & Public Administration
- BA, Political Science (honors)

Areas of Special Expertise

- Public Assistance
- Debris Management Planning
- Debris Monitoring Operations
- Contract Management
- Grants Management & Closeout

FEMA EMI Certificates

- IS-001
- IS-007
- IS-100
- IS-197
- IS-200
- IS-208
- IS-230
- IS-235
- IS-240
- IS-241
- IS-253
- IS-340
- IS-362
- IS-393
- IS-546
- IS-547
- IS-630
- IS-631
- IS-632
- IS-700
- IS 701
- IS 703
- IS-800
- IS-1900

Other Training

- Preliminary Damage Assessment
- FEMA Project Closeouts
- Debris Management

Disasters Worked

- 1539
- 1545
- 1551
- 1561
- 1595
- 1602
- 3259
- 1609
- 1679

Professional History

Mr. Schultz is long-time SRI professional with a great depth of experience in managing all aspects of disaster recovery and federal funding. He most recently served as the State Public Assistance Coordinator for Lee County. He represented SRI on the State of Florida Debris Team, tasked with reviewing all contracts and supporting documentation relating to hundreds of Project Worksheets totaling more than \$800 million in Hurricane Wilma debris removal costs. He has extensive experience with all aspects of the Public Assistance program, from project formulation to closeout, appeals and hazard mitigation as well as valuable field experience managing post-hurricane debris collection and removal activities. Mr. Schultz has managed large teams of debris monitors, always maintaining the highest level of service, integrity and professionalism in the field.

Related Experience

Debris Management and Contract Monitoring

Assisted several Florida counties in the management of major debris removal projects for Hurricanes Charlie, Frances, Jeanne and Wilma. Provided consultation and technical advice to County officials regarding compliance with FEMA regulations, debris eligibility and logistical trends in major debris projects. Served as Field Supervisor/Operations Coordinator and FEMA technical advisor, overseeing SRI debris monitoring staff and project management in the field.

Public Assistance Program Support, Florida Division of Emergency Management

Served as a State Public Assistance Project Officer and Debris Specialist on the State Debris Team in Miami Dade, Broward and Monroe Counties for Hurricane Wilma and Katrina recovery. Consulted directly with over 25 government entities on debris removal and other recovery issues, assisting in the determination of recovery expenditures eligible for federal reimbursement. Wrote over twenty-five project worksheets for several large Miami-Dade applicants for Public Assistance accounting for over \$10,000,000 in federal disaster recovery cost claims. Coordinated with FEMA and Monroe County for the removal and cost reimbursement of over 500 derelict vessels and marine debris.

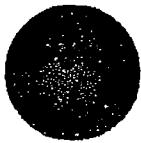
Recovery Support, Florida Department of Transportation, State of Florida

Served on an SRI team tasked with reviewing all DOT disaster and emergency related expenditures submitted to FEMA for the 2004 and 2005 seasons, which resulted in over \$50 million in additional funding to the DOT. Mr. Schultz also developed a debris management training manual and other materials, and assisted in the preparation of the Department's debris management plan.

State Public Assistance Coordinator, Lee County

Served as the State Public Assistance Coordinator for Lee County. Coordinated with FEMA Closeout Specialists to prepare Final Inspection Reports and closeout Project Worksheets for over twenty local governments and PNPs. Performed over forty final inspections of large projects, wrote final inspection reports and closeout PWs, performed small project nettings and prepared appeals. Also served on a special State Agency Closeout Mission for the Florida Division of Emergency Management.

William M. Johnson
Project Manager - Public Assistance Coordinator



Education

- MS, Geological Engineering
- BS, Engineering

Licensure / Certification

- Negotiation for Senior Executives, Harvard University
- Reinventing Leadership: A Breakthrough Approach, Northwestern University

Areas of Special Expertise

- Solid Waste Management
- Project Management
- Environmental Engineering
- Geotechnical Engineering
- Leadership & Training

Professional Experience

- Streets Commissioner, City of Philadelphia- 2300 employees in providing transportation, engineering, road maintenance, bridge maintenance, & waste collection services
- President of Odyssey Services, Philadelphia
- Director of Operations, Sony Development-Metreon, San Francisco, CA
- Division President & General Manager, Waste Management, Oakland, CA

FEMA Certificates

- IS-100
- IS-200
- IS-253
- IS-393
- IS-547
- IS-631
- IS-632
- IS-700
- IS-800

Disasters Worked

- 1539
- 1545
- 1551
- 1561
- 1595
- 1602
- 3259
- 1609
- 1679

Professional History

William Johnson has over 20 years experience in the solid waste, recycling, engineering, and disaster recovery fields. He has held key leadership positions in large private and public organizations, and developed policy and operational plans for waste and debris collection, reduction, recycling, re-use, and disposal. Mr. Johnson joined Solid Resources, Inc., an O'Brien Group Company, as a consultant to the Florida Department of Emergency Management, working with FEMA and Local Governments in maximizing recovery under the FEMA Public Assistance Program and the FHWA Emergency Relief Program. He was later tasked with heading a team of Consultants on behalf of the Florida Department of Transportation responsible in part for the development of a technical training program presented to over 1200 local government officials for cost recovery under the Federal Highway Emergency Relief and FEMA Public Assistance Programs, developing appeals totaling over \$68M, developing a Statewide Debris Management Plan that includes alternative uses for disaster related debris, and all aspects of preparation, response, and recovery related to disaster management. In this role, Mr. Johnson has been responsible for the recovery and retention of over \$100M for disaster related projects, developing hundreds of project worksheets, submitting time extensions, final inspection requests, and all other aspects of Public Assistance and Emergency Repair Program Consulting.

Related Experience

FEMA Public Assistance and FHWA Emergency Relief Program Recovery Support- Florida

Lead a team of six project officers on behalf of the Florida Department of Transportation in reviewing project documentation from the 2004 and 2005 hurricanes. Reimbursements for emergency related work previously unrecoverable included over 150 projects valued at over \$50M. Provided direction and guidance in reviewing all aspects of the disaster recovery operation and corresponding expense management oversight. In summary, 171 PWs were submitted totaling \$102M, 38 appeals were submitted totaling over \$68M, SODs were prepared totaling over \$70M, 60 DDIRs were prepared totaling more than \$50M.

Public Assistance and Emergency Relief Program Training Development, FDOT Team Leader/PAC - Florida Department of Transportation

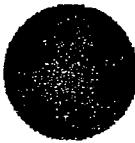
Directed the development and delivery of five custom training modules for FDOT on the FEMA PA Program the FHWA ER Program. Over 1200 officials trained.

FHWA-ER Program Assistance and DDIR Development, FDOT Team Leader/PAC - Florida Department of Transportation

Directed the collection and submittal of documentation for 60 Local Governments to support their DDIR estimates. Coordinated with the Office of the Inspector General in resolving and reconciling issues. Assisted in development of "first pass" guidelines with FHWA.

Public Assistance Program Support, SRI Project Officer, Hurricane Wilma Recovery - Brevard County School District

Liaison for the State of Florida under the Division of Emergency Management. Developed Project Worksheets, identified and reviewed damages, and assisted the applicant with supporting these claims. Submittal of over 50 project worksheets valued in excess of \$4M.



Education

- Masters, Urban and Regional Planning

Areas of Special Expertise

- Technical Assistance-policy, planning, operations
- Contract Management
- Solid Waste Management

Additional Experience

- Independent Consultant- Program implementation plans for local governments, Green Business Plans and implementation strategies for private sector clients
- Solid Waste Management Coordinator, Washington County- Develop and manage \$2.5 million budget for Cooperative Recycling Program, Developed and implemented Residential Curbside, Yard Debris Collection, & Multi Family Recycling Program for 375,000 households
- USAID technical assistance to the City of Khabarovsk, Russia
- Program Manager, Portland State University Recycling Education Project

FEMA Certificates

- IS-001
- IS-003
- IS-100
- IS-200
- IS-253
- IS-393
- IS-630
- IS-631
- IS-632
- IS-700
- IS-800

Disasters Worked

- 1545
- 1561
- 1609
- Oregon Floods (1995)

Professional History

Ms. Storz has over 18 years experience in the solid waste, recycling, and disaster management field. She has held leadership positions with local government and has been responsible for developing policy, programs, and the implementation of progressive waste management and recycling strategies. Ms. Storz joined Solid Resources, Inc., an O'Brien Group Company, as a Project Manager / Operations Supervisor providing pre and post hurricane debris recovery services working with FHWA and FEMA and local governments to obtain eligible reimbursements. Ms. Storz responsibilities included overall project management of debris contractor and debris monitoring services. Her experience in Collier County included supervision of up to 200 employees providing administrative/data management, field supervision, and field monitoring services. Currently Ms. Storz serves as a Public Assistance Coordinator for the Florida Department of Transportation, where she has provided closeout support, DDIR closeout technical assistance, and emergency response and recovery training.

Ms. Storz has a thorough understanding of personnel and contract management, debris clean-up strategies, and federal emergency management regulations. Ms. Storz is experienced at problem solving and is effective in communicating critical information with private sector contractors and government staff.

As Solid Waste Management Coordinator for Washington County, Oregon, she managed the Cooperative Recycling Program, a consensus coalition of 11 cities and the unincorporated county areas. Her areas of expertise include disaster management, administration, integrated solid waste management planning, public policy development, program development, program implementation, and franchise negotiation. Ms. Storz provided regulatory oversight of the 21 county franchised solid waste collectors and has in depth knowledge of solid waste collection practices. Under a USAID grant, Ms. Storz provided the City of Khabarovsk, Russia technical assistance related to solid waste and recycling policy and program development.

Related Experience

Public Assistance Coordinator-Solid Resources, Inc., Miami, Florida

Provided technical assistance and consulting services to Florida Department of Transportation. Developed the first Statewide Debris Management Plan in Florida approved by FEMA. Provided technical assistance and consulting services to over 80 Local Governments for recovering funds and documentation for Detailed Damage Inspections Reports. Assisted with training development and delivery for Debris, Emergency Protective Measures, and Permanent Work for over 1,600 Local Government attendees throughout the State of Florida. Member of Florida Statewide Catastrophic Planning Committee.

Special Projects FDOT – technical assistance Office of Inspector General

Debris Program Manager for Collier County FL Debris Monitoring

Managed over 200 field staff, coordination with County, debris removal contractors collecting 1.2 million cubic yards of debris, FEMA, prepared After Action Report

Debris Operations Supervisor for Hillsborough County FL Debris Monitoring

Prepared Daily Reports, managed over 125 field staff, coordination with County.

George Kilpatrick
Project Officer



Professional History

Education

- 60 Semester hours in Business Administration & General Studies

Areas of Special Expertise

- Accounting
- Training
- Business Administration

Additional Experience

- Has assisted over 400 Applicants with the reimbursement process
- 20 years experience in the Aviation Industry in accounting and inventory

FEMA Certificates

- G601
- G628
- L382
- N107
- DF199
- N105
- N107
- G191
- Coordinating Environmental Historical Compliance

Disasters Worked

- Andrew ▪ Irene
- Georges ▪ Floyd
- Mitch ▪ Katrina
- Rita ▪ Wilma
- Other Floods & Tornados
- 2000 Flooding

Mr. Kilpatrick is presently working as a Project Officer for Solid Resources from the Miami office; where he is providing support to the Florida Department of Community Affairs (DCA) in the Public Assistance program. Prior to joining Solid Resources, Mr. Kilpatrick had retired in 1998 following a long and diverse career. Before retiring, Mr. Kilpatrick worked for five years with DCA, assisting applicants throughout Florida with all aspects of disaster management from Kick-Off meetings through Final Inspection and Closeout. Mr. Kilpatrick has considerable experience with the National Emergency Management and Information System (NEMIS) and a thorough understanding of the Stafford Act (P.L. 93-288). Mr. Kilpatrick served as an Engineer II, Grants Specialist V for the Division of Emergency Management in the DCA. As a Public Assistance Engineer, he was responsible for writing and monitoring disaster claims for eligible applicants in Counties throughout the State of Florida. His roles included: responding to all assigned disasters, conducting individual and public assistance damage assessments, performing community relations activities, processing and aiding the applicant in the development of project worksheets for public assistance claims through the FEMA program, coordinating and conducting applicant briefings with potential applicants and kick-off meetings for qualified applicants. His duties also included monitoring the project to assure the completion and proper closure of the applicant's grants.

Related Experience

Solid Resources, Inc - Project Officer

Responded to assigned applicants for Hurricanes Katrina and Wilma. Processed and aided the applicant in the development of Project Worksheets for all Categories of the disaster for Public Assistance claims through the Federal Emergency Management Agency (FEMA) program. Assigned to train all new employees in the use of Floridapa.org and the Joint Close-out Tool, (JCT).

Solid Resources, Inc – Supervisor, Debris

Trained and supervised a crew of approximately 15 monitors for a debris removal operation for two large applicants in Florida.

State of Florida – Public Assistance Coordinator (PAC) - Florida Department of Community Affairs

Public Assistance Engineer writing and monitoring disaster claims for eligible applicants in declared counties throughout the State of Florida. Responsible for training eligible and potentially eligible applicants on Project Worksheets (PW) throughout the Southern portion of Florida.

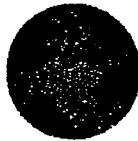
State of Florida – Grants Manager – Department of Community

Grants Manager V providing technical fiscal and management assistance to applicants applying for Public Assistance funds to offset expenses acquired for damages sustained during a current disaster. Assigned to assist the Public Assistance Engineer during inspection of projects and to develop packages to aid the Engineer in preparing for Final Inspection of projects. Responsible for reviewing all documentation submitted in support of the applicant's claim, processing the necessary paperwork to generate reimbursement of funds for expenditures related to the disaster and close the claim with FEMA.



Peter Suengas

Project Officer



Education

- BS, Criminal Justice & Civil Management Urban Policy Development
- Associates in Arts, Economics
- Century 21 School of Real Estate Management

Areas of Special Expertise

- Auditing
- PW Closeout
- Training

Additional Experience

- Consulting
- Auditor
- Roofing

FEMA Certificates

- IS-100
- IS-100 L.E.
- IS-200
- IS-253
- IS-703
- IS-800
- PA Operations I
- Advanced PDA
- Advanced Community Disaster Mgmt

Disasters Worked

| | |
|--------|--------|
| ▪ 1539 | ▪ 1545 |
| ▪ 1551 | ▪ 1561 |
| ▪ 1602 | ▪ 3249 |
| ▪ 1609 | |

Professional History

Mr. Suengas is presently working for Solid Resources as a Project Officer from the Miami office where he is providing support to the Florida Department of Community Affairs as a closeout specialist. Mr. Suengas started his emergency management career with Solid Resources, building on his consulting background for clients such as the Miami Herald, Bank Atlantic and the Miami Seaquarium. Mr. Suengas has also employment experience in the roofing industry, in warehouse management and as an auditor.

Related Experience

Department of Transportation (DOT) – PAC/project specialist

Responsible for the preparation of DOT closeout projects throughout four (4) Districts and Statewide for FEMA Public Assistance Grants. Provided specialized services with projects involving mission statements, MOT mobilization devices, and validations using activity codes. Assisted in the review of FEMA Public Assistance materials for the Department of Transportation's State wide Debris Management Plan

Lead Public Assistance Coordinator (PAC) for Palm Beach County, Dept. of Emergency Management

Trained Palm Beach County State PACs in Public Assistance and closeout process. Reviewed and instructed changes on all work completed by the county PACs. Responsible for coordinating resources and procedures with FEMA Area Supervisor. Consulted cities and local governments and completed closeouts beyond our client's monthly production quotas. Completed 18 Final inspections projects that protected over 18 million dollars with an average funding increase of twelve percent. Initiated quality controlled procedures that greatly improved service in the County. Served as the mitigation liaison for the county and consulted on over 5 million dollars worth of mitigations projects.

Public Assistance Coordinator (PAC) for Miami Dade County, Dept. of Emergency Management

Served as a closeout specialist and successfully completed over 150 projects totaling over 30 million dollars with an average of 12 percent increase in funding. Trained project officers on Public Assistance and Closeout process. Created the standard verbiage for closeout currently utilized by most of State's counterparts and some FEMA specialists. Assisted other PACs and respective counties on the more complex closeout projects.

Consultant to the Florida Department of Transportation

Composed 14 project worksheets that ultimately lead to 5 million dollars of increased funding. Researched de-obligations and composed appeals for our client that lead to overturned decisions and new funding. Co-created an internal cost and funding tracking data base system still in use by the FDOT.

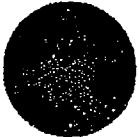
Project Officer for the Department of Emergency Management

Provided technical assistance to cities, municipalities, and private non-profit agencies on the Public Assistance Program, FEMA, and Small Business Administration. Negotiated with the Small Business Administration on behalf of clients in order to achieve a high rate of favorable outcomes.



Carlos Delgado

Hazard Mitigation Specialist



Professional History

Mr. Delgado is presently working for Solid Resources from the Miami office; where he is providing support to the Florida Department of Community Affairs as a hazard mitigation specialist. Mr. Delgado is fluent in both English and Spanish extremely competent with all Microsoft® software programs.

Education

- Associates Degree, Business Administration

Areas of Special Expertise

- Hazard Mitigation
- Project Management

Additional Experience

- Asset Management
- US Air Force Senior Master Sergeant

FEMA Certificates

- IS-100
- IS-200
- IS-700
- PA Operations I
- PA Operations II
- Debris Operations

Disasters Worked

| | |
|--------|--------|
| ▪ 1539 | ▪ 1545 |
| ▪ 1602 | ▪ 3259 |
| ▪ 1561 | ▪ 1609 |

Mr. Delgado began his career in emergency management at FEMA in the Individual Assistance program, working as a Mitigation Specialist at Disaster Recovery Centers (DRC). Subsequently, Mr. Delgado was promoted to Area Field Supervisor overseeing mitigation specialists in ten DRCs throughout Florida. He also provided services as a community education outreach specialist and coordinator.

Mr. Delgado has a 20-year history as an aircraft propulsion superintendent with the U.S. Air Force, followed by another 20 years of employment in the commercial aviation repair industry prior to his retirement. He is a licensed mortgage broker in Florida.

Related Experience

State of Florida Project Officer, Division of Emergency Management

Project Officer administrating the Public Assistance Program for the six declarations: 1539, 1545, 1561, 1602, 3259 and 1609 occurring since 2004, for twenty seven (27) Private Non Profit Organizations and five (5) Municipalities which have Project Worksheets for grants in excess of \$37,000,000.00. Continuous review and follow up of both large and small projects to help keep the applicants in compliance with the requirements of the Public Assistance Program, and preparation for projects JCT Final Inspection. Applicants Project Worksheets JCTs Final Inspections completed closeout in excess of \$4,000,000.00.

Federal Emergency Management Agency DAE. Hazard Mitigation Specialist

Hazard Mitigation Specialist assigned to Disaster Recovery Centers. Promoted to Area Field Supervisor overseeing the operation of Mitigation Specialist in ten Disaster Recovery Centers. Recalled to Orlando completed two special projects one as External Liaison Lead and the other in the Public Outreach Section. Assigned to Hazard Mitigation 406 completed/reviewed/approved over 2000 projects exceeding 10 million dollars in Hazard Mitigation Grants. Assigned to Palm Beach Recovery Center as the Lead 406 Hazard Mitigation Specialist for a Team of six Hazard Mitigation Specialists to recover Hurricane Wilma. Completed/reviewed/approved over 1500 projects exceeding 5 million dollars in Hazard Mitigation Grants for Palm Beach and Broward County.

Retired - Superintendent Senior Master Sergeant. E8, United States Air Force, Aircraft Propulsion

Managed assets in excess of 50 million dollars, Supervised personnel sections in excess of 400 Airmen. Maintenance related awards: Bronze star, Joint Services Commendation Medal and Air Force Commendation Medal. Secret Clearance. Extensively Traveled and Resided Overseas.

Ken Weiser
Public Assistance Coordinator

Professional History

Education

- University of Toledo

Licensure / Certification

- Quality Control
- Debris Management

Areas of Special Expertise

- Project Formulation
- Eligibility Issues
- Damaged Site Inspections
- Debris Monitoring

Additional Experience

- Account Manager, Industrial Supply
- Account Manager, Computer Hardware

FEMA Certificates

- IS-100
- IS-200
- IS-700
- IS-800
- PA Operations I
- PA Operations II
- Debris Management Operations
- PA Pilot Program
- Cost Estimating Format

Disasters Worked

- 1539 ▪ 1545
- 1561 ▪ 3259
- 1609 ▪ 1602

Mr. Weiser is an experienced Public Assistance Coordinator and Debris Specialist with Solid Resources, Inc. working in Broward County. Initially, he was tasked with formulating Project Worksheets and is now assisting applicants by performing final inspections and closeouts.

Prior to his current position with SRI, Mr. Weiser worked as a consultant Project Officer for the FEMA Public Assistance program in Palm Beach County. In this position Mr. Weiser conducted inspections of damaged facilities and formulated over 80 Project Worksheets for local governments, state agencies and private non-profit organizations. He has an excellent knowledge of FEMA eligibility criteria as well as proficiency in damage cost estimates for all categories of work.

Related Experience

Lead Public Assistance Coordinator (PAC) for Broward County, Dept. of Emergency Management

Trained Broward County State PAC's and FEMA Close Out Specialist in Public Assistance and close-out process. Coordinated resources and procedures with FEMA Area Supervisor. Served as the mitigation liaison for the county. Consulted cities and local governments and completed close-outs beyond client's directive. Initiated quality controlled procedures that greatly improved service in the county. Responsible for the close out process for 72 applicants that had large projects written by FEMA totaling, \$205,766,256.68 and writing their Final Inspection Reports.

Public Assistance Coordinator (PAC) for Palm Beach County, Dept. of Emergency Management

Served as a close-out specialist and successfully completed over 100 projects. Assisted in the creation of the standard verbiage for close-out currently utilized by most of State's counterparts. Trained project officers on Public Assistance and Close-out process. Assisted other PAC's and respective counties on close-outs. Responsible with helping 52 applicants county wide with the FEMA close out process for large project worksheets written by FEMA totaling, \$291,112,352.04.

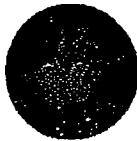
Consultant/FEMA Project Officer, Dewberry & Davis, LLC, Fairfax, Virginia

Project Officer for Broward County and Palm Beach County assisting 9 applicants with their federal reimbursements for the FEMA Public Assistance Program. Responsible for writing project worksheets for Hurricane Wilma, declaration 1609. Attended Applicant Briefings. Led 5 Kickoff Meetings and attended 4 Kickoff Meetings. Drafted 74 Project Worksheets totaling approximately \$4,641,487.50 in eligible costs.

Consultant/Debris Monitor

Providing emergency management, debris monitoring for disaster related counties and ensure the contractors are removing eligible, disaster related debris from the designated counties. Involved in clean-up from the 2004 Hurricane Season in Charlotte and Lee Counties. Duties include debris monitoring services for Crowder Gulf Environmental Clean Up and Ashbritt Environmental Consultants.

Fredericka Hamilton
Special Projects-Hazard Mitigation Specialist



Professional History

As a Public Assistance Coordinator (PAC) working with Solid Resources, Inc. since November 2005, Ms. Hamilton has worked in several counties in the State of Florida: Highlands, Miami-Dade, Broward, and with the Seminole Tribe of Florida (working in multiple counties: Broward, Collier, Glades, and Hendry).

Education

- MS, Agricultural Science
- BS, Oceanography

Citations

- Florida Distinguished and Meritorious Service Award from State of Florida and Department of Community

Areas of Special Expertise

- Hazard Mitigation
- Grant Management

Additional Experience

- Executive Director, non-profit organization

MA Certificates

| | |
|---------------------|----------|
| ▪ IS-100 | ▪ IS-200 |
| ▪ IS-208 | ▪ IS-230 |
| ▪ IS-253 | ▪ IS-393 |
| ▪ IS-547 | ▪ IS-632 |
| ▪ IS-650 | ▪ IS-700 |
| ▪ IS-800 | ▪ |
| ▪ PA Operations 1 | |
| ▪ PA Operations 2 | |
| ▪ Debris Mgmt A-Z | |
| ▪ Hazard Mitigation | |

Disasters Worked

| | | |
|--------|--------|--------|
| ▪ 955 | ▪ 966 | ▪ 982 |
| ▪ 1035 | ▪ 1043 | ▪ 1062 |
| ▪ 1069 | ▪ 1074 | ▪ 1411 |
| ▪ 1195 | ▪ 1204 | ▪ 1223 |
| ▪ 1249 | ▪ 1259 | ▪ 1300 |
| ▪ 1306 | ▪ 1539 | ▪ 1545 |
| ▪ 1561 | ▪ 1595 | ▪ 1602 |
| ▪ 3259 | ▪ 1609 | |

Prior to her employment with Solid Resources, Ms. Hamilton was employed for seven years with the State of Florida Department of Community Affairs (DCA) in Tallahassee. During her tenure with DCA, Ms. Hamilton reviewed annual State Land Acquisition grants applications for \$66M from private non-profit organizations, counties and municipalities state-wide. Additionally, Ms. Hamilton managed an annual budget of \$2M through the National Flood Insurance and the Flood Mitigation Assistance programs. Additionally, Ms. Hamilton was responsible for the management of over \$6M in Hazard Mitigation Grants and facilitated these grants from the application process through to the facilitation of grant closeout.

Ms. Hamilton has state and federal programmatic field experience and working knowledge in the following grant programs: hazard and flood mitigation, public assistance, environmental science and emergency management. Ms. Hamilton worked as a Planner IV with the State of Florida Department of Community Affairs' Division of Emergency Management Hazard Mitigation Grant Program (1998-2002) and the State Assistance Office for the National Flood Insurance and Flood Mitigation Assistance Programs (2002-2004).

Related Experience

Florida Department of Transportation Team, Public Assistance Coordinator (PAC), Statewide – Florida

Florida Division of Emergency Management Team, Public Assistance Coordinator (PAC), south Florida

Division of Housing & Community Development, Florida Communities Trust, Planner, Tallahassee, FL

Division of Emergency Management, State Assistance Office for the National Flood Insurance and Flood Mitigation Assistance Programs, Planner IV, Tallahassee, FL

Division of Emergency Management, Hazard Mitigation Grant Program, Planner IV – Supervisor, Tallahassee, FL,

Office of the Clerk, State of Florida House of Representatives, Legislative Research Assistant, Tallahassee, FL

State of Florida Department of Environmental Protection, Bureau of Submerged Lands and Environmental Resources, Environmental Specialist, Tallahassee, FL



Rose Ann Hightower Public Assistance Coordinator

Licensure / Certification

- Certified Floodplain Manager Certification

Areas of Special Expertise

- Floodplain Management
- Closeout Specialist

Additional Experience

- Building Services Administrator, The City of Marathon, FL

FEMA Certificates

- E270 -& E273 - Managing the Floodplain through NFIP
- E905 - Hurricane Preparedness and Response
- E906 - Hurricane Recovery and Mitigation
- G318 - Mitigation Planning
- IS-007 - A Citizen's Guide to Disaster Assistance
- IS-100 - Introduction to the Incident Command System for Federal Disaster Workers
- IS-200 - ICS for Single Resources and Initial Action Incidents
- IS-208 - State Disaster Management
- IS-253 - Coordinating Environmental and Historic Preservation Compliance
- IS-279 - Retrofitting Flood prone Residential Buildings
- IS-292 - Disaster Basics
- IS-300 - Intermediate Level
- IS-393 - Hazard Mitigation
- IS-400 - Advanced Level
- IS-401 - Advanced Level
- IS-547 - Continuity of Operations
- IS-631 - PA Operation I
- IS-632 - PA Operation II
- IS-700 - NIMS
- IS-800 - NRS

Disasters Worked

- 1539 1545
- 1561 1595
- 1602 3259
- 1609 1735

Professional History

Ms. Hightower is a seasoned professional with solid experience in coordinating various phases of disaster response and relief programs. As the Lead State Public Assistance Coordinator in Monroe County, Florida, she is responsible to assist applicants in bringing closure to disaster response and environmental management projects through the FEMA Public Assistance program. Ms. Hightower is supporting the PA recovery and Closeout process for four disaster declarations: 1595, 1602, 3259, and 1609. Ms Hightower is also playing a key role in OIG reviews of debris project; applicant generated appeals, as well as 404 and 406 mitigation issues for all Applicants in Monroe County.

Ms. Hightower has proven herself as Building Services Director and Executive Plans Coordinator for the City of Marathon, Florida, with over five (5) years of combined experience promoting community expansion and sustainability initiatives through significantly improved efficiency and administering contracts for debris removal and debris monitoring services related to disaster events. Passed by examination and is now recognized as ASFPM Certified Floodplain Manager.

Related Experience

Public Assistance Coordinator (PAC), City of Tulsa

Collected and compiled documents required to submit to the State and FEMA for closeout for approximately 100 Project Worksheets. Participated in work sessions with the city.

Public Assistance Coordinator (PAC), State of Florida

Represented the State of Florida in Monroe County as the Lead Public Assistance Coordinator for all Public Assistance (PA) program activities for 67 applicants with 519 small projects and 171 large projects totaling approximately \$79M. Coordinated and performed Closeouts/Project Worksheets (PWs), appeals and audit assistance, resolution of debris, insurance and SBA issues and State administrative functions including funding, time extensions, and quarterly reports. Coordinate and conduct pre-closeout meetings and work sessions, prepare closeout documents such as final inspection signoff reports, invoice summary, final inspection comments. Record and adjust any discrepancies and resolve problems. Educated applicants on FEMA policies and procedures.

Building Services Administrator / FEMA Coordinator / Planning Section Chief, City of Marathon

Served as liaison between the County, State of Florida and FEMA for initial damage assessments, project worksheet completion and oversaw both the debris monitoring and debris collection activities. Represented the City in public and individual assistance programs, with responsibility for overseeing contractors, coordinating permits and managing temporary housing installation. Served as city representative on projects collectively valued at more than 13M. Researched, inspected and reviewed cases for National Food Insurance Programs, and coordinated efforts between FEMA and Monroe County. Assisted in writing and administering the City's Floodplain Ordinance. Served as the City's representative and Vice Chair to the County Local Mitigation Strategy Working Group (LMS), which included educating the public on FEMA Mitigation Programs. Coordinated programs for Public awareness of FEMA grant opportunities, including HMGP, FMA, PDM, SRL and Residential Reconstruction mitigation. Served as the city's Planning Section Chief activities for eight disaster declarations, which included Dennis, Katrina, Rita, and Wilma.



Brad Bassett

Project Officer

Professional History

Mr. Bassett is presently working for Solid Resources, Inc. from the Miami office as a Project Officer. In this position he is providing support to the Florida Department of Transportation in emergency management training and assisting applicants with Detailed Damage Inspection Reports.

Education

- Glendale Community College
- Arizona State University

Areas of Special Expertise

- Eligibility
- Debris Management
- Training

Additional Experience

- Construction

FEMA Certificates

- IS-100
- IS-200
- IS638
- IS-208
- IS-393
- IS-547
- PA Operations I
- PA Operations II
- FEMA/NIMS Emergency Management Certification

Disasters Worked

- 1539 ▪ 1545
- 1595 ▪ 1602
- 3259 ▪ 1609
- 1561

Prior to his employment with SRI, Mr. Bassett had been working in the emergency management field with an engineering firm in both Florida and Mississippi. While deployed in Mississippi, Mr. Bassett served as a Project Officer, coordinating with the Mississippi Emergency Management Agency to validate debris removal operations. He also provided assistance to FEMA roadway teams in the identification of, and eligibility determinations for roadways damaged by debris hauling operations.

Mr. Bassett has also been employed by the Southwest Florida Water Management District as a field inspector to monitor debris removal operations from canals and other waterways. He also provided updates on debris removal for GIS mapping and secured Right-of-Entry agreements with landowners of private property adjacent to the debris-laden canals.

Related Experience

Florida Department of Transportation, Project Officer, PA Consultant

Assigned to the FDOT Training Team responsible for the development, delivery and presentation of the FDOT / FHWA – ER / FEMA- PA training for all 8 DOT districts in the state of Florida. Conducted Training sessions for local governments in each district. Responsible for the FDOT Debris Management Plan Development. Assigned to oversee and assist districts 1, 5 and the Turnpike in the information gathering process, to be used in the development of the statewide Debris Management Plan for FDOT. Assigned to coordinate with FEMA representatives at the LTRO in Orlando to create a reporting mechanism to monitor the status of DOT projects from the 2004 and 2005 storms. Assigned to conduct pre-close out review for District 5. Assigned to Final Closeout review / JCT construction for Districts 2, 5 and Turnpike. Worked with FEMA to successfully closeout 13 Project Worksheets. Drafted additional PWs for the Applicants 72 hr window costs.

Level 1 / PBS&J Engineering, Risk / Emergency Management Division

New Orleans, LA / Abandoned Vehicle project Assessment. (FEMA)

State of Mississippi / Mississippi Emergency Management Agency (MEMA).

Hurricane Wilma / Disaster Recovery / Debris Management. (Miami, FL)

Hurricane Charley / Frances / Jeanne / Disaster Recovery / Debris Management. (FL)

Level 1 / PBS&J Engineering, Construction Services Division

Florida Department of Transportation / Turnpike Enterprise Asset Management Project.

Level 1 / PBS&J Engineering, Environmental Division

NRCS / SWFWMD / Project Oversight / Management (Port. Charlotte, FL)

GIKEN AMERICA / Construction Division

Foreman / International Construction / Foundation. (Japan, USA, Canada, Mexico, UAE)



Kim Broyles
Public Assistance Coordinator

Professional History

Areas of Special Expertise

- Accounting & Auditing
- Business Continuity

Additional Experience

- Director of U.S. Operations, CB Richard Ellis- Client, Avaya Communications, Basking Ridge, NJ
- Vice President & Director of Property Management- Kern Realty Services, Atlanta, GA

Citations

- ROARE Award (Recognition of Achievement in Real Estate) for response to 911- CB Richard Ellis

FEMA Certificates

| | | |
|-----------------------------------|----------|----------|
| IS-1 | ▪ IS-235 | ▪ IS-700 |
| ▪ IS-3 | ▪ IS-240 | ▪ IS-547 |
| ▪ IS-7 | ▪ IS-241 | ▪ IS-632 |
| ▪ IS-8 | ▪ IS-242 | ▪ IS-393 |
| ▪ IS-10 | ▪ IS-244 | ▪ IS-394 |
| ▪ IS-11 | ▪ IS-275 | ▪ IS-800 |
| ▪ IS-22 | ▪ IS-292 | ▪ IS-230 |
| ▪ IS-55 | ▪ IS-301 | ▪ IS-139 |
| ▪ IS-100 | ▪ IS-317 | ▪ IS-362 |
| ▪ IS-111 | ▪ IS-324 | |
| ▪ IS-120 | ▪ IS-346 | |
| ▪ PA Operations I | | |
| ▪ PA Operations II | | |
| ▪ Cost Estimating Format | | |
| ▪ Professional Development Series | | |

Other Certificates

- Global Terrorism, United Nations Institute for Training
- Emergency Response to Terrorism, National Fire Academy

Disasters Worked

- 1539 ▪ 1545 ▪ 1679
- 1561 ▪ 1659

Ms. Broyles is currently working for Solid Resources, Inc. as a Public Assistance Coordinator based in the Miami office. In this position she is providing technical expertise to applicants in the closeout process for large projects. As can be seen in the sidebar, Ms. Broyles has completed a tremendous variety of emergency management courses (totaling over 30) that allow her to offer a wide range of skills to Public Assistance applicants.

Ms. Broyles was previously employed for over two years by the Florida Division of Emergency Management (DEM) as a PAC. In this position she was responsible for supervising Project Officers, conducting Preliminary Damage Assessments, Applicant Briefings, formulation of Project Worksheets, small projects validation and closeout of large projects completed by various applicants in twelve different counties in north central Florida. She has also provided training to Federal Emergency Management Agency employees on the closeout process and the use of the Joint Closeout Toolkit.

Prior to beginning her career in the emergency management field, Ms. Broyles was the Director of U.S. Operations for a company specializing in commercial property management. Her responsibilities included supervising a staff of 90+ who managed over 9 million square feet of properties at over 350 separate facilities. She directed all building inspections, alterations and wrote the emergency response and preparedness plans. Ms. Broyles also oversaw all tenant relations, financial reporting, budgets and administration. Ms. Broyles received an internal award from the company for her emergency response actions immediately following the terrorist attacks of September 11, 2001.

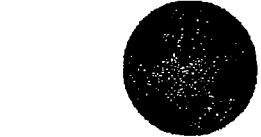
Related Experience

Consultant / Public Assistance Coordinator (PAC) for 12 counties, Dept. of Emergency Management

Responsible for 12 Florida counties with large projects totaling \$82,965,203.27. Served as Lead Public Assistance Coordinator for Volusia and Flagler counties and have successfully completed over 80 projects which total \$24,983,773.75 with an additional \$471,145.51 obligated in the applicant's favor. Trained new hires for the Central Florida region on Public Assistance and Close-out process. Assisted other PAC's and respective counties on close-outs.

Public Assistance Coordinator (PAC) for 12 counties, Dept. of Emergency Management

Performed financial review of completed sub-grantees' projects to ensure compliance with The Stafford Act, 44 CFR, Public Assistance Policy digest and Specific Disaster Related Guidance. Conducted and coordinated Pre-Closeout Meetings with Applicants and FEMA Closeout Specialist Worked with the Preliminary Damage Assessment Teams for Tropical Storm Ernesto, Tropical Storm Alberto, and the February 2007 tornadoes. Assigned as the Lead Public Assistance Coordinator for Lake County for the Groundhog Day Tornadoes recovery effort.



Larry Land Project Officer

Professional History

Education

- BA, Political Science

Licensure / Certification

- General Contractor, Florida
- Electrical Contractor, Florida

Areas of Special Expertise

- Project Management
- Training
- Cost Estimating
- Negotiation

Additional Experience

- General Contracting

FEMA Certificates

- IS-100
- IS-200
- IS-253
- IS-393
- IS-546
- IS-547
- IS-700
- IS-701
- IS-702
- IS-703
- IS-800
- IS-860
- IS-1900
- PA Operations I
- PA Operations II
- Debris Operations
- Hazard Mitigation

Disasters Worked

- 1539
- 1545
- 1609
- 1602

Larry Land has FDOT experience that spans back into the 1970's. He has been actively involved in disaster recovery projects for the past three years serving as a Project Officer in several Florida communities. His background in construction and emergency response gives him a solid grasp of Public Assistance policies and procedures.

Prior to joining SRI, Mr. Land served as the Public Assistance Project Officer for Dewey Lonsberry Associates LLC (FLUOR) assisting Hurricane Wilma applicants with the development of disaster recovery projects and cost estimates in Palm Beach and Broward Counties. Before this position Mr. Land worked for the Florida Department of Transportation—District Three as a Public Assistance Project Officer in an OPS position. Here he assisted applicants with the development of disaster recovery projects and cost estimates in Broward, Dade and Polk Counties, Florida. For 9 years Mr. Land was Florida Registered General Contractor and Registered Electrical Contractor for Holmes Valley Construction Company, where his duties spanned from home plan inception to handing the keys to the new owner. In the 1970's Mr. Land worked for the Florida Department of Transportation—District Three as a Highway Right-of-Way Acquisition Agent where he negotiated the purchase of rights-of-way for new road construction.

Related Experience

State of Florida Department of Transportation (FDOT) – Project Officer

Responsible for facilitating FEMA final inspection and closeout. Prepared supporting documentation for 33 FDOT projects throughout five (5) Districts and Statewide for FEMA Public Assistance Grants. Prepared Summary of Documentation forms including backup documentation in order for the FDOT to request reimbursement for FEMA Public Assistance projects. Assisted in the review and revision of FEMA Public Assistance and FHWA Emergency Relief training materials used for instructing FDOT personnel and Local Applicants. Participated in the presentation of the training programs. Assisted Applicant with FEMA appeals process. Assisted FDOT in the gathering of data needed for the formulation of a FDOT Statewide Debris Management Plan.

State of Florida, FEMA Public Assistance Project Officer, Dewey Lonsberry Associates LLC

Performed hurricane related damage assessments, prepared cost estimates of damages and compiled documentation for disaster declaration 1609 in Palm Beach and Broward Counties. Drafted 35 Project Worksheets totally over \$2,000,000.00 related to debris, building and facilities damages.

State of Florida, DEM Project Officer, Florida Department of Transportation

Performed hurricane related damage assessments, prepared cost estimates of damages and compiled documentation for disaster declaration 1602 in Broward and Dade Counties. Performed hurricane related damage assessments, prepared cost estimates of damages and compiled documentation for disaster declarations 1539 and 1545 in Polk County working with PNP applicants.



Areas of Special Expertise

- Marine & Canal Debris
- Debris Monitoring

FEMA Certificates

- IS-001 ▪ IS-007
- IS-100 ▪ IS-111
- IS-200 ▪ IS-208
- IS-235 ▪ IS-240
- IS-253 ▪ IS-275
- IS-340 ▪ IS-362
- IS-393 ▪ IS-546
- IS-547 ▪ IS-630
- IS-632 ▪ IS-650
- IS-700 ▪ IS-702
- IS-703 ▪ IS-706
- IS-800 ▪ IS-860
- IS-1900
- PA Operations I

Disasters Worked

- 1539 ▪ 1545
- 1551 ▪ 1561
- 1595 ▪ 1602
- 1609

Professional History

Jeff KYTE serves as a Debris Specialist and Project Officer for Solid Resources, Inc. deployed in Monroe County. His current tasks include assisting all Public Assistance applicants countywide with the final inspection and closeout processes. Mr. KYTE has a wealth of technical field experience and knowledge managing post-hurricane debris collection and removal activities and TDSRS monitoring functions. Mr. KYTE provided hurricane debris technical assistance for SRI to Charlotte, Collier, Lee, Miami-Dade and Monroe Counties following the landfall of the numerous hurricane events during the 2004 and 2005 hurricane seasons in the State of Florida. Mr. KYTE has an extensive knowledge of marine and canal debris removal and eligibility criteria.

Related Experience

Mulch Removal from Wetlands, Debris Compliance - Miami-Dade County, Florida

Assisted applicant Monroe County in the removal of illegally dumped debris mulch in a 8½ mile stretch of wetlands in Homestead, Florida. Managed 2 Project Officers. More than 1,193 truck loads containing 24,896 tons of illegal mulch were monitored and documented by SRI's State PA debris team during the remediation project.

Public Assistance Coordinator Supervising Large and Small Project Closeouts, Joint Closeout Team - Monroe County, Florida

Supervised 2 Project Officers and 1 Public Assistance Coordinator in the Closeout Process; assisting 67 applicants with 519 small projects and 171 large Projects totaling \$ 9,781,083 in federal aid. Managed 3 Closeout specialists in closing 67 JCTs totaling over \$22,000,000.

Debris Management and Contract Monitoring, Debris Specialist, 2004 Storm Season - Multiple Florida Counties

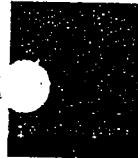
Assisted Lee and Charlotte Counties in the management of debris removal projects for Hurricane Charley. Supervised and monitored the collection and management of storm debris and provided consultation to the counties regarding compliance with FEMA regulations, debris eligibility and logistical trends in the debris projects. Assisted FEMA in a stump audit of over 9,000 stumps to validate eligibility for reimbursement.

