

CHAPTER 74
TRAFFIC AND VEHICLES
ARTICLE III. STOPPING, STANDING AND PARKING*

DIVISION 1. GENERALLY

Sec. 74-100. Parking on private or public property.

- (a) *Parking without permission.* It shall be unlawful for any person to park any motor vehicle, including trucks, passenger automobile, motorcycle, motorbike, motor scooter, or any other motor propelled vehicle upon any privately-owned property, parking lot or driveway, or any publicly-owned property, parking lot or driveway, without the consent of the owner, lessee, tenant or other person entitled to manage or possess such premises, and, in the case of publicly-owned property, without the consent and permission of the city manager, his designee or the chief of police of the city.
- (b) *Penalty.* Any person convicted of the violation of this section shall be fined not more than \$50.00, or sentenced to serve not less than one day, nor more than ten days, or by both such fine and imprisonment.
- (c) *Impounding.* It shall be the duty of any police officer of the city, in the case of publicly-owned property, to impound any vehicle parked in violation of the terms of this section and store the same. Upon conviction of the person violating this section, such person shall, in addition to the fine or sentence imposed, as hereinabove provided for, be required to pay the costs of impounding, transporting and storing such vehicle so parked in violation of this section.
- (d) *Presumption of operation.* Proof of ownership of a vehicle shall be presumptive evidence in any action for enforcement of this section that the owner parked or caused the vehicle to be parked on such premises.

DIVISION 2. PARKING METERS AND PARKING AREAS

Sec. 74-127. Definitions

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Operator means and includes every individual who shall operate a vehicle as the owner thereof, or as the agent, employee or permittee of the owner.

Parking area means any on-street parking lane, city-owned parking lot or parking garage, located in the city and dedicated to the use of parking vehicles.

Parking Meter means any mechanical or electronic devise used to regulate parking by collecting revenue in exchange for the right to park a vehicle in a particular place for a limited amount of time.

Vehicle means any device in, upon or by which any person or property is or may be transported into a parking area.

Sec. 74-128. Authority of city manager to establish zones.

The city manager is authorized and directed to establish zones to be known as parking meter zones upon any street, parking lot or garage as traffic conditions require. The city manager or his designee shall cause parking meter spaces to be designated as hereinafter provided, and shall fix the time limitations for legal parking in each zone.

Sec. 74-129. Disposition of proceeds.

Coins, bills and any other forms of payment received for use of any parking space as provided herein are hereby levied and assessed as fees to provided for the proper regulation and control of traffic upon the public streets and parking areas, and to cover the cost of the supervision, regulation, inspection, protection, installation, operation, maintenance, control and use of the parking spaces and parking meters described herein and also the cost of supervising and regulating the parking of vehicles in the parking meter zones created hereby.

Sec. 74-130. Installation, control, operation; contact to purchase, etc.; authority of city manager

- (a) The city manager or his designee is hereby directed to provide for the installation, regulation, control, operation and use of the parking meters provided for in this article and to maintain the meters in good workable condition, and is hereby invested with power and authority to enter into a contract, after approval of the terms and conditions thereof by the commission, for the purchase or installation of parking meters, the payment for such meters or installation to be provided for from the receipts, funds and revenues obtained by the city from the operation of the parking meters, provided that such purchase or installation cost may be amortized using other city funds, if approved by the commission, over a period of not more than three years from the date of such purchase or installation. The city manager is further authorized and empowered to enter into a contract or contracts, after approval of the terms and conditions thereof by this commission, for such parts and maintenance of the parking meters as maybe necessary to maintain the same in good operating condition, and to pay for such parts and maintenance exclusively from the receipts, funds and revenues received from the operation of the parking meters.

(b) The city manager or his designee may provide for parking by permit within any meter zone established as provided in section 74-128. Permits within meter zones may be paid through an annual or monthly fee or may be paid based on hours of use through an account activated by phone or online authorization. Fees charged for such permits must be consistent with rate schedules approved by the commission.

Sec. 74-131. Location, operation, etc.

