

**CITY OF CORAL GABLES**  
**LANDSCAPE BEAUTIFICATION ADVISORY BOARD**  
 Minutes of Meeting, October 3, 2019  
 War Memorial Youth Center, Conference Room

**MEMBERS**

N D J F M A M J J A S O

Fadi Bahri	E - - P P	Mayor Raúl Valdés-Fauli
Lucy Reinhardt	E - - E P	Commissioner Patricia Keon
Diane Perez	E - - P P	Commissioner Fors, Jr.
Vacant	- - - - -	Vice Mayor Vince Lago
Elizabeth Parnes	E - - P P	Commissioner Michael Mena
Susan Rodriguez	E - - P P	City Manager Peter Iglesias
Bonita Norman	P - - P P	Board as a Whole

**STAFF:**

Deena Bell-Llewellyn, Landscape Architect, Board Secretary  
 Ayliin Hernandez, Landscape Services, Recording Secretary

A = Absent  
 P = Present  
 E = Excused

**GUESTS:**

**OPEN MEETING:** The Chair, Elizabeth Parnes opened the meeting at 8:30 a.m. A quorum was present. A motion was made to “Approve the minutes of September 5, 2019. The motion was seconded, voted upon and adopted unanimously.

**VOTING FOR VICE CHAIR:** Lucy Reinhardt was nominated as the Vice Chair. A motion was made to “Appoint Lucy Reinhardt as the Vice Chair.” The motion was seconded, voted upon and adopted unanimously.

**ANNUAL REPORT REVIEW:** Ms. Bell-Llewellyn presented the Annual Report. Discussion developed. The Annual Report was approved. A motion was made to “Approve the FY 2018-19 Annual Report.” The motion was seconded, voted upon and adopted unanimously.

**FARMER’S MARKET WORKSHOP:** The event date is Saturday, February 22, 2020. The topic was discussed. *Better Tree / Better Place* was selected. A motion was made to “Approve the Farmer’s Market presentation topic as *Better Tree / Better Place*.” The motion was seconded, voted upon and adopted unanimously. Ms. Bell-Llewellyn, the City Arborist Jorge Rivera, and City staff will give the presentation. Ms. Parnes will prepare the paragraph for the E-News advertisement. A request was made to have the event sign raised.

**ARBOR DAY EVENT:** Friday, April 24<sup>th</sup>, 2020 is the tentative date. The board discussed the participating school. Sunset Elementary was selected. A motion was made to “Approve Sunset Elementary School for participation with the Arbor Day Event.” The motion was seconded, voted upon and adopted unanimously.

Discussion developed on selecting the Arbor Day Liaison. Mr. Fadi Bahri was selected. A motion was made to, “Appoint Mr. Fadi Bahri as the Arbor Day Liaison.” The motion was

**seconded, voted upon and adopted unanimously.** Mr. Bahri will schedule the meeting with the Sunset Elementary School Principal. The Garden Club Liaison, Joanne Matthews, will be invited to the meetings. The Children's program speaker needs to be selected. Discussion developed on the event expenses. Ms. Norman mentioned the Coral Gables Garden Club members make an annual contribution towards the purchase of the trees for Arbor Day in memory of the deceased members of the previous year. The Coral Gables Garden Club members also contribute homemade cookies. Discussion developed on the thank you notes for the participants of the 2019 Arbor Day Event. Ms. Parnes will prepare the drafts and forward them to Ms. Hernandez.

**LANDSCAPE BEAUTIFICATION AWARDS:** Discussion developed on presenting the Landscape Beautification Awards at a Commission Meeting with the Arbor Day Proclamation. **A motion was made to, "Request that the Landscape Beautification Awards be presented with the Arbor Day Proclamation at a Commission Meeting." The motion was seconded, voted upon and adopted unanimously.** Ms. Parnes will contact the City Manager's Office to inquire on having the award presentation at a Commission meeting. City Maps were distributed with designated zones. Each member selected a zone: Susan Rodriguez (Zone 1). Diane Perez (Zone 2). Bonita Norman (Zone 3), Lucy Reinhardt (Zone 4, vacant seat (Zone 5), Fadi Bahri (Zone 6). Ms. Parnes (Zone 7). Each member should submit five properties with photographs. The deadline for submitting the nominations is November 1<sup>st</sup>, 2019. Code Enforcement will need to approve the nominations.

**UPDATE ON MISCELLANEOUS CITY PROJECTS:**

**CORAL GABLES BARK PARK:** The design is ready for permitting. A presentation will be given.

**MAGGIORE PARK:** A design presentation will be given.

**PONCE CIRCLE PARK:** Ms. Bell-Llewellyn advised a Landscape Architecture firm was selected. The contract was approved. Community meetings will be advertised for the design presentation. The board will receive a special invitation.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 9:30 a.m.

**APPROVED:**

  
Elizabeth Parnes, Chair

**ATTEST:**

  
Deena Bell-Llewellyn, Secretary

Lucy F. Reinhardt

**THE NEXT MEETING WILL BE HELD  
THURSDAY, NOVEMBER 7, 2019, 8:30 A.M.  
CORAL GABLES YOUTH CENTER, CORAL GABLES, FL**