Debris Specialist and Operations Manager, 2005 Storm Season - Collier County, Florida

Oversaw the contract debris monitoring staff and acted as a technical advisor and consultant to county officials on FEMA reimbursement criteria and debris eligibility. Supervised in excess of 175 field monitors' daily activities, compiled data, produced daily summary reports to facilitate the processing of Collier County's recovery funding claims. Implemented the stump validation process along with FEMA Debris Specialists to validate and map all stumps for pickup and disposal.

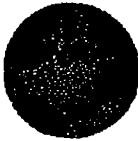
State Public Assistance Program Support - State of Florida

Served as Project Officer in Monroe County. Consulted with 12 PNPs in assisting with their Project Worksheets along with the FEMA Project Officer in helping the applicants validate their eligibility for project funding. Reviewed in excess of 100 Project Worksheets estimated at over \$35,000,000.



Peter Lanneau

Project Officer



Education

- US Marine Corps

Affiliations/Memberships

- Veterans Association

Areas of Special Expertise

- Damage Assessment
- Cost Estimating
- Debris Management

Additional Experience

- Security Services

FEMA Certificates

- IS-100
- IS-200
- IS-700
- IS-800
- PA Operations I
- PA Operations II
- Cost Estimating Format
- FEMA/FHWA
- Preliminary Damage Assessment
- Debris Management

Disasters Worked

| | |
|--------|--------|
| ▪ 1551 | ▪ 1545 |
| ▪ 1595 | ▪ 1539 |
| ▪ 1602 | ▪ 3259 |
| ▪ 1561 | ▪ 1609 |

Professional History

Mr. Lanneau is an experienced Project Officer with Solid Resources, Inc. and has assisted over 350 applicants with the Public Assistance process. He has extensive experience in Project Worksheet formulation and project closeout.

Prior to beginning his career in the emergency management field, Mr. Lanneau served four years in the United States Marine Corp as an Assault Amphibious Crewman. During this time he supervised troops, taught leadership skills, taught marksmanship skills and was responsible for over 5 million dollars worth of military equipment.

He has an excellent knowledge of FEMA eligibility criteria as well as proficiency in damage cost estimates for all categories of work and is fully bilingual in English and Creole.

Related Experience

State of Florida, Public Assistance Coordinator (PAC)

Represented the State of Florida in Miami-Dade County for all Public Assistance (PA) program activities for six disaster declarations. Assisted 218 municipal and PNP Applicants with disaster funding needs totaling approx. \$560,000,000.00. Managed/Coordinated four Project Officers performing activities such as writing Closeouts/Project Worksheets (PWs), appeals and audit assistance, resolution of debris, insurance and SBA issues and State administrative functions. Performed Final Inspections and close out for about 31 assigned eligible applicants. Managed and updated all progress reports on the County of eligible applicant's project status.

State of Florida, Public Assistance Coordinator (PAC)

Represented the State of Florida in Palm Beach County for four disaster Declarations. Assisted 139 municipal and private non-profit Applicants with disaster funding need totaling approximately \$434,793,455. Managed/Coordinated three Project Officers. Personally drafted and/or reviewed 224 new PWs totaling approx. \$34,000,000.00. Assisted applicants with Public Assistance (PA) issues to complete their internal audits. Trained applicants on the Florida Public Assistance online database. Performed Final Inspections and close out for about 60 assigned eligible applicants. Managed and updated all progress reports on the County of Eligible applicant's project status.

Florida Department Of Community Affairs, FEMA Project Officer (PO)

Performed hurricane related building damage assessments, prepared cost estimates of damages and compiled documentation for disaster declarations in Bay County, Calhoun County, Franklin County, and Gulf County. Assisted in draft and/or review 365 PWs totaling over \$21,000,000.00 related to building and facility damages. Lead Preliminary Damage Assessment (PDA) team in Miami Dade County which resulted in a Disaster Declaration for the County.

Florida Department Of Transportation, FEMA Project Officer (PO)

Performed hurricane related building damage assessments, prepared cost estimates of damages and compiled documentation for disaster declarations 1551 in Escambia County. Assisted in draft and/or review in approximately 465 PWs totaling over \$500,000,000 related to facility damages.

9- City of Coral Gables Forms

**SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

**THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR
OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.**

1. This sworn statement is submitted to City of Coral Gables, Florida
[print name of the public entity]

by Gilberto Gonzalez, Vice President
[print individual's name and title]

for Solid Resources, Inc.
[print name of entity submitting sworn statement]

whose business address is

6505 Blue Lagoon Drive, Suite 435

Miami, FL 33126

and (if applicable) its Federal Employer Identification Number (FEIN) is 65-1122462

If the entity has no FEIN, include the Social Security Number of the individual signing this

sworn statement: Not applicable

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any Proposal or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 1. A predecessor or successor of a person convicted of a public entity crime; or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a *prima facie* case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which Proposals or applies to Proposals on contracts for the provision of goods or

services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. [indicate which statement applies.]

Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list.
[attach a copy of the final order]

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.



[signature]

Sworn to and subscribed before me this 20 day of August, 2008

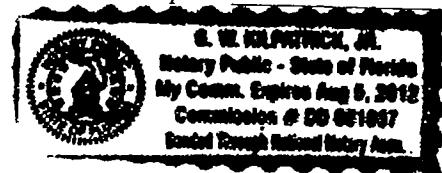
Personally known ✓

OR Produced identification _____

Notary Public - State of FLORIDA

(Type of identification)

My commission expires



(Printed, typed, or stamped
commissioned name of notary public)

CONE OF SILENCE

Sec. 2-1059. Cone of Silence, contracts for the provision of goods and service

(a) *Purpose and intent:* The requirements of section 2-11.1(t) ("Cone of Silence Ordinances") of the Code of Miami-Dade County, Florida, as amended, shall not be applicable to the city. It is the intent of this article to prevent potential vendors, bidders, offerors or service providers from communicating with city department heads, their staff or selection and evaluation committee members during the period of time in which the cone of silence is imposed. It is further the intent of this ordinance that commissioners communicate with only the city manager or city attorney during the time the cone of silence is imposed, unless the provisions of this section are waived by the city commission on a particular request for proposals ("RFP"), request for qualifications ("RFQ"), invitations for bids ("IFB").

(b) Cone of Silence is defined to mean a prohibition on:

- (1) Any communication regarding a particular request for proposals ("RFP"), request for qualifications ("RFQ"), invitation for bids ("IFB") or any other advertised solicitation between a potential offeror, vendor, service provider, bidder, lobbyist, or consultant and city department heads, their staff, selection committee or evaluation committee members;
- (2) Any communication regarding a particular request for proposals ("RFP"), request for qualifications ("RFQ"), invitation for bids ("IFB") or any other advertised solicitation between the city commissioners and city department heads, their staff, selection committee or evaluation committee members.

(c) *Applicability:*

- (1) The cone of silence shall be applicable only to contracts for the provision of supplies, services and construction for amounts greater than \$25,000.00.
- (2) The cone of silence shall not apply to informal bids as defined in the procurement code; emergency purchases of supplies, services or construction; any communications with the city attorney; duly noticed pre-bid or pre-proposal conferences; duly noticed site visits; inquiries to the city manager or assistant city managers to determine responsibility or responsiveness of bidders/offerors regarding a particular solicitation, or with regard to the process; written communications with the chief procurement officer or staff responsible for administering the procurement process for a particular solicitation, provided the communication is limited strictly to matters of process or procedure already contained in the corresponding solicitation; sole source procurements; bid waivers; oral presentations during duly noticed meetings; competitive negotiations; public presentations made to the city commission during any duly noticed public meeting; contract negotiations and electronic commerce.

(d) The cone of silence shall not apply to communications between a city commissioner, the city manager, assistant city managers, the city clerk, and the city attorney.

(e) The cone of silence shall not apply to communications between a city commissioner, the city manager, assistant city managers, the city clerk, the city attorney, and potential offerors, vendors, service providers, lobbyists, or consultants.

(f) After the selection committee has submitted its written recommendations to the city manager, the city manager or assistant city manager may communicate with the chairperson of the committee on any and all matters relating to the recommendations. Should any change occur in the committee recommendation as a result of such communication, the content of the communication and of the corresponding change shall be described in writing and filed by the city manager with the city clerk, and be included in any recommendation submitted by the city manager to the city commission.

(g) *Procedure*

- (1) *Imposition:* A cone of silence shall be imposed upon each request for proposals ("RFP"), request for qualifications ("RFQ"), invitation for bids ("IFB") and any other solicitation when advertised. At the time of imposition of the cone of silence, the city manager, or designee shall provide for public notice of the cone of silence and shall advise the affected department (s) in writing. Any public solicitation for supplies, services, or construction shall include a statement disclosing the requirements of this article.

(2) *Termination:* Except as otherwise provided herein, the cone of silence shall terminate at the time of the city manager's approval of the award, or the city manager's written recommendation to the city commission, as may be applicable, is received by the city clerk, or at such time that bids or proposals are rejected by the city commission or the city manager; provided, however, that if the commission refers the city manager's recommendation back to the city manager or staff for further review, the cone of silence shall be re-imposed until such time as the city manager's subsequent written recommendation is received by the city clerk.

(h) *Penalties:* Violation of the cone of silence by a particular bidder or offeror shall render any award to said person voidable by the city commission. In addition to any other penalty provided by law, violation of any provision of this article by a city employee shall subject said employee to disciplinary action up to and including dismissal. Any person who violates a provision of this ordinance shall be prohibited from serving on a city competitive selection or evaluation committee unless such appointment is approved by a four-fifths vote of the city commission. A violation of this section by a particular bidder, offeror, lobbyist, or consultant shall subject such person or persons to potential debarment pursuant to the provisions of this chapter.

Proposer must complete, sign, and enclose Cone of Silence document, to ensure the proper intent to comply. Failures to complete, sign, and return this form may disqualify your response.


SIGNED: Gilberto Gonzalez TITLE: Vice President
Please sign and type or Print Name:

COMPANY: Solid Resources, Inc.

DATE: 8-26 - 08

CONFLICT OF INTEREST AND CODE OF ETHICS

Sec. 2-222. Designation

This article shall be designated and known as the "City of Coral Gables Conflict of Interest and Code of Ethics Ordinance". This article shall be applicable to all city personnel as defined below, and shall constitute a standard of ethical conduct and behavior for all autonomous personnel, quasijudicial personnel, advisory personnel, and departmental personnel. The provisions of this article shall be applied in a cumulative manner.

Sec. 2-223. Declaration of policy

Our government is a representative democracy. Those who are elected, appointed, hired, and volunteer or campaign to serve the public as representatives accept a public trust. The public entrusts its powers and resources to its servants to use only in the public interest. Public trust requires public servants to fulfill their public duties faithfully and honestly, and to subordinate any personal interest, which conflicts with the public interest. The city adopts the following ordinance to provide for specific guidelines for minimum ethical standards for public servants, officials, and employees.

Sec. 2-224. Purposes of article

The purpose of this article is to:

- (1) State principles of ethics that are to be applied to municipal public servants, beyond those required by the state and this article;
- (2) Inform public servants and the public of the minimum standards to which public servants and vendors must adhere;
- (3) Promote public confidence in the integrity of public
- (4) Encourage members of the public to seek public office or employment, to serve on public boards, to assist public servants as volunteers and to take pride in participating in the governmental process;
- (5) Establish certain fair campaign practices; and
- (6) Establish penalties, as appropriate, for public servants who violate the public trust.

Sec. 2-225. Definitions

For the purposes of this article, the following terms, phrases and words shall have the meanings given herein. The words "shall" and "will" are mandatory and "may" is permissive. Words not defined shall be given the meaning provided under either the county ethics ordinances or state ethics statutes and if no meaning is provided, then their common and ordinary meaning unless the context suggests otherwise.

Advisory personnel means the members of those city advisory boards and agencies whose sole or primary responsibility is to recommend legislation or give advice to the city commission such as the landscape beautification advisory board, library advisory board, traffic advisor board, board of adjustment, planning and zoning board and parks and recreation advisory board.

Autonomous personnel mean the members of autonomous authorities, boards, and agencies, such as the code enforcement board, the retirement board and the construction regulation board.

Benefit means anything:

- (1) Having a monetary value in excess of \$100.00;
- (2) Regardless of its monetary value, perceived or intended by either the one who offers it or the one to whom it is offered to be sufficient in value to influence a public servant in the performance or nonperformance of an official action; or
- (3) Regardless of its monetary value, which, under the circumstances, a reasonably prudent person in the position of the public servant to whom the thing is or may be offered would recognize as being likely to be intended to influence the public servant in the performance or nonperformance of an official actions.

The term "benefit" includes, but is not limited to, a valuable act, advance, award, contract, compensation, contribution, deposit, emolument, employment, favor, fee, forbearance, fringe benefit, privilege, promise, reward, remuneration, service, subscription, or the promise that any of these things will be conferred in the future.

Candidate means an individual who is a candidate for elective municipal office, as defined in the city Charter, or an applicant for an appointive municipal position.

Commissioners mean the mayor and the members of the city commission.

Compensation means to any money, gift, favor, thing of value or financial benefit conferred, or to be conferred, in return for services rendered or to be rendered.

Contribution is:

- (1) A gift, subscription, conveyance, deposit, loan, payment, or distribution of money or anything of value, including contributions in kind having an attributable monetary value.
- (2) A transfer of funds between political committees, between committees of continuous existence, or between a political committee and a committee of continuous existence.
- (3) The payment, by any person other than a candidate or political committee, of compensation for the personal services of another person which are rendered to a candidate or political committee without charge to the candidate or committee for such services.
- (4) The transfer of funds by a campaign treasurer or deputy campaign treasurer between a primary depository and a separate interest-bearing account or certificate of deposit, and the term includes any interest earned on such account or certificate.

Controlling financial interest means ownership, directly or indirectly, of ten percent or more of the outstanding capital stock in any corporation or a direct or indirect interest of ten percent or more in a firm, partnership, or other business entity at the time of transacting business with the city.

Departmental personnel means the city clerk, the city manager, department heads, the city attorney, and all assistants to the city clerk, city manager and city attorney, however titled.

Employees means all persons, other than an elected public officer, employed and paid a salary to work for the city, whether full-time, part-time, or on a contract basis, and all volunteers notwithstanding the fact that they are unpaid. This article shall apply to independent contractors who perform services for the city as contract inspectors.

Immediate family means the spouse, parents, children, brothers and sisters of the person involved.

Quasijudicial personnel means the members of the encroachment committee, planning and zoning board, the board of adjustment, the code enforcement board and such other individuals, boards and agencies of the city as perform quasijudicial functions.

Transact any business means the purchase or sale by the city of specific goods or services for consideration and to submitting a bid, a proposal in response to a RFP, a statement of qualifications in response to a request by the city, or entering into contract negotiations for the provision on any goods or services, whichever first occurs.

Vendor means a person whether individually or through a corporation, who transacts business with the city, or has been approved by the city commission to transact business with the city, or is listed on the city manager, procurement department, or other city department's approved vendor list.

Sec. 2-226. Gifts.

(a) *Gift defined.* The term "gift" means the transfer of anything of economic value, whether in the form of money, service, loan, travel, entertainment, hospitality, item, or promise, or in any other form, without adequate and lawful consideration.

(b) *Exceptions.* The provisions of subsection (a) of this section shall not apply to:

- (1) Political contributions specifically authorized by state law;
- (2) Gifts from relatives or members of one's household, unless the person is a conduit on behalf of a third party to the delivery of a gift that is prohibited under subsection (c) of this

- (3) Awards for professional or civic achievement;
- (4) Material such as books, reports, periodicals or pamphlets either solely informational or of an advertising nature.

(c) *Prohibitions.* A person described in section 2-225 shall neither solicit nor demand any gift. It is also unlawful for any person or entity to offer, give, or agree to give to any person included in the terms defined in section 2-225, to accept or agree to accept from another person or entity, any gift for or because

- (1) An official public action taken, or to be taken, or which could be taken, or an omission or failure to take a public action;
- (2) A legal duty performed or to be performed, or which could be performed, or an omission or failure to perform a legal duty;
- (3) A legal duty violated or to be violated, or which could be violated by any person included in the term defined in section 2-225; or
- (4) Attendance or absence from a public meeting at which official action is to be taken.

(d) *Disclosure.* All advisory personnel, autonomous personnel, candidate, commissioner, departmental personnel, employees, immediate family, and quasijudicial personnel shall disclose any gift, or series of gifts from any person or entity, having a value in excess of \$25.00. The disclosure shall be made by filing a copy of the disclosure form required by F.S. ch. 112 for "local officers" with the city clerk simultaneously with the filing of the form with the city clerk, the county clerk, and the secretary of state.

Sec. 2-227. Exploitation of official position prohibited.

No advisory personnel, autonomous personnel, candidate, commissioner, departmental personnel, employees, or quasijudicial personnel shall use or attempt to use an official position to secure special privileges or exemptions for that person or others except as may be specifically permitted by other ordinances and resolutions previously adopted or hereafter adopted by the city commission.

Sec. 2-228. Prohibition on use of confidential information

No advisory personnel, autonomous personnel, candidate, commissioner, departmental personnel, employees, or quasijudicial personnel shall accept employment or engage in any business or professional activity which one might reasonably expect would require or induce one to disclose confidential information acquired by reason of an official position, nor shall that person in fact ever disclose confidential information garnered or gained through an official position with the city, nor shall that person ever usesuch information, directly or indirectly, for personal gain or benefit.

Sec. 2-229. Conflicting employment prohibited.

No advisory personnel, autonomous personnel, candidate, commissioner, departmental personnel, employees, or quasijudicial personnel shall accept other employment, which would impair independence of judgment in the performance of any public duties.

Sec. 2-230. Prohibition on outside employment

(a) No advisory personnel, autonomous personnel, candidate, commissioner, departmental personnel, employees, or quasijudicial personnel shall receive any compensation for services as an officer or employee of the city from any source other than the city, except as may be permitted as follows:

(1) *Generally prohibited.* No full-time city employee shall accept outside employment, either incidental, occasional or otherwise, where city time, equipment or material is to be used or where such employment or any part thereof is to be performed on city time.

(2) *When permitted.* A full-time city employee may accept incidental or occasional outside employment so long as such employment is not contrary, detrimental or adverse to the interest of the city or any of its departments and the approval required in subsection (a)(3) of this section is obtained.

(3) *Approval of department head required.* Any outside employment by any full-time city employee must first be approved in writing by the employee's department head or the city manager where the employee is a department head who shall maintain a complete record of such employment.

(b) All full-time city employees engaged in any outside employment for any person, firm, corporation or entity other than the city, or any of its agencies or instrumentalities, shall file, under oath, an annual report indicating the source of the outside employment, the nature of the work being done and any amount of money or other consideration received by the employee from the outside employment. City employee reports shall be filed with the city clerk no later than 12:00 noon on July 1 of each year. The reports shall be available at a reasonable time and place for inspection by the public. The city manager may require monthly reports from individual employees or groups of employees for good cause.

Sec. 2-231. Prohibited investments

No advisory personnel, autonomous personnel, candidate, commissioner, departmental personnel, employees, or quasijudicial personnel or through a member of their immediate family shall have personal investments in any enterprise which will create a substantial conflict between private interests and the public interest.

Sec. 2-232. Certain appearances and payment prohibited.

(a) No commissioner, departmental personnel, or employees shall appear before any city board or agency and make a presentation on behalf of a third person with respect to any matter, license, contract, certificate, ruling, decision, opinion, rate schedule, franchise, or other benefit sought by the third person. Nor shall the person receive any compensation or gift, directly or indirectly, for services rendered to a third person, who has applied for or is seeking some benefit from the city or a city agency, in connection with the particular benefit sought by the third person. Nor shall the person appear in any court or before any administrative tribunal as counsel or legal advisor to a party who seeks legal relief from the city or a city agency through the suit in question.

(b) No advisory personnel, autonomous personnel or quasijudicial personnel shall appear before the city commission or agency on which the person serves, either directly or through an associate, and make a presentation on behalf of a third person with respect to any matter, license, contract, certificate, ruling, decision, opinion, rate schedule, franchise, or other benefit sought by the third person. Nor shall such person receive any compensation or gift, directly or indirectly, for services rendered to a thirdparty that has applied for or is seeking some benefit from the city commission or agency on which the person serves in connection with the particular benefit sought by the third party. Nor shall the person appear in any court or before any administrative tribunal as counsel or legal advisor to a third party who seeks legal relief from the city commission or agency on which such person serves through the suit in question. However, this section shall not prohibit architects serving without compensation on the board of architects from submitting plans on behalf of a client so long as such members make known their representation of the applicant and disqualify themselves from speaking or voting or otherwise participating on such application.

(c) No advisory personnel, autonomous personnel or quasijudicial personnel, after deliberating, considering, ruling or recommending on an application filed with the board or committee upon which they serve, shall appear before a higher board or the city commission to testify as an affected party.

Sec. 2-233. Actions prohibited when financial interests involved.

No advisory personnel, autonomous personnel, candidate, commissioner, departmental personnel, employees, or quasijudicial personnel shall participate in any official action directly or indirectly affecting a business in which that person or any member of the immediate family has a financial interest. A financial interest is defined in this subsection to include, but not be limited to, any direct or indirect interest in any investment, equity, or debt.

Sec. 2-234. Acquiring financial interests

No advisory personnel, autonomous personnel, candidate, commissioner, departmental personnel, employees, or quasijudicial personnel shall acquire a financial interest in a project, business entity or property at a time when the person believes or has reason to believe that the financial interest may be directly affected by official actions or by official actions by the city or city agency of which the person is an official, officer or employee.

Sec. 2-235. Recommending professional services

No advisory personnel, autonomous personnel, candidate, commissioner, departmental personnel, employees, or quasijudicial personnel may recommend the services of any lawyer or law firm, architect or architectural firm, public relations firm, or any other person or firm, professional or otherwise, to assist in any transaction involving the city or any of its agencies, provided that a recommendation may properly be made when required to be made by the duties of office and in advance at a public meeting attended by other city officials, officers or employees.

Sec. 2-236. Continuing application after city service

- (a) No commissioner, departmental personnel or employees shall, for a period of two years after his city service or employment has ceased, lobby any city official (meaning advisory personnel, autonomous personnel, commissioner, departmental personnel, employees, or quasijudicial personnel), in connection with any judicial or other proceeding, application, RFP, RFQ, bid, request for ruling or other determination, contract, claim, controversy, charge, accusation, arrest or other particular subject matter in which the city or one of its agencies is a party or has any interest whatever, whether direct or indirect. Nothing contained in this subsection shall prohibit any individual from submitting a routine administrative request or application to a city department or agency during the two-year period after their service has ceased.
- (b) The provisions of subsection (a) of this section shall not apply to persons who become employed by governmental entities, 501(c)(3) nonprofit entities, educational institutions or entities, and who lobby on behalf of those entities in their official capacities.
- (c) The provisions of this subsection shall apply to all persons described in subsection (a) of this section whose city service or employment ceased after the effective date of the ordinance from which this article is derived.

Sec. 2-237. City attorney to render opinions on request

Whenever any advisory personnel, autonomous personnel, candidate, commissioner, departmental personnel, employee, or quasijudicial personnel is in doubt as to the proper interpretation or application of this conflict of interest and code of ethics article, or whenever any person who renders services to the city is in doubt as to the applicability of the article, that person may submit to the city attorney a full written statement of the facts and questions. The city attorney shall then render an advisory nonbinding opinion to such person and shall publish these opinions without use of the name of the person advised unless the person permits the use of a name. Binding opinions may be sought from the county ethics commission.

Sec. 2-238. Proceedings by the county commission on ethics and the state commission on

Upon the request by the city, the county commission on ethics and the state commission on ethics may abate proceedings on any complaint, which is filed by the same complainant against the same respondent, and involving substantially identical facts, until the city completes its proceedings on the complaint. The ethics commission may also refer complaints to the city for review of any violation filed with the ethics commission. The city shall promptly notify the county commission on ethics and the state commission on ethics when it learns that a substantially identical complaint has been filed with either of those agencies and request that their proceedings be abated until the conclusion of the city's proceedings.

Sec. 2-239. Penalties and personnel action

The city manager may take personnel action and may enter into stipulations and settlements as are just and in the best interest of the citizens of the city. Contracts awarded in violation of this article may be voided by the city commission. Any administrative or commission approval obtained may also be voided by the city commission.

Sec. 2-240. Fair campaign practices.

- (a) Any person, who is the principal of a vendor to the city who contributes to the campaign of a candidate or the campaign committee of a candidate for the office of mayor or city commissioner shall file a disclosure form with the office of the city clerk within 20 days of making said contribution. The term "principal" shall encompass all individuals who meet the provisions of the term "controlling financial interest." The date of the contribution shall be the earlier of either the date of the contribution check or the date of deposit of said check in the campaign fund. The disclosure form shall require, at a minimum, the name, and address of the individual making the contribution, the name of the company which has a contract with the city, and the amount of the contribution, as well as the name of the candidate or campaign committee to whom the contribution was made.

(b) A fine of \$500.00 shall be imposed on every person that violates this prohibition, and fails to correct such violation within 20 calendar days of notification by the city clerk. Each act of soliciting, giving or receiving a contribution in violation of this subsection shall constitute a separate violation. All contributions received by a candidate in violation of this section shall be forfeited to the city's general revenue fund.

Sec. 2-241. Procedure on complaint of violation

(a) *Legally sufficient complaint.* An investigation of an alleged violation of any ethics provisions of the city Code, by any person included in the terms defined in section 2-225, except the city commission, city manager, assistant city manager, city clerk, city attorney and their immediate family, shall be initiated upon receipt by the city manager of a written complaint which alleges the elements of a violation, is based substantially upon the personal knowledge of the complainant and signed under oath or affirmation by the complaining person, and is legally sufficient to state a possible violation of this chapter. Within five days after receipt, the city manager shall send a copy of a complaint to the alleged violator. The city attorney shall make the determination of legal sufficiency within 20 days. If the complaint is determined to be legally insufficient, the city attorney shall state the reasons for the finding in writing and report the determination to the complainant, the alleged violator, or respondent, and the city commission.

(b) *Complaints against mayor, commissioner or city officials.* A complaint against a commission member, city manager, assistant city manager, city clerk, city attorney and their immediate family shall be referred to the commission on ethics and public trust.

(c) *Prospective jurisdiction.* Any alleged violation committed before the effective date of the ordinance from which this article is derived, shall be governed by the applicable city, county, and state code of ethics ordinances, conflict of interest ordinances or lobbyist registration and reporting ordinances in effect at the time of the alleged violations.

(d) *Personnel proceeding.* Where an employee of the city is alleged to have violated a law within the purview of this article, and based upon the same set of facts, is subject to an ongoing disciplinary action initiated by the city, the city attorney and city manager shall stay consideration of a complaint until the conclusion of the personnel proceeding.

(e) *Statute of limitations.* No action may be taken on a complaint filed more than one year after the violation is alleged to have accrued.

(f) *Termination of proceeding.* A proceeding on a complaint shall terminate in the event the respondent dies in office, leaves office for any reason or is permanently separated from employment with the city, or enters into a settlement agreement with the city manager.

(g) *Appeal and judicial review.* An aggrieved respondent may appeal an adverse finding of a violation to the city commission. Review by the city commission shall be on the record and limited to determining whether the:

- (1) Respondent was afforded procedural due process;
- (2) Findings of fact are supported by substantial competent evidence; and
- (3) Conclusions are correct as a matter of law. An aggrieved respondent must first exhaust its right to an appeal to the city commission before seeking review by the circuit court for the county. Review by the circuit court shall be pursuant to the Florida Rules of Appellate Procedure.

Sec. 2-242. Applicability.

The requirements of the Miami-Dade County Conflict of Interest and Code of Ethics Ordinance shall not be applicable to the City of Coral Gables except as provided in the city's Code of Ethics Ordinance.

Sec. 2-243. Lobbying.

(a) *Definitions.* The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Expenditure: A payment, distribution, loan, advance, reimbursement, deposit, or anything of value made by a lobbyist or principal for the purpose of lobbying.

Lobbyist: An individual, corporation, partnership, or other legal entity employed or retained, whether paid or not, by a principal who seeks to encourage the approval, disapproval, adoption, repeal, passage, defeat, or modifications of (a) any ordinance, resolution, action or decision of any city commissioner; (b) any action, decision, recommendation of the city manager, any city board or committee, including but limited to quasi-judicial, advisory board, trust, authority, or council; or (c) any action, decision or

recommendation of city personnel during the time period of the entire decision-making process on the action, decision or recommendation which foreseeable will be heard or reviewed by the city commission, or a city board or committee, including but not limited to quasi-judicial, advisory board, trust, authority, or council.

Person: Any individual, corporation, partnership or other legal entity or an agent or employee thereof.

Principal: The person which has employed or retained the services of a lobbyist.

(b) *Registration.* All lobbyists shall, before engaging in lobbying activities, register annually with the city clerk. Every person required to so register shall:

- (1) Register on a form prepared by the city clerk;
- (2) Pay an annual registration fee of \$150.00; and
- (3) State under oath the name and business address of the registrant; the name and business address of each principal which has employed or retained the registrant to lobby; the specific issue for which he/she has been employed or retained to lobby and the existence of any direct or indirect business association, partnership, or financial relationship with any employee of the city.

Any change to any information originally filed shall require that he/she file an amendment to the registration forms, although no additional fee shall be required for such amendment. He/she has a continuing duty to supply information and amend the forms filed throughout the period for which the lobbying occurs.

Separate annual registration shall be required for each principal represented on each specific issue. Such issue shall be described with as much detail as is practical, including but not limited to a specific description where applicable of a pending request for a proposal, invitation to bid, or public hearing number. No additional fee shall be required for each issue.

Each person who withdraws as a lobbyist for a particular client shall file an appropriate notice of withdrawal.

The registration fees required by this section shall be deposited by the city clerk for the purpose of recording, transcribing, administration, and other costs incurred in maintaining these records for availability to the public.

The city clerk shall waive the fee requirements of this section upon a finding of financial hardship, based upon the sworn statement of the applicant.

(c) *Exceptions to registration.* The following shall not be required to register under this section:

- (1) Any public official or city staff discussing matters relevant to their official
- (2) Any person who only appears in his individual capacity for the purpose of self-representation without compensation or reimbursement, whether direct or indirect, to express support of or opposition to any item, including but not limited to those who are members of homeowner or neighborhood associations;
- (3) Any person requested to appear before the city commission, city board, committee, or any member thereof, or the city manager or city staff in a quasi-judicial proceeding or any agent, attorney, officer or employee or such person;
- (4) Any person under contract with the city who communicates with any public official or city staff regarding issues related only to the performance of their services under contract; and
- (5) Any person who has been designated and is so recognized by the city as a representative of a collective bargaining unit composed of city employees; foreign dignitary appearing in his/her official capacity; a person who owns, publishes or is employed by a newspaper, periodical, radio station, or other bone fide news media; a person who merely appears before, the mayor, city commission, city board or committee, the city manager or city staff in an individual capacity for the purpose of self-representation.

(d) *Reporting requirements.*

- (1) On October 1 of each year, lobbyists subject to the registration requirements of this section shall submit to the city clerk a signed statement under oath as provided herein listing the full name and business address of the lobbying entity; name of each of the entity's lobbyists; and all expenditures for the preceding calendar year with regard to the specific issue on which the

lobbyist has been engaged to lobby. A statement shall be filed even if there have been no expenditures during the reporting period.

(2) The city clerk shall keep a current list of registered lobbyists and the reports required under this section which shall be open to the public for inspection.

(e) *Investigation of violations and penalties.* The office of the city clerk shall submit a report to the city attorney and city commission as to those lobbyists who have failed to comply with the registration and/or the annual filing requirement of this section. The office of the city attorney shall investigate any person engaged in lobbying activities which is reported to be in violation of the registration or reporting requirements. A report of the city attorney's findings shall be provided to the city commission and to the alleged violator. If the city commission finds that a person is in violation of this section, that person may be reprimanded, suspended or prohibited from lobbying before the city commission, a city board, a city committee, or members thereof, city manager or city staff for a period not to exceed two years.

Proposer must complete, sign, and enclose Conflict of Interest and Code of Ethics documents, to ensure the proper intent to comply. Failures to complete, sign, and return this form may disqualify your response.

SIGNED:  Gilberto Gonzalez TITLE: Vice President
Please sign and type or Print Name:

COMPANY: Solid Resources, Inc.

DATE: 8-20-08

FORMAL SOLICITATIONS PROTESTS

(a) *Right to protest on formal solicitations:* The following procedures shall be used for resolution of protested formal solicitations and awards.

(b) *Protest of solicitations:* Any actual or prospective bidder or offeror who perceives itself aggrieved in connection with the solicitation of a contract may file a written protest with the city clerk within five business days prior to the date set for opening of bids or receipt of proposals.

(c) *Protest of award:* Any actual bidder or offeror who perceives itself aggrieved in connection with the recommended award of a contract may file a written protest with the city clerk. The protest shall be filed within three business days after such aggrieved person knows or should have known of the facts giving rise thereto.

(d) *Authority to resolve protests:* The chief procurement officer, after consultation with the city attorney, shall issue a written decision within ten days after receipt of the protest. Said decision shall be sent to the city manager with a copy to the protesting party. The city manager may then either resolve the protest or reject all proposals. The decision shall be sent to the city commission. Any aggrieved person may appeal the decision of the city manager to award a solicitation or bid within five days of issuance of a written decision. Upon appeal of the decision of the city manager, the decision shall be submitted to the city commission for approval or disapproval thereof.

(e) *Stay of procurements during protests:* Upon receipt of a written protest filed pursuant to the requirements of this section, the city shall not proceed further with the solicitation or with the award of the contract until the protest is resolved by the city as provided in subsection (d) above, unless the city manager, after consultation with the head of the using department and city attorney, makes a written determination that the solicitation process or the contract award must be continued without delay in order to protect substantial interests of the city.

(f) *Filing fee:* Within three business days after filing the written protest, the protestor must submit to the city clerk a filing fee in the form of a money order or cashier's check, payable to the city, in an amount equal to one percent of the amount of the bid or proposed contract, or \$1,000.00, whichever is less. The filing fee shall guarantee the payment of all costs which may be adjudged against the protestor in any administrative or court proceeding. If the protest is denied, the filing fee shall be forfeited to the city in lieu of payment of costs for the administrative proceedings. If the protest is upheld by the city, the filing fee shall be refunded to the protestor.

(g) *Entitlement to costs:* In addition to any other relief, when a protest is sustained and the protesting bidder or offeror should have been awarded the contract under the solicitation but is not, then the protesting bidder or offeror shall be entitled to the reasonable costs incurred in connection with the solicitation, including bid preparation costs other than attorney's fees.

(h) *Compliance with filing requirements:* Failure of a party to file the protest or submit the filing fee on a timely basis shall constitute a forfeiture of such party's right to file a protest pursuant to this section. The protesting party shall not be entitled to seek judicial relief without first having followed the procedures set forth in this section.

Proposer must complete, sign, and enclose Formal Solicitations Protest documents, to ensure the proper intent to comply. Failures to complete, sign, and return this form may disqualify your response.

SIGNED: 
Please sign and type or Print Name: Gilberto Gonzalez TITLE: Vice President

COMPANY: Solid Resources, Inc.

DATE: 8-30-08

VENDOR BACKGROUND INFORMATION

DATE: 08/20/08

1. Legal Name of Company: Solid Resources, Inc.
2. Doing Business as: Solid Resources, Inc.
3. Name of Owner: Seacor Holdings
4. Street Address: 6505 Blue Lagoon Drive, Suite 435
City Miami State: Florida Zip: 33126
5. Remittance Address: 2201 Cantu Court, Suite 119
City Sarasota State: Florida Zip 34232
6. Telephone: 786-662-3144 7. Fax: 786-662-3147
8. Contact Person: Gilberto Gonzales Title: Vice President
9. Type of Organization: (circle one)
A: Private for Profit D: Corporation
B: Private-Non-Profit E: Partnership
C: Association F: Sole Proprietorship
10. Primary Business Classification:
A: Prime Contractor D: Sub-Contractor
B: Wholesaler E: Manufacturer
C: Retailer F: Services
11. Years Company has been engaged in current business: Sixteen (16)
12. Principal Officers:
A: Chief Executive Officer: K. Tim Perkins
B: Chief Financial Officer: Keith Forster
C: President: Gary J. Stankovich
13. Are any of the principals of this company employed by the City of Coral Gables? If so, please enter:
Name Not applicable
Social Security #
14. List current licenses held:
A: State of Florida P00000066042
B: Dade County Occupational License 616812-4
C: City of Coral Gables Municipal License Will apply upon award of contract.
D: Other
15. Federal Employer ID # 65-1122462

16. List commodities you will supply the City, (submit a line sheet if

Not Applicable.

This questionnaire is to be submitted to the City of Coral Gables Procurement Division by the Proposer, along with the Proposal being submitted for the goods and/or services required by the City of Coral Gables. Do not leave any questions unanswered. When the question does not apply, write the word(s) "None", or "Not Applicable", as appropriate. Failure to complete this form, when applicable, may disqualify Proposal.

LICENSES

17. County or Municipal Occupational License
Number (attach a copy):

616812-4 (See attachment A)

18. Occupational License Classification:

212 Consultant

19. License Expiration Date:

Sept. 30, 2009

20. State License Number (attach a copy):

P00000066042 (See attachment B)

INSURANCE

21. Name of Insurance Carrier:

See attachment C

22. Type of Coverage:

23. Limits of Liability:

24. Coverage/Policy Dates:

25. Name of Insurance Agent:

Agent(s) telephone including area code:

EXPERIENCE

26. Number of years your organization has been
in business:

Sixteen (16)

27. Number of years experience your organization
has been in operations for the type of service
required by the specifications of the Proposal:

Three (3)

28. **Experience Record:** List past and/or present contracts, work, jobs, that PROPOSER has performed of a type
similar to what is required by specifications of the City's Proposal:

FIRM NAME/ADDRESS

DATE OF JOB

DESCRIPTION OF JOB

See Attachment D

29. **References:** List references that may be contacted to ascertain experience and ability of Proposer:

| NAME/FIRM | ADDRESS | CONTACT PERSON | TELEPHONE NUMBER |
|---------------|---------|----------------|------------------|
| See Section 7 | | | |
| | | | |
| | | | |
| | | | |
| | | | |

30. PROVIDE ANY ADDITIONAL INFORMATION AS TO QUALIFICATIONS AND/OR EXPERIENCE, ATTACH DOCUMENTATION TO THIS FORM:

Signed:  Title: Vice President
Type Name: Gilberto Gonzalez
Company: Solid Resources, Inc. Date: 8-20-08

Signature of Company Owner

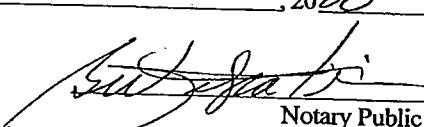
STATE OF Florida
COUNTY OF Miami-Dade

PERSONALLY APPEARED BEFORE ME, the undersigned authority GILBERTO GONZALEZ
(Name of individual signing)

who, after being sworn by me, affixed signature in the space provided above on this

20 date of August, 2008

commission expires:


Notary Public



**CITY OF CORAL GABLES
AMERICANS WITH DISABILITIES ACT (ADA)
DISABILITY NONDISCRIMINATION STATEMENT**

**THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A
NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.**

This sworn statement is submitted to City of Coral Gables, Florida
(print name of public entity)

by Gilberto Gonzalez, Vice President
(print individual's name and title)

for Solid Resources, Inc.
(print name of entity submitting sworn statement)

whose business address is: 6505 Blue Lagoon, Suite 435
Miami, Florida 33126

and (if applicable) its Federal Employer Identification Number (FEIN) is 65-1122462
(If the entity has not FEIN, include Social Security Number of the individual signing this sworn statement:

G. Gonzalez

I, being duly first sworn state:

That the above named firm, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any sub-contractor, or third party contractor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and service, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 U.S.C. 12101,12213 and 47 U.S.C. Sections 225 and 661 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private Entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Sections 5553.50 1-553.5 13, Florida Statutes

CITY OF CORAL GABLES
AMERICANS WITH DISABILITIES ACT (ADA)
DISABILITY NONDISCRIMINATION STATEMENT

The Rehabilitation Act of 1973, 229 U.S.C. Section 794

The Federal Transit Act, as amended, 49 U.S.C. Section 1612

The Fair Housing Act as amended, 42 U.S.C. Section 3601-363 1



[Signature]

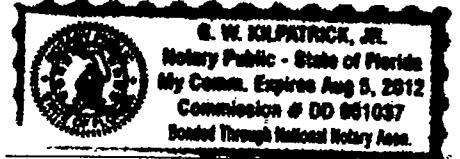
Sworn to and subscribed before me this 26 day of AUGUST, 2008

Personally known Ciobanu Gonzalez

or produced identification:

Notary Public, State of Florida

[Type of Identification]



[Printed, typed or stamped
commissioned name of
Notary Public]

CERTIFIED RESOLUTION

I, _____, duly elected Secretary of a corporation organized and existing under the laws of the State of _____, do hereby certify that the following Resolution was unanimously adopted and passed by a quorum of the Board of Directors of said corporation at a meeting held in accordance with law and the by-laws of said corporation.

IT IS HEREBY RESOLVED that _____ (insert name), the duly elected _____ (insert title of officer) of submit a Proposal and Bid Bond, if such bond is required, to the City of Coral Gables and such other instruments in writing as may be necessary on behalf of the said corporation; and that the Proposal, Bid Bond and other such instruments signed shall be binding upon the said corporation as its own acts and deeds. The secretary shall certify the names and signatures of those authorized to act by the foregoing resolution.

The City of Coral Gables shall be fully protected in relying on such certification of the secretary and shall be indemnified and saved harmless from any and all claims, demands, expenses, loss or damage resulting from or growing out of honoring the signature of any person so certified or for refusing to honor any signature not so certified.

I further certify that the above resolution is in force and effect and has not been revised, revoked or rescinded.

I further certify that the following are the names, titles and official signatures of those persons authorized to act by the foregoing resolution.

NAME

Not Applicable

SIGNATURE

Given under my hand and the Seal of said corporation this _____ day of _____, 20 _____

(SEAL)

By: _____, Secretary

Solid Resources, Inc.

Name of Corporation

NOTE:

The above is a suggested form of the type of Corporate Resolution desired. Such form need not be followed explicitly, but the Certified Resolution submitted must clearly show to the satisfaction of the City of Coral Gables that the person signing the Proposal and Bid Bond for the corporation has been properly empowered by the corporation to do so in its behalf.

Signed, sealed and deliver in the presence of:

Witness

By: _____

(Signature)

Witness

(Print Name)

FOREIGN (NON-FLORIDA) CORPORATIONS MUST COMPLETE THIS FORM

DEPARTMENT OF STATE CORPORATE CHARTER NO. _____

If your corporation is exempt from the requirements Section 607.1501, Florida Statutes, **YOU MUST CHECK** **BELLOW** the reason(s) for the exemption. Please contact the Department of State, Division of Corporations at (904) 488-9000 for assistance with corporate registration or exemptions.

