



**City of Coral Gables  
CITY COMMISSION MEETING  
February 25, 2025**

**ITEM TITLE:**

A Resolution accepting the recommendation of the Chief Procurement Officer to award the Automotive Body Repair Services contract to Molina Garage, Inc. (Primary) and Espana Body Repair Inc. (Secondary), the most responsive and responsible bidders, pursuant to Section 2-763 of the Procurement Code entitled "Contract Award" and Invitation for Bids (IFB) 2024-049.

**DEPARTMENT HEAD RECOMMENDATION:**

Approval.

**BRIEF HISTORY:**

The purpose of this IFB is to contract with qualified and experienced bidders to provide Automotive Body Repair Services (collision damage) for the City fleet of vehicles. Firms shall be required to perform repairs for minor to intermediate damage on an as needed basis. Repairs shall include paintwork repairs, scratches, scuffs and dents, as well as repairs to the bodies of vehicles damaged by collisions.

On November 15, 2024, the Procurement Division of Finance formally advertised, issued and distributed IFB 2024-049, Automotive Body Repair Services. Eighty-two (82) prospective bidders were notified through INFOR, the City's web-based e-Procurement system.

Two (2) bids were received on January 6, 2025, in response to the IFB: Espana Body Shop, Inc. and Molina Garage, Inc.

The responses were reviewed by the Procurement Division in order to determine responsiveness to the requirements of the IFB. The Procurement Division finalized its' due diligence process and confirmed that Espana Body Shop, Inc. and Molina Garage, Inc. were responsive to the requirements of the IFB and are responsible bidders.

The Public Works Department concurs with the Chief Procurement Officer's recommendation to award Molina Garage, Inc (Primary), and Espana Body Shop, Inc. (Secondary) as the most responsive and responsible bidders, in an estimated annual value of \$48,000.00, not to exceed the available budget for an initial period of three (3) years with option to renew for two (2) additional one (1) year periods.

Section 2-585 of the Procurement Code, entitled "Authority" authorizes the City Manager to delegate authority to the Chief Procurement Officer to administer and make recommendations on contract awards.

**FINANCIAL INFORMATION:**

No.	Amount	Account No.	Source of Funds
1.	\$48,000.00	520-1510-590-4612	Motor Pool Fund
<b>Total:</b>	<b>\$48,000.00</b>		

**Fiscal Impact: This project will be maintained as part of the contract for commercial garage body shop repairs. The project is ongoing, and no additional staff or unexpected resources will be required.**

**ATTACHMENT(S):**

- 1. Resolution