Parking meters installed in parking meter zones established as provided in section 74-128 may be placed adjacent to on-street parking lanes, within city owned parking lots or within city owned garages. Each parking meter shall either display by signal that the parking space(s) adjacent to such meter is or is not legally in use or provide a printed receipt showing the authorized parking time to be displayed on the vehicle's dash board. Each parking meter shall display or provide a receipt indicating legal parking for up to that period of time conforming to the limit of parking time which has been or may be established for that parking area or zone.. Each meter or receipt provided shall be so arranged or displayed that upon the expiration of the legal parking time, it will indicate that the lawful parking period has expired.

Sec. 74-132. Parking space markings.

The city manager or his designee shall have lines or markings painted or placed in all parking areas for the purpose of designating the parking space(s) for which the meter is to be used. Each vehicle parked alongside of or within the area covered by any parking meter shall park within the lines or markings so established. It shall be unlawful and a violation of this article to park any vehicle across any such line or marking or to park any vehicle in such position that the same shall not be entirely within the area so designated by such lines or markings.

Sec. 74-134. Parking illegally, use of space, depositing slugs, tampering with meter.

- (a) When parking meters are erected giving notice thereof, no person shall stop, stand or park a vehicle in any metered parking zone for a period of time longer than designated by such parking meters. Upon the deposit of United States currency of the designated denomination a vehicle may remain parked in a designated meter zone for a period up to the time limit established for that zone.
- (b) Every vehicle shall be parked wholly within the metered parking space or zone which the meter controls.

(c) No person shall willfully manipulate any parking meter or meter receipt in such a manner that the meter or receipt will fail to show the correct time of expiration before a violation occurs.

Sec. 74-135. Deposit of coins, violations of time limits.

When any vehicle shall be parked in any space alongside of or within a zone which a parking meter is located according to the provisions of this article, the operator of such vehicle shall upon entering the parking space, immediately deposit or cause to be deposited appropriate currency of the United States in such parking meter or display a valid and activated permit issued by the Parking Department. The parking space may then be lawfully occupied by such vehicle for the period of time prescribed for that meter zone or permit. If the vehicle shall remain parked in any such parking space beyond the parking time limit fixed, such vehicle shall be considered as parked overtime and beyond the period of legal parking time in any such part of a street where any such meter is located and shall be in violation of this article.

Sec. 74-136. Allowing vehicle to violate time limits.

It shall be unlawful for any person to cause, allow, permit or suffer any vehicle registered in the name of such person to be parked overtime or beyond the period of legal parking time established for any meter zone or permit program.

Sec. 74-137. Extending time, prohibited.

It shall be unlawful and a violation of the provisions of this article for any person to deposit or cause to be deposited in a parking meter currency of the United States for the purpose of increasing or extending the parking time of any vehicle beyond the legal parking time which has been established for the parking space adjacent to which the parking meter is placed.

Sec. 74-138. Entering or remaining in permit parking area space.

It shall be unlawful and a violation of the provisions of this article for any person to permit a vehicle to remain or be placed in any parking space or a parking area dedicated to permit parking, unless such vehicle clearly displays a permit indicating that the owner has paid for and secured a permit authorizing the parking of such vehicle in the parking area.

Sec. 74-139. Notice of violation, payment of penalty.

(a) It shall be the duty of parking enforcement specialists of the city, acting in accordance with instructions issued by the parking director, to issue citations for violations of this article that include the following information:

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- (1) The location of the vehicle or the number of each parking meter indicating that the vehicle occupying the parking space adjacent to such parking meter is or has been parked in violation of any of the provisions of this article.
- (2) The state and license number of such vehicle.
- (3) The date and time at which such vehicle was found parked in violation of any of the provisions of this article.
- (4) Any other facts, acknowledgement of which is necessary to a thorough understanding of the circumstances attending such violation.

(b) Each parking enforcement specialist shall also attach to such vehicle a notice to the owner thereof that such vehicle has been parked in violation of a provision of this article.

Sec. 74-140. Parking meter bags.

- (a) The City Manager or designee shall promulgate policies and procedures authorizing the issuance of parking meter bags or permits for the purpose of temporarily closing or restricting use of public metered spaces. The policy and procedures will define the process for application, administration and distribution.
- (b) Fees for use of the metered spaces shall be established in a fines and fees resolution adopted by the City Commission.
- (c) Any person who violates the terms and conditions under which a parking meter bag or permit is issued will be subject to fines for improper parking in a meter zone.
- (d) No person may fraudulently procure, alter or wrongfully utilize a bag or permit issued pursuant to the policies and procedures promulgated under this section.