607.1501 Authority of foreign corporation to transact business required.

- (1) A foreign corporation may not transact business in this state until it obtains a certificate of authority from the Department of State.
- (2) The following activities, among others, do not constitute transacting business within the meaning of subsection (1):
 - (a) Maintaining, defending, or settling any proceeding.
 - (b) Holding meetings of the board of directors or shareholders or carrying on other activities concerning internal corporate affairs.
 - (c) Maintaining bank accounts.
 - (d) Maintaining officers or agencies for the transfer, exchange, and registration of the corporation's own securities or maintaining trustees or depositories with respect to securities.
 - (e) Selling through independent contractors.
 - (f) Soliciting or obtaining orders, whether by mail or through employees, agents, or otherwise, if the orders require acceptance outside this state before they become contracts.
 - (g) Creating or acquiring **Not Applicable** security interests in real or personal property.
 - (h) Securing or collecting debts or enforcing mortgages and security interests in property securing the debts.
 - (i) Transacting business in interstate commerce.
 - (j) Conducting an isolated transaction that is completed within 30 days and that is not one in the course of repeated transactions of a like nature.
 - (k) Owning and controlling a subsidiary corporation incorporated in or transacting business within this state or voting the stock of any corporation which it has lawfully acquired.
 - (l) Owning a limited partnership interest in a limited partnership that is doing business within this state, unless such limited partner manages or controls the partnership or exercises the powers and duties of a general partner.
 - (m) Owning, without more, real or personal property.
- (3) The list of activities in subsection (2) is not exhaustive.
- (4) This section has no application to the question of whether any foreign corporation is subject to service of process and suit in this state under any law of this state.

Please check one of the following if your firm is **NOT** a corporation:

(I) Partnership, Joint Venture, Estate or Trust
(II) Sole Proprietorship or Self Employed

NOTE: This sheet **MUST** be enclosed with your Proposal if you claim an exemption or have checked I or II above. If you do not check I or II above, your firm will be considered a corporation and subject to all requirements listed herein.

PROPOSER'S CORRECT LEGAL NAME

SIGNATURE OF AUTHORIZED AGENT OR PROPOSER

CITY OF CORAL GABLES

PROPOSER QUALIFICATIONS STATEMENT

This questionnaire is to be submitted to the City of Coral Gables Procurement Division by the Proposer, along with the Proposal being submitted for the goods and/or services required by the City of Coral Gables. Do not leave any questions unanswered. When the question does not apply, write the word(s) "None" or "Not Applicable", as appropriate. Failure to complete this form, when applicable, may disqualify Proposal.

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter.

CIRCLE ONE

SUBMITTED BY: Solid Resources, Inc.

NAME: Gilberto Gonzalez

ADDRESS: 6505 Blue Lagoon Drive, Suite 435
Miami, FL 33126

TELEPHONE NO. 786-662-3144

FAXNO. 786-662-3147

Corporation
 Partnership
 Individual
 Other

1. State the true, exact, correct and complete name of the partnership, corporation, trade or fictitious name in which business is transacted and the address of the place of business.

The name of the Proposer is: Solid Resources, Inc.

The address of the principal place of business is: 6505 Blue Lagoon Drive, Suite 435
Miami, FL 33126

2. If Proposer is a corporation, answer the following:

- a. Date of Incorporation: July 7, 2000
- b. State of Incorporation: Florida
- c. President's: Gary J. Stankovich
- d. Vice President's: Charles Fabrikant
- e. Secretary: Keith R. Forster
- f. Treasurer: Keith R. Forster
- g. Name and address of Resident Agent:

Solid Resources, Inc.
2201 Cantu Court, Suite 119
Sarasota, FL 33983

3. If Proposer is an individual or a partnership, answer the following:

a. Date of organization: Not applicable

b. Name, address and ownership units of all partners:
Not applicable

c. State whether general or limited partnership: Not applicable

4. If Proposer is other than an individual, corporation or partnership, describe the organization and give the name and address of principals:

Not applicable

5. If Proposer is operating under a fictitious name, submit evidence of compliance with Florida Fictitious Name Statute. – Not Applicable
6. How many years has organization been in business under present business name?

Sixteen (16)

a Index

a. Under what other former names has organization operated?

Not applicable

RFI # 2008.07.25 Emergency Management Administration Services

7. Indicate registration, license numbers or certificate numbers for the business or professions which are the subject of this Proposal. Please attach certificate of competency and/or state registration.

See Attached.

8. Have you personally inspected the site of the proposed work?
(Y) ____ (N) X

9. Do you have a complete set of documents, including drawings and addenda?
(Y) ____ (N) X

10. Did you attend the Pre-Proposal Conference if any such conference was held?
(Y) ____ (N) X

11. Have you ever failed to complete any work awarded to you? If so, state when, where and why?
(Please provide the name and contact information of the entity which was involved)

NO

a Has any other entity held you in default of a contract? If so, which entity? Please provide the name and number of the contact.

NO

12. State the names, telephone numbers and last known addresses of three (3) owners, individuals or representatives of owners with the most knowledge of work which you have performed or goods you have provided. (Governments are preferred as references.)

See Section 7

| | | |
|--------|-----------|----------------|
| (name) | (address) | (phone number) |
| (name) | (address) | (phone number) |
| (name) | (address) | (phone number) |

13. State the name of individual who will have personal supervision of the work:

Gilberto Gonzalez

Provide the following information regarding your Insurance Requirements:

a. Name of Insurance Carrier: _____ See Attached.

b. Type of Coverage: _____ "

c. Limits of Liability: _____ "

d. Coverage/Policy Dates: _____ "

e. Name of Insurance Agent(s): _____ "

f. Agent(s) telephone including area code: _____ "

14. Has your insurance coverage ever been cancelled for non-payment of insurance premiums?
No

15 Has your insurance coverage ever been cancelled for any other reason? No

If so, what was the reason? Not applicable.

WHEN OFFERER IS A PARTNERSHIP

IN WITNESS WHEREOF, the Offerer hereto has executed this Proposal Form _____ day of _____, 20 ____

Print Name of Partnership _____

By: _____
Signature of General or Managing Partner

Witness _____

Print Name of Partner _____

Witness _____

Business Address _____

City/State/Zip _____

Business Telephone Number _____

State of Florida
County of _____

State of Registration _____

Not Applicable

On this _____ day of _____, 20 ___, before me, the undersigned Notary Public of the State of Florida,
personally appeared _____ as whose name(s) is/are Subscribe
(Name(s) of individual(s) who appeared before notary)
to the within instrument, and he/she/they acknowledged that he/she/they executed it.

WITNESS my hand
and official seal

NOTARY PUBLIC
SEAL OF OFFICE:

NOTARY PUBLIC, STATE OF FLORIDA

(Name of Notary Public: Print, Stamp or Type
as Commissioned.)

Personally known to me or
Produced identification:

(Type of Identification Produced)

DID take an oath, or DID NOT take an oath

Offerer's Certification

WHEN OFFERER IS A CORPORATION

IN WITNESS WHEREOF, the Offerer hereto has executed this Proposal Form 20th day of August, 2008

Solid Resources, Inc.
Print Name of Corporation

Florida
Print State of Incorporation

(CORPORATE SEAL)

By: Gilberto
Signature of President /other Authorized Officer

Gilberto Gonzalez
Print Name of President/other Authorized Officer

ATTEST:

By: Keith R. Forster
Secretary

6505 Blue Lagoon Drive, Suite 435
Address of Corporation

Miami, FL 33126
City/State/Zip
786-662-3147
Business Telephone Number

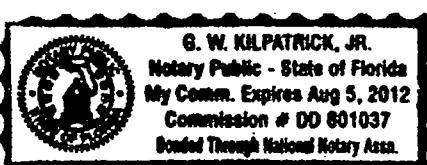
On this 20 day of August, 2008 before me, the undersigned Notary Public of the State of Florida, the foregoing instrument was acknowledged by

Gilberto Gonzalez, Vice-President
(Name of Corporate Officer(s) and Title(s))
of Solid Resources, Inc. on behalf of the Corporation.
(Name of Corporation and State of Place of Incorporation)

WITNESS my hand
and official seal

NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC
SEAL OF OFFICE:



GEORGE W. KILPATRICK, JR.
(Name of Notary Public, Print, Stamp or Type
as Commissioned.)

Personally known to me, or
Produced identification:

(Type of Identification Produced)

DID take an oath, or DID NOT did not take an oath

Offerer's Certification

**WHEN OFFERER IS A SOLE PROPRIETORSHIP OR
OPERATES UNDER A FICTITIOUS OR TRADE NAME**

IN WITNESS WHEREOF, the Offerer here to has executed this Proposal Form _____ day of _____, 20 ____

Print Name of Firm _____

By: _____
Signature of Owner

Witness _____

Print Name of Individual _____

Witness _____

Business Address _____

City/State/Zip _____

Business Telephone Number _____

State of Florida
County of _____

Not Applicable

On this _____ day of _____, 20 __, before me, the undersigned Notary Public of the
State of Florida, personally appeared _____
(Name(s) of individuals(s) who appeared before notary)
and whose name(s) is/are Subscribed to the within instrument, and he/she/they acknowledged that
he/she/they executed it.

WITNESS my hand
and official seal

NOTARY PUBLIC, STATE OF FLORIDA

**NOTARY PUBLIC
SEAL OF OFFICE:**

(Name of Notary Public: Print, Stamp or Type
as Commissioned.)

Personally known to me, or
Produced identification:

(Type of Identification Produced)

DID take an oath, or DID NOT did not take an oath

NON-COLLUSION AFFIDAVIT

State of Florida)
)ss.
County of Miami Dade)

Gilberto Gonzalez being first duly sworn,
deposes
and says that:

(1) Affiant is the Vice President Solid Resources, Inc. (Owner, Partner, Officer, Representative or Agent) of the Proposer that has submitted the attached Proposal;

(2) Affiant is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;

(3) Such Proposal is genuine and is not a collusive or sham Proposal;

(4) Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer or firm, or person to submit a collusive or sham Proposal in connection with the work for which the attached Proposal has been submitted; or to refrain from bidding in connection with such work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Proposer, firm, or person to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed work;

(5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

City of Coral Gables
Vendor Performance Evaluation

Date: _____ Department / Division: _____

Vendor name: _____

Address: _____

Contact Person: _____ Telephone: _____

Resolution No.: _____ Resolution Date: _____

Good: _____ Services: _____ P.O. #: _____ Amount \$: _____

Contract Date: _____ Term of Contract: _____

Additional information: _____

For the past three months the goods and/or services provided have been:

Excellent: _____ Satisfactory: _____ Needs Improvement: _____ Unsatisfactory: _____

If goods and/or services need improvement or are unsatisfactory, please explain:

If applicable, please check your request to extend or not extend this contract: YES: _____ NO: _____

Evaluated by: _____
Name and Title: _____ Department: _____ Date: _____

Reviewed by: _____
Name and Title: _____ Department: _____ Date: _____

COMMENTS: Do you have recommendations on how to improve this contract? Yes: _____ No: _____

DRUG-FREE WORK PLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies does:

Solid Resources, Inc.
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the work place, the business's policy of maintaining a drug-free workplace, any available drug counseling, Employee Assistance Programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee a copy of the statement specified in subsection (1) that are engaged in providing the commodities or contractual services that are proposed.
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are proposed, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Proposer's Signature

8-26-08

Date

I CERTIFY THAT I AM AUTHORIZED TO EXECUTE THIS QUALIFICATION STATEMENT ON BEHALF OF THE APPLICANT. THE PROPOSER ACKNOWLEDGES AND UNDERSTANDS THAT THE INFORMATION CONTAINED IN RESPONSE TO THIS QUALIFICATION STATEMENT SHALL BE RELIED UPON BY OWNER IN AWARDING THE CONTRACT AND SUCH INFORMATION IS WARRANTED BY PROPOSER TO BE TRUE. THE DISCOVERY OF ANY OMISSION OR MISSTATEMENT THAT MATERIALLY AFFECTS THE PROPOSER'S QUALIFICATIONS TO PERFORM UNDER THE CONTRACT SHALL CAUSE THE CITY TO REJECT THE PROPOSAL, AND IF, AFTER TERMINATE THE AWARD AND/OR CONTRACT.

① 64-30

Signature

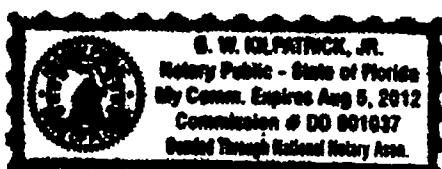
State of Florida

County of Miami-Dade

On this the 10 day of August, 2000, before me, the undersigned Notary Public of the State of Florida, personally appeared GILBERTO GONZALEZ (Name(s) of individual(s) who appeared before notary) and whose name(s) is/are subscribed to the within instrument, and acknowledge it's execution.

NOTARY PUBLIC, STATE OF FLORIDA

**NOTARY PUBLIC
SEAL OF OFFICE:**



GEORGE W. KILPATRICK, Jr.
(Name of Notary Public: Print, Stamp or Type
as Commissioned.)

Personally known to me, or
Produced identification:

(Type of Identification Produced)

**CITY OF CORAL GABLES
LOBBYIST – ISSUE APPLICATION**

HAVE YOU BEEN RETAINED TO LOBBY ANY OF THE FOLLOWING FOR STATE PURPOSE?

CITY OFFICIALS:

Mayor, City Commissioners, City Attorney, City Manager, Assistant City Manager, Heads or Directors of Departments, and their Assistant or Deputy, Police Major or Chief, Building and Zoning Inspectors, Board, or Committee Members.

FOR THIS PURPOSE:

To encourage the passage, defeat or modification of any ordinance, resolution, action, or decision of the City Commission; or any action, decision or recommendation of any Board, Committee or City Official.

TIME PERIOD:

During the time period of the entire decision-making process on an action, decision or recommendation which foreseeable will be heard or reviewed by the Commission, or a board or Committee.

IF THE FOREGOING APPLIES TO YOU, YOU ARE REQUIRED TO REGISTER AS A LOBBYIST AND TO FILE THE FOLLOWING INFORMATION, UNDER OATH, WITH THE CITY CLERK FOR EACH ISSUE ADDRESSED.

Not Applicable

Your Name: (Print)

Not applicable

LOBBYIST

Your Business Name: (Print)

Business Telephone Number:

Business Address :

Client you are representing on this issue:

Name of Client: (Print)

Client's Address:

Name of Corporation, Partnership, or Trust: (Print)

Names of all persons holding, directly or indirectly, a 5% or more ownership interest in the corporation, partnership, or trust: (Print)

ISSUE: Describe specific issue on which you will lobby: (Separate Application and Fee is required for each specific issue)

ISSUE FEE: You are required to pay a \$125.00 Issue Fee to the City Clerk prior to lobbying on a specific issue.

ADDITIONAL CLIENTS: You are required to fill out an additional Application for each additional Client represented on this issue, and attach to this Application.

I _____ hereby swear or affirm under penalty of
perjury that all the facts contained in this Application are true and that I am aware that these
requirements are in compliance
Print Name of Lobbyist _____
County Code Sec, 2-11.1(s) go^v **Not Applicable**

Date: _____

Signature of Lobbyist

\$125.00 Appearance Fee Paid: _____ Received by _____

Fees Waived for Not for Profit Organization (documentary proof attached) _____

Additional Client Application Attached: _____

**CITY OF CORAL GABLES
LOBBYIST
BIENNIAL REGISTRATION APPLICATION**

HAVE YOU BEEN RETAINED TO LOBBY ANY OF THE FOLLOWING FOR STATE PURPOSE?

CITY OFFICIALS:

Mayor, City Commissioners, City Attorney, City Manager, Assistant City Manager, Heads or Directors of Departments, and their Assistant or Deputy, Police Major or Chief, Building and Zoning Inspectors, Board, or Committee Members.

FOR THIS PURPOSE:

To encourage the passage, defeat or modification of any ordinance, resolution, action, or decision of the City Commission; or any action, decision or recommendation of any Board, Committee or City Official.

TIME PERIOD:

During the time period of the entire decision-making process on an action, decision or recommendation which will be heard or reviewed by the Commission, or a board or Committee.

IF THE FOREGOING APPLIES TO YOU, YOU ARE REQUIRED TO REGISTER AS A LOBBYIST AND TO FILE THE FOLLOWING INFORMATION, UNDER OATH, WITH THE CITY CLERK FOR EACH ISSUE ADDRESSED.

Name: (Print) Not applicable

Not Applicable

Business Name: (Print) _____

Business Telephone Number: _____

Business Address:

State the extent of any business or professional relationship with any current member of the City Commission.

PRINCIPALS REPRESENTED: List here all principals currently represented by you, including address and telephone number:

ANNUAL REPORT: On July 1st of each year, you are required to submit to the City Clerk a signed statement under oath listing all lobbying expenditures in excess of \$25.00 for the preceding calendar year. A statement is required to be filed without expenditures.

ISSUE FEE: You are required to pay a \$125.00 Issue Fee to the City Clerk prior to lobbying on behalf of a specific issue and to fill out an Application stating under oath, your name, business address, the name of each principal employed by you to lobby, and the specific issue of which you wish to lobby.

NOTICE OF WITHDRAWAL: If you discontinue representing a particular client, a notice of withdrawal is required to be filed with the City Clerk.

BIENNIAL LOBBYIST REGISTRATION FEE: This Registration must be on file in the Office of the City Clerk prior to the filing of an Issue Application to lobby on a specific issue and the \$500.00 Biennial Lobbyist Registration Fee must be paid on or before October 1, 2000.

I _____ hereby swear or affirm under penalty of
(Print Name of Lobbyist)
perjury that I have read the provisions of Dade County Code Sec, 2-11.1(s)

governing Lobbying and that all of the facts contained in this Registration
Application are true and that I agree to pay the \$500.00 Biennial Lobbyist
Registration Fee on or before _____, 2000. _____, October 1,
of each even-numbered year. _____, Not Applicable, byist in
the City of Coral Gables.

Signature of Lobbyist

STATE OF FLORIDA)
 }
COUNTY OF DADE)

BEFORE ME personally appeared _____ to me well known and known to me to be the
person described in and who executed the foregoing instrument, and acknowledged to and before me that _____
executed said instrument for the purposes therein expressed.

WITNESS my Hand and Official Seal this _____

Personally Known

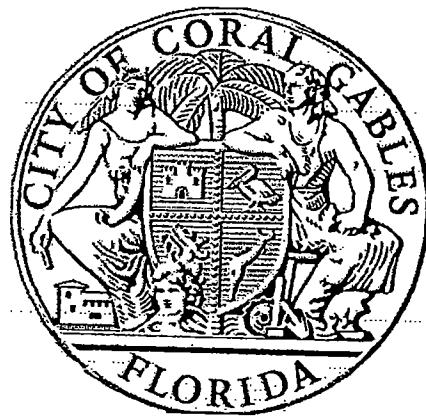
Produced ID

Notary Public
State of Florida

\$500.00 Fee Paid _____

Received By _____

\$500.00 Fee Waived for Not-for-Profit Organizations (documentary proof attached) _____



CITY OF CORAL GABLES

SECTION 4.0 **MINIMUM INSURANCE REQUIREMENT**

**CITY OF CORAL GABLES
PROCUREMENT DIVISION**

4.0 MINIMUM INSURANCE REQUIREMENT

Pursuant to the City of Coral Gables Code, Chapter 2 - Administration, Sec. 2-1007 Insurance requirement, regulations shall be promulgated requiring the contractor and all subcontractors provide adequate insurance coverage for the duration of the contract. The Risk Management Division of the Human Resources Department has developed the following insurance requirements to protect the City of Coral Gables to the maximum extent feasible against any and all claims that could significantly affect the ability of the City to continue to fulfill its obligations and responsibilities to the taxpayers and the public.

Consequently, prior to award and in any event prior to commencing work, the Contractor shall procure, and provide the City with evidence of insurance coverage as required herein and name the City as an Additional Insured. The Contractor shall secure and maintain, at its own expense, and keep in effect during the full period of the contract a policy or policies of insurance, and must submit these documents to the Risk Management Division of Human Resources Department for review and approval. The type of coverage required shall not be less than the following:

4.1 INSURER REQUIREMENTS

The Contractor and/or Vendor shall maintain, at its own cost and expense, the following types and amounts of insurance with insurers with rating of "A-" "VI" or better according to the A.M. Best rating guide as a minimum standard. The insurers providing coverage must be approved by the State of Florida and hold all of the required licenses in good standing to conduct business within the State of Florida. In addition, they must be acceptable to the City of Coral Gables Risk Management Division and/or the City Attorney's Office.

4.2 TYPE OF COVERAGE & LIMIT OF LIABILITY REQUIRED

a. **Workers' Compensation and Employers Liability Insurance** covering all employees, subcontractors, and/or volunteers of the Contractor and/or Vendor engaged in the performance of the scope of work associated with this contract and/or agreement. The minimum limits of liability shall be in accordance with applicable state and/or federal laws that may apply to Workers' Compensation insurance, with the following limits:

4.2.01 Workers' Compensation - Coverage A -
Statutory Limits (State or Federal Act)

4.2.02 Employers' Liability - Coverage B
- \$1,000,000 Limit - Each Accident
- \$1,000,000 Limit - Disease each
Employee - \$1,000,000 Limit - Disease

b. **Commercial General Liability Insurance** written on an occurrence basis including, but not limited to; Coverage for contractual liability, products and completed operations, personal & advertising injury, bodily injury and property damage liabilities with limits of liability no less than:

- 4.2.03 Each Occurrence Limit - \$1,000,000
- 4.2.04 Fire Damage Limit (Damage to rented premises) - \$100,000
- 4.2.05 Personal & Advertising Injury Limit - \$1,000,000
- 4.2.06 General Aggregate Limit - \$2,000,000
- 4.2.07 Products & Completed Operations Aggregate Limit \$2,000,000

c. Business Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the performance of work under this Contract, with a combined single limit of liability for bodily injury and property damage of not less than:

- 4.2.08 Any Auto (Symbol 1)
- 4.2.09 Combined Single Limit (Each Accident) - \$1,000,000
- 4.2.10 Hired Autos (Symbol 8)
- 4.2.11 Combined Single Limit (Each Accident) - \$1,000,000
- 4.2.12 Non-Owned Autos (Symbol 9)
- 4.2.13 Combined Single Limit (Each Accident) - \$1,000,000

d. Property Insurance is required only when the contractor is in the care, custody or control of City owned property. Coverage will be provided for loss or damage by fire, lightning, windstorm and against loss or damage by all other risks (including transit) covered by the broadest Property Coverage Form commercially available, including the expense of the removal of debris of such property as a result of damage by an insured peril. The insurance shall be written on a replacement cost basis, which is hereby defined as the cost of replacing the property insured without deduction for depreciation or wear and tear. Every attempt will be made to have coverage provided on an "Agreed Value" basis "Not subject to a Co-Insurance Clause" or the "Co-Insurance Clause" must be waived by endorsement and the limit of insurance must be for an amount equal to the total replacement cost of the property being insured. If the contract is related to construction, a Builders Risk policy and/or an Installation Floater may be required to meet the above requirements.

4.3 MINIMUM REQUIRED FORM OF COVERAGE (SHALL BE AT LEAST AS BROAD AS):

a. Workers Compensation

The standard form approved by the State of Jurisdiction

b. Commercial General Liability

ISO (Insurance Services Office, Inc.) Commercial General Liability coverage ("occurrence" Form CG 0001) or its equivalent. "Claims made" form is unacceptable except for professional or environmental liability coverage.

c. Commercial Auto Liability

ISO (Insurance Services Office, Inc.) Commercial Auto Liability coverage (form CA 0001) or its equivalent

d. Property Insurance

As a minimum standard, the ISO (Insurance Services Office, Inc.) CP 0010 - Building and Personal Property Form along with the CP 1030 - Special Perils Coverage Form or their equivalents must be used.

4.4 REQUIRED ENDORSEMENTS

a. Special Municipality Endorsement for the City of Coral Gables

b. Or the following endorsements with City approved language

4.4.1 Additional Insured

4.4.2 Waiver of Subrogation

4.4.3 Thirty (30) Day Notice of cancellation or non-renewal

Notice must be addressed as follows:

CITY OF CORAL GABLES

RISK MANAGEMENT DIVISION

2801 SALZEDO STREET, SECOND FLOOR

CORAL GABLES, FL 33134

4.4.4 Primary & Non-contributory

4.4.5 All policies shall contain a "severability of interest" or "cross liability" clause without obligation for premium payment of the City.

4.4.6 The City of Coral Gables shall be named as a Loss Payee on all Property and/or Inland Marine Policies as their interest may appear.

4.5 VERIFICATION OF COVERAGE

a. Certificate of Insurance acceptable to the City of Coral Gables Risk Management Division or City Attorney's Office. All of the provisions above must be met and evidenced on the certificate of insurance and copies of all endorsements must be received by the Risk Management Department within 30 days of the issue date of the certificate of insurance.

4.5.1 The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

4.5.2 The City reserves the right to require complete, certified copies of all required insurance policies, at any time.

4.5.3 The city reserves the right to require additional insurance requirements at any time during the course of the agreement

4.6 WAIVER OF INSURANCE REQUIREMENTS

Should the Contractor or Vendor not be able to comply with any of these insurance requirements for any reason, the contractor and/or vendor must write a letter to the Risk Management division on their letter head requesting that a waiver of insurance requirement be granted. The requested waiver will be evaluated by the Risk Management division and forwarded to the City Attorney for evaluation.

The Contractor and/or Vendor is encouraged review their individual insurance needs with their insurance agents/brokers regularly to determine the adequacy of the coverage and the limits of liability that are being purchased. In certain circumstances, the City of Coral Gables will require additional insurance to respond to the hold harmless and indemnification clauses you have executed with the City of Coral Gables. Based on the nature of the work performed, the City of Coral Gables will determine what additional types of insurance and/or higher limits of liability are required to be obtained.

We/I, the undersigned, do hereby state that we/I have read and understood the City of Coral Gables Minimum Insurance Requirements

SIGNED:  _____ TITLE: Vice President
Gilberto Gonzalez
(Please type or Print Name)

COMPANY: Solid Resources, Inc. DATE: 8-20-08

| SPECIAL MUNICIPALITY ENDORSEMENT For the City of Coral Gables | | ENDORSEMENT* | DATE ISSUED |
|--|--|--|-------------|
| 1. PRODUCER INFORMATION Agent: _____ License #: _____ Agency: _____ Mailing Address: _____ City/State/Zip: _____ Phone: _____ Fax: _____ Email address: _____ | | 3, POLICY INFORMATION Endorsement Effective Date (12:01 A.M.) Policy Number: _____ Policy Period: _____ to _____ Name of Insurer: _____ Name of MGAIBroker: _____ Mailing Address: _____ City/State/Zip: _____ Phone: _____ Fax: _____ | |
| 2. NAMED INSURED INFORMATION Named Insured: DBA's: _____ Mailing Address: _____ City/State/Zip: _____ Phone: _____ Fax: _____ Legal Entity: Individual Partnership LLC Corp Other: _____ | | 4 TYPE OF INSURANCE (select the applicable coverage) <input type="checkbox"/> General Auto Liability Excess/Umbrella | |
| 5. APPLICABILITY <p>This insurance pertains to the operations, activities, and/or tenancy of the Named Insured under all written agreements and permits in force with the City of Coral Gables unless checked here <input checked="" type="checkbox"/> If the box above is marked, only the following specific agreements, leases, and/or permits with the City of Coral Gables, are covered:</p> | | | |
| 6. GENERAL LIABILITY (Select all that apply) Commercial General Liability Owners And Contractors Protective (OCP) Other: _____ <input checked="" type="checkbox"/> Claims Made Form Occurrence Form Loss adjustment is included within the limit Underground & Collapse Hazard Included Deductible \$ _____ Applies per Occurrence Applies per Claim 0 Self-Insured Retention \$ _____ Applies per Occurrence Applies per Claim Stop-Loss/Aggregate \$ _____ Retroactive Date: _____ <input type="checkbox"/> _____ | | LIMITS Each Occurrence \$ _____ Mange To Rented Premises \$ _____ Medical Expense \$ _____ Personal & Advertising Injury \$ _____ General Aggregate \$ ProducIS —Comp/ Op Aggregate \$ _____ Employee Benefits E&O \$ _____ Hired & Non-Owned Auto \$ _____ Liability \$ _____ (Select at least one of the following) General Aggregate Limit Applies Per Project General Aggregate Limit Applies Per Location General Aggregate Limit Applies Per Policy | |
| 7. AUTO LIABILITY (Select all that apply) <input checked="" type="checkbox"/> Any Auto 1=1A <input checked="" type="checkbox"/> Own Autos (PPT) All Owned Autos (Other Than PPT) <input checked="" type="checkbox"/> Scheduled Autos 1=1 Hired Autos Non-Owned Autos | | LIMITS Combined Single Limit (each accident) \$ _____ Bodily injury (Per Person) \$ _____ Bodily Injury (Per Accident) \$ _____ Property Damage \$ _____ D.O.C. Coverage Included Broadened PIP Included | |
| ENDORSEMENT HOLDER City of Coral Gables Risk Management Division 2801 Salzedo Street, Second Floor Coral Gables, Florida 33134 305-460-5528 Phone 305-460-5518 Fax msparber@coralgables.com | | AUTHORIZED REPRESENTATIVE Agent/Broker Underwriter Other: _____ (print or type name) warrant that I have binding authority with the above named Insurance company and that by signing this endorsement, I am warranting that the insurance company named on this endorsement has authorized me to amend this policy as indicated herein. | |
| Form COG-Rh14103 (0-1212005) | | Signature of Authorized Representative or Licensed Agent /Broker SIGN EACH PAGE SEPARATELY | |
| Page 1 of 2 | | | |

| | | | | | |
|---|--|----------------------------------|--|--|-------------|
|  | SPECIAL MUNICIPALITY ENDORSEMENT | | ENDORSEMENT 4 | DATE ISSUED | |
| | For the City of Coral Gables | | | | |
| 8. EXCESS/UMBRELLA | | LIMITS | 9. LIST OF UNDERLYING INSURANCE | | |
| Following Form Umbrella Liability Other: _____ | Each Occurrence \$ _____ Excess Of _____ \$ _____ Aggregate _____ \$ _____ Self-Insured Retention Amount \$ _____ Applies per Occurrence Applies per Claim Stop-Loss/Aggregate Amount \$ _____ | Insurer | Policy* | Limits | |
| Claims Made Form Occurrence Form Loss adjustment is included within the limit Underground & Collapse Hazard Included | | | | | |
| 10. EXCLUSIONS & ENDORSEMENTS (Listing) List all endorsements attached to this policy here or provide a list of all endorsements attached to this policy as Exhibit A. | | | | | |
| 11. CLAIMS REPORTING (for all types of insurance) List the Insurer's Claims Representative to report any claims to. | | | | | |
| Company Name; Mailing Address: City/State/Zip: | Phone: Fax: Email | | | | |
| This endorsement forms a part of the Policy to which it is attached and does not change any provisions, conditions or declarations of the Policy other than as stated herein: | | | | | |
| 12. ADDITIONAL INTEREST - The City of Coral Gables, its officials, agents, and employees as their additional interest may appear with regard to liability and defense of suits arising from the operations, uses, occupancies, acts, activities, (ownership, maintenance or use of vehicles) by or on behalf of the Named Insured | | | | | |
| 13. WAIVER OF SUBROGATION - All rights of subrogation have been waived by the insurance carrier issuing this endorsement in favor of the City of Coral Gables | | | | | |
| 14. CONTRIBUTION NOT REQUIRED - The insurance or self insurance program of the City of Coral Gables shall be excess and shall not contribute in any way | | | | | |
| 15. SEPARATION OF INSUREDS - This insurance applies separately to each insured against whom claim is made or litigated except with respect to the limits | | | | | |
| 16. CANCELLATION NOTICE - If the Insurer elects to cancel this insurance policy before the expiration date shown above, or declines to renew a continuous policy, or reduces the stated limits of the policy other than by the impairment of an aggregate limit, the Insurer will, with respect to the City's interests, provide the City of Coral Gables at least thirty (30) days prior written notice of cancellation, non-renewal or other change in the policy. Notice will be made by receipted delivery and addressed as follows: | | | | | |
| RISK MANAGEMENT DIVISION, 2801 SALZEDO STREET, SECOND FLOOR, CORAL GABLES, FLORIDA 33134 It is understood, however, that this notice to the City shall not affect the Insurer's right to give a lesser notice to the Named Insured in the event of nonpayment of premium. | | | | | |
| ENDORSEMENT HOLDER | | AUTHORIZED REPRESENTATIVE | | | |
| City of Coral Gables Risk Management Division 2801 Salzedo Street, Second Floor Coral Gables, Florida 33134 305-460-5528 Phone 305-460-5518 Fax msparber@coralgables.com | | Broker/Agent | Underwriter | Other: _____ (print or type name) warrant that I have binding authority with the above named Insurance company and that by signing this endorsement, I am warranting that the insurance company named on this endorsement has authorized me to amend this policy as indicated herein. | |
| Signature of Authorized Representative or Licensed Agent /Broker | | | | | |
| Form COG-RM-003 (0-1212000) | | SIGN EACH PAGE SEPARATELY | | | Page 2 of 2 |



CITY OF CORAL GABLES
CHECK LIST OF THE REQUIRED DOCUMENTS THAT MUST BE SUBMITTED
FOR THE VERIFICATION OF INSURANCE COVERAGE

NAME OF THE INDIVIDUAL OR ENTITY:

CITY DEPARTMENT:

NAME OF THE CONTRACT MANAGER:

GENERAL LIABILITY INSURANCE

A Certificate of Insurance where the named insured exactly matches the name of the individual and/or entity that City of Coral Gables intends to enter or has entered into a contract or an agreement

The Certificate Holder reads as follows:

City of Coral Gables - Attn: Risk Management Division
2801 Salzedo Street, 2nd Floor • Coral Gables, FL 33134

The Certificate of Insurance states in the remarks section that for the coverage evidenced, the City of Coral is an additional insured, a waiver of subrogation is included, and the policies are primary & non-

The Certificate of Insurance evidences that a 30 day notice of cancellation/non-renewal endorsement has been added to the policy in favor of the City of Coral Gables

A copy of the Additional Insured Endorsement for the General Liability policy has been

A copy of the Waiver of Subrogation Endorsement for the General Liability policy has been

A copy of the Primary and Non-contributory Endorsement for the General Liability policy has been provided

A copy of the 30 day notice of cancellation/non-renewal endorsement for the General Liability policy has provided

AUTOMOBILE LIABILITY INSURANCE

A Certificate of Insurance where the named insured exactly matches the name of the individual and/or entity that City of Coral Gables intends to enter or has entered into a contract or an agreement

The Certificate Holder reads as follows:

City of Coral Gables - Attn: Risk Management Division
2801 Salzedo Street, 2nd Floor • Coral Gables, FL 33134

The Certificate of Insurance states in the remarks section that for the coverage evidenced; the City of Coral is an additional insured, a waiver of subrogation is included, and the policies are primary & non-

The Certificate of Insurance evidences that a 30 day notice of cancellation/non-renewal endorsement has been added to the policy in favor of the City of Coral Gables

A copy of the Additional Insured Endorsement for the Automobile Liability policy has been

A copy of the Waiver of Subrogation Endorsement for the Automobile Liability policy has been

A copy of the Primary and Non-contributory Endorsement for the Automobile Liability policy has been provided

A copy of the 30 day notice of cancellation/non-renewal endorsement for the Automobile Liability policy has provided

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE

A Certificate of Insurance where the named insured exactly matches the name of the individual and/or entity that City of Coral Gables intends to enter or has entered into a contract or an agreement

The Certificate Holder reads as follows:

City of Coral Gables - Attn: Risk Management Division
2801 Salzedo Street, 2nd Floor • Coral Gables, FL 33134

The Certificate of Insurance states in the remarks section that a waiver of subrogation has been

The Certificate of Insurance evidences that a 30 day notice of cancellation/non-renewal endorsement has been added to the policy in favor of the City of Coral Gables

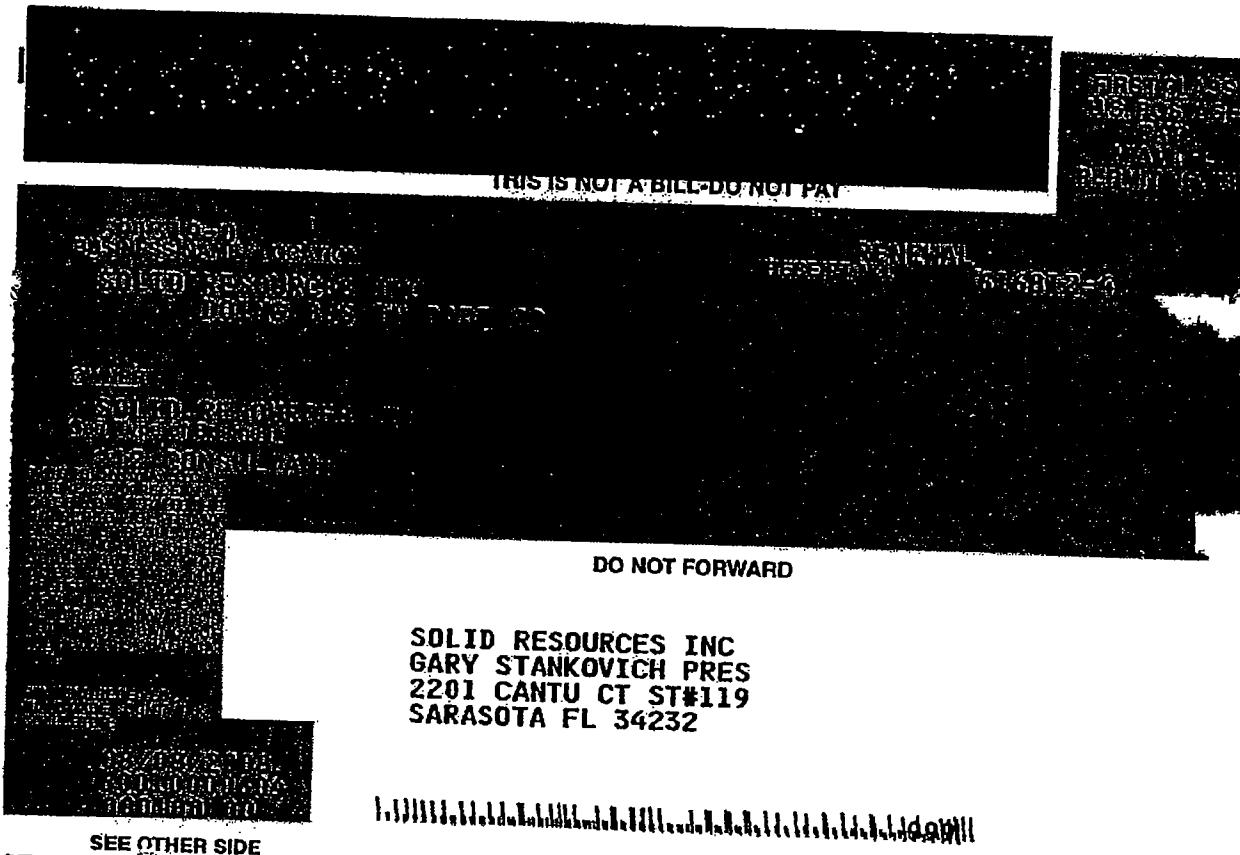
A copy of the Waiver of Subrogation Endorsement for the Workers Compensation policy has been provided

A copy of the 30 day notice of cancellation/non-renewal endorsement for the Workers Compensation policy has been provided

10- Attachments

- A – Miami Dade County Occupational License**
- B – State of Florida Corporate Registration**
- C – Insurance Certificate of Liability**
- D – Experience Record**

A – Miami Dade County Occupational License



State of Florida

Department of State

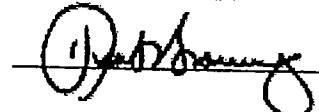
I certify from the records of this office that SOLID RESOURCES, INC. is a corporation organized under the laws of the State of Florida, filed on July 7, 2000.

The document number of this corporation is P00000066042.

I further certify that said corporation has paid all fees due this office through December 31, 2008, that its most recent annual report was filed on February 19, 2008, and its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the Great Seal of
Florida, at Tallahassee, the Capital, this the
Twentieth day of February, 2008*



Secretary of State



Authentication ID: 540118434925-022008-P0000066042

To authenticate this certificate, visit the following site, enter this ID, and then follow the instructions displayed.
www.sunbiz.org/auth.html

C – Insurance Certificate of Liability

BENFIELD
[REDACTED]

CERTIFICATE OF LIABILITY INSURANCE

| | | | | | |
|---|---|---|--|----------------------------------|---|
| PRODUCER: | | THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERES NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. | | | |
| | | COMPANIES AFFORING COVERAGE | | | |
| | | COMPANY A | NATIONAL LIABILITY AND FIRE INSURANCE COMPANY | | |
| | | COMPANY B | NATIONAL UNION INSURANCE COMPANY | | |
| INSURED: | | COMPANY C | | | |
| | | COMPANY D | | | |
| | | COMPANY E | UNITED STATES RELIABILITY AND GUARANTY CO. | | |
| | | COMPANY F | AMERICAN INTERNATIONAL SPECIALTY LINES INSURANCE CO. | | |
| | | COMPANY G | | | |
| COVERAGE | | | | | |
| THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED HEREIN HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, CONDITIONS AND EXCLUSIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS | | | | | |
| CO-OP UNIT | TYPE OF INSURANCE | POLICY NUMBER | POLICY EFFECTIVE DATE/INCEPTION DATE/INCEPTION | POLICY EXPIRATION DATE/INCEPTION | LIMITS |
| 4 | GENERAL LIABILITY | LH7-00152-2008 | 4/8/2008 | 4/8/2009 | GENERAL AGGREGATE \$ 2,000,000 |
| | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIMD. <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR. <input type="checkbox"/> OWNERS & CONTRACTOR'S INCL. | | | | PRODUCTS-COVERAGE AGG \$ 1,000,000 |
| 8 | AUTOMOBILE LIABILITY | CA 729-3079 | 6/3/2008 | 5/3/2009 | PERSONAL & ADV. INJURY \$ 1,000,000 |
| | <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS | | | | EACH OCCURRENCE \$ 1,000,000 |
| C | EXCESS/UMBRELLA LIABILITY | | | | FIRE DAMAGE (ANY ONE FIRE) \$ 50,000 |
| | <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR | | | | MED. EXP. (ANY ONE PERSON) \$ 5,000 |
| G | U.S. LONGSHORE & HARBOR WORKERS (Compensation Risks) | | | | COMBINED SINGLE LIMIT (each) \$ 1,000,000 |
| | | | | | BODILY INJURY (per person) |
| E | WORKERS COMPENSATION AND EMPLOYERS LIABILITY | 0274W0045 | 9/28/2007 | 5/21/2008 | BODILY INJURY (per accident) |
| | THE PROPRIETOR/ PARTNERS/ EXECUTIVE OFFICERS ARE: <input type="checkbox"/> INCLUDED <input type="checkbox"/> EXCLUDED | | | | PROPERTY DAMAGE (per accident) |
| F | CONTRACTOR'S POLLUTION / E&O | DOPB 185-S121 | 5/3/2008 | 5/3/2008 | EACH OCCURRENCE \$ 1,000,000 |
| | DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/ESPECIAL ITEMS | | | | EX. DISEASE - POLICY LIMIT \$ 1,000,000 |
| EVIDENCE OF INSURANCE | | | | | |
| CERTIFICATE HOLDER | | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES. | | | |
| TO WHOM IT MAY CONCERN | | AUTHORIZED REPRESENTATIVE [REDACTED] | | | |
| BY: [REDACTED] | | | | | |

D – Experience Record

| Firm Name/ Address | Date of Job | Description of Job |
|---|--------------------------|--|
| Florida Department of Transportation 605 Suwannee Street, MS 53 Tallahassee, Florida 32399-0450 | October 2005 - Present | Emergency Management Services |
| Collier County (Florida) Solid Waste Management Department 3301 Tamiami Trail East, Bldg. H Naples, Florida 34112 | October 2005- April 2006 | Debris Management and Public Assistance Technical Assistance |
| Archdiocese of Miami 9401 Biscayne Blvd Miami Shores, FL 33138 | July 2008 - Present | Professional Services – FEMA Public Assistance |



Cooper City Commission Meeting Agenda Item Request Form

Date: 9-16-09

Requesting Commissioner/Department: Public Works

Commission Regular Meeting Date: 9-21-09

Commission Workshop Meeting Date: _____

AGENDA

Presentation Consent Regular Discussion

BACKGROUND & RECOMMENDATION (attach backup material to Item Request Form)
Award of RFP for Disaster Management and Recovery Services. Memo attached.

