

CITY OF CORAL GABLES

-MEMORANDUM-

TO: Honorable Mayor and
Members of the City Commission

Date: June 17, 2024

FROM: Amos Rojas, Jr.
City Manager

SUBJECT: Award Recommendation
RFQ 2024-007 Transportation Planning and
Engineering Consulting Services

At the July 9, 2024 City Commission Meeting an award recommendation for RFQ 2024-007 Transportation Planning and Engineering Consulting Services will be included on the agenda. This memorandum serves to notify you that in accordance with Section 2-763 of the City Code entitled "Contract Award", my recommendation to the City Commission for award of the subject RFQ is as follows:

- 1) Accept the recommendation of the Chief Procurement Officer to award the RFQ and authorize negotiations with the top six (6) ranked responsive and responsible proposers: Kimley-Horn and Associates, Inc., CALTRAN Engineering Group, Inc., Volkert, Inc., Roadway Design Solutions, Inc., Ardurra Group, Inc., and CHA Consulting, Inc. for Transportation Planning and Engineering Consulting Services.
- 2) Should negotiations fail with the top-ranked proposers, negotiations may commence with the next highest ranked responsive-responsible proposers: WSP USA, Inc., BCC Engineering, LLC., and EXP U.S. Services, Inc. if determined to be in the best interest of the city.
- 3) Reaffirm the City's right to pursue alternative courses of action.

On February 2, 2024, the Procurement Division of Finance formally advertised, issued, and distributed Transportation Planning and Engineering Consulting Services, Request for Qualification (RFQ) 2024-007. One Hundred and Twenty (120) prospective proposers were notified by INFOR, the City's web-based e-Procurement service.

On March 14, 2024, nine (9) firms submitted proposals in response to the RFQ: Ardurra Group, Inc., BCC Engineering, LLC., CALTRAN Engineering Group, Inc., CHA Consulting, Inc., EXP U.S. Services, Inc., Kimley-Horn and Associates, Inc., Roadway Design Solutions, Inc., Volkert, Inc., and WSP USA, Inc.

The responses were reviewed by the Procurement Division in order to determine responsiveness to the requirements of the RFQ. During the review, it was initially determined that Roadway Design Solutions, Inc., would be deemed non-responsive and would receive no further consideration for award due to failure to meet the minimum qualifications for the RFQ. Upon further review and concurrence from the City Attorney's Office, Roadway Design Solutions, Inc., was deemed responsive and therefore considered for evaluation.

On May 29, 2024, and June 5, 2024, the Evaluation Committee convened to evaluate all nine (9) responsive and responsible proposals and ranked the firms in the following order: Kimley-Horn and Associates, Inc. (first), CALTRAN Engineering Group, Inc. (second), Volkert, Inc. (third), Roadway Design Solutions, Inc. (fourth), Ardurra Group, Inc. (fifth), and CHA Consulting, Inc (sixth). The Evaluation Committee recommended that the City negotiate with the top six (6) responsive-responsible proposers to provide the requested services for an initial three (3) year term with two (2) one-year renewals.

The Evaluation Committee further recommended that should negotiations fail with any of the top six (6) ranked firms' negotiations could be conducted with the next ranked firms WSP USA, Inc., BCC Engineering, LLC., and EXP U.S. Services

After successful negotiations, a Professional Services Agreement will be executed. A more detailed description of the RFQ, proposal responses and evaluation results will be provided to you as part of the Agenda package.

Please contact me should you have any questions.

Copy:

Cristina M. Suárez, City Attorney

Billy Y. Urquia, City Clerk

Alberto N. Parjus, Deputy City Manager

Hermes Diaz, Director, Public Works

Jose Olivo, Deputy Director, Public Works

Diana M. Gomez, Finance Director

Celeste S. Walker-Harmon, Chief Procurement Officer