



*City of Coral Gables
Construction Regulation Board
Annual Report for 2019 -2020*

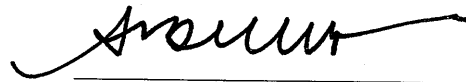
Board Members:

Luis Arevalo
Anthony Bello
Andres Correa
Jill Daley
Ignacio Permuy

Secretary:

Virginia Goizueta

Approved by the
Construction Regulation Board by
and on:


CHAIRMAN 9.17.20

The annual report of the Construction Regulation Board for the year 2019-2020 must set forth the following information.

- Whether the Board is serving the purpose for which it was created.

The Board is serving the purpose for which it was created.

- A list of the Board's major accomplishments:

Months	# of Meetings	# of Items	Matters Addressed	Action
October	1	12	Approval of Minutes, Building Recertification, Election of Chairperson & Vice Chairperson, Annual Report Review, Contractor Complaint Cases	Minutes Approved, Elections Postponed, Recertification Extensions Issued, Daily Fines Issued for Non-compliance, Contractor Cases Forwarded to Miami-Dade County Board of Rules and Appeals for Prosecution, Annual Report Approved
November	0	0	No meeting	No meeting
December	0	0	No meeting	No meeting
January	0	0	No meeting	No meeting
February	1	9	Approval of Minutes, Building Recertification	Minutes Approved, Recertification Extensions Issued, Daily Fines Issued for Non-compliance
March	0	0	No meeting	No meeting
April	0	0	No Meeting	No meeting
May	0	0	No Meeting	No Meeting
June	0	0	No Meeting	No meeting
July	0	0	No Meeting	No meeting
August	0	0	No Meeting	No Meeting
September	1	2	Approval of Minutes, Building Recertification, Election of Chairperson & Vice Chairperson, Annual Report Review,	Minutes Approved, Virtual Meeting rules adopted, Election of Chairperson & Vice Chairperson, Annual Report Approved

- Provided an avenue for the City to obtain compliance on structures deemed “dangerous or unsafe.”
- Brings into compliance the structures which are delinquent in building recertifications.
- Continues to meet throughout the year.
- Brings contractors into compliance of open permits.
- Provides resolutions between owner and contractor disputes.

3. Whether the Ordinance creating the Board should be amended to better enable the Board to serve the purpose for which it was created.

The ordinance needs to be amended as the Board is unable to suspend or revoke a contractor or subcontractor’s licenses to work in the City.

4. Whether the Board’s membership should be modified.

The membership requirements are adequate for its intended use.

5. The cost, both direct and indirect, of maintaining the committee.

COST OF MAINTAINING THE BOARD

STAFF COST	PROFESSIONAL SERVICES (Court Reporting, Secretarial Services, outside council)	ADVERTISING COST
\$ 27,601.76	\$ 4,897.50	N/A
Total \$ 32,499.26		

6. A report on authorized fund raising, bank accounts and grant applications and approvals.

The Construction Regulation Board does not do fundraising or have any bank accounts or grants.

Respectfully Submitted,

Construction Regulation Board

C. Billy Y. Urquia, City Clerk

Calculation Page

Construction Regulation Board						
YEARLY COSTS/EXPENSE BREAKDOWN FOR CITY'S BOARD						
Name of Employee	# of hours of meeting preparation (monthly)	Secretarial Services	Average meeting duration	Employee salary x # of hours x Benefits	Meetings for 2019-2020	Total
Belkys Garcia	80	N/A	2	\$8,502.40	1	\$ 8,502.40
Virginia Goizueta	80			\$6,737.12	2	\$13,474.24
Manuel Lopez	8			\$1,120.90	3	\$ 3,362.70
Cristina Suarez	4			\$754.14	3	\$ 2,262.42
Alexander Palenzuela (Outside Counsel)	-			-	3	\$ 3,997.50
Secretarial Services	-			300	-	-
TOTAL: \$ 32,499.26						

Meetings held in 2019/2020			
October, 2019	1	April, 2020	0
November, 2019	0	May, 2020	0
December, 2019	0	June, 2020	0
January, 2020	0	July, 2020	0
February, 2020	1	August, 2020	0
March, 2020	0	September, 2020	1
Total Meetings = 3			