APPROVALS:

Finance Director J.W.

K. Jolley 9/11

City Manager R.W.

City Clerk _____

*Approved
by Commission
by or 10/21/09
SS*

COOPER CITY PUBLIC WORKS Memorandum

TO: Bruce Loucks
City Manager

FROM: Jim Bowman
Director of Public Works

DATE: September 16, 2009 *FILE*

SUBJECT:

REFERENCE: Award of RFP

The City solicited Requests For Proposals to provide Disaster Management and Recovery Services. The scope of services included a wide range of related services including damage assessment, training, planning and oversight and management of debris recovery contractors. The proposals were to be evaluated based on the following matrix:

| | |
|------------------------------------|-----|
| Firm qualifications | 20% |
| Qualifications on similar projects | 15% |
| Key staff project understanding | 15% |
| Management / reporting systems | 10% |
| Cost Proposal | 40% |

The proposals were scored by giving up to 10 points in each category, multiplied by the weighted percentage, resulting in a total cumulative score for the proposal. Two proposals were received. The companies were Beck Disaster Recovery (BDR) and Solid Resources, Inc. (SRI). Both companies possess a strong background, highly qualified personnel, and a wide range of experience in the field. The cost proposal portion of the matrix was based on the hourly rate to be charged for 13 different positions. Each position was assigned estimated hours that may be required in a typical post disaster situation. Calculations of these projected costs are attached. The proposals were evaluated and scored in each of the five categories above. The resulting final cumulative score for each company was:

| | |
|------------------------|------|
| Beck Disaster Recovery | 9.45 |
| Solid Resources, Inc. | 9.55 |

It is recommended that Solid Resources, Inc. be selected to contract with the City for Disaster Management and Recovery Services. This matter is requested to be placed on the agenda for the September 21 City Council meeting.



Cost Proposal

RFP# 2009-7
Disaster Management & Recovery Services

SRI

Disaster Management & Recovery Services RFP # 2009-7

COST PROPOSAL FORM/FEE SCHEDULE

The hourly labor rates shall include all applicable overhead and profit. All non-labor related project costs will be billed to the City at cost without mark-up.

| Positions | Estimated Hours (1) | Hourly Rates (2) | |
|---|---------------------|------------------|-----------|
| Project Manager | 200 | \$ 90.00 | = 18,000 |
| Operations Managers | 250 | \$ 75.00 | 18,750 |
| Scheduler/Expeditors | 250 | \$ 35.00 | 8,750 |
| GIS Analyst | 40 | \$ 70.00 | 2,800 |
| Field Supervisors | 550 | \$ 62.00 | 34,100 |
| Debris Site/Tower Monitors | 4,500 | \$ 37.00 | 166,500 |
| Environmental Specialist | 40 | \$ 80.00 | 3,200 |
| Project Inspectors (Citizen Drop-Off Site Monitors) | 10,000 | \$ 37.00 | 370,000 |
| Field Coordinators (Crew Monitors) | 20,000 | \$ 37.00 | 740,000 |
| Load Ticket Data Entry Clerks (QA/QC) | 5,000 | \$ 25.00 | 125,000 |
| Billing/Invoice Analysts | 150 | \$ 45.00 | 6,750 |
| Project Coordinators | 150 | \$ 40.00 | 6,000 |
| Data Manager | 50 | \$ 45.00 | 2,250 |
| Public Assistance Coordinator | | \$ 115.00 | |
| Project Officer | | \$ 98.00 | |
| FEMA/FHWA Specialist | | \$ 98.00 | |
| | | | 1,502,100 |

OTHER REQUIRED POSITIONS

Proposer may include other positions, with hourly rates and attach a job description for each position, if necessary.

NOTES:

- 1) Estimated hours are NOT intended to represent the actual contract amount, but are an estimate of a typical work month and will be used for the sole purpose of evaluating proposals.
- 2) Rates are subject to a 2.5% increase for each annual renewal exercised under the Bid Specifications.

Tina Hudson

From: Kerri Anne Fisher

Sent: Friday, August 21, 2009 12:19 PM

To: ARMONDII@aol.com

Cc: Tina Hudson

Subject: RE: Disaster Debris Management

Attachments: RFP 2009-7, Disaster Management & Recovery Services (Debris Monitoring).pdf

Mr. Armond,

Thank you for your interest. Attached is the RFP.

Kerri Anne Fisher

Purchasing Agent

City of Cooper City

t: (954) 434-4300 x268

f: (954) 434-5099

From: ARMONDII@aol.com [mailto:ARMONDII@aol.com]

Sent: Friday, August 21, 2009 12:04 PM

To: Kerri Anne Fisher

Subject: Disaster Debris Management

Dear Ms Fisher:

It is my understanding that the City will be issuing an RFP/RFQ for contractors specializing in debris removal operations in the near future. I would appreciate our being placed on the bidder's list for that project and forwarded all necessary documents. We can be reached at this e mail address or charlene@taggrinding.com. Thanks

A. F. "Sonny" Armond

Director of Field Operations

TAG Grinding Services, Inc.

Emergency Response Division

SUN-SENTINEL
PUBLISHED DAILY
FORT LAUDERDALE, BROWARD COUNTY, FLORIDA
BOCA RATON, PALM BEACH COUNTY, FLORIDA
MIAMI, MIAMI-DADE COUNTY, FLORIDA

STATE OF FLORIDA
COUNTY OF BROWARD/PALM BEACH/MIAMI-DADE

BEFORE THE UNDERSIGNED AUTHORITY, PERSONALLY APPEARED LINDA HALL, WHO, ON OATH, SAYS THAT SHE IS A DULY AUTHORIZED REPRESENTATIVE OF THE CLASSIFIED DEPARTMENT OF THE SUN-SENTINEL, DAILY NEWSPAPER PUBLISHED IN BROWARD/PALM BEACH/MIAMI-DADE COUNTY, FLORIDA, THAT THE ATTACHED COPY OF ADVERTISEMENT, BEING A:

NOTICE TO BIDDERS

THE MATTER OF:

CITY OF COOPER CITY DISASTER MANAGEMENT & RECOVERY SERVICES RFP #2009-7

IN THE CIRCUIT COURT, WAS PUBLISHED IN SAID NEWSPAPER IN THE ISSUES OF:

AUGUST 18, 2009

13781857

AFFIANT FURTHER SAYS THAT THE SAID SUN-SENTINEL IS A NEWSPAPER PUBLISHED IN SAID BROWARD/PALM BEACH/MIAMI-DADE COUNTY, FLORIDA, AND THAT THE SAID NEWSPAPER HAS HERETOFORE BEEN CONTINUOUSLY PUBLISHED IN SAID BROWARD/PALM BEACH/MIAMI-DADE COUNTY, FLORIDA, EACH DAY, AND HAS BEEN ENTERED AS SECOND CLASS MATTER AT THE POST OFFICE IN FORT LAUDERDALE, IN SAID BROWARD COUNTY, FLORIDA, FOR A PERIOD OF ONE YEAR NEXT PRECEDING THE FIRST PUBLICATION OF ATTACHED COPY OF ADVERTISEMENT: AND AFFIANT FURTHER SAYS THAT SHE HAS NEITHER PAID, NOR PROMISED, ANY PERSON, FIRM, OR CORPORATION, ANY DISCOUNT, REBATE, COMMISSION, OR REFUND, FOR THE PURPOSE OF SECURING THIS ADVERTISEMENT FOR PUBLICATION IN SAID NEWSPAPER.

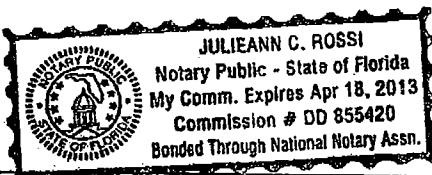
Linda Hall

(SIGNATURE OF LINDA HALL, AFFIANT)

SWORN TO AND SUBSCRIBED BEFORE ME
ON 18 AUGUST 2009, A.D.

Julieann Rossi

(SIGNATURE OF NOTARY PUBLIC)



(NAME OF NOTARY, TYPED, PRINTED, OR STAMPED)

PERSONALLY KNOWN () OR PRODUCED IDENTIFICATION ()

NOTICE TO BIDDERS
NOTICE IS HEREBY GIVEN that the
CITY OF COOPER CITY, FLORIDA WILL BEHOLD
BIDDING SESSIONS ON THE DATE AND TIME
STATED IN THE BIDDING DOCUMENTS ON Monday, Au-
gust 17, 2009 TOP
DISASTER MANAGEMENT &
RECOVERY SERVICES RFP #2009-7
Information in said bid may be obtained
from the City Clerk's Office, 3000 South
West Street, Cooper City, Florida 33326
from 8:00 a.m. through 4:00 p.m.,
Monday through Friday. Questions
relative to this bid should be directed
to KAREN RISNER, PURCHASING AGENT, at
(305) 470-4500 x 204.
Proposals must be received no
later than 3:00 p.m. (EST) on Mon-
day, August 17, 2009 and the outside
of the envelope containing the bid
must be clearly marked RFP #2009-7
DISASTER MANAGEMENT & RECOV-
ERY SERVICES RFP #2009-7
The City Commission of the City of
Cooper City reserves the right for
any reason to reject any and all bids
and to make awards in the best inter-
est of the City.
Bid shall be opened and read in
the City Hall Auditorium, 3000 South
West Street, Cooper City, at
1:00 p.m. on August 17, 2009. Award of bid will be
made at the next available Commis-
sion meeting.

CITY OF COOPER CITY
AUGUST 18, 2009
SUSAN JOHNSON, City Clerk

**CITY OF COOPER CITY
CITY COMMISSION
MEETING AND BUDGET HEARING
SEPTEMBER 21, 2009**

1. PLEDGE OF ALLEGIANCE

Mayor Eisinger opened the meeting at 6:04 p.m. and led the assembly in the Pledge of Allegiance.

2. ROLL CALL

Present were Commissioners Mallozzi, De Jesus, Curran and Mayor Eisinger. Absent was Commissioner Sims.

3. CHANGES TO AGENDA/EMERGENCY MATTERS

City Manager Bruce Loucks announced the addition of Item 6-C-3 Award of RFP 2009-7as represented on the REVISED Agenda. He then requested the movement of Item 8- Quasi-judicial hearing for the first reading of the PMUD for Zom, Monterra Master Plan for Parcel 2i from its original Agenda position after Financial Matters to just after the Consent Agenda.

MOTION: To move Item 8 to just after the Consent Agenda.

Moved by Commissioner Mallozzi, seconded by Commissioner Curran. All aye on roll call vote with Commissioner Sims absent.

4. ANNOUNCEMENTS/PRESENTATIONS

Mayor Eisinger made the following announcements:

- The Broward County Property Appraisers Office will hold an outreach event in Cooper City at the Community Center on October 20th from 10:00 a.m. until 11:30 a.m.
- The next Commissioner Meeting will be held on October 13th at 6:00 p.m.

A Proclamation declaring September 21, 2009 as "Starlight Children's Foundation Day" was presented to member, Elliott Kleiman and the Foundation's local representative, Sasha Moon.

5. AGENDA CONCERNS

Gladys Wilson, 5155 SW 90th Avenue, criticized Commission spending in the Fiscal Year 2009/2010 Budget.

6. CONSENT AGENDA

A. Resolutions

1. Authorizing the City Manager to execute an Interlocal Agreement with Broward County for Community Bus Services. – Res. No. 09-9-5

2. Authorizing the Mayor and City Clerk to execute a Right of Entry Agreement and Public Safety Ingress/Egress Easement with Camelot Lakes HOA – Res. No. 09-9-6
3. Authorizing the Mayor and City Clerk to execute a Right of Entry Agreement and Public Safety Ingress/Egress Easement with Tierra Vista, Inc. HOA – Res. No. 09-9-7
4. Authorizing the Mayor and City Clerk to execute a Right of Entry Agreement and Public Safety Ingress/Egress Easement with Paseo Verde HOA – Res. No. 09-9-8
5. Authorizing the Mayor and City Clerk to execute a Right of Entry Agreement and Public Safety Ingress/Egress Easement with Camelot Gardens HOA – Res. No. 09-9-9
6. Authorizing the Mayor and City Clerk to execute a Right of Entry Agreement and Public Safety Ingress/Egress Easement with Countryside West HOA – Res. No. 09-9-10
7. Authorizing the Mayor and City Clerk to execute a Right of Entry Agreement and Public Safety Ingress/Egress Easement with Forest Lake Townhomes Owners' Association, Inc. – Res. No. 09-9-11
8. Authorizing the Mayor and City Clerk to execute a Right of Entry Agreement and Public Safety Ingress/Egress Easement with Townhomes of Rock Creek HOA – Res. No. 09-9-12
9. Authorizing the Mayor and City Clerk to execute a Right of Entry Agreement and Public Safety Ingress/Egress Easement with Hibbs Grove Plantation HOA – Res. No. 09-9-13

B. Proclamations

Starlight Children's Foundation Day

C. Financial Matters

1. Award of RFP #2009-6 for a Sewer Vacuum Truck – per Utilities Director
2. Award of Bid #2009-9 for Concrete Installation and Repair – per Public Works Director
3. Award of RFP #2009-7 for Disaster Management and Recovery Services – per Public Works Director

MOTION: To approve the Consent Agenda with the exception of Item 6C1.

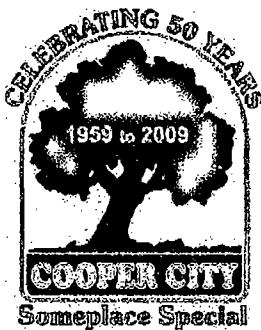
Moved by Commissioner Mallozzi, seconded by Commissioner de Jesus. All aye on roll call vote with Commissioner Sims absent.

Item 6C1

Award of RFP 2009-6 for a Sewer Vacuum Truck

MOTION: To approve the award RFP#2009-6 for a sewer vacuum truck.

Moved by Commissioner Mallozzi. Motion failed for lack of a second.



CITY OF COOPER CITY, FLORIDA

Request for Proposals

Disaster Management & Recovery Services
RFP# 2009-7

Responses Due:
August 31, 2009 @ 3:00 P.M.

For information contact:
Keri Anne Fisher
Purchasing Agent
9090 SW 50th Place
Cooper City, FL 33328

Date Issued: August 18, 2009

RFP# 2009-7
Disaster Management & Recovery Services

PURPOSE:

The City of Cooper City, Florida is soliciting sealed proposals to provide Disaster Management and Recovery Services.

INSTRUCTIONS TO PROPOSERS:

Firms or companies desiring to provide services, as described in the Scope of Work, shall submit sealed proposals in an original and five (5) complete copies no later than 3:00 PM local time on August 31, 2009 to:

The Office of the City Clerk
9090 SW 50th Place
Cooper City, FL 33329-0910

Offers by telephone or telegram shall not be accepted. Also, proposers are instructed NOT to fax their proposal. Faxed proposals shall be rejected as non-responsive regardless of where the fax is received.

Respondents are cautioned that they are responsible for delivery to the specific location cited above. Therefore, if your bid, proposal or quotation is delivered by an express mail carrier or by any other means, it is your responsibility to ensure delivery to the above address. This office will not be responsible for deliveries made to any place other than the specified address.

It is the sole responsibility of the bidder to ensure that his or her Proposal reaches the Purchasing Department. The time and date for receipt of Proposals will be scrupulously observed. The City shall not be responsible for late deliveries or mail delays. All proposals will be opened publicly.

TERMS AND CONDITIONS:

1. The City reserves the right to accept or reject any or all proposals, with or without cause, to waive technicalities, or to accept the proposal which, in its sole judgment, best serves the interest of the City, or to award a contract to the next most qualified proposers if a successful proposer does not execute a contract within thirty (30) days after approval of the selection by the City.

City reserves the right, and the Purchasing Department has absolute and sole discretion, to cancel a solicitation at any time prior to approval of the award by the City.

2. The City reserves the right to request clarification of information submitted and to request additional information of one or more applicants.

3. Any proposal may be withdrawn until the date and time set above for the submission of the proposals. Any proposals not so withdrawn shall constitute an irrevocable offer, for a period of ninety (90) days, to provide to the City the services set forth in this Request for Proposals, or until one or more of the proposals have been awarded.

4. Proposals shall be sealed and proposers should indicate on THE OUTSIDE of their proposal the following:

- a) RFP # 2009-7, DISASTER MANAGEMENT AND RECOVERY SERVICES
- b) Date of Opening – August 31, 2009
- c) Name and Address of Proposer

5. Costs of preparation of a response to this request for proposals are solely those of the proposers. The City assumes no responsibility for any such costs incurred by the proposer. The proposer also agrees that the City bears no responsibility for any costs associated with any administrative or judicial proceedings resulting from the solicitation process.

6. The proposer receiving the award will obtain or possess the following insurance coverage's, and will provide Certificates of Insurance to the City to verify such coverage.

- a) Workers' Compensation - The vendor shall provide coverage for its employees with statutory workers' compensation limits, and no less than \$1,000,000.00 for Employers' Liability. Said coverage shall include a waiver of subrogation in favor of the City and its agents, employees and officials.
- b) Commercial General Liability - The vendor shall provide coverage for all operations including, but not limited to Contractual, Products and Completed Operations, and Personal Injury. The limits shall be no less than \$1,000,000.00, per occurrence, with a \$2,000,000.00 aggregate.
- c) Business Automobile Liability - The vendor shall provide coverage for all owned, non owned and hired vehicles with limits of not less than \$1,000,000.00, per occurrence, Combined Single Limits (CSL) or its equivalent.
- d) Professional Liability (Errors & Omissions) - The vendor shall provide coverage for all claims arising out of the services performed with limits not less than \$1,000,000.00 per claim. The aggregate limit shall either apply separately to this contract or shall be at least twice the required per claim limit.

7. The consultant awarded this contract shall maintain adequate records to justify all charges, expenses, and costs incurred in estimating and performing the work for at least three (3) years after completion of the contract resulting from this RFP. All records, documents and information collected and/or maintained by others in the course of the administration of the agreement shall be transferred to electronic data storage media and copies given to the City to retain for its use. This information shall be made accessible at the awardee's place of business to the City, including the Comptroller's Office and/or its designees, for purposes of inspection, reproduction and audit without restriction.

8. It is the intent of the City to enter into a three (3) year term contract, with a renewal clause for two (2) additional one (1) year renewal terms for services as described herein.

QUESTIONS REGARDING THIS RFP:

All questions or concerns regarding this Request for Proposals must be submitted in writing or by email to Kerri Anne Fisher, Purchasing Agent (KerriF@CooperCityFL.org) no later than 3:00

RFP# 2009-7
Disaster Management & Recovery Services

PM, on August 31, 2009. The Purchasing Department may issue an addendum to the Request for Proposals for distribution to all known prospective proposers.

No oral interpretation of this Request for Proposal shall be considered binding. The City shall be bound by information and statements only when such statements are written and executed under the authority of the Purchasing Department.

PROPOSAL FORMAT:

Proposers must respond in the format delineated below.

The following information shall be tabbed to identify the required information. Failure to submit this information will render your proposal non-responsive.

1. QUALIFICATIONS OF THE FIRM

- a) Provide a description and history of the firm focusing on previous governmental experience. Only past experience as the prime contractor with local governments will be considered. Personal qualifications of staff with past debris monitoring experience will not be considered unless the services were part of the prime contract between the Proposer and the local government. State and federal contracts that do not reflect direct contractual obligations to perform services on behalf of the sub-grantee will not be considered to be past local government experience. Firm qualifications must include, at minimum, the following:
 - Recent experience demonstrating current capacity and current expertise in debris removal, solid waste and hazardous waste management and disposal.
 - Documented knowledge and experience coordinating with Federal, State and Local emergency agencies.
 - Experience representing local governments with various state and federal funding sources and reimbursement processes, including FEMA, FHWA, and NRCS.
 - Experience with special disaster recovery program management services including private property/right-of-entry (ROE) work, waterways clean-up and reimbursement, leaning tree and hanging limb removal, hazardous material removal, vessel and vehicle recovery, asbestos abatement, data management, and hauler invoice reconciliation and contracting, and FEMA appeals assistance.
- b) Provide at least five (5) references for which the firm has performed services within the past five (5) years that are similar to the requirements in the Scope of Services. Three (3) of the references shall be from local government entities for hurricane debris monitoring experience involving a minimum of 500,000 cubic yards of debris. Provide the reference contact name, address, e-mail address, telephone numbers and date of the contract.

RFP# 2009-7
Disaster Management & Recovery Services

2. QUALIFICATIONS OF STAFF

Provide an organizational chart, resumes, and summary of staff qualifications. Key project staff (management staff including, but not limited to: project manager, collection and disposal operations managers, FEMA reimbursement specialist, data manager, etc.) must be full time employees of the proposing firm and have experience, working for the Proposer, in the following:

- c) Experience demonstrating current capacity and current expertise in debris removal, solid waste and hazardous waste management and disposal. The proposer must demonstrate experience managing hurricane debris monitoring for at least two (2) local governments involving a minimum of 250,000 cubic yards of debris for each client.
- d) Documented knowledge and experience of Federal, State and Local emergency agencies, state and federal programs, funding sources and reimbursement processes.
- e) Experience with special disaster recovery program management services including private property/right-of-entry (ROE) work, waterways clean-up and reimbursement, sand recovery and beach remediation, leaning tree and hanging limb removal, hazardous material removal, vessel and vehicle recovery, asbestos abatement, data management, and hauler invoice reconciliation and contracting, and FEMA appeals assistance.

3. TECHNICAL APPROACH

Provide a description of the Proposer's approach to the project, to include startup procedures/requirements, debris estimate methodology, analysis of debris recovery operations and management of the debris recovery contractors, billing/invoices reporting procedures to FEMA and the City.

4. COST PROPOSAL

Each Proposer must complete and submit the Cost Proposal Form/Fee Schedule included herein. The Cost Proposal will be evaluated on the hourly rates submitted on the form for the labor positions listed. All non-labor projected costs will be billed to the City at cost, without markup. Supporting documentation must be submitted for such expenses.

SELECTION CRITERIA:

The following weighted criteria will be utilized to select the consultant awarded this contract.

| | |
|--|------------|
| Firm Qualifications | 20 |
| Qualifications on Similar Projects | 15 |
| Key Staff Project Understanding and Approach | 15 |
| Management Systems/Reporting Systems | 10 |
| Cost Proposal | 40 |
| TOTAL | 100 |

SCOPE OF SERVICES

I. BACKGROUND

The City requires disaster management, recovery, and consulting services to support the oversight and management of debris recovery contractors. As such, the Consultant should be capable of providing a range of related services including damage assessment, training, emergency planning, infrastructure restoration, and other services as needed and ordered by the City. Other services may include, but not limited to, facilitating communication with FEMA, FHWA, the State of Florida and other state and federal agencies, coordination with state insurance representatives, pre-event planning, and post-event reconstruction, grant funding, and reimbursement services.

II. SCOPE

A. *DISASTER DEBRIS MONITORING SERVICES*

The selected firm will be expected to provide disaster debris monitoring services to include debris generated from the public rights-of-way, private property, drainage areas/canals, waterways, and other public, eligible, or designated areas. Specific services may include:

- a) Coordinating daily briefings, work progress, staffing, and other key items with the City.
- b) Selection and permitting of TDSRS locations and any other permitting/regulatory issues as necessary.
- c) Scheduling work for all team members and contractors on a daily basis.
- d) Hiring, scheduling, and managing field staff.
- e) Monitoring recovery contractor's operations and making/implementing recommendations to improve efficiency and speed up recovery work.
- f) Assisting the City with responding to public concerns and comments.
- g) Certifying contractor vehicles for debris removal using methodology and documentation practices appropriate for contract monitoring.
- h) Entering load tickets into a database application.
- i) Digitization of source documentation (such as load tickets).
- j) Developing daily operational reports to keep the City informed of work progress.
- k) Development of maps, GIS applications, etc. as necessary.

- l) Comprehensive review, reconciliation, and validation of debris removal contractor(s) invoices prior to submission to the City for processing.
- m) Project Worksheet and other pertinent report preparation required for reimbursement by FEMA, FHWA and any other applicable agency for disaster recovery efforts by City staff and designated debris removal contractors.
- n) Final report and appeal preparation and assistance.

B. EMERGENCY MANAGEMENT PLANNING AND TRAINING

As directed by the City, the Consultant shall provide:

- a) Comprehensive emergency management plans (e.g. COOP, EOP) to include plan development, review, and revisions.
- b) Comprehensive mitigation programs to include development of mitigation plan(s), staff training, cost benefit analysis, project management, environmental review and staff augmentation.
- c) Development of a debris management plan – including identification of an adequate number of TDSRS locations. Staff training as necessary.
- d) Procurement assistance for debris removal contractors and other services as requested.
- e) Project management to include the formulation and management of permanent work projects, task force management, and City Commissions, Boards and Panels.
- f) Technical support and assistance in developing public information.
- g) Other training and assistance as requested by the City.
- h) Other reports and data as required by the City.
- i) Other emergency management and consulting services identified and required by the City.

C. PUBLIC ASSISTANCE CONSULTING SERVICES

As directed by the City, the consultant shall provide:

- a) Identification of eligible emergency and permanent work (Category A-G);
- b) Damage Assessment;
- c) Assistance in attaining Immediate Needs Funding;
- d) Prioritization of recovery workload;

**RFP# 2009-7
Disaster Management & Recovery Services**

- e) Loss measurement and categorization;
- f) Insurance evaluation, documentation adjusting and settlement services;
- g) Project Worksheet generation and review;
- h) FEMA, FHWA and NRCS reimbursement support;
- i) Staff augmentation with experienced Public Assurance Coordinators and Project Officers;
- j) Interim inspections, final inspections, supplemental Project Worksheet generation and final review;
- k) Appeal services and negotiations;
- l) Reconstruction and long-term infrastructure planning; and
- m) Final review of all emergency and permanent work performed.

END OF SCOPE

RFP# 2009-7
Disaster Management & Recovery Services

Disaster Management & Recovery Services
RFP # 2009-7

COST PROPOSAL FORM/FEE SCHEDULE

The hourly labor rates shall include all applicable overhead and profit. All non-labor related project costs will be billed to the City at cost without mark-up.

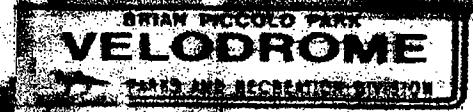
| Positions | Estimated Hours (1) | Hourly Rates (2) |
|---|----------------------------|-------------------------|
| Project Manager | 200 | \$ _____ |
| Operations Managers | 250 | \$ _____ |
| Scheduler/Expeditors | 250 | \$ _____ |
| GIS Analyst | 40 | \$ _____ |
| Field Supervisors | 550 | \$ _____ |
| Debris Site/Tower Monitors | 4,500 | \$ _____ |
| Environmental Specialist | 40 | \$ _____ |
| Project Inspectors (Citizen Drop-Off Site Monitors) | 10,000 | \$ _____ |
| Field Coordinators (Crew Monitors) | 20,000 | \$ _____ |
| Load Ticket Data Entry Clerks (QA/QC) | 5,000 | \$ _____ |
| Billing/Invoice Analysts | 150 | \$ _____ |
| Project Coordinators | 150 | \$ _____ |
| Data Manager | 50 | \$ _____ |
| _____ | _____ | \$ _____ |
| _____ | _____ | \$ _____ |
| _____ | _____ | \$ _____ |

OTHER REQUIRED POSITIONS

Proposer may include other positions, with hourly rates and attach a job description for each position, if necessary.

NOTES:

- 1) *Estimated hours are NOT intended to represent the actual contract amount, but are an estimate of a typical work month and will be used for the sole purpose of evaluating proposals.*
- 2) *Rates are subject to a 2.5% increase for each annual renewal exercised under the Bid Specifications.*



Disaster Management & Recovery Services

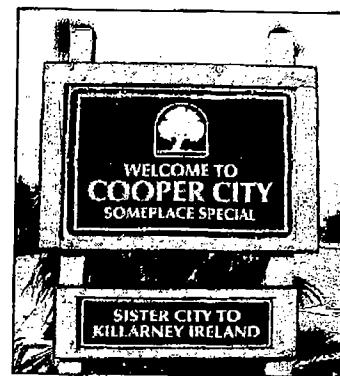
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RFP # 2009-7

Prepared for the
CITY OF COOPER CITY, FLORIDA

August 31, 2009

3:00 a.m. EST



U.S. Department
of Transportation

Federal Highway
Administration



Prepared by:

SOLID RESOURCES INC
ENVIRONMENTAL & EMERGENCY SERVICES

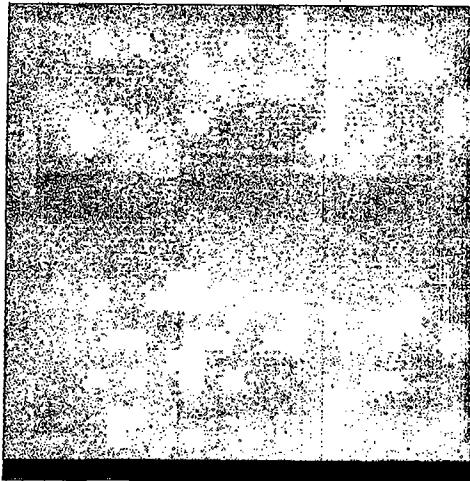


US Army Corps
of Engineers ®

A subsidiary of

O'BRIEN'S
RESPONSE MANAGEMENT

Comprehensive assistance with FEMA, FHWA, NRCS
and USACE related projects



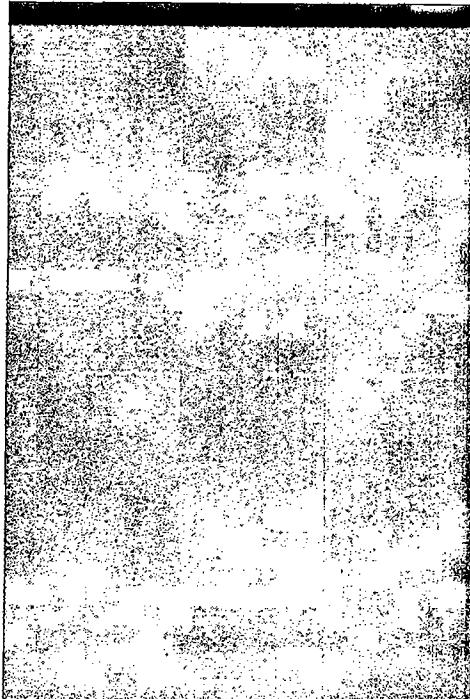
Maitland Corporate Headquarters
555 Winderley Place
Suite 220
Maitland, Florida 32751-7225

Phone: 407-702-1172
Fax: 407-702-1764

Miami Field Office
6505 Blue Lagoon Drive
Suite 435
Miami, Florida 33126

Phone: 786-662-3144
Fax: 786-662-3147

www.solid-resources.com



Ms. Kerri Anne Fisher, Purchasing Agent
Cooper City Purchasing Department
9090 SW 50th Place
Cooper City, Florida 33329-0910

August 28, 2009

RE: Letter of Transmittal - Request for Proposals for Disaster Management & Recovery Services

Dear Mr. Hyman:

Solid Resources, Inc. is a wholly-owned, independently operated subsidiary of **O'BRIEN'S Response Management, Inc.**, providing superior disaster debris management and emergency recovery services to governmental clients. **O'BRIEN'S Response Management, Inc.** is a wholly-owned subsidiary of SEACOR Holdings, Inc.; a publicly traded U.S. corporation providing worldwide support services to the offshore oil industry.

Solid Resources, Inc. (SRI) is pleased to provide the enclosed response to Cooper City's Request for Proposals for Disaster Management & Recovery Services. SRI was established in 1992 to provide disaster debris monitoring and emergency management consulting services. The firm has two (2) fully equipped offices, the corporate headquarters is located in Maitland, Florida (see below) and the firm also maintains a Field Office in Miami, Florida.. The Cooper City Disaster Management & Recovery Services project will be handled through the Miami office :

Miami Field Office
6505 Blue Lagoon Drive, Suite 435
Miami, Florida 33126-6009
Telephone: (786) 662-3144
Fax: (786) 662-3147

Mr. Gary J. Stankovich is the President of Solid Resources, Inc. and he is the corporate authority approved to serve as the firm's negotiator, execute this proposal and any contract and/or other transactions required on behalf of the firm. Mr. Stankovich's contact information is provided below.

Gary J. Stankovich, President
Solid Resources, Inc.
555 Winderley Place, Suite 220
Maitland, Florida 33751-7225
Telephone: (407) 702-1172
Cell: (714) 307-3778
Fax: (407) 702-1764
gstankovich@solid-resources.com

Solid Resources, Inc. developed its superior post-disaster debris management and monitoring capabilities by managing and monitoring the more than \$175 million of eligible disaster-related debris removal expenses in the continental United States; representing over 24 million cubic yards. Our experienced staff have written, reviewed, entered and/or approved more than 475,000 load tickets. SRI has provided all of our clients with excellent service by utilizing our own highly trained and experienced management and supervisory staff, and delivering the highest levels of customer service to each and every client.

The firm was incorporated in the State of Florida on July 7, 2000 and issued Certificate of Incorporation No. P000000660402. Solid Resources, Inc. is registered with the Orange County, Florida Tax Collector's office with a Local Business Tax Receipt No. 3110-1069759 and with the City of Maitland, Florida Finance Department with a Local Business Tax Receipt No. 7791 (Tab 5, Additional Data).

Ms. Kerri Anne Fisher
August 28, 2009
Page 2

SRI has thoroughly reviewed the Scope of Work described in the Request for Proposals for Disaster Management & Recovery Services; and hereby warrants that the firm is fully qualified with adequate personnel and experience to complete all of the services identified. SRI will not be utilizing any subcontractors during this project.

As demonstrated by the substantial number of debris monitoring projects that Solid Resources, Inc. has completed (Tab 1, Qualifications of the Firm), the firm is well aware of the inherent issues that may arise during a project. SRI personnel have an extensive background supporting debris monitoring, eligibility compliance, disaster planning and hazard mitigation programs through federal grant agencies such as FEMA and FHWA.

One of the most frequent methodological issues that occurs during debris removal operations is the daily variance in the number of monitors that are required by the debris removal contractor crews. SRI has a proven technique to always have a sufficient number of monitors available on a daily basis so as to not impede the removal operations. Daily meetings with the removal contractor's management staff and always having a reserve of trained monitors available for immediate deployment have shown that Solid Resources, Inc. has always met or exceeded its clients' expectations and requirements in terms of the rapid response and scalability of its Disaster Debris Management Teams.

We look forward to further discussing your requirements and tailoring our approach to ensure that it meets your goals and needs. Should you have any questions or require additional information, please contact the undersigned at (407) 702-1172.

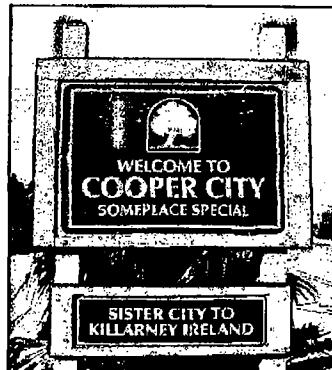
Sincerely,

SOLID RESOURCES INC.



Gary J. Stankovich, President

COOPER CITY, FLORIDA



Request for Proposals

for

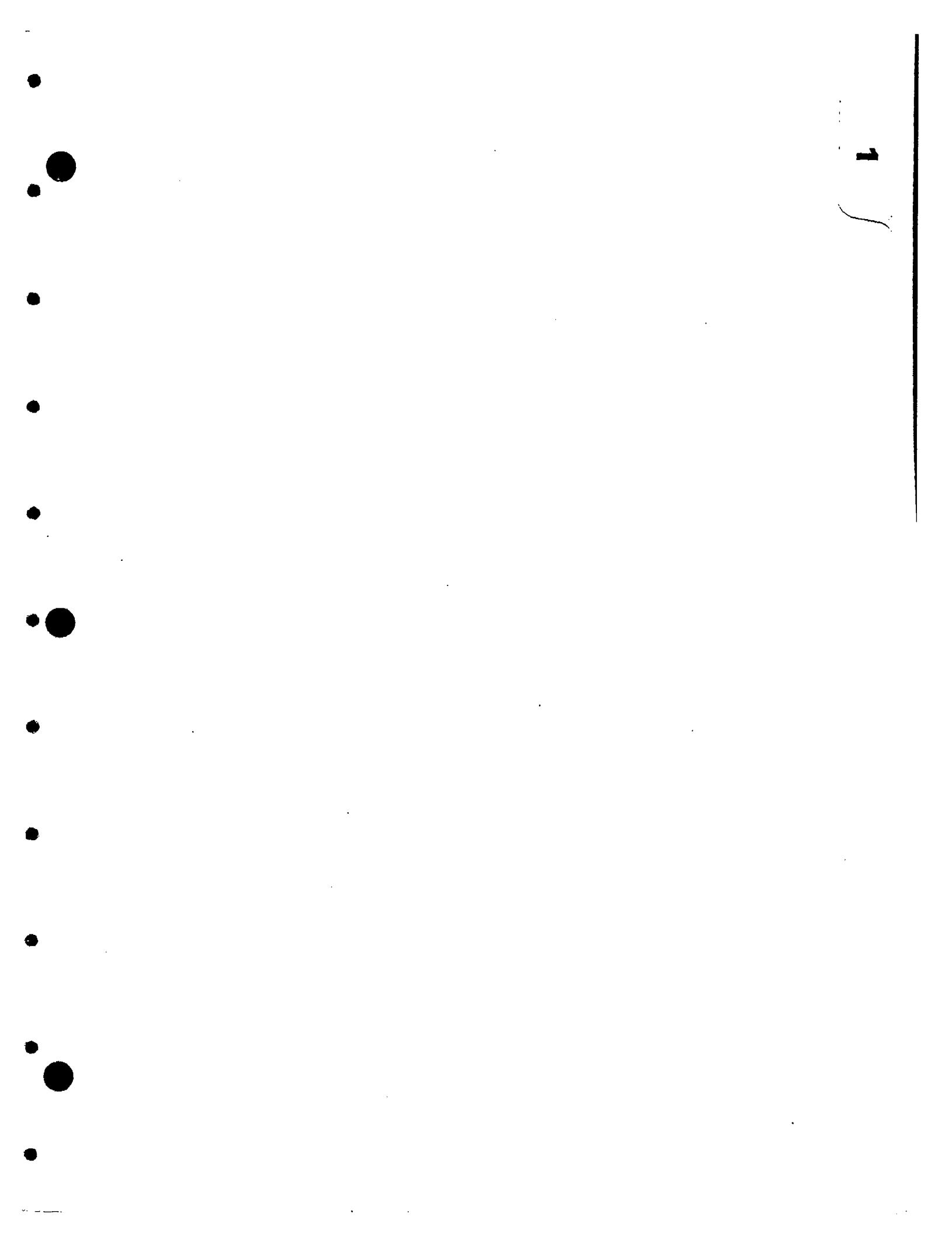
Disaster Management & Recovery Services

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Printed on recycled paper.



1 Qualifications of the Firm

A. Disaster debris management

Since the early 1990's, Solid Resources, Inc. (SRI) has expanded and specialized in worldwide disaster debris monitoring, Public Assistance Program technical support, grant administration as well as governmental accounting and auditing services. The company has expanded rapidly during the past nine years and has cultivated a proven record of accomplishment for quick and effective emergency response to complex and catastrophic disasters. At the same time, Solid Resources, Inc. has strengthened our Federal programs expertise regarding disaster debris management and financial reimbursements with the following agencies:

- Department of Homeland Security, Federal Emergency Management Agency (FEMA)
- Federal Highway Administration (FHWA)
- U. S. Department of Agriculture, Natural Resources Conservation Service (NRCS)
- U. S. Army Corps of Engineers (USACE)
- Department of Housing and Urban Development (HUD)

Solid Resources, Inc. is a wholly-owned, independently operated subsidiary of **O'BRIEN'S Response Management, Inc.**, providing superior disaster debris management and emergency recovery services to governmental clients. **O'BRIEN'S Response Management, Inc.** is a wholly-owned subsidiary of SEACOR Holdings, Inc.; a publicly traded U.S. corporation providing worldwide support services to the offshore oil industry.

Solid Resources, Inc. has developed a team with a superior working knowledge of the debris eligibility guidelines for FEMA, FHWA, NRCS and USACE programs to ensure the highest level of successful reimbursements to its clients. Since 2000, the firm has provided disaster debris monitoring services for over 19 million cubic yards of vegetative and other types of disaster-related debris. Additionally, during the past 43 months SRI staff have provided FEMA Public Assistance technical support to more than 800 applicants; and have handled approximately \$4.3 billion dollars in project worksheets.

The firm has an excellent reputation due to the number and size of successfully completed projects, a refined business methodology and 35 highly qualified full-time professionals on staff. Our extensive roster of trained debris monitors and supervisors are located throughout the United States and are ready to provide services anywhere in the country. All SRI full-time, permanent employees have successfully completed extensive training provided by the FEMA's Emergency Management Institute, including National Incident Management System (NIMS) and Incident Command System (ICS) training.

SRI is uniquely suited to provide Debris Management and Monitoring in Support of Emergency Operations services to the City of Cooper City because of the firm's:

- Extensive monitoring experience for FEMA and FHWA disaster debris removal, reduction and disposal since 2000;
- Broad experience providing disaster management services for the Florida Division of Emergency Management (FDEM) and the Florida Department of Transportation (FDOT) with the FEMA Public Assistance (PA) and the FHWA Emergency Relief (ER) Programs, respectively;
- SRI has been tasked by the FDOT to provide emergency recovery training to FDOT staff, as well as Florida state agencies and local governments statewide; and
- SRI has provided an entire array of emergency management services to the FDOT and FDEM, including the formulation of project worksheets, summary of documentation, assistance with final closeouts in conjunction with FEMA staff, appeals and final audits.

