



**City of Coral Gables  
CITY COMMISSION MEETING  
December 12, 2023**

**ITEM TITLE:**

**Ordinance on First Reading.**

AN ORDINANCE OF THE CITY COMMISSION OF CORAL GABLES, FLORIDA, AMENDING SECTION 14-103.3. “MEETING; PANEL REVIEW; FULL BY FULL BOARD; CONFLICT RESOLUTION MEETING; SPECIAL MASTER QUASI-JUDICIAL HEARING” IN ORDER TO AMEND CERTAIN PROCEDURES RELATED TO THE CONFLICT RESOLUTION AND SPECIAL MASTER QUASI-JUDICIAL PROCESS FOR APPEALS OF DECISIONS BY THE BOARD OF ARCHITECTS; PROVIDING FOR REPEALER, SEVERABILITY, CODIFICATION, ENFORCEABILITY AND AN EFFECTIVE DATE.

(Sponsored by Vice Mayor Anderson)

**BRIEF HISTORY:**

Section 14-103.3 of the City’s Zoning Code sets forth certain procedures for persons aggrieved by a decision of the Board of Architects. The City Commission wishes to clarify some of the procedures related to this process, including amending the Zoning Code so that it is clear that should the conflict resolution meeting result in a settlement, that the settlement proceeds to be heard in a quasi-judicial public hearing.

This Ordinance also amends the Zoning Code so that a hearing regarding a single-family residence is heard by one Special Master, and hearings regarding all other properties are heard by a panel of three Special Masters. In addition this Ordinance codifies the requirement that the Board of Architects is required to review substantial changes to the design of a project made during the Conflict Resolution or Special Master hearing process.

**FINANCIAL INFORMATION:**

No.	Amount	Account No.	Source of Funds
1. Additional Special Master Fees for Panels	\$4,000/annually	TBD	
Total: N/A			

**Fiscal Impact: Additional fees for special masters at quasi-judicial panel hearings**

**ATTACHMENT(S):**

1. Draft Ordinance