DIVISION 3. VALET PARKING

Sec. 74-164. Regulations; limitations.

- (a) It shall be unlawful for any person or company to provide, on a continuing basis, a parking service which uses public right-of-way, public or private parking spaces either for pick-up, delivery or storage of automobiles without first obtaining a valet parking permit pursuant to the regulations herein. Any vehicles valet parked outside of their assigned parking zone in any other on

or off-street parking stalls or private property without property owner's written authorization will be cited.

- (b) Valet parking permits may be obtained for the operation of valet parking services at any city licensed hotel, motel or restaurant.
- (c) Valet parking spaces cannot substitute for or be counted as off-street parking spaces as required by the zoning code or other applicable city codes.

Sec. 74-165. Application and review procedures for permit.

- (a) Applications for a valet parking permit shall be made by the owner of the business for which valet parking services are to be provided or by that valet parking company providing the service. The application shall be submitted to the parking department on forms provided by the same department. Traffic plan must be submitted with original application detailing route to be followed between the pick up and delivery zones and the storage area.
- (b) If the operator of the valet parking service is a separate company from the business owner, the submitted application must include the valet company's city occupational license.
- (c) The application shall include the required information and fees as specified in section 74-166.
- (d) The city will require a certificate of insurance from each valet parking company (i.e. restaurant) requesting inclusion in the valet parking program.
 - (1) The required certificate of insurance is to be made available to Insurance and Safety Division of the Employee Relations Department located at 2801 Salzedo Street, 2nd floor.
 - (2) The insurance coverage shall include:
 - a. Garage liability with limits of \$1,000,000.00 per occurrence naming the city as an additional insured.
 - b. Garage keepers' legal liability of no less than \$50,000.00 each auto and \$250,000.00 aggregate.
 - c. Workers compensation: Florida statutory limits plus employers' liability limit no less than \$100,000.00 for death or injury to any one person, \$500,000.00 for personal injuries or deaths per occurrence and \$100,000.00 for damage or destruction of property.

- d. Any other requirements as determined by the city attorney, or other city department.

Each permit holder must agree to keep this minimum liability coverage in effect for the duration of this agreement, as well as to provide the city with a new certificate 15 days before their policy renewal date.

- (e) The parking director shall review the application and may approve, approve with conditions, or deny the subject application. Permits shall be granted upon a showing that there will be compliance with the provisions of this article.
- (f) An appeal from the decision of the parking director on a valet parking application may be taken to the parking advisory board. The board shall have the authority to uphold or overrule the parking director's decision.

Sec. 74-166. Standards for service.

- (a) *Evening time period valet parking.*
 - (1) *Time provided.* Valet parking services will only be provided after 5:00 p.m. Monday through Saturday, and at any time on Sunday.
 - (2) *Signage.* A temporary pole mounted valet parking information sign may be located in front of the business providing valet service only during the time the valet service is in operation. The parking department shall provide standards for valet parking signage including material used, height, size, color, lettering and categories of information to be displayed. No other signage shall be permitted in relation to valet parking.
 - (3) *Pick-up/deliver zones.* A valet parking service may only pick up and deliver vehicles in the curb lane closest to the entrance to the establishment. The service may reserve on-street public metered parking spaces for the delivery and pick-up of vehicles if an adequate number of metered spaces are available. The maximum number of reserved parking spaces used for a pick-up/delivery zone shall be determined by the parking director. The valet parking permit application shall indicate the location of the reserved parking spaces. In no case may any vehicle be parked in excess of 15 minutes in any pick up and delivery zone-parking stall.
 - (4) *Parking storage spaces.* The number and location of reserved off-site parking storage spaces must be identified as part of the application for a valet parking permit. The number and location of reserved off-site spaces shall be appropriate to serve the establishment. When the off-

site parking spaces are located in a private parking facility a written agreement shall be submitted authorizing the use of the parking spaces from the property owner and must be submitted with the application. Parking spaces located in a private parking facility that are counted toward minimum parking requirements for another development may be used for storage upon a finding by the parking director that there is adequate capacity for valet storage. Public off street parking spaces may also be reserved for parking storage wherever public access is not compromised and subject to approval of the parking director.