SRI is pleased to offer the City of Cooper City a full range of emergency management services. Our team's proven experience with the Federal Emergency Management Agency (FEMA) Public Assistance and Federal Highway Administration (FHWA) Emergency Relief Programs' policies and procedures position the company to contribute unmatched resources to disaster recovery operations and project management for our clients.

Both the Maitland corporate and the Miami field offices are fully outfitted with networked computers, printers, fax machines and telephones. SRI has critical supplies, materials and equipment bundled (2,000 Garmin eTrex Legend GPS receivers and 2,000 Kodak Easy Share digital cameras with 2GB memory cards, networked laptop computers and printers), packaged and ready for deployment to a disaster site with limited notice; as we have learned from our extensive disaster response experience how to rapidly and efficiently mobilize our teams, and we take pride in our response preparedness.

Solid Resources, Inc. works closely with local, state and federal emergency management agencies to monitor and expedite the cleanup of disaster debris, and to maximize reimbursements and financial assistance from granting agencies such as FEMA, FHWA, NRCS and the USACE. The firm's substantial experience with these programs due to our long-term contracts with the FDEM and FDOT have continually resulted in very high levels of reimbursements for debris removal and monitoring expenses to our clients.

SRI is currently assisting the Kentucky Transportation Cabinet throughout the entire Commonwealth with their debris management projects following a severe ice storm. SRI recently completed debris monitoring projects for the City of Rector, the City of Rogers, the City of Fayetteville and Mississippi County in the state of Arkansas as a result of a severe winter ice storm. SRI also completed the Louisiana Department of Transportation and Development's monitoring projects in eight Districts throughout the southern portion of the state following the passage of Hurricanes Gustav and Ike. During the aftermath of these storms, over 1,700 monitoring staff were deployed in the state, almost 230,000 trees with hanging branches were cut, over 3 million cubic yards of vegetative debris and 90,000 cubic yards of construction and demolition (C&D) debris were removed. SRI also provided debris monitoring services to the City of Conroe, Texas and LaFourche Parish, Louisiana following these storms. The firm also assisted LaFourche Parish, LA once again following a flooding event that occurred in March 2009.

SRI assisted Bibb County, GA with the monitoring of its debris removal operation. The total debris generated by the 2008 Mother's Day tornados in the unincorporated portions of the county was approximately 180,000 cubic yards.

Solid Resources, Inc. also completed a major debris monitoring project for the City of Tulsa, OK, where over 2.6 million cubic yards of debris were removed following a severe ice storm in December 2007. SRI mobilized a Disaster Debris Management Team and deployed within 3 hours after notification, arriving on site within 24 hours fully prepared to assist the City of Tulsa. At the height of operations, 181 debris monitors, field supervisors and management staff were deployed for the City of Tulsa. As the debris hauling phase and the debris reduction phase were undertaken by separate contractors, two load ticket databases



SRI's Disaster Debris Management Team has combined experience of more than 100 disaster projects, including:

- Hurricane Andrew
- Hurricane Floyd
- Hurricane Erin
- Hurricane George
- Hurricane Opal
- Hurricane Charley
- Hurricane Frances
- Hurricane Jeanne
- Hurricane Ivan
- Storm of the Century
- North Florida Wild Fires
- Hurricane Lili
- T.S. Gabrielle
- Hurricane Isabel
- S.E. Asia Earthquake
- Tsunami (Indonesia)
- Hurricane Dennis
- Hurricane Katrina
- Hurricane Rita
- Hurricane Wilma
- Groundhog Day Tornadoes
- Ice Storm (Tulsa, OK)
- Mother's Day Tornadoes
- T.S. Fay
- Hurricane Gustav
- Hurricane Ike
- AR Severe Winter Storm
- KY Severe Winter Storm

(removal and final disposal) were reconciled daily. With 328 pieces of hauling equipment clearing the public right-of-way at full ramp-up, over 70,000 cubic yards of debris were being removed from the City public right-of-ways daily.

Following Hurricane Wilma in 2005, SRI was responsible for monitoring the debris removal of approximately 1 million cubic yards of disaster debris in Collier County, FL. At the height of operations, approximately 600 debris clearance personnel and 271 pieces of equipment provided debris removal and reduction services.

The Office of the Inspector General (OIG) conducted an audit of over \$37 million dollars of Hurricane Wilma debris removal and monitoring projects undertaken by Collier County. In a report to the Director of the Florida Long Term Recovery Office in April 2006, the Acting Audit Director for FEMA Region IV stated that "the county had an effective system for accounting for disaster-related costs.....and had adequate monitoring procedures for reviewing and approving debris removal activities and billings of the contractor." This project has been deemed a 'model' debris management project by FEMA and Florida Division of Emergency Management officials.

In Monroe County, FL (Florida Keys), SRI staff monitored the recovery, removal and disposal of 436 abandoned or derelict vessels, providing the documentation necessary to secure \$2,111,447 in debris removal cost reimbursements. The 2005 hurricanes impacting the Florida Keys also dislodged 45,129 lobster traps throughout the waterways and canals, which were retrieved at a cost of \$1,451,434. SRI Debris Specialists also assisted Miami-Dade County, FL in the removal of illegally dumped debris mulch in a 8½ mile stretch of wetlands in Homestead, Florida. The applicant's funding was being held by FEMA until all hurricane-related debris mulch was removed and their contractor was cleared by the County's Department of Environmental Resource Management.

B. Public Assistance program technical support

SRI is one of the only firms with Emergency Management Assistance Compact (EMAC) experience and assisted the State of Florida by assembling \$30 million in EMAC claims for their Mississippi Katrina mission. In addition, SRI helped Florida State agencies with approximately \$150 million in Public Assistance funding. SRI reviewed and wrote \$48 million in PWs for four Florida Dept. of Transportation (FDOT) Districts 1, 3, 4 and 6, these FDOT Districts contain 35 of the State's 67 counties. SRI was tasked by the FDOT to assist applicants within those Districts with their FHWA Emergency Relief claims, preparing numerous Detailed Damage Inspection Reports (DDIR) for local applicants.

The Solid Resources, Inc. Public Assistance Teams provided sixty (60) Public Assistance Coordinators and Project Officers to assist with the post-disaster recovery process in the State of Florida following Hurricane Wilma in 2005, assisting with site inspections, formulation of Project Worksheets (PW), document review, Detail Damage Inspection Reports (DDIR), technical assistance, final inspections and audit reviews by the Inspector General. Our PA Teams have extensive experience with Project Worksheet appeals, advocating for local governments and representing the State in negotiations that positively impacted financial reimbursements to our clients.

Solid Resources, Inc. has performed post-disaster emergency services for the following sample of clients and communities:

FL Dept. of Transportation
LA Dept. of Transportation
FL Dept. of Community Affairs
FL Div. of Emergency Mgmt.
Bibb County, GA
Brevard County, FL
Broward County, FL
Charlotte County, FL
City of Atlantis, FL
City of Belle Glade, FL
City of Boca Raton, FL
City of Bonita Springs, FL
City of Bowling Green, FL
City of Boynton Beach, FL
City of Briny Breezes, FL
City of Conroe, TX
City of Daytona Beach, FL
City of Delray, FL
City of Fayetteville, AR
City of Fort Myers Beach, FL
City of Greenacres, FL
City of Key West, FL
City of Lake Worth, FL
City of Miami, FL
City of Palm Beach Gardens, FL
City of Rector, AR
City of Riviera Beach, FL
City of South Bay, FL
City of Tulsa, OK
City of Wauchula, FL
City of West Palm Beach, FL
City of Winter Springs, FL
Collier County, FL
Hardee County, FL
Hillsborough County, FL
Kentucky Transportation Cabinet
Lee County, FL
Miami-Dade County, FL
Mississippi County, AR
Monroe County, FL
Palm Beach County, FL
Palm Beach School Board, FL
Sarasota County, FL
Seminole Tribe of Florida, FL
Town of Haverhill, FL
Town of Highland Beach, FL
Town of Jupiter, FL
Town of Lake Park, FL
Town of Lantana, FL
Town of Palm Beach, FL
Town of Palm Beach Shores, FL
Town of South Palm Beach, FL
Village of Royal Palm Beach, FL
and many others...

Solid Resources, Inc. was instrumental in forming the State of Florida's first Disaster Debris Team and assisted FEMA in the development of FEMA's debris training seminar in 2006. Training materials prepared by SRI emphasized the environmental requirements of debris removal, reduction and disposal operations. No other emergency management firm has done more to assist Florida's local governments recover and process their Federal reimbursements for both debris removal and infrastructure damage than SRI; and the depth and breadth of experience held by our professional staff is unmatched.

At the invitation of Florida Division of Emergency Management, SRI staff presented a Project Closeout training workshop for 75 state and federal recovery workers and helped to create and staff the first State of Florida Disaster Debris Team. In coordination with FEMA, the SRI State Disaster Debris Team prepared training material and set up applicant debris management training workshops throughout South Florida. The company has developed and delivered FHWA and FEMA program training to more than 700 state and local government personnel throughout the State of Florida.

Since 2000, SRI has served hundreds of communities across the United States with its disaster recovery services – in debris monitoring and management, FEMA Public Assistance technical support services and project management. We have an extensive background supporting debris monitoring, eligibility compliance, disaster planning and mitigation programs through federal grant agencies such as FEMA and FHWA.

Solid Resources, Inc. has carefully reviewed the Scope of Work provided in the Request for Proposal for the City of Cooper City's Debris Management and Monitoring in Support of Emergency Operations project. All debris removal and monitoring operations will be conducted in full compliance with the all rules and regulations of the Occupational Health and Safety Standards as published by the Occupational Safety and Health Administration (OSHA), U.S. Department of Labor. SRI will monitor the debris removal operations to ensure that the rules and policies established by the Federal Emergency Management Agency, the Federal Highway Administration and the Florida Division of Emergency Management.

SRI has developed a team with a superior working knowledge of the debris eligibility guidelines for FEMA, FHWA, NRCS and USACE programs to ensure the highest level of successful reimbursements to its clients. Since 2000, the firm has provided disaster debris monitoring services for over 19 million cubic yards of vegetative and other types of disaster-related debris. Additionally, during the past 43 months SRI staff have provided FEMA Public Assistance technical support to more than 800 applicants; and have handled approximately \$4.3 billion dollars in project worksheets.

With our project delivery team, we are positioned to offer the City of Cooper City access to debris monitoring and management services and emergency response capabilities from a firm that has an unparalleled knowledge of FEMA's and FHWA's principles, practices and policies.

SRI DISASTER DEBRIS MANAGEMENT TEAM HIGHLIGHTS

- Professional staff with FEMA, State, and FHWA experience
- Multiple project management experience
- More than \$4 billion of FEMA reimbursement experience
- Large Public Assistance and debris management staff
- Unparalleled pre-event planning expertise
- Unmatched disaster recovery experience
- State Technical Assistance experience as prime contractor
- Debris management, compliance and monitoring expertise

On the following pages a partial listing of Solid Resources, Inc.'s recent projects are summarized (including reference contact data); for services performed that are similar to the Scope of Work in Cooper City's Request for Proposal for Debris Management & Recovery Services.

We encourage Cooper City to contact any of the references provided in the following pages for further details regarding the professional manner in which all of our contracts have been completed.

| Client: Kentucky Transportation Cabinet Event: Severe Winter Storm and Flooding (FEMA-1818-DR-KY) Project Name: Storm Debris Monitoring Services | |
|--|--|
| Project Dates: April 2009 - Ongoing Total Debris Removal Costs: \$107,562,407 to date Total Monitoring Costs: \$3,244,000 to date Approximate No. of Cubic Yards: 14,394,854 to date No. of Debris Removal/Reduction Contractors: 40 No. of SRI Project Staff: 258 No. of Load Tickets: 256,739 to date No. of Trucks: 512 No. of DMS: 49 No. of Residential Drop Offs: 0 | Reference: Mr. Frank Castle Roadway Preservation Branch Kentucky Transportation Cabinet 200 Metro Street 4 th Floor Frankfort, KY 40622 (502) 564-4556 ext. 3934 Frank.Castle@ky.gov |

| Client: City of Fayetteville, Arkansas Event: Severe Winter Storm (FEMA-1819-DR-AR) Project Name: Storm Debris Monitoring Services | |
|---|--|
| Project Dates: February - May 2009 Total Debris Removal Costs: \$3,633,922 Total Monitoring Costs: \$912,821 Approximate Number of Cubic Yards: 519,818 No. of Leaner/Hanger Trees: 23,651 No. of Debris Removal/Reduction Contractors: 1 No. of SRI Project Staff: 75 No. of Load Tickets: 10,860 to date No. of Trucks: 65 No. of DMS: 2 No. of Residential Drop Offs: 2 | Reference: Mr. Terry Gulley Transportation Director 1525 South Happy Hollow Road Fayetteville, AR 72701 (479) 575-8228 tgulley@ci.fayetteville.ar.us |

| Client: City of Rogers, Arkansas Event: Severe Winter Storm (FEMA-1819-DR-AR) Project Name: Storm Debris Removal Monitoring Services | |
|--|--|
| Project Dates: February - April 2009 Total Debris Removal Costs: \$931,266 Total Monitoring Costs: \$361,705 Approximate Number of Cubic Yards: 158,894 No. of Leaner/Hanger Trees: 10,534 No. of Debris Removal/Reduction Contractors: 1 No. of SRI Project Staff: 23 No. of Load Tickets: 3,890 No. of Trucks: 18 No. of DMS: 2 No. of Residential Drop Offs: 0 | Reference: Steve Womack Mayor 301 West Chestnut Street Rogers, Arkansas 72756 (479) 621-1117 Mayor@Rogersarkansas.com |

| | |
|--|---|
| <p>Client: City of Rector, Arkansas Event: Severe Winter Storm (FEMA-1819-DR-AR) Project Name: Disaster Debris Monitoring Services</p> | |
| <p>Project Dates: March - April 2009 Total Debris Removal Costs: \$107,016 Total Monitoring Costs: \$30,248 Approximate Number of Cubic Yards: 20,911 No. of Leaner/Hanger Trees: 572 No. of Debris Removal/Reduction Contractors: 1 No. of SRI Project Staff: 9 No. of Load Tickets: 395 No. of DMS: 1</p> | <p>Reference: Mr. Todd Watson City Superintendent 409 South Stewart Rector, Arkansas 72461 (870) 595-3035 water@rectorarkansas.com</p> |

| | |
|---|--|
| <p>Client: Mississippi County, Arkansas Event: Severe Winter Storm (FEMA-1819-DR-AR) Project Name: Disaster Debris Removal Monitoring</p> | |
| <p>Project Dates: March 2009 - April 2009 Total Debris Removal Costs: \$116,131 Total Monitoring Costs: \$78,024 Approximate Number of Cubic Yards: 26,514 No. of Leaner/Hanger Trees: 4,194 No. of Debris Removal/Reduction Contractors: 1 No. of SRI Project Staff: 8 No. of Load Tickets: 444 No. of DMS: 2</p> | <p>Reference: Mr. David Lendennie Emergency Manager 201 2nd Street Blytheville, Arkansas (870) 763-5110 mcoem911@sbcglobal.net</p> |

| | |
|--|--|
| <p>Client: Louisiana Department of Transportation and Development Event: Hurricane Gustav (FEMA-1786-DR-LA) and Hurricane Ike (FEMA-1792-DR-LA) Project Name: Debris Removal and Disposal Monitoring Services</p> | |
| <p>Project Dates: September 2008 - May 2009 Total Debris Removal Costs: \$77,290,273 Total Monitoring Costs: \$14,274,000 Approximate Number of Cubic Yards: 3,020,392 No. of Leaner/Hanger Trees: 223,267 No. of Debris Removal/Reduction Contractors: 1 No. of SRI Project Staff: 1,715 No. of Load Tickets: 61,751 to date. No. of Trucks: 1,003 No. of DMS: 60</p> | <p>Reference: Mr. Troy Rousselle, P.E., District 8 Project Engineer 12 Calvert Drive Alexandria, Louisiana 71303-3519 (318) 487-5717 TroyRousselle@dotd.la.gov</p> |

Client: City of Conroe, Texas
Event: Hurricane Ike (FEMA-1791-DR-TX)
Project Name: City of Conroe Debris Management Services

Project Dates: September 2008 - November 2008
Total Debris Removal Costs: \$650,000
Total Monitoring Costs: \$167,890
Approximate Number of Cubic Yards: 54,162
No. of Leaner/Hanger Trees: 0
No. of Debris Removal/Reduction Contractors: 3
No. of SRI Project Staff: 20 **No. of Trucks:** 15
No. of Load Tickets: 0 - City utilized log sheets.
No. of DMS: 1 **No. of Residential Drop Offs:** 0

Reference:

Mr. Dean Towery,
Public Works Director
401 Sgt. Ed Holcomb Boulevard
Conroe, Texas 77305
(936) 522-3831
dtowers@cityofconroe.org

Client: LaFourche Parish, Louisiana
Event: Hurricane Gustav (FEMA-1786-DR-LA) and Hurricane Ike (FEMA-1792-DR-LA)
Project Name: Monitoring of Disaster Generated Debris Removal, Management
and Technical Assistance

Project Dates: September 2008 - February 2009
Total Debris Removal Costs: \$3,415,697
Total Monitoring Costs: \$1,458,707
Approximate Number of Cubic Yards: 272,550
No. of Leaner/Hanger Trees: 6,670
No. of Debris Removal Contractors: 1
No. of SRI Project Staff: 135
No. of Load Tickets: 7,871 **No. of Trucks:** 71
No. of DMS: 5 **No. of Residential Drop Offs:** 0

Reference:

Mr. Jerome Danos
Solid Waste Manager
402 Greene Street
Thibodeaux, Louisiana 70302
(985) 637-5199
DanosJP@Lafourchegov.org

Client: Bibb County, Georgia
Event: Mother's Day Tornado (FEMA-1761-DR-GA)
Project Name: Monitoring of Debris Removal and Related Services

Project Dates: June 2008 - October 2008
Total Debris Removal Costs: \$868,806
Total Monitoring Costs: \$201,762
Approximate Number of Cubic Yards: 179,102
No. of Debris Removal/Reduction Contractors: 1
No. of SRI Project Staff: 35
No. of Load Tickets: 2,124 **No. of Trucks:** 15
No. of DMS: 1 **No. of Residential Drop Offs:** 0

Reference:

Mr. Ken Sheets
County Engineer
780 Third Street
Macon, Georgia 31201
(478) 621-6660
ksheets@co.bibb.ga.us

Client: City of Tulsa, Oklahoma
Event: Severe Winter Storms (FEMA-1735-DR-OK)
Project Name: Storm Debris Collection/Disposal Monitoring Services

Project Dates: January 2008 - September 2008
Total Debris Removal Costs: \$12,273,490
Total Monitoring Costs: \$3,256,581
Approximate Number of Cubic Yards: 2,670,030
No. of Debris Removal/Reduction Contractors: 2
No. of SRI Project Staff: 181
No. of Load Tickets: 64,642 **No. of Trucks:** 328
No. of DMS: 3 **No. of Residential Drop Offs:** 0

Reference:

Mr. Paul Strizek
Planning and Contracts Coordinator
707 South Houston Avenue
Tulsa, Oklahoma 74127
(918) 596-9716
pstrizek@ci.tulsa.ok.us

Client: Lee County (Florida) Solid Waste Department
Event: Hurricane Wilma (FEMA-1609-DR-FL)
Project Name: Post-Disaster Debris Monitoring Services

Project Dates: October 2005 - February 2006
Total Debris Removal Costs: \$10,050,051
Total Monitoring Costs: \$955,491
Approximate Number of Cubic Yards: 500,000
No. of Debris Removal Contractors: 1
No. of SRI Project Staff: 60
No. of Load Tickets: 15,000 **No. of Trucks:** 150
No. of TDSRS: 5 **No. of Residential Drop Offs:** 1

Reference:

Mr. Jason Fournier
Operations Manager
10500 Buckingham Road
Fort Myers, Florida 33905
(239) 533-8920
fournija@leegov.com

Client: Charlotte County (Florida) Environmental Services Department
Events: Hurricanes Charley (FEMA-1539-DR-FL) and Ivan (FEMA-1551-DR-FL)
Project Name: Post-Disaster Debris Management and Monitoring Services

Project Dates: August 2004 - June 2005
Total Debris Removal Costs: \$55,000,000
Total Monitoring Costs: \$2,783,460
Approximate Number of Cubic Yards: 1,900,000
No. of Debris Removal Contractors: 1
No. of SRI Project Staff: 38
No. of Load Tickets: 51,000 **No. of Trucks:** 700
No. of TDSRS: 3 **No. of Residential Drop Offs:** 3

Reference:

Mr. Jim Thomson
Director of Environmental Services
25550 Harbor View Rd. Suite #2
Port Charlotte, FL 33980-2503
(941) 764-4380
Jim.Thomson@charlottefl.com

Client: Palm Beach County (Florida) Solid Waste Authority
Events: Hurricanes Frances (FEMA-1545-DR-FL) and Jeanne (FEMA-1561-DR-FL)
Project Name: Post-Disaster Debris Management and Monitoring Services

Project Dates: August 2004 - June 2005
Total Debris Removal Costs: \$60,000,000
Total Monitoring Costs: \$4,052,505
Approximate Number of Cubic Yards: 3,500,000
No. of Debris Removal Contractors: 5
No. of SRI Project Staff: 140
No. of Load Tickets: 115,000 **No. of Trucks:** 1,500
No. of TDSRS: 10 **No. of Residential Drop Offs:** 3

Reference:

Mr. John Archambo
Director of Customer Information Services
7501 North Jog Road
West Palm Beach, Florida 33412
Tel: (561) 697-2700 ext. 4725
jarchambo@swa.org

Client: Hillsborough County (Florida) Solid Waste Management
Events: Hurricanes Charley (FEMA-1539-DR-FL), Frances (FEMA-1545-DR-FL) and
Jeanne (FEMA-1561-DR-FL)
Project Name: Professional Engineering Services for Debris Management

Project Dates: August 2004 - June 2005
Total Debris Removal Costs: \$30,000,000
Total Monitoring Costs: \$3,132,150
Approximate Number of Cubic Yards: 1,000,000
No. of Debris Removal Contractors: 3
No. of SRI Project Staff: 120
No. of Load Tickets: 45,000 **No. of Trucks:** 1,100
No. of TDSRS: 5 **No. of Residential Drop Offs:** 22

Reference:

Mr. Christopher Snow
Principal Planner
601 E. Kennedy Blvd., 24th Floor
Tampa, Florida 33601
(813) 276-8408
snowc@hillsboroughcounty.org

Client: Florida Department of Transportation

Events: Hurricanes Charley (FEMA-1539-DR-FL), Frances (FEMA-1545-DR-FL), Ivan (FEMA-1551-DR-FL), Jeanne (FEMA-1561-DR-FL), Dennis (FEMA-1595-DR-FL), Katrina (FEMA-1602-DR-FL), Rita (FEMA-3259-EM-FL), Wilma (FEMA-1609-DR-FL) and Groundhog Day Tornadoes (FEMA-1679-DR-FL)

Project Name: Emergency Management Services

No. of Solid Resources Project Staff: 43

Project Dates: October 2005 – Ongoing

Contract Amount: No budgetary cap, funding level is task-based. \$38 million to date

| | |
|---|---|
| Reference: Jason Wheeler State Emergency Coordinating Officer 605 Suwannee Street, MS 53 Tallahassee, Florida 32399-0450 (850) 245-1505 jason.wheeler@dot.state.fl.us | Reference: Mr. Doug Wright Recovery Bureau Chief 2555 Shumard Oak Boulevard Tallahassee, Florida 32399-2100 (850) 413-9969 Doug.wright@em.myflorida.com |
| Task No. 1: Appeals Prepared 32 appeals with a value of \$28M. An additional 10 appeals totaling \$30M are in progress. | Task No. 2: Project Worksheets 171 Project Worksheets valued at over \$102M have been submitted to FEMA. |
| Task No. 3: Disaster Recovery Training 1.5 day training sessions on six topics to all Districts, Central Office and the Turnpike Enterprise. Participants received a course manual and an interactive PowerPoint presentation. Training has been expanded to local governmental applicants in 2007. | Task No. 4: FHWA-ER Program Audit Development and execution of an audit program that consists of reviewing \$500M in FHWA-ER program related costs that were associated with the 2004 hurricanes. |
| Task No. 5: DDIR/PW Comparison for Closeouts Completed a summary of spreadsheets identifying local applicants with outstanding DDIR and/or PW issues based on 2,189 PWs with a value of over \$2B. | Task No. 6: Detailed Damage Inspection Reports Assisted 38 local applicants with DDIRs valued at over \$50M. In process of assisting an additional 15 applicants. |
| Task No. 7: Summary of Documentation (SOD) Evaluation and submission of 27 SODs with a value of \$33M. | Task No. 8: Project Closeouts Identification of 41 projects that were prepared for the FEMA closeout process with a value of over \$40M. |
| Task No. 9: Hazard Mitigation Grant Program Allocations Review Review projects funded under the State of Florida's Hazard Mitigation Grant Program. | Task No. 10: Unidentified Emergency Work Identified and prepared Project Worksheets for over 150 projects valued at over \$50M for submission to FEMA. |
| Task No. 11: Quarterly Reports To date a total of 3,029 quarterly reports have been reconciled. | Task No. 12: Average Debris Collection Expenses by District/County Developed as a tool for estimating DDIR eligible debris costs for Category A Project Worksheets. |

ADDITIONAL EXPERIENCE AND REFERENCES

Sumter County, Florida

May to July 2008

Debris Management Plan

SRI developed and revised after County review a Debris Management Plan for submission to the State of Florida and the Federal Emergency Management Agency.

Reference: Mr. Jackey Jackson, 319 East Anderson Avenue, Bushnell, Florida 33513 (352) 793-0240
jackey.jackson@sumtercountyfl.gov

Lee County, Florida

October 2007 to March 2008

Debris Management Plan

SRI prepared and completed revisions of a Debris Management Plan for submission to the State of Florida and the Federal Emergency Management Agency.

Reference: Mr. Jason Fournier, 10500 Buckingham Road, Fort Myers, Florida 33905 (239) 338-3302
fournija@leegov.com

Collier County, Florida

September 2006 to December 2006

Pre-event Planning

SRI was contracted to develop Collier County's Multi-Hazard Debris Management Plan and write standard operating procedures for the county's debris cleanup operations.

Reference: Mr. Dan Rodriguez, 3301 Tamiami Trail East, Bldg. H, Naples, Florida 34112 (239) 732-2508
DanielRodriguez@coliergov.net

Lee County, Florida

August to January 2005

Hurricanes Charley, Ivan and Jeanne

SRI assisted the county with debris removal and monitoring by providing all personnel for the monitoring of the TDSR sites and the roadway debris removal operations. Monitors were provided within 24 hours.

Reference: Mr. Jason Fournier, 10500 Buckingham Road, Fort Myers, Florida 33905 (239) 338-3302
fournija@leegov.com

City of Daytona Beach, Florida

August to October 2004

Hurricane Charley

SRI responded to the city's request for monitoring assistance within 24 hours and provided experienced personnel to monitor the collection, removal and disposal of storm debris.

Reference: Kenneth Lee Resor, 301 South Ridgewood Avenue, Daytona Beach, Florida 32114-4933
(386) 671-8670 ResorK@CODB.US

Sarasota County, Florida

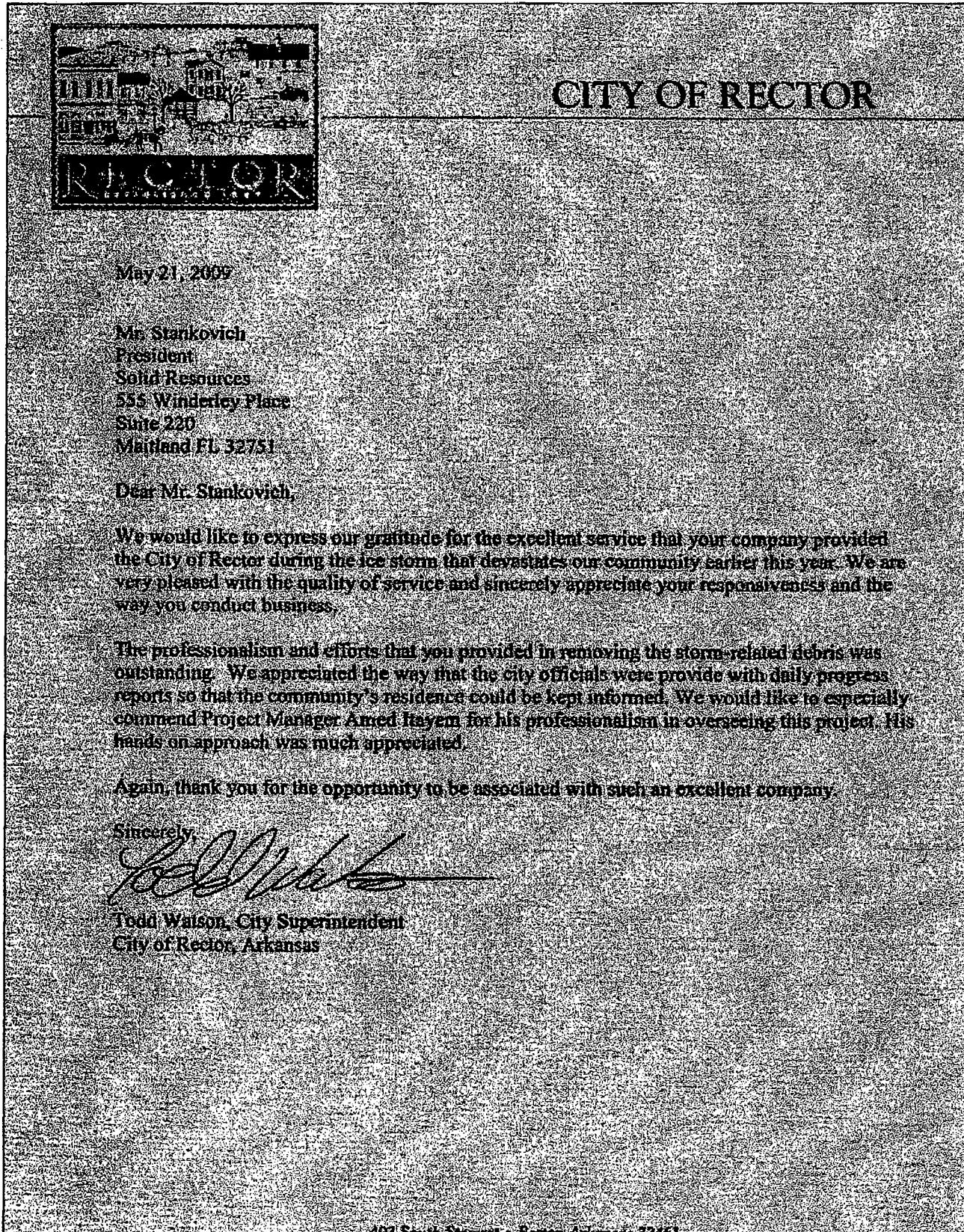
September 2001

Tropical Storm Gabrielle

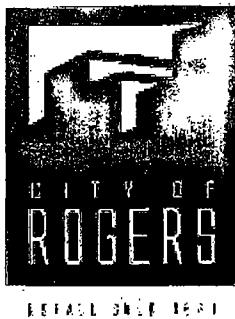
Responding to Sarasota County's Solid Waste Department request, SRI provided 'real time' assistance to aid the county with its implementation of emergency storm debris removal operations.

Reference: Anita Largent, 2817 Cattlemen Road, Sarasota, Florida 34233 (941) 364-4400
ALARGENT@scgov.net

Copies of letters of reference that Solid Resources, Inc. has received from past clients are provided below and on the following pages.



4071 Shook Street • Rector, Arkansas 72451



OFFICE OF THE MAYOR

Steve Womack, Mayor Wendy Sherratt, Assistant to the Mayor

April 2, 2009

Mr. Gary Stankovich
President
Solid Resources, Inc.
2201 Santa Court, Suite 119
Sarasota, FL 34232

Dear Mr. Stankovich:

On behalf of the citizens of Rogers, Arkansas, I am pleased to offer my deepest thanks and appreciation for the terrific work performed by Solid Resources, Inc. in the aftermath of the devastating ice storm that hit our area in late January.

Specifically, I commend Mr. Richard Bussey of your staff, who served as the project manager during the recovery operation. I truly enjoyed working with Richard and his team, whom I found to be both competent and committed to a professional job. SRI did not disappoint us.

This was my first experience with a disaster of this magnitude. While I had a steep learning curve, I certainly benefitted from having the very best help along the way. For that, I am eternally grateful.

Please accept the enclosed medallion as a token of the appreciation of the City of Rogers. If I can ever be of assistance, do not hesitate to give me a call.

Sincerely,
Steve Womack
Mayor

CC: Richard Bussey

301 West Chestnut Street, Rogers, Arkansas 72756, Phone 479.621.1117, Fax 479.631.2767, www.rogersarkansas.com



STATE OF LOUISIANA
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
District 08 / Gang 208



BOBBY JINDAL
GOVERNOR

12 Calvert Drive
Alexandria, La. 71303
Phone (318) 487-5717 Fax (318) 561-5214
www.dotd.la.gov

WILLIAM D. ANKNIER, Ph.D.
SECRETARY

December 15, 2008

FEMA PROJECT NO. 737-98-0032 AND
FHWA PROJECT NO. 737-98-0033
DISTRICT 08 EMERGENCY CONTRACT
DEBRIS, REDUCTION AND
DISPOSAL FROM HURRICANE GUSTAV

Mr. Gary Stankovich
President
Solid Resources, Inc.
2201 Cantu Court, Suite 119
Sarasota, FL 34232

Subject: LADOTD District 08 Hurricane Gustav Debris Removal

Dear Mr. Stankovich:

I would like to take this opportunity to express my appreciation for the services your company provided during the recent hurricane debris removal in Avoyelles and Rapides Parishes. I could not have asked for a more professional or knowledgeable group to assist us in monitoring our contractor's removal and reduction operations.

My office primarily handles oversight of highway construction projects. We have never been directly involved in a project of this nature. From Day One SRI provided the assistance we needed to ensure our contract was administered within the proper guidelines, optimizing our chances for 100% reimbursement from FEMA and FHWA. From the outstanding communication and work ethic demonstrated by your on-site project manager, to the technology that allowed us to rapidly address concerns from local municipalities, SRI never failed to provide service that was above and beyond what was expected. No request was too large or too small, and all were addressed in a timely and professional manner.

Again, thanks for a job well done!

Sincerely,

Troy Roussell, P.E.
Project Engineer
LA DOTD District 08 Alexandria

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02 53 2010

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Thibodaux 800.834.8832. Fax 985.448.8459 • Raceland 800.794.3180 Fax 985.537.7707

January 6th, 2009

Mr. Gary Stankovich
President
Solid Resources, Inc.
2201 Cantu Court, Suite 119
Sarasota, FL 34232

Subject: Hurricane Gustav FEMA DR-1786
Hurricane Ike FEMA DR-1792

On behalf of Lafourche Parish Government, we hereby recognize the outstanding efforts of the Solid Resources, Inc. response team for its performance following the subject events which affected Lafourche Parish, Louisiana during the 2008 Hurricane season. Through a review of proposals, your firm was selected as the first position monitoring contractor based on your qualifications and experience to provide management and monitoring services associated with disaster generated debris removal, in this case, totaling approximately half a million cubic yards of debris.

In a timely and efficient manner following these disasters, Solid Resources, Inc. had a team of professionals on site to help us establish temporary debris sites, certify trucks, and train the monitoring personnel and begin the efforts to provide services to our residents and restore our community. Critical services also included contract management, collection and disposal monitoring, invoice validation and reconciliation, and FEMA compliance and reimbursement support.

We specifically recognize your willingness, cooperation, and diligence in ensuring that the needs of our local governments and citizens were met in every way possible.

The projects are currently being closed out and we fully expect that Lafourche Parish will receive complete reimbursement for our eligible costs within the next couple of months. We would not hesitate to recommend Solid Resources, Inc. on any disaster recovery effort.

Sincerely,

Lafourche Parish Council

Jerome Danos
Jerome Danos
Solid Waste Manager

| | | | |
|-----------------------|------------------|-----------------|------------|
| Charlotte A. Randolph | Parish President | Matt Matherne | District 5 |
| Jerry Jones | District 1 | Lindel Toups | District 6 |
| Michael Delatte | District 2 | Phillip Gouaux | District 7 |
| Louis Richard | District 3 | Rodney Doucet | District 8 |
| Joseph Fertitta | District 4 | Daniel Lorraine | District 9 |



Bibb County Engineering Department

KENNETH H. SHEETS, P.E., R.L.S.
COUNTY ENGINEER

DAVID P. FORTSON, P.E.
ASSISTANT COUNTY ENGINEER

SHERRIE A. SAWYER
EXECUTIVE ASSISTANT

780 THIRD STREET
MACON, GEORGIA 31201-3282
PHONE: 478-621-6660
FAX: 478-621-6666
www.co.bibb.ga.us

F. CHARLES BROOKS, P.E., R.L.S.
ENGINEER IV

WM. KEITH BRASWELL, R.L.S.
ENGINEER III

JEFFERY D. SMITH, E.I.T., C.P.E.S.C.
ENGINEER III

December 3, 2008

Mr. Gary Stankovich, President
Solid Resources, Incorporated
2201 Cantu Court, #119
Sarasota, FL 34232

Re: FEMA 1761 - DR - Mothers Day Tornado

Dear Mr. Stankovich:

We would like to express our gratitude for the outstanding job done by Solid Resources, Inc. providing debris monitoring services this past year in the aftermath of the Mothers Day Tornado. Your company was a vital part of the team that helped restore county operations in a timely and cost effective manner.

We quickly learned that we could rely on SRI to navigate the maze of rules and regulations associated with post-storm debris collection. Your knowledge and experience from prior events helped Bibb County avoid costly mistakes that could have prolonged the recovery process.

I would certainly recommend your company to any local government in need of debris monitoring services.

Yours very truly,

Kenneth H. Sheets, P.E., R.L.S.
County Engineer

ss



Florida Department of Transportation

CHARLIE CRIST
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450
August 19, 2007

STEPHANIE C. KOPELOUSOS
SECRETARY

To Whom It May Concern:

The Florida Department of Transportation Emergency Management Program Office entered into a contractual relationship with Solid Resources Inc. (SRI) in the fall of 2005. Since that time, the SRI Team has provided FEMA Public Assistance and FHWA Emergency Relief program technical assistance consulting services to the State of Florida, including all local governments impacted by disasters since 2004. These services have included:

- Preparation of Appeals for funding under FEMA's Public Assistance Program
- Development and presentation of emergency recovery training to Florida State Agencies and local governments throughout the State
- Development and execution of an audit of FHWA Emergency Relief Program expenditures totaling more than \$500 million
- Detailed Damage Inspection Report/Project Worksheet Comparison for Closeouts with a value of more than \$2 billion
- Assisted 38 local governments with preparation of Detailed Damage Inspection Reports valued at more than \$50 million
- Development of Project Worksheets totaling more than \$152 million

In addition, FDOT has utilized our contract with SRI to provide disaster recovery and emergency services to Florida Division of Emergency Management (FDEM). Under this contract SRI has assisted the State in the recovery of more than \$4 billion.

The SRI Team has fulfilled each request to provide skilled and program specific expertise to ensure the State of Florida recovered all eligible funding. Team members are competent, subject matter experts able to guide sub-grantees through the reimbursement process. Solid Resources Inc. staff members communicate clearly and effectively with all involved in the recovery process.

The services provided by Solid Resources Inc. continue to enhance the State of Florida's capacity to recover from devastating events. It is with confidence that I recommend the professional emergency management services provided by Solid Resources Inc.

Sincerely,

Jason E. Wheeler
Jason E. Wheeler
Emergency Coordinating Officer
Florida Department of Transportation

www.dot.state.fl.us



LEE COUNTY

SOUTHWEST FLORIDA

BOARD OF COUNTY COMMISSIONERS

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Donald D. Stillwell
County Manager

David M. Owen
County Attorney

Diana M. Parker
County Hearing
Examiner

December 12, 2008

Solid Resources, Inc.
2201 Cantu Court, Suite 119
Sarasota, Florida 34232

SUBJECT: Current Contract Operational Status

To Whom It May Concern:

Following Hurricane Charlie in 2004, Solid Resources Inc. (SRI) provided debris monitoring and data entry services to the Lee County Solid Waste Division (LCSWD) as part of the recovery efforts following the disaster event. During the time that SRI provided services to LCSWD, all tasks were successfully completed in a timely manner and within the scope of the project.

In 2005, Lee County solicited competitive bids for comprehensive debris monitoring services. SRI was successful in being awarded a contract for an initial period of two years, and two additional one year optional extensions. Lee County and SRI have mutually exercised both of these extension options and the current contract expires in October of 2009.

Following Hurricane Wilma, SRI was again activated to perform debris monitoring services as well as some additional coordinating and administrative tasks. During the Wilma event, SRI again effectively performed within the scope of the contract and within budget constraints.

In 2008, Solid Resources successfully completed the Lee County Debris Management Plan. This plan was approved in September of 2008 by FEMA and enables Lee County to participate in the FEMA PA pilot program. This program affords agencies expanded opportunities to seek reimbursement following a disaster event.

Please contact me if you have any questions.

Sincerely,

Jason Fournier
Operations Manager
Solid Waste Division

S:\Contracts\Solid Resources\solid service letter 12-08.doc

P.O. Box 398, Fort Myers, Florida 33902-0398 (239) 533-2111
Internet address <http://www.lee-county.com>
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COLLIER COUNTY SOLID WASTE MANAGEMENT DEPARTMENT

3301 East Tamiami Trail • Building H • Naples, Florida 34112 • (239) 732-2508 • Fax (239) 774-9222

August 29, 2006

Mr. Richard Harvey
Vice President
Solid Resources, Incorporated
4456 Friar Tuck Lane
Sarasota, FL 34232

Dear Mr. Harvey:

We would like to express our gratitude for the excellent service that your company provided during Hurricane Wilma last year. We are very pleased with the quality of service and sincerely appreciate your responsiveness and the way you conduct business.

The professionalism and efforts that you provided in removing the hurricane-related debris was exemplary. The resources used including reliable contractors, highly trained personnel, equipment and technologies were exceptional. We received a positive feedback from the community including the State of Florida and FEMA, and OIG. Due in part to your organization's professionalism and accounting of debris collected and "correct" invoicing; Collier County has received all reimbursement, allowed from FEMA and the State of Florida.

Again, thank you for the opportunity to be associated with such an excellent company and we look forward to working with you on future projects.

Sincerely,

Daniel R. Rodriguez, M.B.A., CFM
Solid Waste Management Department Director

Office of Inspector General

U.S. Department of Homeland Security
Washington, DC 20528



**Homeland
Security**

April 28, 2006

MEMORANDUM FOR: Scott Morris
Director
FEMA's Florida Long Term Recovery Office
Orlando, Florida

FROM: C. David Kimble *[Signature]*
Acting Audit Director
Atlanta Field Office

SUBJECT: *Review of Hurricane Wilma Activities*
Collier County, Florida
FEMA Disaster No. 1609-DR-FL
Report Number GC-FL-06-39

We performed an interim review of costs associated with Hurricane Wilma debris removal activities for Collier County, Florida. The objectives of the review were to determine whether the county (1) was properly accounting for disaster-related costs and whether such costs were eligible for funding under FEMA's public assistance program, and (2) let contracts according to federal procurement standards and FEMA guidelines, and had adequate procedures for monitoring the activities of the contractors.

