



CORAL GABLES MERRICK HOUSE GOVERNING BOARD MEETING
Meeting Minutes of March 20, 2017 8:30 a.m.
Historical Resources & Cultural Arts Department
2327 Salzedo Street, 2nd Floor, Coral Gables, Florida 33134

*Historical Resources &
Cultural Arts*

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MEMBERS

M 16 A 16 M 16 J 16 J 16 A 16 S 16 O 16 N 16 D 16 J 17 F 17 M 17

APPOINTED BY:

Margaret Meeks [^]	-	P	P	-	-	-	P	-	-	-	-	-	P
Ana Lam	-	P	E	-	-	-	P	-	-	-	-	-	P
Barbara Reese	-	P	E	-	-	-	P	-	-	-	-	-	P
Susan Rodriguez	-	P	P	-	-	-	A	-	-	-	-	-	P
Joanne Meagher	-	P	E	-	-	-	P	-	-	-	-	-	P

Mayor Jim Cason
Vice-Mayor Frank Quesada
Comm. Pat Keon
Comm. Vince Lago
Comm. Jeannett Slesnick
City Manager
Board-as-a Whole

STAFF IN ATTENDANCE:

Kara Kautz, Assistant Historic Preservation Officer
ElizaBeth Guin, Historic Preservation Coordinator

A = Absent
P = Present
* = Special Meeting
+= Resigned Member
E = Excused
- = No Meeting
^ = New Member

MEETING RECORD / MINUTES PREPARATION: Yesenia Diaz, Administrative Assistant, Historical Resources and Cultural Arts Department.

Board member Susan Rodriguez, agreeing to act as Temporary Chair, called the meeting to order at 8:46 a.m. and stated attendance for the record.

APPROVAL OF MINUTES OF MEETING HELD SEPTEMBER 12, 2016:

A motion was made by Ms. Lam and seconded by Ms. Reese to approve the minutes of September 12, 2016 as written. The motion was unanimously approved.

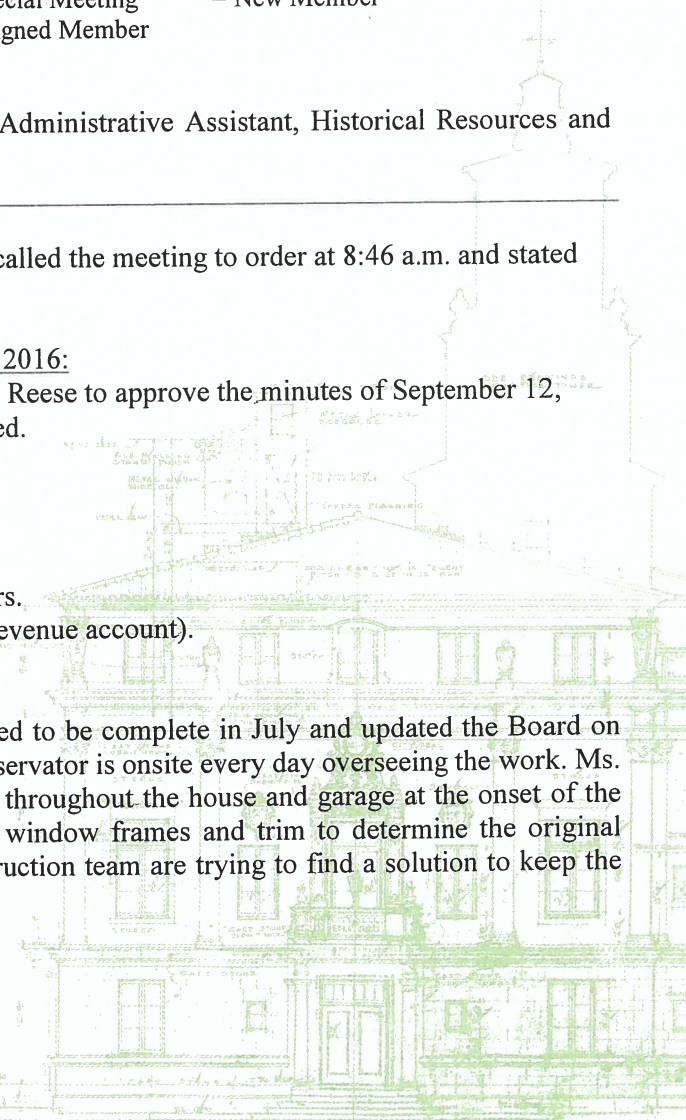
COMMITTEE REPORTS: None

HOUSE REPORT: Ms. Kautz reported the following:

As the House has been closed for restoration there have been no visitors.

- Trust Fund Balance: \$21,601 (expenditure account); \$4,490 (revenue account).
- Roxy O'Neal Bolton Fund: \$4,939 (unchanged).

Ms. Kautz reported that currently the restoration project was scheduled to be complete in July and updated the Board on the progress made thus far. She noted that Staff is reassured that a conservator is onsite every day overseeing the work. Ms. Kautz noted that extensive lead paint abatement had to be performed throughout the house and garage at the onset of the project. Concurrently, a paint analysis was performed on the wood window frames and trim to determine the original finish. The original finish was shellac, not paint. Staff and the construction team are trying to find a solution to keep the wood exposed and ultimately returned to its original finish.



She continued to report on other aspects of the project. Ms. Reese inquired about the outside lighting at the house. New lighting will be installed at the veranda. LED lights had been proposed on top of the veranda beams but were not approved due to installation constraints. The architect is researching alternative lighting solutions. Ms. Rodriguez pointed out the lack of lighting on the property. Ms. Kautz relayed that new light bollards have been installed along the walkways to make them safer for visitors.

The Board continued to discuss lighting and electrical issues with future events. Ms. Rodriguez asked if landscaping lighting was being added in the current plan. Ms. Kautz stated that she would have to check the plans, but noted that additional electrical outlets were being installed. Ms. Rodriguez suggested having the kitchen renovated as a catering kitchen. Ms. Kautz explained that it was not in the current scope of work of the contractor and suggested the recommendation be put on hold until after all the work was completed to the House.

Ms. Reese suggested having the opening gala double as a fund raising tool for the kitchen renovations. The board continued to discuss the kitchen renovations at length with suggestions being made to replace the appliances.

OLD BUSINESS: Mary Adams: The board was shown the laminated cards translated in French, Spanish, and English provided to the City by Mary Adams as her completed Girl Scout Gold Award project.

NEW BUSINESS: None.

DISCUSSION ITEMS:

Future Board Meeting Date: The board discussed at length the next Board meeting date giving various dates in May and June as options. After a lengthy discussion it was decided that the next Board meeting will take place on Monday, June 12, 2017.

BOARD ITEMS: None

ITEMS FROM THE SECRETARY: None

NEXT MEETING: Monday, June 12, 2017, 8:30 a.m.; Historical Resources and Cultural Arts Department Conference Room.

ADJOURNMENT: There being no further business, the meeting adjourned at 9:35 a.m.

Respectfully submitted,



Dona M. Spain
Historical Resources and Cultural Arts Director