(b) *Lunch time period valet parking.*

- (1) *Permit.* Valet parking permits for the lunch time defined as Monday through Saturday may be obtained in order to provide valet parking which uses public parking spaces as a pick-up or delivery zone for customer cars. The permittee must demonstrate a sufficient number of parking stalls are available to meet their vehicle storage requirements before a permit is issued . A restaurant can provide valet parking at any time without a permit if the pick-up and storage of cars is accomplished on their own property.
- (2) *Where available.* A lunchtime (Monday--Saturday) valet parking permit will be available from the city parking department.
- (3) *Regulations governing.* All regulations currently obtained in the City Code (Chapter 25, Article VIII) will govern the provision of valet parking during the lunch time period with the following exceptions: Applicants must file an application and a certificate or letter specifically indicating the location and number of spaces available for storage of valet parked vehicles during the lunch time period. These spaces cannot include any on-street public parking spaces and may only include off-street public parking spaces where the parking director has determined public access will not be compromised. Parking spaces located in a private parking facility that are counted toward minimum parking requirements for another development may be used for storage upon a finding by the parking director that there is adequate capacity for valet storage. The approval of the application is at the discretion of the parking director.

(c) *Valet parking permit fees.* Fees in the amount established by the city commission shall be paid to the parking department for valet parking permits.

- (1) *Security deposit.* A security deposit equal to the monthly cost for reserved spaces shall be paid at the time the parking permit is obtained.
- (2) *Failure to pay monthly fee.* Failure to pay the monthly fee to the parking department by the tenth day after the end of the previous month may result in immediate suspension or revocation of the valet parking permit.

Sec. 74-167. Procedures and penalties for violation.

The parking director or his designee may inspect the operation of any valet parking service and may issue warnings to the establishment that the service is in violation of the regulations contained herein or is in violation of other provisions of the zoning code. Failure to correct violations may result in the parking director suspending or terminating a valet parking service permit. The parking director shall have the authority to review, modify and/or suspend a previously issued valet parking permit if there is evidence that the operation is in violation of city code provisions or has caused a hardship in the vicinity.

- (1) *First violation or violations.* The parking director or his designee, or the appropriate department, including police department, may issue a citation to the restaurant owner and/or the valet parking operator, detailing the violations, citation number or numbers, and the license plate or plates of vehicles parking in violation, and the amount of the fine, and a warning that a second date of violation within a six month period will result in the owner and valet parking operator being required to make an appearance before the parking advisory board, which shall act in accordance with the provisions provided herein.
- (2) *Second violation and/or violations occurring within a six-month period.* A citation or citations will be issued via a certified letter to the owner and the valet parking operator detailing the violations, citation numbers, and the license plates of vehicles parking in violation, and amount of fine. The owner and valet parking operator shall be required to appear before the parking advisory board at the next regularly scheduled meeting, and may be subject to suspension or further conditions of valet parking privileges for a period deemed appropriate by the board, with the understanding that the owner, operator or their designees failure to appear may result in the restaurants being terminated, removed or suspended from participation in the valet parking program. Once suspended under the provision of this section, the owner and operator shall be prohibited from further valet parking from any location unless approved by the parking advisory board upon applying for reinstatement.

(3) *Third violation and/or violations occurring within a six-month period.* A citation or citations will be issued via certified letter to the owner and the valet parking operator, detailing the violations, citation numbers, license plates of vehicles parking in violation and amount of fine. The owner and valet parking operator are required to make an appearance before the parking advisory board at their next regularly scheduled meeting, and may be subject to suspension, removal or termination from the valet parking program for a period deemed appropriate by the board with the understanding that the owner and/or valet parking operators or his designee's failure to appear may result in complete termination of privileges to participate in the valet parking program. Any valet parking participant suspended for a period longer than 30 days may reapply for valet parking participation through the parking advisory board at the next regularly scheduled meeting.

Sec. 74-168. Violations appeal procedures; rights and remedies; supplemental provisions.