The county received an award of \$37.6 million from the Florida Department of Community Affairs, a FEMA grantee, for debris removal activities. The award provided funding for five projects under which the county let four contracts, as follows:

| Project Number | Approved Scope of Work | Amount Awarded | Number of Contracts |
|----------------|--|----------------|---------------------|
| 7 | Debris Collection, Hauling, and Disposal | \$29,621,050 | 1 |
| 52 | Contractor Monitoring – Collection, Hauling and Disposal | 7,187,335 | 1 |
| 761 | Emergency Road Clean up | 548,302 | 1 |
| 765 | Emergency Road Clean up | 44,080 | 1 |
| 1496 | Contractor Monitoring- Road Clean up | 162,511 | 1 |
| Total | | \$37,563,278 | 4 |

As of March 16, 2006, the cut-off date of our review, the county had recorded expenditures of \$13.3 million under the projects and had received \$9,512,751 of FEMA funds.

We analyzed the county's accounting system and reviewed the county's contracting practices, contract documents, and monitoring procedures. We also interviewed FEMA, county, and contractor officials.

We concluded that the county had an effective system for accounting for disaster-related costs. A separate cost account had been established to record project expenditures and accounting entries could be systematically traced to supporting source documents. Moreover, the county procured debris removal contracts competitively, maintained detailed contract files, and had adequate monitoring procedures for reviewing and approving debris removal activities and billings of the contractors. Because this report contains no recommendations, no actions are required.

The review was conducted in conjunction with the President's Council on Integrity and Efficiency (PCIE) as part of its examination of relief efforts provided by the Federal government in the aftermath of Hurricanes Katrina and Rita. As such, a copy of the report has been forwarded to the PCIE Homeland Security Working Group, which is coordinating the Inspectors General review of this important subject.

The nature and brevity of this assignment precluded the use of our normal audit protocols; therefore, this review was not conducted according to generally accepted government auditing standards. Had we followed such standards, other matters might have come to our attention.

Auditors Oscar Andino and Vilmarie Serrano performed this review. Should you have any questions concerning this report, please contact me at (770) 220-5240.

cc: Under Secretary for Management
Acting Under Secretary for Emergency Preparedness and Response
Acting Chief Financial Officer, DHS
Chief Procurement Officer, DHS
Audit Liaison, DHS
Audit Liaisons, FEMA
Chief Financial Officer, FEMA
Senior Procurement Officer, FEMA
Deputy Director, Gulf Coast Recovery
Florida State Coordinating Officer
FEMA Regional Director, Region IV



COUNTY OF CHARLOTTE PUBLIC WORKS DIVISION

7000 Florida Street
Punta Gorda, Florida 33950
Phone: (941) 575-3800
Fax: (941) 637-9265
www.charlottecountyfl.com

November 7, 2005

Richard Harvey
Solid Resources, Inc.
4456 Friar Tuck Lane
Sarasota, FL 34232

Subject: Hurricane Charley

Dear Mr. Harvey:

As we wrap up debris issues from the hurricanes of 2004, I want to express my thanks for the outstanding job done by Solid Resources Inc. (SRI) in the provision of debris monitoring services following Hurricane Charley. SRI was a vital part of the team that helped restore county operations in a timely and cost effective manner.

We quickly learned that we could rely on SRI to navigate the minefield of rules and regulations associated with post-storm debris collection. Your knowledge and experience from prior events helped Charlotte County avoid costly mistakes that could have prolonged the recovery process.

As the County's debris manager for Charley, I can unequivocally recommend your services to local governments in need of debris monitoring expertise.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Alan Holbach".

R. Alan Holbach, FPEM
Maintenance & Operations Manager

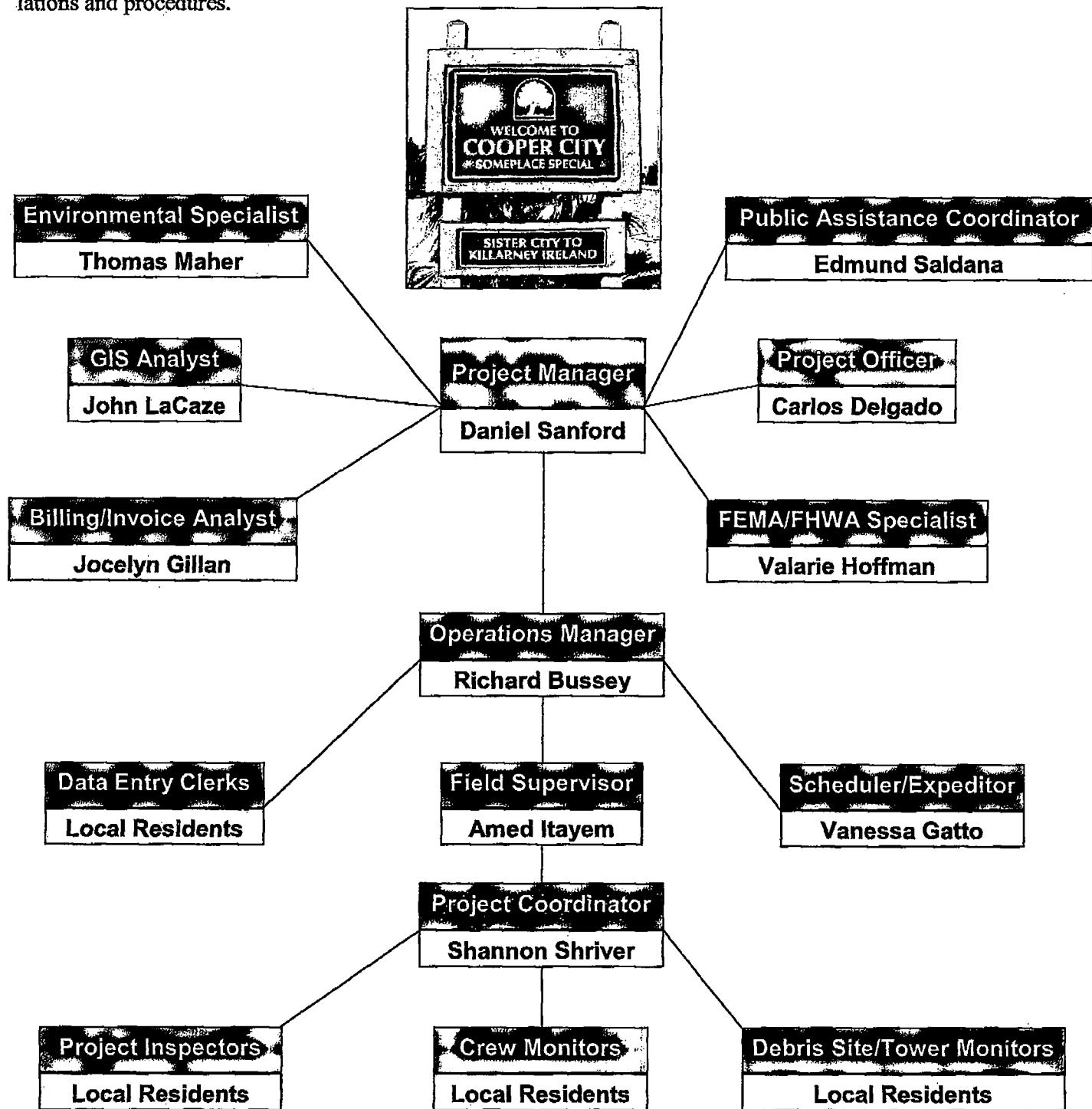
RAH/cs

copy: File 27050000 - 051101ah

OUR MISSION: To Exceed Expectations in the Delivery of Public Services

Qualifications of Staff

The following schematic provided below illustrates a typical Disaster Debris Management Team as provided by Solid Resources, Inc. (SRI). All key project personnel listed below are full-time employees of SRI. The Project Manager will have full authority to act on behalf of SRI. As can be seen in the condensed biography for each staff member, all personnel have extensive training in emergency management, a wide variety of debris monitoring experience and substantial knowledge of Federal and State reimbursement agencies' policies, regulations and procedures.



Daniel Sanford, Project Manager

Mr. Sanford is currently serving as the Administrator for the Kentucky Transportation cabinet's debris management project. He was previously the Project Manager for the Louisiana Department of Transportation and Development's (LA DOTD) debris monitoring project. Mr. Sanford coordinated communication between the hauling contractor and parish officials to ensure that all FEMA and FHWA guidelines were adhered to in the removal of over 270,000 cubic yards of debris generated by Hurricanes Gustav and Ike. Mr. Sanford managed a staff of 735 supervisors and monitors throughout the project.

Prior to the LA DOTD project, Mr. Sanford acted as Operations Manager for the City of Tulsa, Oklahoma's disaster debris removal project. In this position, Daniel oversaw the daily activities of all field staff responsible for monitoring the removal of more than 2.6 million cubic yards of debris generated by the December 2007 ice storm. He was responsible for staffing, training, eligibility, scheduling, truck certifications, DMS's, mulching operations, and final disposal sites. Mr. Sanford managed a staff of over 180 supervisors and monitors throughout the project.

Prior to his current employment with Solid Resources, Inc. (SRI), Mr. Sanford was employed by the Florida Division of Emergency Management (FDEM), serving in the capacities of Management Analyst IV and Deputy Statewide Debris Coordinator. In the latter position, he was tasked to coordinate, schedule and facilitate intergovernmental communication between the Federal, State and local representatives to ensure maximum utilization of available resources in an effort to expedite the recovery process and ensure compliance with all applicable laws. Mr. Sanford provided technical expertise to emergency management stakeholders on post-disaster debris removal operations and the administrative requirements that must be met to ensure maximum financial reimbursements.

Mr. Sanford managed the State of Florida's disaster debris removal operations in response to the 2006 Groundhog Day tornados which affected Lake, Sumter, and Volusia Counties. He oversaw the removal of approximately 700,000 cubic yards of debris from both public and private lands. Mr. Sanford was instrumental in assuring compliance with laws and regulations allowing for reimbursement of debris removal costs.

Mr. Sanford was previously employed with SRI as a Project Officer and Debris Specialist from the Tallahassee office. He also coordinated the State of Florida's EMAC efforts in seeking reimbursement from Mississippi stemming from the deployment of personnel and assets in response to Hurricane Katrina. Under tight timelines, the team that Mr. Sanford supervised processed reimbursement claims in excess of \$30 million dollars.

Following Hurricane Wilma, Mr. Sanford oversaw the removal of waterborne debris in Palm Beach and Broward Counties. Together these counties have in excess of 1,000 miles of agricultural and drainage canals. He assisted Water Management Districts and Drainage Districts navigate through the complexities of obtaining reimbursement from Federal grant programs for these activities.

Mr. Sanford has the following FEMA course certificates:

- IS-100
- IS-200
- ICS-300
- ICS-400
- IS-630
- IS-632
- IS-547
- IS-700
- IS-800
- E201
- E381
- E382
- Debris Management (G202)

Mr. Sanford has worked on the following disasters:

- 1539 Charley
- 1545 Frances
- 1551 Ivan
- 1561 Jeanne
- 1595 Dennis
- 1602 Katrina
- 1609 Wilma
- 1679 Tornado
- 1680 Tornado
- 1735 OK Ice Storm
- 1761 GA Tornadoes
- 1784 T.S. Fay
- 1785 Gustav
- 1792 Ike
- 1819 AR Severe Winter Storm
- 1818 KY Severe Winter Storm



Richard Bussey, Operations Manager

Mr. Bussey is currently a Debris Management Consultant for Solid Resources, Inc. (SRI). He was recently one of the Project Managers for the Commonwealth of Kentucky's debris monitoring project. He was also the Project Manager for the City of Rogers, AR debris monitoring project, where over 158,000 cubic yards of debris were removed and over 10,500 leaning or hanger trees were treated. Mr. Bussey recently served as the Project Manager for the Louisiana Department of Transportation and Development (LADOTD) District 8 debris monitoring project following Hurricanes Gustav and Ike. He is intimately involved with all facets of the debris monitoring operations. Just prior to taking over the District 8 project, Mr. Bussey was the Project Manager for the LADOTD District 62 debris monitoring project in Louisiana following Hurricane Gustav.

Mr. Bussey was deployed by SRI as an Operations Manager and alternate Project Manager for the City of Tulsa, OK debris monitoring project following the 2007 ice storm. He completed volumetric certifications of equipment and was also responsible for the daily supervision of all activities of more than 180 field monitors. Mr. Bussey assisted the Project Manager in preparing daily summary reports of the debris removal operations. He also assisted with monitor training, right-of-entry (ROE), right-of-way (ROW) verification for leaner and hangers as well as dead tree assessments and supervision of their removal.

Prior to this deployment with SRI, Mr. Bussey was employed in Missouri where he assisted with the disaster recovery operations in Greene County. During this project, Mr. Bussey provided a variety of services to the county, holding positions ranging from Field Supervisor, Operations Manager for ROW verification and as a Public Assistance Program Closeout Specialist.

For five years prior to entry into the emergency management field, Mr. Bussey was the owner of a pressure washing business serving both residential and commercial buildings.

Mr. Bussey has almost 10 years experience as an Operations Manager and Territory Sales Manager for a food-processing facility in Miami, Oklahoma. In these positions, Mr. Bussey was in charge of sales throughout an eight state territory where he increased sales from \$7 million to \$13 million and launching new product lines that increased earnings by 23%. As a result of his management skills, Mr. Bussey was promoted to the processing facility as Operations Manager where he designed and implemented a training program to reduce employee turnover while managing both day and night shift crews, abiding by all food safety regulations and budgetary constraints.

Before relocating to Oklahoma, Mr. Bussey was employed as a technician and Operations Manager in the telecommunications industry where he was on 24 hour call for numerous projects. From this position he advanced to Manager where he was oversaw accounts for clients such as Apple Computers, the Oracle Corporation, Cisco Corporation, Advanced Micro Devices and Hewlett-Packard among others.

Mr. Bussey has the following FEMA course certificates:

- IS-3
- IS-10
- IS-100
- IS-240
- IS-279
- IS-288
- IS-292
- IS-301
- IS-346
- IS-393
- IS-547
- IS-700
- IS-800
- Intro to PA Process (IS-630)
- Intro to Debris Ops (IS-632)

Mr. Bussey has worked on the following disasters:

- 1673 MO Severe Storms
- 1735 OK Ice Storm
- 1785 T.S. Faye
- 1786 Gustav
- 1792 Ike
- 1818 KY Severe Winter Storm
- 1819 AR Severe Winter Storm



Thomas Maher, Environmental Specialist

Mr. Maher is currently providing debris management training to clients. Previously, he was a District Project Manager for the Solid Resources, Inc. (SRI) debris monitoring project for the Louisiana Department of Transportation and Development. Previous to this deployment, he was tasked as an Operations Manager in Tulsa, OK, with primary responsibilities for Planning, Coordination and Logistics.

During 2007 and 2008, Mr. Maher served as the Debris Program Environmental Manager in the Sarasota corporate office location. In this position, Mr. Maher was responsible for the development of Debris Management Plans for the Florida Department of Transportation, Lee County, City of Sunny Isles Beach, Sumter County, Collier County, Broward County School District and the Village of Virginia Gardens.

Previously, Mr. Maher was based in the Miami office where he specialized in FHWA reimbursements for applicants throughout southeast Florida; formulating more than 35 Project Worksheets with a value of almost \$4 million dollars. In this position he prepared the required documentation for FHWA Detailed Damage Inspection Reports (DDIR) for submission to the Florida Department of Transportation (FDOT). Additionally, he assisted in the development of the Public Assistance training course for state and local government agencies as part of the FDOT task order.

Mr. Maher was deployed to Monroe County, Florida following Hurricane Wilma as a Project Officer, where he provided applicants with assistance for FEMA reimbursements as a result of the 2005 hurricanes. He has assisted numerous applicants including the City of Key West, the Monroe County School Board, the Florida Keys Aqueduct Authority and several non-profit organizations with preparing Project Worksheets totaling over \$7.6 million dollars.

In 2004 Mr. Maher joined SRI, providing technical debris management expertise regarding illegal dumping on right-of-ways and has advised county officials on FEMA reimbursement and eligibility criteria, providing him with a substantial background in debris monitoring operations.

Mr. Maher was the President of Marine Habitats, Inc. for five years before joining SRI. His company completed a project to determine the impact of Hurricane Charley on the artificial reefs offshore of Lee and Charlotte Counties, Florida. Mr. Maher has also supervised a multi-million dollar shore erosion breakwater project on the island of Antigua and a disaster related beach renourishment project in Vero Beach, Florida.

Mr. Maher served as an Environmental Specialist III for the Florida Fish and Wildlife Conservation Commission for seven years. His responsibilities included administration of a grants program for artificial reefs construction and monitoring (\$600,000 to \$1.1 million annually) to local coastal governments in Florida.

Mr. Maher has a Masters degree from the University of British Columbia and a Bachelor's degree from Oregon State University. He has also served as the guest editor for the Bulletin of Marine Science (Volume 78, No. 1).

Mr. Maher has the following FEMA course certificates:

- IS-1
- IS-5
- IS-7
- IS-55
- IS-100
- IS-100.FW
- IS-102
- IS-139
- IS-200
- IS-208
- IS-230
- IS-235
- IS-240
- IS-241
- IS-242
- IS-253
- IS-279
- IS-292
- IS-340
- IS-386
- IS-393
- IS-546
- IS-547
- IS-630
- IS-632
- IS-700
- IS-702
- IS-706
- IS-800
- IS-805
- PA Operations I (IS-631)
- PA Operations II (L-382)
- PW Formulation
- Joint Closeout Training
- PDA Training
- Debris Management (G 202)
- PA Cost Estimating

Mr. Maher has worked on eleven declared disasters since 2004.

Thomas Maher, Environmental Specialist (continued)

State Public Assistance Program Support – Monroe County, Florida

As a Project Officer in Monroe County, Mr. Maher assisted 13 Public Assistance applicants (6 state agencies and 7 private non-profit organizations) during the 2005 storm season. Mr. Maher was responsible for managing the Public Assistance recovery process for Hurricane Wilma (FEMA-1609-DR-FL). As the State's liaison, he developed a total of fifty-one (51) Project Worksheets with a total value of \$7.6 million dollars in eligible costs. Mr. Maher's vital assistance helped to accelerate the recovery process in southeast Florida. The primary applicants Mr. Maher assisted in Monroe County included the Florida Keys Aqueduct Authority and the Monroe County School Board.

Disaster Recovery Support, Florida Department of Transportation – State of Florida

Mr. Maher assisted the FDOT with FEMA and FHWA reimbursements for emergency related costs associated with the 2004 and 2005 hurricane seasons. On behalf of FDOT, Mr. Maher performed reviews of debris removal and emergency protective costs in order to determine the eligibility of work for FEMA Public Assistance Program. He was responsible for writing 16 Project Worksheets (PWs) with a total value of \$3.85 million dollars. During Mr. Maher's assessment of projects denied and/or determined to be ineligible by FEMA, 4 projects with a value of \$25,084.54 were identified as candidates for appeal. At the request of FDOT, he drafted and submitted 4 appeal cases to FEMA.

In this position, Mr. Maher was also tasked with reviewing all Category A and Category C PWs contained in the State of Florida's administrative database for eight major disasters with the number of Detailed Damage Inspection Reports (DDIR) submitted to the FDOT in order to identify those applicants that had outstanding DDIRs. This review determined that a substantial number of applicants had not submitted DDIRs to the FDOT and assisted the agency in prioritizing assistance to these applicants from other members of SRI's staff.

| SUMMARY LISTING OF DDIRs/PWs | | | | | | | | | |
|------------------------------|--------------------------|----------------------------|-----------------|------------------|-----------------------|----------------------|-----------------------|-------------------------------|------------|
| | | | TOTAL NO. | | | TOTAL NO. OF | | | |
| DISASTER | TOTAL NO. OF PROJECT PWs | TOTAL NET COSTS AS PER PWs | CAT. A IN NEMIS | OF LARGE PROJECT | DDIRs IN FDOT REPORTS | CAT. A IN NEMIS | DDIRs IN FDOT REPORTS | LARGE PROJECT CAT. C IN NEMIS | APPLICANTS |
| | | | | APPLICANTS | | | | | |
| CHARLEY | 315 | \$293,821,467 | 88 | 42 | 34 | \$14,028,641 | 14 | 10 | |
| FRANCES | 515 | \$226,059,214 | 207 | 69 | 101 | \$16,100,182 | 31 | 10 | |
| IVAN | 196 | \$281,584,638 | 36 | 4 | 84 | \$20,118,290 | 15 | 3 | |
| JEANNE | 411 | \$276,224,664 | 139 | 48 | 40 | \$8,732,495 | 26 | 13 | |
| DENNIS | 61 | \$74,752,115 | 32 | 5 | 54 | \$9,363,788 | 13 | 1 | |
| KATRINA | 121 | \$123,236,520 | 61 | 21 | 4 | \$559,742 | 3 | 2 | |
| rita | 14 | \$1,511,372 | 5 | 3 | 0 | \$0 | 0 | 0 | |
| WILMA | 404 | \$783,377,209 | 170 | 59 | 81 | \$32,742,100 | 50 | 16 | |
| TOTALS | 2,037 | \$2,060,567,199 | 738 | 251 | 398 | \$101,645,218 | 152 | 55 | |

John LaCaze, Analyst

Mr. LaCaze serves as SRI's Geographic Information Systems (GIS) Project Manager. He is currently assisting the Louisiana Department of Transportation and Development with their debris removal operations on federal and state roads following the passage of Hurricanes Gustav and Ike. Mr. LaCaze specializes in transportation systems, linear networks, emergency planning and GIS integration.

Mr. LaCaze has nineteen years of experience in the development and implementation of large-scale spatial applications utilizing ESRI and MapInfo geographic information systems. For the last 5 years, Mr. LaCaze has been developing Digital Flood Insurance Rate Maps for Parishes throughout Louisiana. He also assisted with the recovery efforts from Hurricane Katrina in St. Bernard and Jefferson Parishes as well as the cities of Kenner and Harahan. Mr. LaCaze also participated in the development of the Enterprise Information Architecture for the Louisiana Department of Transportation and Development.

Prior to his work in Louisiana, Mr. LaCaze assisted in the development of the Capitol Metro Bus Stop (CMBS) inventory database in Austin, Texas; using ArcGIS 8 and Oracle 9i, where he was responsible for the initial creation, warehousing and maintenance of all spatial datasets. Mr. LaCaze developed an Oracle 8i and Arc8 based Location Referencing Management System (LRMS) for the Maine Department of Transportation, which served to manage and synchronize location references between various historical datasets and a variety of Linear Referencing Methods (LRM).

Mr. LaCaze also served as the Project Manager for the integration of the Transportation Management System, the Statewide Traffic Analysis and Reporting Systems (STARS) and the Statewide Analysis Model (SAM) for the Texas Department of Transportation. He also played a significant role in the design and development of the Texas Linear Management System (TLMS) and the GIS data model. The TLMS is an ArcView based application that uses measured shape files to reference transportation data.

As the Senior GIS coordinator for a company in Austin, Texas Mr. LaCaze was responsible for the design, development and implementation of a nationwide risk assessment/emergency spill response GIS application. The application included 32 layers of thematic spatial data linked to plug-in applications for atmospheric dispersion modeling. He also implemented GIS applications that were utilized as predictive modeling tools for surface and subsurface environmental contamination at Air Force bases throughout the country.

While employed by the U.S. Defense Mapping Agency, Mr. LaCaze played an integral part in developing a GIS-based quality assurance/editing tool utilized in digital cartographic production. In this position he also was involved in the development of an ERDAS-based methodology to extract bathymetric data and information from commercial satellite imagery.

Mr. LaCaze has both a Masters and a Bachelors degree in Geology from West Virginia University. He has also completed coursework at the Southern Illinois University Graduate School in GIS and vector GIS.

Mr. LaCaze experience with the following software programs:

- ArcGIS 9.x
- ArcInfo
- ArcView 3.x – 9.x
- ArcIMS
- ArcGIS Server
- dBase III⁺
- SDE
- Oracle Spatial
- MapInfo
- ERDAS
- ERWin
- Microsoft Office

Mr. LaCaze has developed GIS applications using the following operating systems:

- Unix
- DOS
- MS Windows 3.x
- MS Windows 95
- MS Windows 98
- MS Windows NT
- MS Windows 2000
- MS Windows XP
- MS Windows Vista



Shannon Shiver, Project Coordinator

Ms. Shiver is currently the Special Projects Consultant for Solid Resources, Inc. She was recently the Project Manager for the City of Fayetteville, AR debris management project. She has conducted the training and overseen the daily activities of over 70 debris monitors who have documented the removal of over 500,000 cubic yards of debris resulting from the January 2009 ice storm. Ms. Shiver recently served as Operations Manager for the Louisiana Department of Transportation and Development (LADOTD) debris monitoring project resulting from Hurricanes Gustav and Ike. She was directly responsible for the daily supervision of all activities of 15 Field Supervisors and 300 field monitors including but not limited to coordinating clean up efforts between hauling contractors and the LADOTD.

Prior to her assignment in Louisiana, Ms. Shiver acted as the DMS Supervisor for the City of Tulsa, Oklahoma Ice Storm Debris Removal/Disposal Project DR1735. In this position, Shannon's responsibilities included the staffing and training of all DMS personnel. Each DMS acted as a temporary site in that all 2.6 million cubic yards of debris was ultimately ground into mulch and transported to several final disposal sites. Ms. Shiver also managed roving monitors responsible for documenting debris piles identified as hot spots. These hot spots were photographed and entered into the SRI Debris Tracker Database from which daily reports were generated and provided to the hauling contractor and Mayor's Action Center.

During 2007, Ms. Shiver supported the Florida Department of Transportation project in its review of Federal Highway Administration-Emergency Relief program debris related expenses totaling more than \$600 million. This project included the development and execution of a review program that met the requirements of both FHWA and FDOT to ensure 2004 hurricane related FHWA Emergency Relief Program expenditures were in compliance with State and Federal requirements.

Prior to working with SRI, Ms. Shiver was employed at the Florida Department of Community Affairs (DCA) as a community assistance consultant. At DCA, she was tasked with reviewing grant applications for economic development, neighborhood and commercial revitalization as well affordable housing. In addition, Ms. Shiver provided technical assistance in the areas of citizen complaints; conflicts of interest; federal labor standards; contract amendments; compliance with federal and state procurement regulations; compliance with the National Environmental Policy Act and compliance with all contractual reporting and closeout requirements.

While at DCA, Ms. Shiver also managed Community Development Block Grants for communities impacted by the 2004 and 2005 hurricanes. This entailed reviewing required local policy plans to ensure compliance with state and federal regulations, reviewing construction and engineering plans and specifications for construction projects and bid documents to ensure adherence to application project description and contractual conditions and budget.

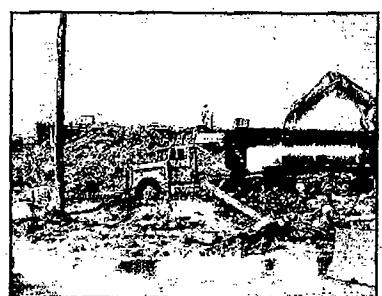
Ms. Shiver completed a Bachelors' degree from Florida State University and also earned an Associate's degree from Tallahassee Community College.

Ms. Shiver has the following FEMA course certificates:

- IS-100
- IS-200
- IS-253
- IS-393
- IS-547
- IS-630
- IS-631
- Debris Management (G 202)

Ms. Shiver has worked on the following disasters:

| | |
|--------|------------------------|
| ■ 1539 | T.S. Bonnie |
| ■ 1539 | Charley |
| ■ 1545 | Frances |
| ■ 1551 | Ivan |
| ■ 1561 | Jeanne |
| ■ 1595 | Dennis |
| ■ 1602 | Katrina |
| ■ 1609 | Wilma |
| ■ 1735 | OK Ice Storm |
| ■ 1761 | GA Tornadoes |
| ■ 1785 | T.S. Fay |
| ■ 1786 | Gustav |
| ■ 1792 | Ike |
| ■ 1818 | KY Severe Winter Storm |
| ■ 1819 | AR Severe Winter Storm |



Amed Itayem, Field Supervisor

Mr. Itayem is currently the Operations Manager for one of the Commonwealth of Kentucky's debris monitoring projects. He was also the Project Manager for the City of Rector, AR and Mississippi County, AR projects. For the former project, he is responsible for 9 staff and 8 staff in the latter location. Mr. Itayem was previously working in Fayetteville, AR and Rogers, AR as the Operations Manager for their debris management projects and in Lafourche Parish, Louisiana as the Project Manager for our debris monitoring project. His responsibilities include coordinating daily activities, resolving technical and personnel problems and fulfilling staffing needs in the main office. In this position, Mr. Itayem oversaw the daily activities of all staff responsible for monitoring the removal of more than 240,000 cubic yards of debris generated by Hurricane Gustav.

Mr. Itayem recently assisted Solid Resources, Inc. (SRI) as a Field Supervisor for the Bibb County, Georgia debris monitoring project. He is directly responsible for the daily supervision of all activities of up to 12 field monitors. In this position, Mr. Itayem is also acting as Interim Operations Manager when required. During the Tulsa, OK debris management project, Mr. Itayem was tasked as a Field Supervisor and received training as an Operations Manager.

Prior to this deployment with SRI, Mr. Itayem was employed for 1½ years as a Foreman with a large manufacturing and distribution firm. In this position he developed training procedures, planned employee schedules, negotiated contracts with vendors, scheduled inventory planning and distribution of products and operated manufacturing machinery.

During the 2005 hurricane season in Florida, Mr. Itayem was employed in various positions by SRI. In Collier County following Hurricane Wilma, he was Field Supervisor responsible for 25 field, tower and code compliance monitors. Mr. Itayem was also responsible for ensuring compliance with Occupational Safety and Health Administration (OSHA) and FEMA regulations at all TDSR sites including the disposal of hazardous materials.

Mr. Itayem was deployed by Solid Resources, Inc. as a Field Supervisor to Hillsborough County following Hurricanes Charley and Jeanne. In this position, he assisted the Operations Manager and the debris removal contractor with developing policies and processes to improve the debris removal operations. Mr. Itayem was also tasked with the scheduling of field and tower monitors for the duration of the project.

Prior to joining SRI, Mr. Itayem was the owner and operator of a restaurant for 3 years. He was in charge of accounts receivable and payable, as well as all purchasing, inventory and scheduling of employees. He also performed budgeting forecasting and financial planning duties; as well as negotiating and managing contracts with numerous vendors and suppliers.

Prior to opening his own restaurant, Mr. Itayem spent 4 years as both a Foreman and a Supervisor with a retail furniture store.

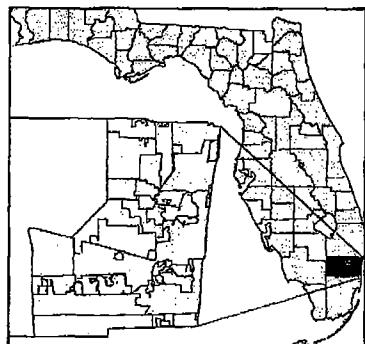
Mr. Itayem completed 2 years of a Bachelor's degree program at Cleveland State University, majoring in Business Management.

Mr. Itayem has the following FEMA course certificates:

- IS-3
- IS-5
- IS-10
- IS-279
- IS-288
- IS-292
- IS-301
- IS-346
- IS-301
- IS-393
- IS-547
- IS-700
- IS-800
- Intro to PA Process (IS-630)

Mr. Itayem has worked on the following disasters:

- 1539 Charley
- 1561 Jeanne
- 1609 Wilma
- 1735 OK Ice Storm
- 1761 Gustav
- 1792 Ike
- 1818 KY Severe Winter Storm
- 1819 AK Severe Winter Storm



Jocelyn Gillan, Billing/Invoice Analyst

Ms. Gillan serves as Solid Resources, Inc. (SRI) Lead Accountant in the Maitland corporate office. She has over 22 years of skill in the accounting field with substantial supervisory experience. Ms. Gillan is responsible for the entire accounting system for SRI including payroll, travel reimbursements and the preparation of financial statements for the parent company SEACOR Holdings, Inc.

Prior to beginning her employment with SRI, Ms. Gillan was the Homeowners Association Accounting (HOA) Manager for a large company in Orlando, FL. She was one of three supervisors with the responsibility of preparing monthly financial statements and conducting yearly audits for 39 HOAs. Additionally, Ms. Gillan was directly responsible for the accounting records of 3 HOAs with operating budgets in excess of \$17 million.

Prior to this experience, Ms. Gillan was employed by a financial firm in Orlando an Accounting Manager where she supervised a staff of four accounting clerk for a multi-state mortgage broker. One of the tasks she accomplished was the implementation of software to transmit mortgage loan information with the warehouse banks, which streamlined job functions which allowed to company to reduce their staffing by two positions.

Ms. Gillan was employed by a worldwide rental car agency as a Fleet Accounting Supervisor managing a staff of three for six years. Her primary tasks included maintaining balance sheet reserves for over 110,000 vehicles. She was involved with the month end close and financial statement preparation including journal entries. Ms. Gillan developed spreadsheets that reduced the processing time for Massachusetts and Connecticut property tax by 75%. She also prepared the application that allowed the California fleet to be accepted into the IRP program that saved approximately \$750,000 annually in vehicle registrations.

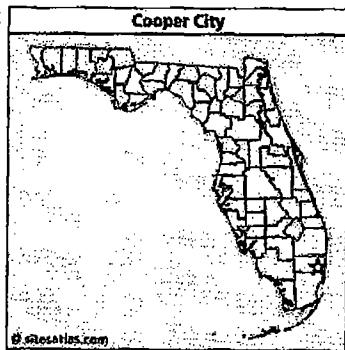
Ms. Gillan also performed various tasks as a Automotive Financial Services Coordinator where she conducted monthly inspections of inventories to ensure that dealers were abiding by their contractual arrangements and prepared monthly financial statements and account reconciliation pf balance sheet accounts. She also developed analyses to allocate costs to specific vehicles and reconciled the Account Receivable sub-ledger to the General Ledger.

Ms. Gillan began her accounting career with a title insurance funding group in Orlando, FL where she maintained the claims information used by outside actuaries to develop estimates. She was responsible for over 16,000 fixed assets on the FAS Best System as well as developed and maintained a in-house budgeting system that was used by upper management to prepare annual budgets and forecasts. Additional accomplishments included writing the procedure manual for training new employees and created trend and other analyses that were used to determine future pricing structures.

Ms. Gillan has a Bachelors degree in Business Administration from the University of Missoula and she has completed 5th year accounting courses at Florida Southern College. She has been a licensed Certified Public Accountant since 1994 and has been certified as a Community Association Manager since 2006.

Ms. Gillan experience with the following software programs:

- Hyperion
- PeopleSoft
- COGNOS
- Quicken
- Walker
- Excel
- Lotus
- Word
- Access
- BEST Fixed Asset System



Vanessa Gatto, Scheduler/Expeditor

Mrs. Gatto is the Debris Project Administrative Coordinator for Solid Resources, Inc. (SRI). She is responsible for recruiting, hiring, and scheduling debris project staff. Mrs. Gatto also is the lead staff member tasked with gathering and entering project information and performing project documentation quality control. She has the primary responsibility for tracking project work hours and expenses, employee payroll, maintaining project personnel records and oversees all data entry staff.

Mrs. Gatto is highly organized and she was the lead SRI Administrative Assistant assigned to Lee County for Hurricane Wilma in 2005. She was responsible for entering all debris load tickets for Lee County, reconciled debris removal contractors' invoices, kept track of monitoring employees' timesheet logs and completed all project filing. Since 2005, she has supported all SRI projects throughout the United States from startup to closeout.

Prior to working for Solid Resources, Inc., Mrs. Gatto worked for Laraines in Port Charlotte, Florida. At Laraines, she answered all incoming calls, took phone orders and handled customer complaints and problems. She screened calls and answered customer questions, placed orders and handled all outgoing and incoming communications.

Mrs. Gatto holds an Associates in Arts degree from the Virginia Marti College of Fashion and Art. Mrs. Gatto has also completed numerous business and accounting courses at Kent State University.

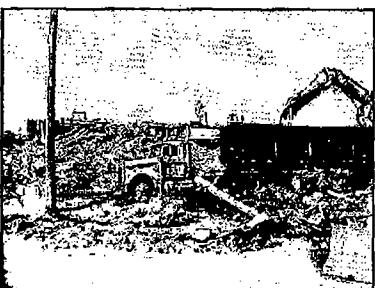
Ms. Gatto has worked on the following disasters:

- 1609 Wilma
- 1679 Tornado
- 1680 Tornado
- 1735 OK Ice Storm
- 1761 GA Tornadoes
- 1784 T.S. Fay
- 1785 Gustav
- 1792 Ike
- 1818 KY Severe Winter Storm
- 1819 AR Severe Winter Storm



Ms. Gatto has proficiency in the following computer programs:

- MS Access
- MS Word
- MS Excel
- MS PowerPoint
- MS Publisher



Valarie Hoffman, Public Assistance Coordinator

Ms. Hoffman has over 11 years of professional experience in the fields of engineering and emergency management consulting. She joined Solid Resources, Inc. as a Public Assistance Coordinator (PAC) for the State of Florida in Miami-Dade County. She assisted local governments and private non-profits with their FEMA Public Assistance claims. Currently Ms. Hoffman serves as a Project Manager for emergency management consulting including debris management coordination and Debris Management Plan preparation specializing in the intricacies of the FEMA Public Assistance (PA) and FHWA Emergency Relief (ER) grant programs.

Ms. Hoffman served as a PAC Coordinator for the Florida Department of Transportation (FDOT), where she was responsible for coordinating the preparation of and providing quality control for a total of 110 Final Inspections for FEMA Public Assistance program grants totaling over \$78 million. She assisted in the development of FEMA Public Assistance and FHWA Emergency Relief training materials for FDOT and local applicants, resulting in training over 1800 local government representatives. Ms. Hoffman has prepared and reviewed documentation for multiple jurisdiction's Detailed Damage Inspection Reports (DDIRs) for Miami-Dade County applicants totaling over \$8 Million.

Ms. Hoffman represented the State of Florida in Miami-Dade County for six disaster declarations. She assisted 218 municipal governments and PNP Applicants with disaster funding needs totaling approx. \$560 million dollars. She also supervised five Project Officers performing activities including preparing Project Worksheets/Final Inspections, appeals and audit assistance, resolution of debris, insurance and Small Business Administration issues and State administrative functions. She drafted and/or reviewed 224 new Project Worksheets (PWs) totaling over \$34 million dollars. Ms. Hoffman prepared 13 project appeals totaling over \$20 million dollars. She has trained State Public Assistance staff and Local Applicants in all programmatic aspects.

Prior to these assignments, Ms. Hoffman was a Project Officer and Deputy Public Assistance Coordinator for Debris in Palm Beach County, Broward County, and Miami-Dade County, Florida. She performed building damage assessments, prepared cost estimates and wrote PWs for disaster declarations 1545 and 1561 in Palm Beach County. She drafted and/or reviewed over 500 PWs totaling over \$140 million dollars. Ms. Hoffman also managed and trained building assessment team members and debris project specialists. She assisted 105 Local Applicants in Miami-Dade and Broward Counties with debris removal project eligibility and funding obligation. Ms. Hoffman managed the daily operations of the Miami Field Office for Hurricanes Katrina and Wilma disaster relief, which included up to 76 personnel.

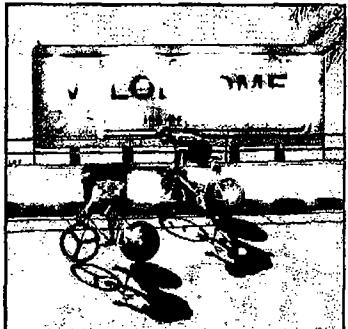
As a structural forensic engineer for Wiss, Janney, Elstner Associates, Inc. in Atlanta, Georgia, Ms. Hoffman served as both Project Manager and Project Engineer performing forensic investigations and structural analysis on various types of structures, preparing technical reports, maintaining client communications, overseeing technical design details and specifications, managing construction projects and assisting with mediation and litigation support.

Ms. Hoffman has the following FEMA course certificates:

- IS-100
- IS-200
- IS-700
- IS-800
- PA Operations I (IS-631)
- Debris Management (G 202)
- Cost Estimating Format (CEF)

Ms. Hoffman has worked on the following disasters:

- 1539 Charley
- 1545 Frances
- 1551 Ivan
- 1561 Jeanne
- 1595 Dennis
- 1602 Katrina
- 3259 Rita
- 1609 Wilma
- 1679 Tornado
- 1784 T.S. Fay



Edmund C. Saldaña

Mr. Saldaña is providing services to SRI as a Public Assistance Consultant in southeast Florida. The Performing Arts Center (Miami-Dade County's \$420 million dollar state of the art facility) was under construction at the time Hurricane Wilma made landfall. This project was managed by Miami-Dade County under Owner Controlled Insurance Program (OCIP). Mr. Saldaña's previous experience managing projects under OCIP enabled him to write Project Worksheets (PWs) in request of funding from FEMA totaling \$325,000 to reimburse the project for costs incurred by multiple subcontractors for disaster preparation and to perform permanent repairs to damaged elements of the stage mounted retractable fire wall and motorized stage equipment.

Mr. Saldaña is a Civil Engineer with ten years management and supervisory experience in construction and manufacturing environments dealing with union and non-union personnel and a background in FEMA Public Assistance disaster recovery work. He has excellent leadership, interpersonal, communication and presentation skills and is fully bilingual in English and Spanish.

Mr. Saldaña provided FEMA Public Assistance beginning as a Project Officer then as a Public Assistance Coordinator (PAC) for the Port of New Orleans, Louisiana where he developed damage descriptions and scopes of work, prepared damage recovery cost estimates for Categories A - G small, large, alternate and improved projects. He prepared project work packages to be used to approve and obligate public assistance funds and conducted disaster damage interviews and site visits with numerous applicants. He has experience conducting large project final inspections and reviewing project closeout documentation packages. After being stationed in New Orleans, Mr. Saldaña was deployed to Miami, Florida where he provided services to Public Assistance applicants that included the county's Aviation, Housing Authority, Seaports and Parks and Recreation departments.

Prior to working for FEMA as a PAC, Mr. Saldaña spent six years with Merck & Co., Inc. in Pennsylvania where he was a Senior Engineer. His role with the company was to manage construction projects with the OCIP at various manufacturing facilities in New Jersey, Pennsylvania and Puerto Rico. He was in charge of project budgets that ranged from \$1M to \$30M dollars. Mr. Saldaña also served as a Maintenance Supervisor in charge of fifty mechanics in 7 different specialties who repaired and maintained equipment used in biological and pharmaceutical manufacturing. He also provided services as a Site Environmental Engineer during the excavation phase of a large building project where he developed guidelines for sewer pipe selection and installation and verified that the water purification, deionization, reverse osmosis and neutralization systems for environmental compliance.

Mr. Saldaña also has worked as a Licensed General Contractor in New Jersey.

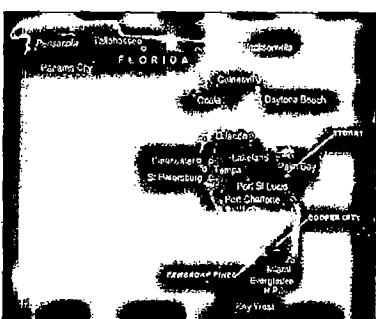
Mr. Saldaña holds both a Master's of Engineering degree and a Bachelor's of Engineering degree in Civil Engineering from Temple University in Philadelphia, PA. He also has an Associate's degree in Computer Aided Drafting from Camden County College, NJ.

Mr. Saldaña has the following FEMA course certificates:

- IS-100
- IS-200
- IS-393
- IS-632
- IS-700
- IS-800
- PA Operations I (IS-631)
- PA Operations II (L-382)
- Hazard Mitigation
- PW Formulation
- PDA Training
- JCT Workshop - Author
- Applicant Briefing Workshop
- Disaster Field Safety Workshop

Mr. Saldaña has worked on the following disasters:

- 1539 Charley
- 1545 Frances
- 1561 Jeanne
- 1595 Dennis
- 3259 Rita
- 1602 Katrina
- 1609 Wilma
- 1785 T.S. Fay



Carlos Delgado - Project Officer

Mr. Delgado is a Public Assistance Consultant for Solid Resources Inc., assisting twenty seven Private Non Profit Organizations and five municipalities for the six declarations occurring since 2004. He has formulated Project Worksheets valued in excess of \$37 million dollars. Mr. Delgado has provided continuous review and follow up of both large and small projects to keep the applicants in compliance with the requirements of the Public Assistance Program, and prepared projects for Joint Closeout Toolkit (JCT) Final Inspection. Mr. Delgado also prepared JCTs Final Inspections in excess of \$4 million dollars.

As a Federal Emergency Management Agency Disaster Assistance Employee, Hazard Mitigation Specialist from October 2004 to November 2006, Mr. Delgado was assigned to Disaster Recovery Centers. In December 2004 he was promoted to Area Field Supervisor overseeing the operation of Mitigation Specialist in ten Disaster Recovery Centers. In March 2005 Mr. Delgado was recalled to the Orlando Long-term Recovery Center where he completed two special projects; one as External Liaison Lead and the other in the Public Outreach Section. In June 2005 he was assigned to Hazard Mitigation 406 and completed/reviewed/approved over 2000 projects exceeding \$10 million dollars in Hazard Mitigation grants. In October 2005 Mr. Delgado was assigned to the Palm Beach Recovery Center as the Lead 406 Hazard Mitigation Specialist for a team of six Hazard Mitigation Specialists to assist in Hurricane Wilma recovery efforts. In November 2006 the team under his supervision completed/reviewed/approved over 1500 projects exceeding \$5 million dollars in hazard mitigation grants for applicants in Palm Beach County and Broward County.

Mr. Delgado designed and estimated the Hazard Mitigation Proposal (HMP) for the Glass Curtain Wall in the amount of \$1.3 million dollars for the Broward County School Board's K.C. Wright Administration Center Building. He designed and estimated the HMP for the seven Samsung low profile cranes in the amount of \$488,984.00 for Port Everglades in Fort Lauderdale, FL. Mr. Delgado formulated the HMP for the FKKA Reverse Osmosis Plant mitigation of the protective Sea Wall in the amount of \$1,564,360.00. He prepared the HMP for the City of Deerfield Beach renewal and repair for \$421,120.00 to build a 5 feet high Sand Dune, a walk over structure and Sea Oat Planting. Mr. Delgado designed and estimated the HMP for the City of Plantation's Frank Veltri Tennis Center, to install a new system of lighting considered able to withstand storm conditions costing \$548,500.00.

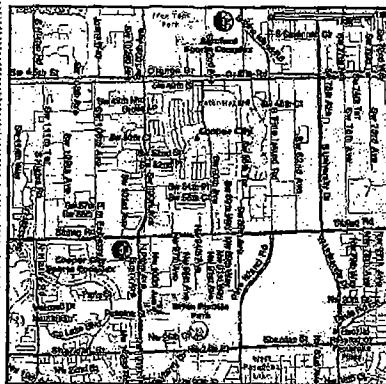
Other HMPs that Mr. Delgado has also drafted include the City of North Lauderdale Lift Station which failed and overflowed causing extensive primary and secondary damage, cost of \$282,000.00, for Broward County's Copans Road Mass Transit Facility roof to a net cost of \$798,709.75, the City of Delray Beach's Municipal Golf Course Clubhouse re-roofing conversion from a slate roof to a metal roof at a net cost of \$553,799.00 and the South Florida Water Management District's Canal C-20, C-21, LD-1, and LD-3 repairs to include turf reinforcement mats and rubble riprap to a net cost of \$824,152.74.

Mr. Delgado has the following FEMA course certificates:

- IS-100
- IS-200
- IS-240
- IS-241
- IS-393
- IS-700
- IS-800
- PA Ops I (IS-631)
- PA Ops II (L-382))

Mr. Delgado has worked on the following disasters:

- 1539 Charley
- 1545 Frances
- 1551 Ivan
- 1561 Jeanne
- 1595 Dennis
- 1602 Katrina
- 1609 Wilma
- 1785 T.S. Fay



13 Technical Approach

All debris removal, reduction and final disposal operations will be conducted in full compliance with the all rules and regulations of the Florida Division of Emergency Management as well as the Occupational Health and Safety Standards as published by the Occupational Safety and Health Administration (OSHA), U.S. Department of Labor. SRI will monitor the debris removal operations to ensure that the rules and policies established by the FEMA Public Assistance program, the FHWA Emergency Relief program and any other reimbursement programs administered by Federal agencies such as the Natural Resources Conservation Service (NRCS) are closely followed to maximize the eligible financial reimbursements to Cooper City.

The SRI Disaster Debris Management Team includes professionals experienced and trained in debris removal and disposal monitoring and staffing Debris Management Sites (DMS) and final disposal sites for federally declared disasters. They have knowledge of FEMA and FHWA requirements including identifying, qualifying, tracking, record keeping and reporting procedures for debris removal operations. Our complete management and supervisory team will be on-site within 24 hours following the issuance of a Notice to Proceed.

The SRI Project Manager will initiate oversight of the activities of the debris removal contractor. The SRI Disaster Debris Management Team provides scalability, crew oversight, a successful project management structure with a cohesive organizational framework and immediate responsiveness; providing complete post-disaster documentation to serve Cooper City's debris removal and disposal monitoring needs.

The SRI Disaster Debris Management Team is experienced with all facets of debris planning, hazard mitigation, response and recovery and is prepared to provide Cooper City with comprehensive debris management and monitoring services. The first step to any new project is to review the services the client expects and to make recommendations on what is needed pre-disaster, as well as after the storm. SRI personnel will review load ticket protocol, collection vehicle standards and compliance factors, debris zone maps and procedures, reporting and documentation requirements, review data reporting templates, discuss Debris Management Site preparations and review current FEMA and FHWA debris eligibility criteria and policy matters, among other vital tasks.

Solid Resources, Inc. will supply managerial and supervisory staff utilizing full-time, permanent employees. Debris monitors and data entry positions will be filled by temporary employees (Broward County residents) of the firm. In every debris management contract completed by SRI, the vast majority of monitors and data entry clerks are local residents, in order to provide the highest level of economic benefits to the communities affected by the disaster. Additionally, SRI will secure temporary office space within Cooper City, which will serve as a daily staging area for all monitors and data entry clerks. Prior to the landfall of a hurricane, advertisements will be placed in the Sun-Sentinel newspaper; as well as on local AM and FM radio stations to recruit monitors and clerical staff. Notices will also be placed at local offices of the Florida Agency for Workforce Innovation.

All monitors will complete a minimum of 4 hours of training in conjunction with FEMA staff to ensure that all monitoring staff are fully informed of any Disaster Specific Guidance (DSG) documents that have been issued for the storm event; and that all requirements of the FEMA Debris Management Guide (FEMA 325) are followed and all the requirements of the federal funding agencies and the Florida Division of Emergency Management are met.



All supervisory staff will coordinate with FEMA staff will work with both FEMA and FHWA staff to the greatest extent possible to pre-validate all leaner/hazardous trees and all other special debris types such as household chemical wastes and hazardous stumps.

When responding to and recovering from a disaster supported by the SRI Disaster Debris Management Team, Cooper City will know that it is receiving the best disaster management and recovery services available; provided by a company that is not over-obligated and is dedicated to making Cooper City's needs its priority.

On the following pages, the processes, technical approach and services that will be provided to Cooper City to support a disaster debris removal project are outlined.

A. Disaster Debris Management Services

Debris Estimation Methodology

The United States Department of the Army, Corps of Engineers (USACE) Hurricane Debris Estimating Model will be used to provide forecasts of debris volumes for all categories of hurricanes (both wet and dry storms).

The amount of debris generated from any particular disaster is a function of the location and type of event experienced, as well as its severity, duration and intensity. The quantity and type of debris generated, its specific locations and concentrations and the size of the area over which it is dispersed will all influence the type of collection, reduction and final disposal methods that will be utilized and allow an estimate of how quickly the removal and disposal phase can be accomplished. Debris forecasts can be used to estimate the required response and recovery resources, the number and size of Debris Management Sites and the final disposition of the disaster-related debris.

Equipment Certification

The measurement, certification and placarding of the debris removal contractor's trucks and other equipment will begin as soon as the machinery has been mobilized to Cooper City. Solid Resources, Inc. will initiate the truck certification program in coordination with the debris removal contractor to accurately measure the volumetric capacity of each truck. SRI can supply certification forms which include the latest FEMA guidelines for measuring and calculating the capacity of debris removal trucks (Tab 5, Additional Data). We will photograph each truck, attach a certification placard to it and inspect the trucks to make sure they comply with all local, Parish, State and Federal safety standards. SRI also will periodically spot check and re-certify trucks in order to prevent alteration of the capacity of the trucks by subcontractors post-certification.

Field Supervisors

SRI will provide Cooper City with experienced Field Supervisors to oversee and coordinate the activities of all monitors. These supervisory staff will provide the following services:

- Organize the daily activities between SRI monitors and the debris removal contractor;
- Assist in setting up the DMS sites;
- Compile all necessary and requested reports from the field;
- Coordinate and manage the mapping of debris collection activities;
- Document, report and track damages caused by debris removal contractor crews and ensure that the damages are remediated;
- Respond to any issues regarding complaints, damages, accidents or incidents involving SRI or debris removal contractors' personnel and ensure that they are fully documented and reported to Cooper City;

- Compile daily timesheets for each monitor to be submitted to the City staff on a weekly basis;
- Act as Quality Control and Assurance officers; and
- Ensure that first pass debris collection from FHWA-ER eligible roads is documented accurately.

SRI will perform on-site, street-level work area inspection and documentation of the debris cleanup and collection crews. SRI will provide an adequate number of monitors to inspect and control debris removal (dependent on the severity of the event) utilizing load tickets, field logs and other documentation as required. Field debris monitoring services include:

- Provide monitors for each debris removal crew;
- Monitoring the daily debris removal activity of trucks and other equipment;
- Issue load tickets at loading sites for each load. All load tickets will include GPS coordinates and corresponding JPEG (digital picture file) of each debris collection site. Images of tickets and corresponding photographs can be viewed from SRI Debris Tracker Database;
- Properly monitor and record performance and productivity of debris removal crews;
- Verify and sign each load ticket, certifying that truck is fully loaded with eligible debris before allowing truck to proceed to a DMS or final disposal site;
- Survey and record the 'special needs' areas in which larger items such as tree stumps and root balls, hazard trees, leaners and hangers, hazardous materials, construction and demolition debris that require specialized removal equipment and documentation; and
- Verify all debris collected is eligible in accordance with FEMA 325;
- Ensure hazardous wastes are not mixed in loads;
- Ensure debris removal contractors do not remove debris from private property with proper authority and without a Right of Entry/Hold Harmless Agreement signed by the property owner(s);
- Identify, document, and report any damages to private property caused by the debris removal contractor or monitoring firm; and
- If the debris removal contractor is required to segregate debris at collection sites by type, monitors will ensure mixed piles are not loaded into debris removal trucks.

Citizen Drop-off Site Monitors

- Provide monitors for all drop-off sites established by Cooper City;
- Verify that the citizens using the drop-off sites are residents of the City;
- Insure that the debris is properly sorted and stored according to regulations;
- Ensure that household hazardous waste is stored properly to prevent spillage or leakage; and
- Contacting the debris removal contractor to remove the debris daily and issue load tickets as appropriate.

Special Debris Assistance

Certain types of hazardous debris, such as hanging tree limbs, leaning trees and tree stumps require special validation and documentation procedures in order to be eligible for cost reimbursement from FEMA and FHWA. These tasks will be performed by Field Supervisors or specially trained monitors.

Debris Removal Mapping

SRI monitors and Field Supervisors facilitate the debris removal program by mapping out where debris remains, locating 'hot spots' for immediate collection, marking ineligible debris piles and tracking progress for pass completions and debris removal zone closures. This information can be used by Cooper City staff to track progress and provide updates to the media and the public. Our mapping services incorporate state of the art technology and can be tailored to any specifications requested by Cooper City.

Documentation of All Disaster Debris Removal Activities

All data collected from the field, including debris monitor logs, debris management site tower logs, supervisor logs, all photographs, damage claim forms and any other documentation will be digitally scanned and filed to assist Cooper City with all financial reimbursement requests to federal funding agencies.

Debris Management Sites (DMS)

As required, SRI will assist Cooper City with selecting, evaluating and obtaining approval for Debris Management Sites.

Debris management site and final disposal site monitoring services include:

- Conduct evaluations of potential DMS locations for suitability;
- Provide tower monitoring, supervisory and quality control personnel;
- Verify each truck that delivers debris to the DMS matches its manifest load ticket including truck number, type of debris and truck volume;
- Accurately complete and sign each load ticket before permitting a truck to proceed from the check-in/inspection area to the tipping area;
- Ensure that each truck bed has been fully emptied prior to departure from the DMS or final disposal site;
- Maintain accurate daily logs of all load tickets inventoried and/or voided;
- Perform quality control and assurance checks on all load tickets; and
- Immediately contact monitors and Field Supervisors when load ticket errors are detected at the DMS, in order to promptly remedy the errors and maintain satisfactory crew monitor performance.

Damage Claims Reporting

SRI will assist Cooper City in the establishment of a Contractor Damage Reporting and Remediation Program. Each incident is documented with photographs, logged on field reports and called into Field Supervisors (Tab 5, Additional Data). A report of each incident will be given to Cooper City and the debris removal contractor; and Field Supervisors will follow up to verify that remedial action was taken by the debris removal contractor in an appropriate timeframe.

Daily Meetings

SRI will facilitate daily meetings between Cooper City, SRI staff and the debris removal contractors' management staff to coordinate efforts, resolve problematic issues and make any adjustments required to the debris removal, reduction and disposal operation. Daily summaries of the previous day's debris removal activities will be provided to both the City and the debris removal contractor.

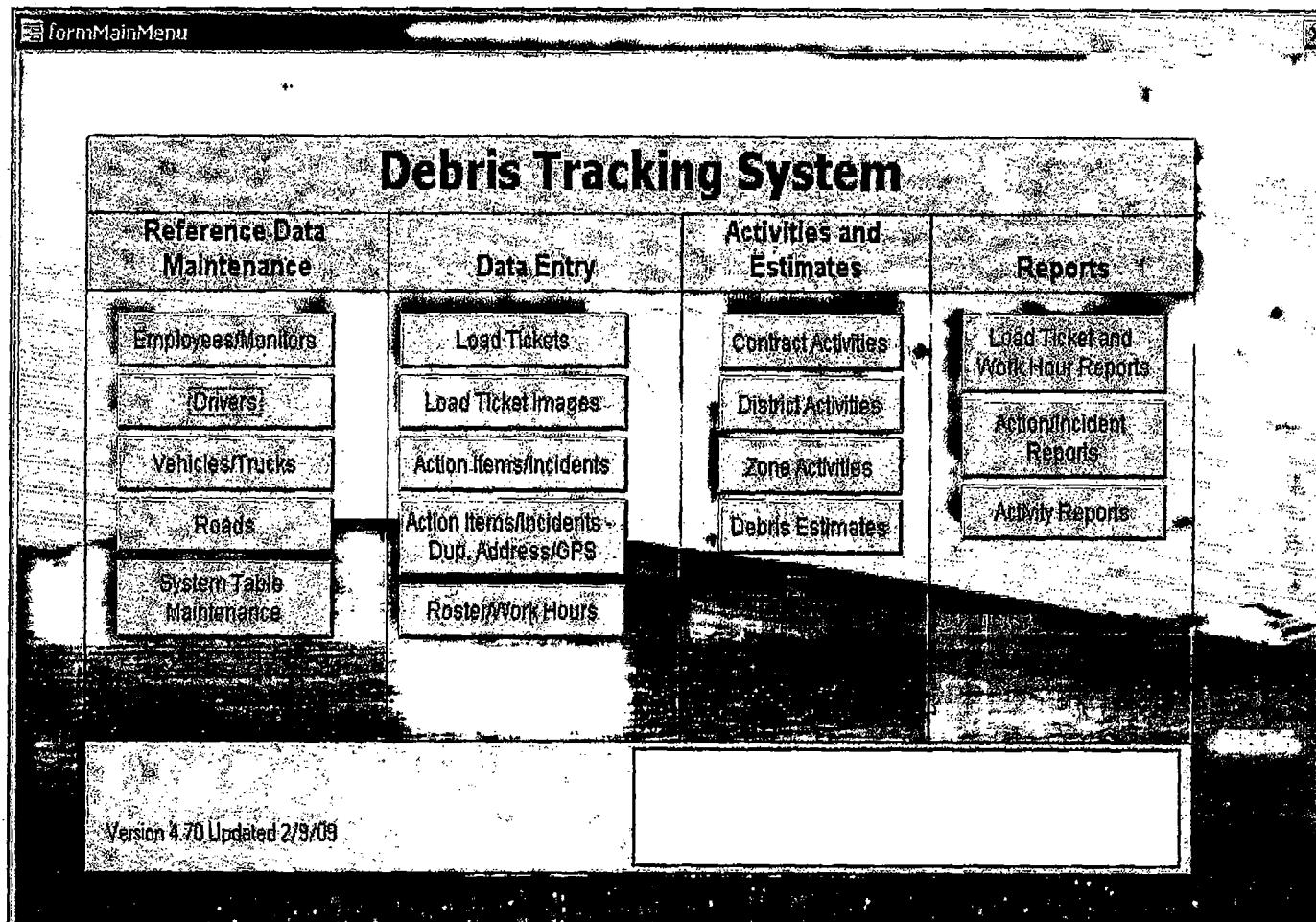
Ineligible Debris Notification

SRI is also prepared to initiate a program of notification and documentation of all ineligible debris in a collection area. Monitors and Field Supervisors will document, photograph, map and mark ineligible debris, providing detailed reasoning for its ineligibility, and if requested may place 'door hanger' notification of the ineligible debris at the residence in conjunction with the Field Supervisors.

As fieldwork is completed, SRI will produce, collect, and organize all paperwork such as load tickets and field logs and then enter all data into SRI's proprietary Debris Tracker database on a daily basis. All paperwork will be scanned into digital format for archival purposes. SRI will implement and maintain the Debris Tracker database that is self-reconciling, provides quality assurance/quality control as well as its unique capabilities to:

- Ensure proper storage and organization of debris collection debris data;
- Link load tickets to any parameter – contractors, trucks, DMS information, etc.;
- Streamline record reconciliation of each load of eligible debris; and
- Provide daily, weekly, monthly and project-wide customized reports as required by Cooper City's Debris Manager showing recovery status, schedule updates and project completion forecasts.

The main menu utilized by the Solid Resources, Inc. proprietary Debris Tracking software is illustrated below.



All certification forms are entered into the database within 24 hours as shown below:

Trucks

| Task ID | Contact | Vehicle ID | Entered |
|---------|---------------|------------|-----------|
| 10002 | 1044200 Tom | 10002 | 10/2/2010 |
| 10007 | 1044200 Paul | 10007 | 10/2/2010 |
| 10012 | 1044200 Jason | 10012 | 10/2/2010 |

All load tickets are entered into the database within 24 hours as shown below:

Load Ticket Information

Load Ticket Details

| Load Date | Driver | Vehicle | Entered |
|-----------|---------------|---------|-----------|
| 10/2/2010 | 1044200 Tom | 10002 | 10/2/2010 |
| 10/2/2010 | 1044200 Paul | 10007 | 10/2/2010 |
| 10/2/2010 | 1044200 Jason | 10012 | 10/2/2010 |

All leaner, hanger and stump removal data is entered into the database within 24 hours as shown below:

All load tickets can be sorted and summarized in numerous formats, the following image shows the first page of the load ticket database for an individual truck from which a sample report can be generated.

Sample Report - Reports will be customized to meet the requirements of Cooper City.

Load Tickets by Task Owner / Debris Type

Ohio - Virginia Turf

| Load Type: Collection | Monthly Totals From 5/1/2009 - 5/31/2009 | | | | | |
|---------------------------|--|--------|-------------|---------|-------|--------|
| | Tickets | Stumps | Capacity CY | Load CY | Pct | Trucks |
| FHWA | | | | | | |
| Mulchable/Burnable/Woody | | | | | | |
| 2009/05 | 391 | 0 | 31,544 | 19,199 | 60.9% | 8 |
| Subtotal | 391 | 0 | 31,544 | 19,199 | 60.9% | |
| Ohio County | | | | | | |
| Mulchable/Burnable/Woody | | | | | | |
| 2009/05 | 603 | 0 | 32,924 | 30,119 | 91.6% | 16 |
| Subtotal | 603 | 0 | 32,924 | 30,119 | 91.5% | |
| State Roads | | | | | | |
| Mulchable/Burnable/Woody | | | | | | |
| 2009/05 | 438 | 0 | 28,038 | 22,485 | 80.2% | 27 |
| Subtotal | 438 | 0 | 28,038 | 22,485 | 80.2% | |
| State Roads - FHWA | | | | | | |
| Mulchable/Burnable/Woody | | | | | | |
| 2009/05 | 70 | 0 | 3,878 | 3,278 | 84.5% | 7 |
| Subtotal | 70 | 0 | 3,878 | 3,278 | 84.5% | |
| Report Total | 1,502 | 0 | 96,384 | 75,082 | 77.9% | |

Load Tickets by Drop Site

SOLID RESOURCES INC
Solid Waste Management Division

City of Tulsa - 1735 DR - Contract 26331

Load Type: Collection

Daily Totals From 1/28/2008 - 1/30/2008

| | Tickets | Stumps | Capacity CY | Load CY | Pct | Trucks |
|---------------------|---------|--------|-------------|---------|-------|--------|
| Johnson | | | | | | |
| 2008 01/28 | 513 | 0 | 27,112 | 22,421 | 82.7% | 88 |
| 2008 01/29 | 575 | 0 | 30,206 | 26,393 | 87.4% | 78 |
| 2008 01/30 | 534 | 0 | 28,399 | 23,881 | 84.1% | 82 |
| Latimer | | | | | | |
| 2008 01/28 | 600 | 0 | 32,430 | 26,737 | 82.4% | 108 |
| 2008 01/29 | 690 | 0 | 36,812 | 31,505 | 85.6% | 91 |
| 2008 01/30 | 654 | 0 | 35,278 | 29,186 | 82.7% | 95 |
| Mohawk | | | | | | |
| 2008 01/28 | 230 | 0 | 11,453 | 9,508 | 83.0% | 43 |
| 2008 01/29 | 152 | 0 | 7,615 | 6,205 | 61.5% | 22 |
| 2008 01/30 | 199 | 0 | 9,822 | 8,405 | 85.6% | 30 |
| Report Total | 4,147 | 0 | 219,127 | 184,241 | 84.1% | |

Below and on the following page is an example of the report that will be provided to Cooper City at every daily meeting. These reports can be changed to include additional data as requested.

Fayetteville ARKANSAS

Storm Debris Collection/Disposal Close of Business Wednesday April 15, 2009

Daily Totals

Collection

- Right of Way – 74 Tickets Issued Totaling 3,013.15 Cubic Yards

Hazardous Trees

- Right of Way – 60 Total Eligible Hazardous Trees

Hangers

- Right of Way – 62 Total Eligible Trees Trimmed of Hangers

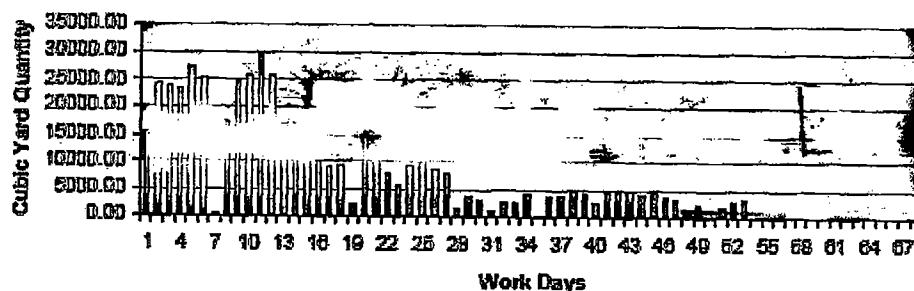
Haul-Out

- Wood Chip / Mulch – 0 Tickets Issued Totaling 0 Cubic Yards

Damage/Incidents

- 2 Total Damages/Incidents
 - 2 of 2 Pending Resolution

Daily Debris Production



Operational Overview for Wednesday April 15, 2009

| | |
|--|--|
| <ul style="list-style-type: none">• <u>16 - Total Monitors</u><ul style="list-style-type: none">◦ 10 - Field Monitors◦ 4 - Bucket Monitors◦ 2 - Disposal Site Monitors• <u>1 Project Manager</u>• <u>2 Field Supervisors</u>• <u>1 Clerical</u> | <ul style="list-style-type: none">• <u>14 - Total DRC Crews</u><ul style="list-style-type: none">◦ 10 - Collection Trucks◦ 0 - Knuckle Boom◦ 4 - Cutting Crews |
|--|--|

Daily Report Produced By:

SOLID  RESOURCES INC
Environmental & Emergency Services

Fayetteville ARKANSAS

Cumulative Fifty-Three Day Total

Operational Overview

Collection

- Right of Way - 9,841 Tickets Issued Totaling 473,081.95 Cubic Yards

Hazardous Trees

- Right of Way - 2,537 Total Eligible Hazardous Trees

Hangers

- Right of Way - 19,949 Total Eligible Trees Trimmed of Hangers

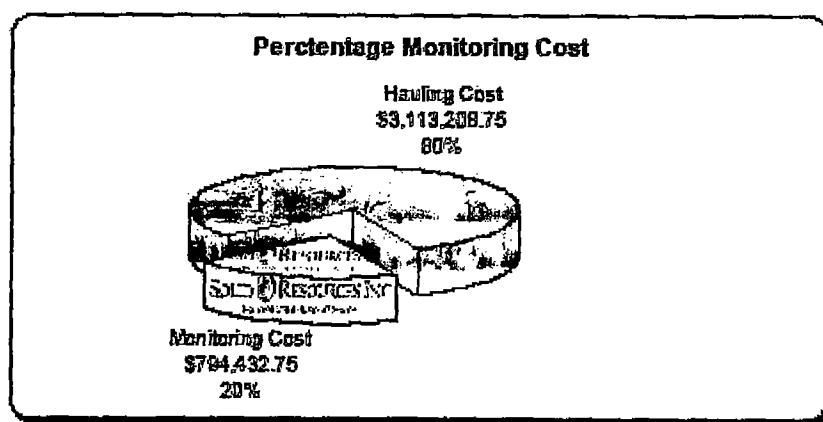
Haul-Out

- Wood Chip / Mulch - 0 Tickets Issued Totaling 0 Cubic Yards

Damage/Incidents

- 229 Total Damages
140 of 229 Pending Resolution

Cost Overview



Note: All production levels and associated costs are non audited numbers which could change once the reconciliation of information is completed.

Daily Report Produced By:

SOLID RESOURCES INC
ENVIRONMENTAL & EMERGENCY SERVICES

Complete Reconciliation and Final Payment Overview

- After the debris removal contractor provides responses to reported discrepancies, a report is prepared describing the resolution of each discrepancy.
- SRI coordinates with Cooper City to resolve any outstanding issues with the debris removal contractor.
- Invoice allocations are reviewed to verify department/area charged.
- A final Quality Control Review is conducted.
- An Invoice Closure report is prepared, including recommendation for final payment including retainage, and this report is delivered (along with invoice backup) to Cooper City.
- Backup of supporting electronic data is taken from the SRI Debris Tracker database.
- The Invoice File Folder is reviewed to verify completeness of records.

Invoice Processing and Reconciliation Services

SRI's Invoice Reconciliation Process is designed to:

- Ensure 100% accuracy of all debris removal contractor billing, and elimination of duplicate charges;
- Ensure that all billed items are authorized and within the contracted scope-of-work;
- Provide efficient handling of any reconciliation issues; and
- Ensure total collaboration with Cooper City's finance and accounting staff.

Invoice Reconciliation Process for Initial Payment Approval

- All contractor invoices received are date/time stamped, a hard copy file folder is created, an electronic record of the invoice is created and the invoice will also be scanned for digital storage.
- Invoices are reviewed to ensure that all required information is present and that all work is within the contracted scope-of-work.
- If information is missing, the debris removal contractor is advised that the invoice will be held pending receipt of the missing information.
- Supporting details, such as load tickets are electronically matched to identify and create a report of duplicates, overcharges and other discrepancies.
- Costs, invoices and supporting documentation are reviewed and compared against original Work Orders to ensure accuracy. A quality review of the documents is completed by a data entry clerk.
- An invoice pre-approval summary report is prepared, including any retainage and submitted to Cooper City.
- The target dates for invoice initial payment approval and reconciliation are established based on applicable payment terms and monitored to ensure completion in an adequate timeframe.
- A Pre-Approval Payment Report is provided to Cooper City.
- The debris removal contractor is provided a detailed discrepancy report in addition to the amount of the partial payment for the invoice.

Federal Funding

SRI will ensure all requests by Cooper City for federal funding reimbursements are processed as quickly as possible. In order to ensure this is accomplished, SRI accepts responsibility for the following information and its accuracy:

- Debris Related Invoices
- Reports
- Consultant Payroll
- Equipment Certifications
- Monitoring Information
- Load Tickets
- Equipment Hours
- Start and End Dates of First Pass and All Subsequent Passes

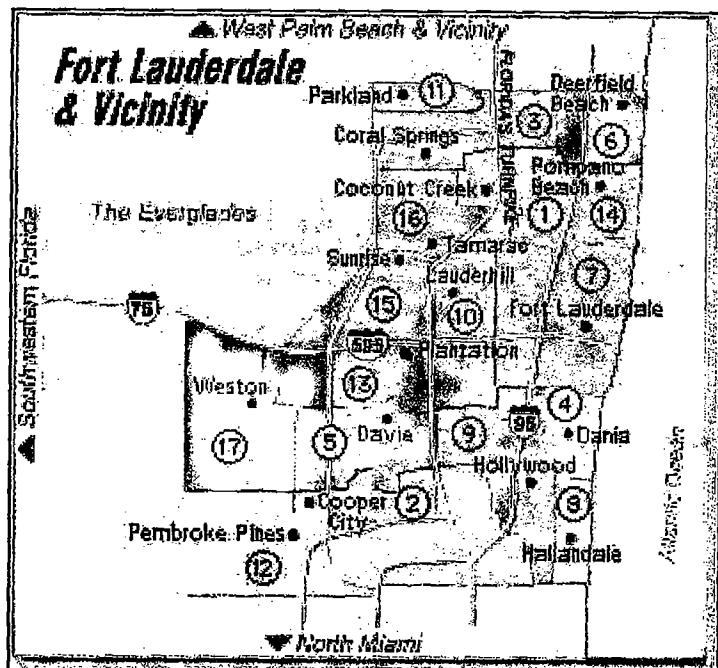
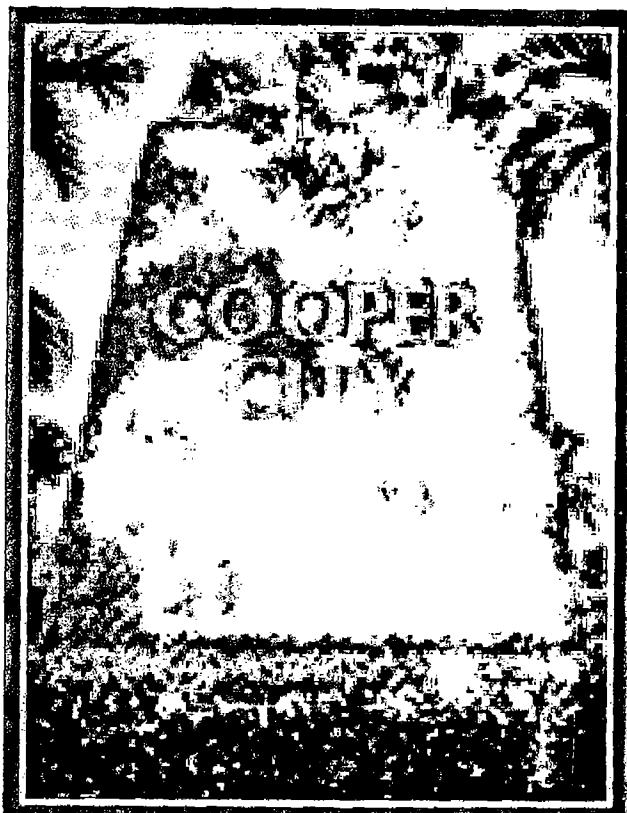
Compliance

SRI will provide professional oversight to ensure compliance with FEMA and FHWA reporting requirements, and any other federal, State or local regulations. SRI will review all FEMA and FHWA policy changes throughout the contract term and notify Cooper City's Debris Manager immediately if changes occur. All documentation supplied by Solid Resources, Inc. will meet or exceed all federal/State agency requirements, so that the Summary of Documentation will be able to withstand close scrutiny during the grant final closeout process.

Solid Resources, Inc. is ready to provide any additional technical assistance requested by Cooper City including, but not limited to route mapping, traffic management, DMS review, baseline assessments, private property identification and contractor management and/or FEMA negotiations.

Response Time

Solid Resources, Inc. guarantees that all managerial and supervisory staff will be mobilized to Cooper City within 24 hours of the issuance of a Notice to Proceed.



B. Public Assistance Program Technical Support Services

Debris Management Plans

Solid Resources, Inc. has completed debris management plans (DMPs) for numerous governmental entities including the Florida counties of Collier, Lee and Sumter for approval by the FEMA Region IV office in Atlanta, Georgia. The firm is currently developing DMPs for other clients such as the School District of Miami. These DMPs are normally prepared following the DMP outline proposed by FEMA (Public Assistance Debris Management Guide, FEMA Publication 325, July 2007, Appendix A), but other outlines as required by the City can also be accommodated.

SRI could prepare a comprehensive DMP for Cooper City based on the information gathered during a Needs Assessment. The DMP will address the City's ability to respond to a disaster event based on personnel and equipment; and be consistent with the City's Comprehensive Emergency Management Plan. The DMP will address the management and operational structures needed to prepare for, respond to and recover from either a natural or man-made (terrorist) debris-generating disaster event for a 'cradle-to-grave' disaster debris removal and disposal operation. The DMP will contain approaches and procedures to complete accurate debris forecasting; monitoring of debris removal operations; debris management collection strategies based on the severity of the event; the identification and operation of debris management sites including debris reduction and recycling options; complete debris removal and demolition procedures from private roads and gated communities; safety policies and requirements and tools for an effective information program to disseminate updates on the progress of the debris removal operations to the general public and the media.

To increase the operational usefulness of the DMP, SRI would provide an electronic version of the plan as well as paper copies, so that distribution of the DMP to all City employees is simplified. Additionally, the document will be formatted so that all sections, subsections and appendices are connected by hyperlinks. In this type of format, any City staff using the document on a desktop or laptop computer will be able to instantly move to any specific section desired; such as the organizational chart, point of contact listing, debris management site maps and layouts, appendices etc. This format design has been enthusiastically endorsed by previous clients as it provides an efficient method for locating specific topics of interest within the debris management plan.

Disaster Relief Coordination with Federal Agencies

SRI will assist the City in obtaining FEMA's immediate coordination with other Federal agencies having disaster relief programs, such as the Federal Highway Administration (FHWA) for federal-aid roads, Natural Resources Conservation Service (NRCS) for drainage areas; the U.S. Army Corps of Engineers (USACE) for navigable waterways, beaches, shorelines and flood control facilities; the Department of Housing & Urban Development (HUD) for housing projects and the U.S. Fish & Wildlife Service. The purpose of this coordination is to ensure that the City receives all Disaster Specific Guidance statements to provide clarification in the administration of FEMA's Public Assistance program regarding FEMA's limitation of assistance, due to Stafford Act restrictions against duplication of benefits; determination as to which Federal disaster programs are applicable to State and local governments regarding debris removal and maintaining incontrovertible eligibility documentation for restoration work projects for the event.

Public Assistance (PA) Program Application

SRI could assist the City during and after the State Applicants' Briefing to determine program eligibility, in identifying reimbursable recovery costs and to otherwise assist in filing a Request for Public Assistance (RPA) within 30 days of the Disaster Declaration Date or within an extended deadline as requested by the City and approved by FEMA.

Funding Assistance

SRI can assist initially with an initiative to secure Immediate Needs Funding by developing a debris quantity estimate along with FEMA staff, preparing estimated project worksheets for the entire debris removal project, and providing FEMA with actual cost documentation during the project to facilitate the flow of reimbursement funds.

Recovery Program Technical Approach

SRI could provide technical assistance to the City in optimizing the provision of federal disaster relief activities and expense reimbursements under the Stafford Act (as amended), for events that may be declared as Disasters, Emergencies or Fires consistent with all applicable laws, regulations, and FEMA policies.

Preliminary Damage Assessment (PDA)

SRI could assist the City in the accumulation of damage assessment estimates of the disaster losses at the local level after the impact of a disaster event, for the purpose of determining whether the Governor should, under the Stafford Act, request a Disaster Declaration by the President for the various FEMA Public Assistance, Individual Assistance or Hazard Mitigation Programs, by coordinating with Federal, State and local officials to determine methods of:

1. Obtaining a count and cost estimates of destroyed or damaged residences and businesses within the affected communities.
2. Determining preliminary cost estimates for removal of widespread disaster-related debris that affects the public health and safety and the economic recovery of the community.
3. Estimating the extraordinary costs for governmental emergency protective measures for lessening the immediate threat to the public health/safety or to improved property.
4. Estimating the extent of damages to the governmental infrastructure of roads/bridges, water control facilities, buildings/equipment, utility systems, and other publicly-owned facilities and systems (e.g., recreational, marine, or improved/maintained natural features such as beaches that are not federally-assisted).

PA Program Kickoff Meetings

SRI could assist the City in the FEMA Kickoff Meeting to provide initial program guidance to individual departments concerning eligible emergency work (debris removal and emergency protective measures) and permanent work (infrastructure repair and/or replacement) categories of reimbursement assistance, including requirements for estimated or actual cost documentation needed for the formulation of Project Worksheets.

Provision of Recovery Staffing

SRI could identify staffing needs for support of the various FEMA Individual Assistance and Public Assistance Recovery Programs, such as:

- Public Assistance Coordinators (PAC) and Project Officers (PO) for program management functions such as the City departmental coordination and coordination of other administrative areas.
- PACs to be assigned to geographical areas to supervise assigned FEMA or State Project Officers.
- POs to be assigned to geographical or category of work program function areas to assist the City in the development of program grants.
- Other technical personnel such as Insurance Specialists, Hazard Mitigation Specialists and Special Consideration Specialists to assist in the development, approval and formulation and administration of the FEMA Project Worksheets.

FEMA/State Inspection Team

SRI could provide representation for the City to participate in assigned inspection teams in the development of Project Worksheets for FEMA grant assistance and to otherwise assist the City, as necessary, to:

1. Identify general scopes of work for emergency work projects (debris removal and emergency protective measures) and provide a damaged facilities listing (including building number, address, GPS coordinates, brief damage description, and contact names/phone number) for which the City seeks disaster grant assistance, within 60 days of the Kickoff Meeting, or within an extended deadline as requested by the City and approved by FEMA.
2. Formulate Large and Small Projects, in the most advantageous manner to the City to facilitate grant administrative ease, including budgetary considerations, by combining project work sites or grant objectives on the basis of performance of work by contracting or force account completion, insurance coverage, anticipated completion dates, separation of work pending eligibility issues, and/or for meeting the minimum requirements for project funding.
3. Draft proposed PWs for the Small Project Validation Process, if selected by the City, for presentation within 60 days of the Kickoff Meeting.
4. Prepare estimated and/or actual cost documentation for presentation in the development of Large Project PWs, and for Small Project Worksheets that are not submitted in the Small Project Validation Process, including documentation of actual costs for the selected 72-hour 100% FEMA-eligible period, if applicable.
5. Provide all necessary documentation to establish project eligibility, as required, for the City's responsibility for the work, damages caused by the disaster, maintenance records, applicable insurance coverage or necessary insurance commitments, and other issues for consideration under the Stafford Act, the FEMA Regulations to implement the Act and established FEMA policies and program guidance.
6. Assure proper and timely application to the appropriate Federal program to obtain relief and to avoid violating the FEMA duplication of benefits restriction for assistance, in particular regarding debris removal from Federal-aid highways and flood control facilities.
7. Determine when it is appropriate for the City to sign the FEMA exit interview after the submission and entry in the FEMA's Emergency Management Mission Integrated Environment (EMMIE) database of all initial Project Worksheets in each category of eligible work.

Initial State Review of Project Worksheets (PW)

During the FEMA PW approval process, SRI could provide assistance in the State and FEMA review, inspecting for processing errors that need correction (category of work, line item entries, or special consideration comments, etc.) and to identify potential issues for disputed eligibility regarding FEMA assistance for:

1. Determining and/or clarifying the specific reason for a recommended denial of assistance to be entered in the PW comments.
2. Initiating a dispute resolution process, when appropriate, to obtain further documentation or clarification from the City to justify eligibility.
3. Recommending Grantee and sub-Grantee comments to be entered on the Project Worksheet regarding disputed eligibility.

Monitoring of FEMA and State Grant Databases

SRI could provide assistance to the City in monitoring the progress of Project Worksheets (PW) that are entered in the EMMIE database and the Louisiana Governor's Office of Homeland Security and Emergency Preparedness' administrative computer database by:

1. Maintaining a log of submitted PWs for FEMA data entry in EMMIE, assuring that all submitted PWs are entered, inspecting for duplicate PW entries for necessary de-obligations, and providing necessary follow-up to assure that PWs are timely processed.

2. Assuring that all FEMA actions on PWs are downloaded into the State's database timely and correctly, assuring that all PW-related actions are properly filed, and developing other quality control procedures necessary for proper administration of the PA Program and payment of funds to the City.