The decision of the parking director or his designee to suspend, review or modify previously issued valet parking permits may be appealed to the parking advisory board within ten days of the issuance of a written decision by the parking director or his designee. If the parking director or his designee finds a violation of this article:

- (1) The parking director or his designee may issue a notice of violation to the violator (valet company operator in violation of the article) as provided herein, and as this article may be amended from time to time. The notice shall inform the violator of the nature of the violation, amount of fine for which the violator may be liable, instructions and due date for paying the fine, notice that the violation may be appealed by requesting an administrative hearing within 20 days after service of the notice of violation, and that failure to appeal the violation within the 20 days shall constitute an admission of the violation and a waiver of the right to a hearing.
- (2) Civil fines shall be established by resolution of the city commission.
- (3) A violator who has been served with a notice of violation shall elect either to:
 - a. Pay the civil penalty in the manner indicated on the notice, and correct the violation within the time specified; or
 - b. Request an administrative hearing before a hearing officer to appeal the determination of the director or his designee that resulted in the issuance of the notice of violation.
- (4) An appeal for administrative hearing shall be accomplished by filing a request in writing to set the hearing before the hearing officer for review and

mailed to the parking director or his designee or to the address indicated on the notice, not later than 20 days after the service of notice. The hearing shall be conducted in the same manner as provided in chapter 18.

- (5) If the named violator, after notice, fails to pay the civil penalty and correct the violation (within the time specified), or to request, in a timely manner, an administrative hearing before the hearing officer, such failure shall constitute a waiver of the violator's right to an administrative hearing before a hearing officer. A waiver of the right to an administrative hearing shall be treated as an admission of the violation and penalties may be assessed accordingly.

Sec. 74-169. Vehicle removal.

- (a) Whenever appropriately ascertained that a vehicle is unlawfully parked in a properly bagged or decaled valet designated pick up and delivery zone said vehicle may be removed through tow and stored at owner's expense.
- (b) Only the vendor "tow company" selected by the city to provide a tow service from on-street and off-street city parking stalls is authorized to be used by any users including valet parking companies. The use of any other tow company to service these locations will constitute a violation of this article.
- (d) Responsibility and liability for vehicle removal and storage shall be the sole province of the valet parking company requesting such removal.

Sec. 74-170. Parking advisory board.

In addition to the responsibility specified in section 74-165(f), the parking advisory board, upon the request of the parking director, may review and advise upon general standards for valet parking signage, key storage, as well as number and location of reserved off-site parking storage spaces.

Sec. 74-171. General standards; appeals.

- (a) The parking advisory board, upon the request of the parking director, may review and advise upon general standards for valet parking, signage, and key storage, as well as number and location of reserved off-site parking storage spaces.
- (b) An appeal from the decision of the parking director on a valet parking application may be taken to the parking advisory by the applicant. The board shall have the authority to uphold or overrule the parking director's decision.
- (c) The decision of the parking director or his designee to suspend, review or modify previously issued valet parking permits may be appealed to the parking advisory board within ten days of the issuance of a written decision by the parking director or his designee.

DIVISION 4. PARKING BY PERMIT ONLY

Sec. 74-194. Signs.

When signs authorized by the parking director are erected prohibiting parking in a place designated by permit only, it shall be a violation for any person to stop, stand or park a vehicle in such designated area without a proper permit.

Sec. 74-195. Residential decal parking program.

- a. The city manager or his designee shall designate a residential decal program area and shall designate certain parking spaces therein as being subject to the provisions of the program. In carrying out the provisions of this article, the city manager or his designee shall designate only those residential areas where the incursion of vehicles assimilating parking accommodation, and whose owners reside outside of said residential area, create an unacceptable shortage of parking availability for area residents and/or their guests or visitors.
- b. Where meters are installed in front of a mixed use development with residential units, multifamily residential properties, or on an arterial street that passes through a residential neighborhood; the city manager or his designee may create a residential permit program provided there is adequate on street parking
- c. The parking director or his designee shall install signage in the program area. The signs shall indicate the parking restrictions for the designated space.
- d. During the hours of enforcement, parking enforcement officers or police officers shall be authorized to issue parking citations to all vehicles parked in a designated space that do not display a proper program decal or hang tag.
- e. During the hours of enforcement, no person shall park a vehicle in a program area designated space unless such vehicle displays a current program decal or hang tag.
- f. Program decals and hang tags shall be purchased from the parking department for the annual fee set for each residential permit program area by commission resolution.
- g. The residents of each dwelling unit located within a program area will be eligible to buy annual program decals. Program decals shall be purchased upon the presentation of: current motor vehicle registration, current

driver's license, and either a current utility bill or a copy of a fully executed lease for property located within the program area, all of which shall be in the name of the person acquiring the program decal. All documentation listed herein shall reflect an address within the program area boundaries.