Interim Inspections for New PW Versions

SRI could assist the City for eligible project modifications in the submission of subsequent PW versions for:

1. Large Projects when correction of the damage description or scope of work is necessary due to newly discovered damages and/or for revised cost estimates for completion of the necessary scope of work when the City can document the anticipated actual cost resulting in a project cost overrun.
2. Small Projects for corrections due to calculation errors, necessary changes in scope of work, and documented revised cost estimates that would change the project status to a Large Project.
3. Improved Project status with limitation of project funding to the original estimate when the City desires to improve the project, or some portion of the project, beyond the restoration to the original design/function including compliance to codes and standards and authorized hazard mitigation improvements.
4. An Alternate Project, with reduced funding, when the City determines that it is not in the public interest to restore the original damaged facilities.
5. A proposed relocation of the project to reduce the vulnerability of the damaged facility to future disaster damages of the same type.
6. Submission of a request for additional costs for a project when it was noted in the PW version 0 that cost documentation was not available at time of initial submission.

Final Inspection for Project Closeout

SRI may assist the City in a Large Project closeout after work is completed to adjust the final project funding amount to actual costs by:

1. Identifying Large Projects that will require final inspection (PW projects with total funding of all PW versions in excess of the Large Project Threshold and PWs with damages in excess of the Large Project Threshold involving insurance recovery).
2. Monitoring the City's Quarterly Reports to determine project completion dates and assisting the City to request final inspection as soon as practicable thereafter, including preparation of actual cost documentation, applicable insurance recovery documentation, and the final inspection checklist.
3. Assisting FEMA and the State with the final inspection of the completed work and actual cost documentation, including the preparation of the Final Inspection Report and Final PW for cost overruns or underruns as applicable.
4. After the City's completion of all Small Projects involving insurance recovery reductions, SRI could assist the City in requesting an insurance reconciliation inspection for the purpose of adjusting the project funding to reflect actual insurance reductions.
5. After the City's completion of all Small Projects, conduct a Small Project Completion review and assist the City in determining whether to appeal for a net Small Project Overrun funding; and, if so, assist the City in documenting actual Small Project costs and requesting a Small Project Overrun Inspection.

Project Time Extensions

SRI could support the City in requesting and obtaining approvals of time extensions for completion of Project Worksheets (PW) for which the work will not be completed by the statutory deadline, or by extended deadlines, of 6 months after a Declaration Date (emergency work PWs) and 18 months after the Declaration Date (permanent work PWs) by:

1. Monitoring the City's Quarterly Reports for anticipated project completion dates.
2. Advising on justification requirements for project time extensions.
3. Reviewing and perfecting the City's project time extension requests.
4. Making recommendations regarding approvals of time extension requests.

Appeals and Audits

Solid Resources, Inc. could provide assistance to the City during audit procedures, particularly exit interviews, to assure that both the City and the auditors fully understand the PA program eligibilities and operation, in order to minimize the potential for audit exceptions to the provided relief and to assist Applicants in justifying claimed costs within program guidelines.

SRI could assist the City with professional expertise and guidance prior to, during and after a financial review or audit conducted by the FEMA Office of the Inspector General (OIG). The services provided include but are not limited to, documentation review, analysis of procurement and accounting procedures, and the evaluation of the findings and recommendations of the OIG, Project Worksheet preparation and review based on the results of an audit, and, when necessary, the appeal of an audit report issued by the OIG.

Public Information Support

Solid Resources, Inc. could provide regular status updates to the City's Debris Manager for public information use. SRI can provide public communications capabilities to assist the City's mission readiness with in-depth governmental communications expertise. Public Service Announcements from an on-the-front-lines perspective help to craft and deliver a truly effective public communication package designed to inform all concerned parties in the event of an emergency. SRI can also provide training for emergency preparedness to help establish communications protocol, authorized media contacts and an information flow chart.

Training

SRI could provide a specialized workshop for training the City's personnel, such as the financial director, accounting staff and other operations managers, as to what the City can do to pre-position itself in order to maximize cost reimbursements and streamline accounting procedures. This training will focus on actions to address the accounting/budgeting challenges that arise from a storm event. Topics may include disaster account segregation, documentation and audit system designed to meet federal grant reimbursement requirements. Other training topics that can be provided include situational awareness, decision-making and continuity of support (in conjunction with existing emergency plans).

Additional Requests

Solid Resources, Inc. is prepared to provide whatever types of emergency management data, reports and training that may be necessary to assist Cooper City with successful reimbursement of all eligible disaster-related expenses and insurance disbursements.

Solid Resources, Inc.'s (SRI) proven experience with the FEMA Public Assistance (PA) and the FHWA Emergency Relief (ER) programs' policies and procedures places SRI in a distinctive position to contribute unmatched resources to provide Disaster Management and Recovery Services to Cooper City.

RFP# 2009-7
Disaster Management & Recovery Services

**Disaster Management & Recovery Services
RFP # 2009-7**

COST PROPOSAL FORM/FEE SCHEDULE

The hourly labor rates shall include all applicable overhead and profit. All non-labor related project costs will be billed to the City at cost without mark-up.

| Positions | Estimated Hours (1) | Hourly Rates (2) |
|---|--------------------------------|-----------------------------|
| Project Manager | 200 | \$ 90.00 |
| Operations Managers | 250 | \$ 75.00 |
| Scheduler/Expeditors | 250 | \$ 35.00 |
| GIS Analyst | 40 | \$ 70.00 |
| Field Supervisors | 550 | \$ 62.00 |
| Debris Site/Tower Monitors | 4,500 | \$ 37.00 |
| Environmental Specialist | 40 | \$ 80.00 |
| Project Inspectors (Citizen Drop-Off Site Monitors) | 10,000 | \$ 37.00 |
| Field Coordinators (Crew Monitors) | 20,000 | \$ 37.00 |
| Load Ticket Data Entry Clerks (QA/QC) | 5,000 | \$ 25.00 |
| Billing/Invoice Analysts | 150 | \$ 45.00 |
| Project Coordinators | 150 | \$ 40.00 |
| Data Manager | 50 | \$ 45.00 |
| Public Assistance Coordinator | | \$ 115.00 |
| Project Officer | | \$ 98.00 |
| FEMA/FHWA Specialist | | \$ 98.00 |

OTHER REQUIRED POSITIONS

Proposer may include other positions, with hourly rates and attach a job description for each position, if necessary.

NOTES:

- 1) *Estimated hours are NOT intended to represent the actual contract amount, but are an estimate of a typical work month and will be used for the sole purpose of evaluating proposals.*
- 2) *Rates are subject to a 2.5% increase for each annual renewal exercised under the Bid Specifications.*

Public Assistance Coordinator – Job Description

The Public Assistance Coordinator (PAC) is a customer service representative assigned to work with an applicant from declaration to funding approval. The PAC is trained in public assistance policies and procedures and will guide the applicant through the steps necessary to receive funding. This individual is the manager of the Case Management File (CMF) that contains the applicant's general claim information as well as records of meetings, conversations, phone messages and any special issues or concerns that may affect funding.

A PAC works in partnership with an applicant from beginning to end, providing comprehensive information, explanation, and technical assistance. As needed, the PAC can help document damage, determine eligible repair work, estimate costs, develop work projects, and identify issues, such as, insurance coverage, environmental hazards, and historic buildings, which require special attention. The earlier these considerations are identified, the sooner they can be resolved and public assistance funding made available.

The PAC will conduct a Kick-off Meeting with the applicant, providing a comprehensive briefing of the Public Assistance program. The PAC will explain in detail all forms and procedures necessary for the applicant to follow.

The PAC facilitates the processing of repair and restoration projects. Equipped with an extensive knowledge of the Public Assistance program, the PAC monitors the progress of assigned applicants through each stage of the PA process ensuring that appropriate resources are assigned to meet the requirements. When technical expertise is needed the PAC will assign a specialist to work with the applicant. When all small projects have been submitted, the PAC will assign a validator to verify project eligibility and reasonableness of costs.

The PAC concept centralizes decision-making at the lowest responsible level of authority and provides an applicant with a quick and uniform response. For example, the PAC can assign resources from a pool of skilled professionals to develop scopes of work and cost estimates, facilitate reviews and provide specialized technical assistance to meet the needs of the applicant. Whenever there is a question about FEMA's processing or funding of a project, an applicant can contact the PAC for prompt responses.

Project Officer – Job Description

A Project Officer (PO) is knowledgeable about eligibility and Special Considerations, and will take the lead in working with the applicant to develop scopes of work and cost estimates for large projects. The PO is responsible for identifying the need for Specialists and working with the Public Assistance Coordinator (PAC) to ensure appropriate personnel are assigned to assist in large project development.

It is the PACs responsibility to identify when POs are needed and to update the PO on pertinent applicant requirements before assigning the PO to the field.

FEMA/FHWA Specialist - Job Description

A FEMA/FHWA Specialist is another resource for the applicant. FEMA/FHWA Specialists have specific expertise and have an expert knowledge of the Federal Emergency Management Agency's (FEMA) Public Assistance (PA) Program and the Federal Highway Administration's (FHWA) Emergency Relief (ER) Program eligibility, requirements, processes and policies.

A FEMA/FHWA Specialist will assist the Project Officer (PO) with large project development and the Public Assistance Coordinator (PAC) with project review. A FEMA/FHWA Specialist provides assistance to the applicant with determination of Federal-Aid eligible roadways, separation of first pass debris removal costs on these roadways, formulating large project worksheets for Category A (Debris) for submission to FEMA and preparing Detailed Damage Inspection Reports (DDIR) for submission to the Florida Department of Transportation.

Certificate of Status

I certify from the records of this office that SOLID RESOURCES, INC. is a corporation organized under the laws of the State of Florida, filed on July 07, 2000.

The document number of this corporation is P00000066042.

I further certify that said corporation has paid all fees due this office through December 31, 2009, that its most recent annual report/uniform business report was filed on March 13, 2009, and its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

I further certify that this is an electronically transmitted certificate authorized by section 15.16, Florida Statutes, and authenticated by this code, 090313234105-500145797055#1.

Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this the
Thirteenth day of March, 2009



A handwritten signature in black ink, appearing to read "Kurt S. Browning".
Kurt S. Browning
Secretary of State

J. K. Wood, Tax Collector

Local Business Tax Receipt

Orange County, Florida

Local business tax receipt is in addition to and not in lieu of any other tax required by law or county ordinance. Businesses are subject to regulation of zoning, health and other departments. This receipt is valid from October 1 through September 30 of each year. Delinquent penalty is added October 1.

ORIGINAL

2009

EXPIRES 09/30/2010

3110-1088769

3110 CONSULTING

\$10.00

7 EMPLOYEES

| | |
|------------------|---------------|
| TOTAL TAX | \$30.00 |
| PREVIOUSLY PAID | \$30.00 |
| TOTAL DUE | \$0.00 |

STANKOVICH GARY J

555 WINTERLEY PL #220
E - MAITLAND, FL 32751
PAID: \$30.00 24-014271 7/2/2009

SOLID RESOURCES INC
STANKOVICH GARY J
555 WINTERLEY PL #220
MAITLAND FL 32751

BUSINESS

**CITY OF MAITLAND
1776 INDEPENDENCE LANE
MAITLAND, FL 32751**

BUSINESS TAX RECEIPT

LOCAL TAX RECEIPT

7791

EFFECTIVE: 10/01/2009 EXPIRATION: 09/30/2009

LOCATION: 555 WINTERLEY PL #220

SOLID RESOURCES INC

CATEGORY: BUSINESS
TYPE: SERVICES

POST IN A CONSPICUOUS PLACE

The person, firm, or corporation named above is hereby granted this receipt for fees paid to the City of Maitland for the business described above for the period indicated. Bearing of this receipt does not entitle the holder to operate or maintain a business in violation of any law or ordinance. The City of Maitland does not guarantee the classification of the holder of this receipt.



NOT VALID UNLESS SIGNED BY CITY OFFICIAL

CITY OFFICIAL

CERTIFICATE OF LIABILITY INSURANCE

Aon

5/1/2009

| | | | |
|------------------|--|--|--|
| PRODUCER: | | THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERNS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. | |
| | | COMPANIES AFFORDING COVERAGE | |
| | | COMPANY A | NATIONAL LIABILITY AND FIRE INSURANCE COMPANY |
| | | COMPANY B | ZURICH AMERICAN INSURANCE COMPANY |
| INSURED: | | COMPANY C | |
| | | COMPANY D | |
| | | COMPANY E | UNITED STATES FIDELITY AND GUARANTY CO. |
| | | COMPANY F | AMERICAN INTERNATIONAL SPECIALTY LINES INSURANCE CO. |
| | | COMPANY G | |

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCES LISTED HEREIN HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, CONDITIONS AND EXCLUSIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| CO | TYPE OF INSURANCE | POLICY NUMBER | POLICY EFFECTIVE DATE (MM/DD/YY) | POLICY EXPIRATION DATE (MM/DD/YY) | LIMITS | | |
|----|---|----------------|----------------------------------|-----------------------------------|---|--------------|--------------|
| A | GENERAL LIABILITY | LNY-00052-2009 | 4/8/2009 | 4/8/2010 | GENERAL AGGREGATE | \$ 2,000,000 | |
| | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIAB. | | | | PRODUCTS-COMP/OP AGG | \$ 1,000,000 | |
| | <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR. | | | | PERSONAL & ADV INJURY | \$ 1,000,000 | |
| | <input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT. | | | | EACH OCCURRENCE | \$ 1,000,000 | |
| | | | | | FIRE DAMAGE (ANY ONE FIRE) | \$ 50,000 | |
| | | | | | MED. EXP. (ANY ONE PERSON) | \$ 5,000 | |
| B | AUTOMOBILE LIABILITY | BAP 8323953 | 5/3/2009 | 5/3/2010 | COMBINED SINGLE LIMIT (each) | \$ 1,000,000 | |
| | <input type="checkbox"/> ANY AUTO | | | | BODILY INJURY (per person) | | |
| | <input type="checkbox"/> ALL OWNED AUTOS | | | | BODILY INJURY (per accident) | | |
| | <input type="checkbox"/> SCHEDULED AUTOS | | | | PROPERTY DAMAGE (per accident) | | |
| | <input checked="" type="checkbox"/> HIRED AUTOS | | | | | | |
| C | EXCESS/UMBRELLA LIABILITY | | | | EACH OCCURRENCE | | |
| | <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR. | | | | EXCESS OF | | UNDERLYING |
| | | | | | <input checked="" type="checkbox"/> STATUTORY | OTHER | |
| D | U.S. LONGSHORE & HARBOR WORKERS (Compensation Risks) | | | | <input checked="" type="checkbox"/> STATUTORY | OTHER | |
| | | | | | \$ 1,000,000 | | |
| | | | | | \$ 1,000,000 | | |
| E | WORKERS' COMPENSATION AND EMPLOYERS LIABILITY | D274W00517 | 10/1/2008 | 10/1/2009 | \$ 1,000,000 | | |
| | THE PROPRIETOR / PARTNERS / EXECUTIVE OFFICERS ARE: | | | | \$ 1,000,000 | | |
| | <input type="checkbox"/> INCLUDED <input checked="" type="checkbox"/> EXCLUDED | | | | \$ 1,000,000 | | |
| F | CONTRACTORS POLLUTION / Professional | COPS 185-5121 | 5/3/2009 | 5/3/2010 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 |

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS:

EVIDENCE OF INSURANCE

| | |
|---------------------------|--|
| CERTIFICATE HOLDER | CANCELLATION |
| TO WHOM IT MAY CONCERN | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES. |
| BY: | AUTHORIZED REPRESENTATIVE <i>Sherrie B. Roth</i> |



DAMAGE INCIDENT REPORT

Date of Incident: _____

Time of Incident: _____

Address of Incident: _____

Resident's Name (if available): _____

Resident's Phone (if available): (_____) _____

Monitor's Name: _____

Monitor's Badge No.: _____

Monitor's Phone No.: _____

Zone No.: _____

Truck No.: _____ Crew Names: _____

Damage Type: Landscaping _____ Building/Structure _____ Vehicle _____

Personal Property _____ Other (describe) _____

Detailed Description of Incident: _____

Monitor's Signature: _____

Supervisor's Signature: _____

Reported to Debris Removal Company by: _____ Date: _____

Remedial Action Date: _____

Remedial Action Satisfactory: _____ Date: _____

Signature of Resident

USACE HURRICANE DEBRIS ESTIMATING MODEL

U.S. Army Corps of Engineers Hurricane Debris Estimating Model

Background

- The U.S. Army Corps of Engineers (USACE) Emergency Management staff has developed a modeling methodology designed to forecast potential amounts of hurricane generated debris.
- Based on actual data from Hurricanes Frederic, Hugo and Andrew.
- The estimated quantities produced by the model have a predicted accuracy of $\pm 30\%$.
- The primary factor used by the model is the number of households in a developed urban/suburban area.
- Other factors utilized are:
 - Cubic yards of debris generated per household per storm category.
 - Vegetative cover.
 - Commercial density.
 - Precipitation.
- Household debris includes damage to the house, contents and surrounding shrubs/trees.
- Vegetative cover includes all trees and shrubbery located along public rights-of-way, parks and residential areas.
- Commercial density includes debris generated by damage to businesses and industrial facilities.
- Private contractors will remove the majority of commercial related debris; however, disposal/reduction space is still required.
- Very wet storms will cause ground saturation, increasing tree fall.

Initial Planning Data

- For planning purposes, the worst case scenario should be used for the subject area.
- The most accurate process is to determine the defined areas by using Doppler Radar (National Weather Service Broadcasts) and Geographical Information Systems (GIS).
- Doppler radar will define the storm's intensity and the exact track of the eye of the storm in relation to the affected area.
- Track the storm and plot the eye path and 5-mile wide bands out from the eye to define areas and estimate wind speeds.
- The wind speed of the eye wall normally determines the reported storm category with the outward or 5-mile bands being a lesser category.

USACE HURRICANE DEBRIS ESTIMATING MODEL

- Track the storm inland until the wind speeds dissipate below hurricane strength.
- Divide outlined areas by storm category.
- Enter coordinates into a GIS database to determine areas and demographic information, such as:
 - Population.
 - Schools.
 - Businesses.

STEP 1—ESTIMATING DEBRIS QUANTITIES

The formula used in this model will generate debris quantity as an absolute value based on a known/estimated population or a debris quantity per square mile based upon population density per square mile.

- Determine population (P) in the affected area.
- For example, 1990 census data for Harrison County, MS, is 165,500.
- $P = 165,500$.
- The assumption of 3 persons per household (H) is used for this model.
- Known/estimated population (P) for a jurisdiction may be used to determine a value for H or $H = P/3$.

Example

A category 4 storm passes through Harrison County, MS. The area is primarily single family dwellings with some apartment complexes, schools, and shopping centers. Vegetation characteristic is heavy because of the proliferation of residential landscape, shrubbery and trees throughout the area. The storm is very wet, with rain before and continuing for a few days after the hurricane.

Formula: $Q = H(C)(V)(B)(S)$

$$H = P/3 = 165,500/3 = 55,167 \quad (3 \text{ persons/household})$$

$C = 50$ (Factor for a Category 4 storm)

$V = 1.5$ (Multiplier for heavy vegetation)

$B = 1.3$ (Multiplier for heavy commercial due to schools/stores/apartments)

$S = 1.3$ (Multiplier for wet storm event)

Then $Q = 55,167 \times 50 \times 1.5 \times 1.3 \times 1.3 = 6,992,374$ cubic yards of debris or 7 million cu

USACE HURRICANE DEBRIS ESTIMATING MODEL

The Model Formula: $Q = H(C)(V)(B)(S)$ where:

Q is the quantity of debris in cubic yards.

H is the number of households.

C is the storm category factor in cubic yards.

V is the vegetation characteristic multiplier.

B is the commercial/business/industrial use multiplier.

S is the storm precipitation characteristic multiplier.

C is the storm category factor as shown below. It expresses debris quantity in cubic yards (cy) per household by hurricane category and includes the house and its contents, and land foliage.

| HURRICANE CATEGORY | VALUE OF "C" FACTOR |
|-----------------------|------------------------|
| 1 | 2 cy |
| 2 | 8 cy |
| 3 | 26 cy |
| 4 | 58 cy |
| 5 | 80 cy |

V is the vegetation multiplier as shown below. It acts to increase the quantity of debris by adding vegetation, including shrubbery and trees, on public rights-of-way.

| VEGETATIVE COVER | VALUE OF "V" MULTIPLIER |
|---------------------|----------------------------|
| LIGHT | 1.1 |
| MEDIUM | 1.3 |
| HEAVY | 1.5 |

B is the multiplier that takes into account areas that are not solely single-family residential, but includes small retail stores, schools, apartments, shopping centers, and light industrial/manufacturing facilities. Built into this multiplier is the offsetting commercial insurance requirement for owner/operator salvage operations.

| COMMERCIAL DENSITY | VALUE OF "B" MULTIPLIER |
|-----------------------|----------------------------|
| LIGHT | 1.0 |
| MEDIUM | 1.2 |
| HEAVY | 1.3 |

USACE HURRICANE DEBRIS ESTIMATING MODEL

S is the precipitation multiplier that takes into account either a "wet" or "dry" storm event. A "wet" storm for category 3 or greater storms will generate more vegetative debris due to the uprooting of complete trees.

| PRECIPITATION CHARACTERISTIC | VALUE OF "S" MULTIPLIER |
|------------------------------|-------------------------|
| NONE TO LIGHT | 1.0 |
| ✓ MEDIUM TO HEAVY | ✓ 1.3 |

NOTE: Steps 2 and 3 of this model can also be applied to other debris generating events once an estimated quantity of debris is established.

STEP 2—DEBRIS STORAGE SITE REQUIREMENTS

- Estimate debris pile stack height of 10-feet.
- 60% usage of land area to provide for roads, safety buffers, burn pits and household hazardous waste areas.

1 acre (ac) = 4,840 square yards (sy)
10 foot stack height = 3.33 yards(y)
total volume per acre = 4,840 sy/ac x 3.33 y = 16,117 cy/ac

- From the example above, the acreage required for debris reduction sites is:

7,000,000/ 16,117 cy/ac = 434 acres (required for debris storage only, no buffers, etc.)

- To provide for roads and buffers, the acreage must be increased by a factor of 1.66.

434 ac x 1.66 = 720 acres or, since one square mile (sm) = 640 acres 720ac/640ac/sm=1.12 sm.

- If you assume a 100 acre storage site can be cycled every 45 to 60 days or one time during the recovery period, then $720/2 = 360$ ac or four 100 acre sites would be required.

- The number of sites varies with:

- Size.
- Distance from source.
- Speed of reduction (mixed debris is slower than clean woody debris).
- Removal urgency.

- The USACE commonly removes approximately 70% of the total volume generated with local governments, volunteer groups, and private individuals removing the remainder.

If 7 million cy were estimated, the USACE would estimate removing approximately 4.9 million cy of debris.

| | | Estimated Debris Quantities | | | | |
|---|--|------------------------------|------------|------------|------------|------------|
| 1. Community Name or Debris Zone: | | Locality Name | | | | |
| 2. Population: | | 23,000 | | | | |
| 3. Persons / Household | | 3 | | | | |
| | | Category 1 | Category 2 | Category 3 | Category 4 | Category 5 |
| 4. Vegetative Cover Factor (V) | | Single Family Homes Affected | 7,867 | 7,867 | 7,867 | 7,867 |
| 5. Commercial Density Factor (B) | | Storm Category Factor | 2 | 8 | 26 | 60 |
| 6. Precipitation Factor (S) | | V | 1.3 | 1.3 | 1.3 | 1.3 |
| 7. Debris Volume Factor (Q) | | B | 1.2 | 1.2 | 1.2 | 1.2 |
| 8. Debris Weight Factor (W) | | S | 1.3 | 1.3 | 1.3 | 1.3 |
| Q=H(C)(V)(B)(S) | | | | | | |
| | | Cubic Yds | 31,088 | 124,384 | 404,248 | 777,400 |
| Temporary Debris Site Requirements | | | | | | |
| 1. Acres (in SY) | | | | | | |
| 10' Feet stack height | | | | | | |
| Total volume per acre (CY) | | | | | | |
| Q=H(C)(V)(B)(S) | | | | | | |
| Acres Required for Debris | | | | | | |
| Road Buffers, etc. Adjustment Factor | | | | | | |
| | | | | | | |
| Debris Classification | | | | | | |
| Clean woody debris | | | | | | |
| Mixed C&D | | | | | | |
| Mixed C&D Breakdown | | | | | | |
| Burnable | | | | | | |
| Soil | | | | | | |
| Metals | | | | | | |
| Landscape | | | | | | |
| Number Trucks required for cleanup in 3 Mo. & 6 Mo. | | | | | | |
| (18 CY / Truck x 10 Trips / Day x 12 weeks x 6 Days / Week) | | Trucks 3 Mo. Collection | 2 | 10 | 31 | 60 |
| (18 CY / Truck x 10 Trips / Day x 24 weeks x 6 Days / Week) | | Trucks 6 Mo. Collection | 1 | 5 | 16 | 30 |
| | | | | | | |

Estimated Debris Quantities

Category 1 74-85 MPH Winds
Category 2 86-110 MPH Winds
Category 3 111-130 MPH Winds
Category 4 131-155 MPH Winds
Category 5 155+ MPH Winds

Below and on the following pages are examples of brochures that have been developed by Solid Resources, Inc. on behalf of previous clients. Similar brochures or flyers can be designed and printed for Cooper City to distribute information to residents regarding the disaster debris removal process, instructions to residents on the importance of separating storm debris or any other purposes.

SOLID RESOURCES INC. works closely with local, state and federal emergency management agencies to monitor and expedite the cleanup of disaster debris, and to maximize reimbursements and financial assistance from granting agencies, such as FEMA and FHWA. The Solid Resources storm debris deployment team is familiar with all facets of planning, mitigation, response and recovery and has provided clients with services that meet regulations, save money and improve recovery time.

SOLID RESOURCES INC. was started in Florida in 1992 to provide clients with environmental, emergency management and solid waste services. Solid Resources has specialized in Debris Management and Monitoring, and has provided emergency assistance to more than 400 local government entities. This depth of proven experience combined with our reputation for the highest quality of work is what differentiates Solid Resources from other firms in the industry.

For information about how your community can obtain professional debris management and monitoring services after a disaster, call:

SOLID RESOURCES
ENVIRONMENTAL & EMERGENCY SERVICES

EMERGENCY DEBRIS MANAGEMENT & MONITORING SERVICES

941-379-8100
www.solid-resources.com
email: info@solid-resources.com

October 2006

OUR SERVICES INCLUDE:

- Pre-Event Planning & Training
- Post-Disaster Project Management
- Debris Removal Contract Monitoring
- Documentation & Data Management
- Invoicing Review & Reconciliation
- Preliminary Damage Assessments
- Technical Assistance with State & Federal Funding Programs
- FEMA Public Assistance Consultation
- FHWA, NRCG, USACE Project Assistance
- Temporary Disposal Site Selection & Monitoring
- Right of Entry Program Support Services
- Canal & Marine Debris Removal Guidance

Facts and Recommendations

SOLID RESOURCES

ENVIRONMENTAL & EMERGENCY SERVICES

INFORMATION ON FEMA DEBRIS OPERATIONS

Debris Operations are typically the most costly part of disaster recovery for local governments, the most complex projects to manage, and often account for the largest amount of funds being claimed due non-compliance with FEMA guidelines and improper project management.

FEMA eligibility guidelines (FEMA 325 p. 6) stipulate that debris must be the direct result of a declared event, must occur within the designated disaster area, and must be the legal responsibility of the public assistance applicant. Debris removal may be eligible for funding when:

- Eliminates immediate threats to lives, public health and safety;
- Eliminates immediate threats of significant damage to improved public or private property; and/or
- Ensures economic recovery of the affected community to the benefit of the economy-at-large.

Debris Management Tips

- Contracts for debris removal and disposal must be competitively bid for either unit cost or lump sum.
- All hauler trucks must be inspected, measured, certified and plazarded for capacity.
- All truckloads must be monitored at collection sites to ensure debris eligibility and to be issued a load ticket document.
- Load tickets must contain accurate collection information on the debris type, location, date, truck capacity, monitor, and final quantity for every truckload.
- The site to which debris is hauled and reduced must have monitors in a team to easily judge and record load volumes.
- Hand-loading of trucks or trailers is discouraged, as FEMA policy (FPA 052A 12) states they will be restricted to a maximum of 50% certified capacity.
- Costs for single hauls from the debris collection site to a temporary disposal and reduction site is usually reimbursed, but second or third hauls of emulsified debris are generally not reimbursed unless it can be shown that this was the most reasonable and cost effective method.
- Vegetative debris should be reduced by grinding or burning before hauling to final disposal sites to reduce costs.
- Environmental permits must be obtained from appropriate regulating agencies for disposal sites and haul roads. Any flood-affected areas may require special review and permitting.

Recommendations

- Choose your temporary disposal sites carefully before a disaster to allow time for environmental studies, necessary permitting, leasing arrangements, site preparation and planning.
- Reduce and recycle debris to save money and the environment.
- Document (with photos, addresses, and notes) stumps, hanging tree limbs and leaning trees that require removal for health and safety reasons, preferably with FEMA.
- For stumps, hangars and leases, "credit to ground" debris hauling and disposal contracts can be more cost effective, but documentation is still critical for reimbursement.
- Have FEMA, the State or a qualified consultant review your debris removal contracts for potential technical problems.
- Protect your reimbursement funding by hiring only qualified and experienced contractors to perform debris removal, and consultants for debris operations monitoring and management.
- Develop a Debris Management Plan as part of your general Emergency Operations Plan. Hold a meeting with your primary debris removal and management contractors and heads of relevant departments (Public Works, Solid Waste, Police, Utilities, etc.) on an annual basis to review and coordinate planning.
- Maintain and have ready accurate maps of your community, with County, City, State, Federal-Aid and private roads pre-identified.

Debris on Federal-Aid Roads

The FHWA regularly funds, through its Emergency Relief Program, the removal of storm related debris from Federal-Aid roads, but will limit eligibility of debris removal to the first collection pass only; subsequent passes typically are eligible for FEMA reimbursement. It is imperative to carefully document separately the debris that is removed during the first pass from FEMA eligible roads in order to protect your funding, as FEMA will not reimburse for costs incurred for the removal of that debris. Also, FEMA funding is typically 100%, while FHWA typically funds 75%.

Canal Debris

The Natural Resource Conservation Service (NRCS) often has funding available for the removal of eligible storm debris from watershed or navigable canals, and you must first seek their assistance before being considered for FEMA assistance. FEMA and the NRCS consider funding emergency work only for the removal of debris which might impede drainage during a 5 year flood event for watershed canals, and these canals must have been regularly maintained in order to qualify. For navigable canals, the debris must generally constitute a threat to public health and safety in order to be eligible. The removal of storm stream hardened vessels may qualify for reimbursement by FEMA, but requires special processes and validation.



Reimbursement Facts

- Contract labor is reimbursable but must comply with 44 CFR 13.39 procurement codes.
- Debris must meet FEMA eligibility standards for removal costs to be funded.
- Force account labor costs are reimbursed for overtime and fringe benefits only.
- Equipment usage, either force account or rental, may be reimbursed.
- When contracting, follow local, State and Federal purchasing guidelines and document the procurement process.
- Reimbursement of Time and Material debris hauling or clearing costs are limited to 70 hours of contracted work.
- Stumps greater than 24 inches in diameter may be contracted on per-stump pricing and usually must be deemed "hazardous" to qualify.
- Stumps 24 inches and below should be priced at cubic yard rates or picked up with other vegetative debris.
- FEMA will reimburse the costs of portable toilets for weighing debris at disposal sites.
- Emergency contracts are usually acceptable, but contracts acquired through a competitive bidding process are preferable.
- Costs for professional debris removal contract monitoring are eligible for reimbursement from both FEMA and FHWA.
- Debris removal from private property is not reimbursable, unless disaster or case-specific authorization is granted by FEMA. Gated communities may be eligible for debris removal, but proper procedures must be followed.



FEDERAL PROGRAMS FOR FUNDING EMERGENCY PROJECTS



There are TWO names to know in emergency management:
FEMA and **FHWA**

FEMA is a household name when it comes to disasters... Hurricane Andrew, 9/11, and all the recent hurricanes that have swept across Florida. In the past two hurricane seasons alone Florida has been allocated over \$3.49 Billion dollars in disaster recovery funding from FEMA, and until Hurricane Katrina, Florida had been the largest recipient of FEMA Public Assistance funds.

FHWA, on the other hand, is less talked about – and less known about – but is equally important when it comes to disasters in Florida. Knowing about FHWA ER assistance and how the program works may mean the difference in your district's or community's economic recovery taking months instead of years or decades. In the past two hurricane seasons, Florida has received approximately \$2 billion from this important program.



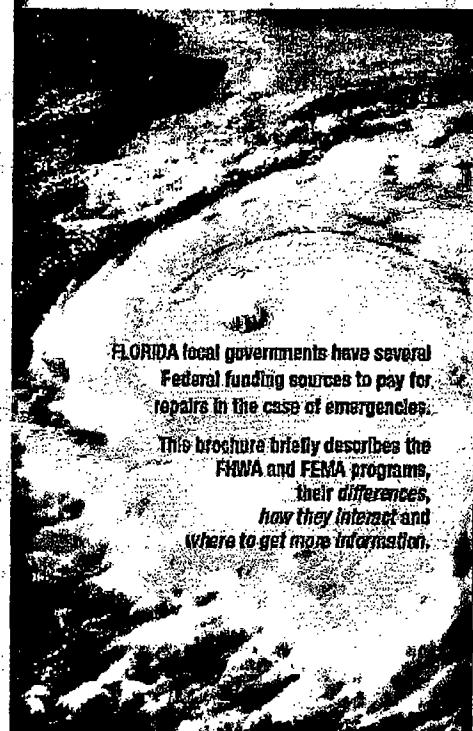
SUMMARY OF FEDERAL FUNDING DIFFERENCES

| | FHWA - ER | FEMA - PA |
|--|---|--|
| Giving Periods | Highway Trust Fund 23 UCF 120, 125 23 CFR 530, 535 | Standard as intended 42 USC 645 44 CFR 204, 205, 206 |
| Emergency Relief Manual (August 2002 Edition Updated) | | Disaster Specific Guidance (DSG) |
| Categories of Damage Coverage | Emergency repair (e.g. debris removal) Permanent repair for damage resulting from a disaster (e.g. roadway, utility, lighting) | Emergency work • Category A - Debris Removal • Category B - Protection Measures in areas disaster • Category C - Emergency Work • Category D - Emergency Work • Category E - Utility Control Plans & Readiness & Preparation • Category F - Mitigation • Category G - Parks and Recreation Facilities |
| Typical Federal Cost Share | Road or Federal Lands - 100% Emergency repairs - up to 100% within the first 100 days Interstate Highways - 60% Other Highways - 80% | Category A: Maximum of 70 hours of labor and related contract expenses - 70% Categories A & B: 12 consecutive hours within the Initial Period after 100% All Categories C-G: 270 minutes, may increase based on Disaster declaration and scope |
| Funding Requests | From state offices | FEMA |
| Eligible Project Cost Threshold | \$2000 | Small Projects < \$10,000 Large Projects > \$10,000 |
| Debris Removal | Considered Emergency Repair First Pass - to restore roads to Federal Aid roadway (measured at 100%) | Considered Emergency Work 1st Pass - to restore roads and/or facilities and safety on non-Federal Aid roadway. Considered Category B - Emergency Protection Measures (measured at 100% within the 72 hour period) 2nd Pass - first pass of debris removal collects along non-Federal Aid roadway, debris removal typically not included. Considered Category C - Other Federal Aid roadway (measured at 100% within the first 100 days) Additional Passes - subsequent debris removal collection passes required to eliminate the threat to public health and safety along non-Federal Aid roadway, debris removal typically not included. Considered Category D - Parks, Recreation, and Cultural Resources (measured at 100% for work completed within the first 100 days) |
| Mitigation | Requirements - Improve and prevent future damages, need supporting cost benefit analysis, 40% Mitigation applicable to the funds allotted by the current disaster and approved by FHWA, hazard mitigation can not damage mitigation, used to prevent damage. As conditioned by the state. | Based Mitigation - prevent future damages, need supporting cost benefit analysis, 40% Mitigation applicable to the funds allotted by the current disaster and approved by FHWA, hazard mitigation can not damage mitigation, used to prevent damage. As conditioned by the state. |

Prepared by FGCU Emergency Management April 2007



Federal Programs for Funding Emergency Projects



FLORIDA local governments have several Federal funding sources to pay for repairs in the case of emergencies.

This brochure briefly describes the **FHWA** and **FEMA** programs, their differences, how they interact and where to get more information.

Federal Highway Administration (FHWA)

Emergency Relief (ER) Programs

Congress authorized a special program from the Highway Trust Fund for the repair or reconstruction of Federal-aid roads and bridges which have suffered serious damage as a result of (1) natural disasters or (2) catastrophic failure from an external cause. By law, the FHWA can provide up to \$100 million in ER funding to a state for each natural disaster or catastrophic failure that is found eligible for funding under the ER program.

Approved ER funds are available at the pro-rata share that would normally apply to the Federal-aid facility damaged. For Interstate highways, the Federal share is 80 percent. For all other highways, the Federal share is 50 percent. Emergency repair work to restore essential road, minimize the extent of damage, or protect the remaining facilities, accomplished in the first 180 days after the disaster occurs, may be reimbursed at 100 percent Federal share.

Federal Emergency Management Agency's (FEMA) Public Assistance (PA) Grant Programs

To address situations and hazards resulting from major disasters or emergencies declared by the President, FEMA provides supplemental Federal disaster grant assistance for the repair, replacement or restoration of disaster-damaged, publicly owned facilities and the facilities of certain Private Non-Profit (PNT) organizations, as authorized in the Stafford Act, as amended.

The Federal share of assistance is at a minimum 75% of the eligible cost for emergency measures and permanent restoration. The灾区 (usually the State) determines how the non-Federal share (up to 25%) is split with the sub-grantee that eligible applicants are typically local governments subdivisions of the state and state agencies. After a natural or man-made event that causes extensive damage, FEMA coordinates with the state to implement and administer the Public Assistance Grant Program. The funding process consists of the following steps:

- Governor's Executive Order and Request for Federal Assistance
- Preliminary Damage Assessment (PDA)
- Presidential Disaster Declaration
- Application Briefing led by Grantee (State)
- Submission of Request for Public Assistance by Sub-Grantee (Agency)
- Site-Visits Meeting with Public Assistance Coordinator (PAC)
- Project Formulation and Cost Estimating
- Project Review and Validation
- Obligation of Federal and State Funds and Disbursement to Sub-Grantees
- Final Inspections and Appeals
- Admin Review and Financial Closeout

With certain exceptions, an eligible facility is any building, public works facility, system or equipment that is built or manufactured or any improved and man-made natural feature that is owned by an eligible public or private nonprofit (PNT) applicant.

General Eligibility Criteria for all work

- Result of declared event
- Located in designated disaster areas
- Not to under the specific authority of another Federal agency
- Legal responsibility of an eligible applicant
- Be in safe use at the time of the disaster

Debris Specific Criteria

Must be in the "Public Interest," as defined by the ability to:

- Eliminate immediate threat to life, public health or safety
- Eliminate immediate threat of significant damage to improved public or private property
- Ensure economic recovery of the affected community to the benefit of the community-at-large

Examples of eligible public facilities under the PA program include:

- Roads (non-Federal aid)
- Roads (Federal aid roads that may require subsequent debris collection passes after the "first pass")
- Sewage Treatment Plants • Airports • Schools • Buildings
- Irrigation Equipment • Public Utilities • Bridges and Culverts

SUMMARY OF FEDERAL FUNDING DIFFERENCES

Overall Program Differences

- For FHWA ER reimbursement contact the FHOT District Office
- For FEMA file a "Request for Public Assistance" with Florida Division of Emergency Management (FDEM)
- FDEM does not reimburse for items eligible under the FHWA ER Program
- Emergency and permanent categories are eligible under both programs
- FHWA project threshold minimum \$5,000; FDEM project threshold minimum \$1,000

Debris Removal

PUSH - pushing and clearing all debris off the roadway
PASS - picking up and hauling away eligible debris from the road right of way

- FHWA pays for first pass on Federal Aid eligible roadways, FDEM pays for subsequent passes on Federal Aid roadways if not funded under the ER program
- FDEM reimburses 100% for first pass on Federal Aid eligible roadways for work completed within the first 180 days
- FHWA reimburses 75% for all passes on non-Federal Aid roadways (70 hours of time and material contract expenses at established cost share) for work completed within the first 180 days (private roads typically used)
- FHWA reimburses for the removal of hazardous trees and limbs in the interest of public safety. FEMA does not pay to replace trees
- First pass under FHWA is considered emergency repair debris removed
- All debris passes on non-Federal Aid eligible roadways under FEMA is emergency work Category A
- Initial push on non-Federal Aid roadways limited by FEMA to 70 hours for time and material contract expenses and reimbursed at the established cost share
- Initial push on Federal Aid roadways reimbursed by FEMA at 100%
- Applicant must reapply FEMA vs. FEMA quantities during the debris removal process

Permanent Repairs

- Permanent repairs require FDEM authorization, so reimbursement required under FEMA PA as long as the damages are disaster related on non-FHWA roads and bridges
- Federal share varies under FHWA (Interstate 90%, other Federal-aid highways 80%, roads on Federal lands 100%)
- Federal share is at minimum 75% or as based on the applicable presidential disaster declaration
- Effort must improve and prevent future damages under FHWA
- Hazard mitigation (HM) applicable to disaster damaged facilities is specific, and available for non-damaged facilities, a preventing measure established by the state
- Both measures need to be cost effective determined by the cost benefit analysis

Contracts

- FHWA and FEMA PA both require a proper bidding process and at least three bids need to be considered
- FDEM Permanent Repairs must follow the normal FEMA bidding process

DDRs & PWS

- FDEM uses Detailed Damage Inspection Reports (DDRs) to document damages and costs
- FDEM uses Project Worksheets (PWS) to document damage and costs
- Both programs control the scope of work, contract quantities, but do not control unit prices or current market prices of labor, equipment, and materials that most reasonable cost criteria
- DDIs are reviewed and approved by both FHOT and FDEM
- Project Worksheets are reviewed by FDEM and State of Florida Public Assistance personnel before being sent to the regional office for final review and funding. PWS greater than a million dollars will go to FEMA headquarters in Washington, DC for review and funding
- Both DDIs and PWS require as much documentation as possible to be prepared and subsequently funded, this may include procurement documents, proposals, contracts, cost estimates, invoices, GPS coordinates, drawings, GIS maps, time sheets, expense forms, supply receipts, equipment logs, debris removal load tickets, landfill receipts, etc.

For Additional Information:

FEMA

Orlando Long Term Recovery Office (LTSO) (407) 239-5229
FEMA OEM Hotline (407) 951-4351
www.floridacounty.gov/prepareandplan/prepare/index.htm

FHWA

Emergency Relief Program Administrator (850) 942-9850
www.fhwa.dot.gov/programadmin/er/index.htm

Florida Division of Emergency Management (FDEM)
Tallahassee Office (850) 412-0900
Orlando Office (407) 858-2828
www.floridadisaster.org • www.floridapal.org

REP # 2009-2

DISASTER MANAGEMENT & RECOVERY

DATE OF OPENING: AUG 31, 2009

SAIL RESOURCES INC

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MELROSE, FL 32751

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