- h. Visitor hang tags shall be available from the parking department for residential permit areas established under paragraph (a) above. Residents in a program area shall be entitled to four free visitor hang tags per year. Additional visitor hang tags shall be available for a maximum of 30 days per issuance for a fee, as established.
- i. A contractor serving a residential address within a program area established under paragraph (a) above shall be eligible to obtain a free visitor hang tag from the parking department.

Sec. 74-196. Penalty.

All persons found in violation of this division shall be liable for a fine of \$23.00, and if paid after 30 days, a fine of \$42.00. This fine schedule is subject to future increase by authority of the county.

DIVISION 5. PARKING REPLACEMENT ASSESSMENT.

Sec. 74-201. Generally.

- (a) *Purpose.* The parking replacement assessment is established for the purpose of developing and maintaining adequate public parking within Coral Gables. Funds generated by this assessment shall be used to develop additional public parking owned and operated by the City of Coral Gables.
- (b) *Lost space within the right-of-way.* Any new construction, addition, alteration or rehabilitation that results in the loss of public parking within the right-of-way requires payment of replacement costs as established in a Fee Resolution approved by the City Commission.
 - (1) Replacement costs must be paid for all parking spaces lost to provide ingress and egress to a development, restrictive signage for a development, streetscape improvements adjacent to a development and/or any other permitted use of the parking right of way.
 - (a) Any development that provides off-street parking on-site will be allowed up to twenty-two (22') feet of curb space to provide ingress and egress to the parking facility without assessment.

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- (b) Any restrictive use of the parking right of way or signage must be approved by the Parking Director and the Public Works Director or their designees.
- (2) Developments including attainable housing may be permitted a reduction in the parking assessment fee as provided in the Zoning Code or Fee Resolution approved by the City Commission.
- (3) When an on-street parking space abutting a development is lost solely to meet an established streetscape master plan or traffic calming required by the City, the parking replacement assessment for that space shall be reduced by 50%.

- (c) *Existing Annual Payments.* Where an abutting property owner is making an annual payment for lost parking meter revenue pursuant to prior ordinance, the property owner may terminate that payment at anytime by paying the parking replacement assessment provided for in this ordinance.
- (d) *Payment in Lieu.* Any new construction, addition, alteration or rehabilitation on property within one-hundred (100) feet of the Ponce de Leon right of way or within the central business district (CBD) that creates or increases off-street parking requirements under Zoning Code Section 5-1409 may propose satisfying those requirements for off-street parking by providing a payment-in-lieu as established in the most current Fee Resolution approved by the City Commission as follows:
 - (1) Where the new construction, addition, alteration, or rehabilitation exceeds the exemption found in Zoning Code Section 5-1409(A) by 1,500 square feet or less;
 - (2) For all other new construction, additions, alterations or rehabilitations that created additional off-street parking demands, a developer may propose a payment-in-lieu to satisfy the requirement for up to 50 of the off-street parking spaces required. Acceptance of payment-in-lieu to satisfy parking requirements is at the discretion of the City of Coral Gables Parking Director or his designee. When reviewing development plans that propose a payment-in-lieu, the Parking Director or his designee will consider any relevant information including: the existing supply of parking spaces within six hundred (600) feet of the project, current parking occupancies, plans for construction or expansion of public parking facilities and proposed use of public or alternative transportation; or
 - (3) Where a development abuts a street served by the Coral Gables Trolley, any permitted payment-in-lieu shall be reduced by 40%.

Sec. 74-202. Payment of Fee.

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The parking replacement assessment or payment-in-lieu shall be satisfied by a one-time payment prior to the issuance of a building permit. The assessment will be paid in the amount established in the most current Fee Resolution approved by the City Commission.

Sec. 74-203. Deposit of Funds.

Funds generated by the parking replacement assessment program shall be deposited into a City account specifically established for parking development reserves. The funds may be used to acquire property or pay for capital improvement, development and construction costs for any public parking facility.