

CORAL GABLES GREEN TASK FORCE  
GABLES YOUTH CENTER – CONFERENCE ROOM  
MONDAY, NOVEMBER 22, 2010, 10:00 A.M.

- MEETING MINUTES -

<b>MEMBERS</b>	<b>D</b>	<b>J</b>	<b>F</b>	<b>M</b>	<b>A</b>	<b>M</b>	<b>J</b>	<b>J</b>	<b>A</b>	<b>S</b>	<b>O</b>	<b>N</b>	<b>APPOINTED BY:</b>
	09	10	10	10	10	10	10	10	10	10	10	10	
Annabella Smith	*	*	*	*	*	*	*	*	*	*	*	P	C. G. Chamber of Commerce
Brook Dannemiller	*	*	*	*	*	*	*	*	*	*	*	P	City Commission
Bruce Christensen	*	*	*	*	*	*	*	*	*	*	*	P	City Commission
Carlos Ruiz De Quevedo	*	*	*	*	*	*	*	*	*	*	*	P	City Commission
Enrique Lopez	*	*	*	*	*	*	*	*	*	*	*	P	City Manager
Ian Mckeown	*	*	*	*	*	*	*	*	*	*	*	E	University of Miami
Jenny A. May	*	*	*	*	*	*	*	*	*	*	*	P	City Commission
Miroslav Mladenovic	*	*	*	*	*	*	*	*	*	*	*	P	City Commission
Nati Soto	*	*	*	*	*	*	*	*	*	*	*	P	City Commission
Sallye Jude	*	*	*	*	*	*	*	*	*	*	*	P	City Commission
Sharon Trbovich	*	*	*	*	*	*	*	*	*	*	*	E	Garden Club

A – Absent  
P – Present  
E – Excused  
(\*\*) New Board Member  
(\*) no meeting

**STAFF:**

Ernesto R. Pino, R.A., LEED AP, Assistant Public Works Director  
Boriana Cloutier, R.A., I.D., LEED AP, Public Works

**GUESTS:**

Lourdes Alfonsín Ruiz, Assistant City Attorney  
Glenn Kephart, P.E., Public Works Director

**CALL TO ORDER:**

Mr. Pino called the meeting to order at 10:00 am.

**ROLL CALL:**

Ms. Cloutier called the roll and members present confirmed attendance. Mr. McKeown and Ms. S. Tribovich had formally asked to be excused.

**READING AND APPROVAL OF PREVIOUS MEETING'S MINUTES:**

N/A

**SECRETARY'S REPORT:**

- **Introduction of Board Members and Staff**

Mr. Pino opened the meeting by welcoming the members and all members introduced themselves.

- **Review of City Ordinance and the City Standards for Boards and Committees / Scheduling of Future Meetings**

Ms. Alfonsin-Ruiz, Assistant City Attorney provided members information of the City Standard for Boards and Committees, Parliamentary Procedures for Meetings, Summary of the Sunshine Law, the Public Records Request Form and the State Law Reference for the Code of Ethics for Public Officers. She further reviewed City Ordinance No. 2010-12 (Creation of the Green Task Force) which covered meeting and quorum requirements. Ms. Alfonsin-Ruiz added that the representative of the Coral Gables Chamber of Commerce is a non-voting member.

Ms. May asked who and when will prepare the annual report. Ms. Alfonsin-Ruiz answered that the Chairperson prepares the report and it is due yearly on October 1<sup>st</sup>.

Ms. Jude asked if the Board's meeting dates were scheduled. Mr. Pino answered the Board will meet the last Wednesday of each month at 10:00 a.m. He added that due to the holidays, December's meeting is planned for the 15<sup>th</sup> pending meeting room availability. He asked if members wanted to skip December's meeting.

Ms. Jude said she wants to meet in December. She also announced that on February 5<sup>th</sup> the Farmer's Market of Coral Gables Garden Club has the 4<sup>th</sup> Green Festival and would like to see the Green Task Force as part of the event. Mr. Christensen asked how she wants the Green Task Force involved at this event. Ms. Jude replied she wants to see an exhibit about what should be recycled. Mr. Christensen suggested pamphlets about xeroscaping, water use and gardening. Mr. Ruiz de Quevedo suggested for the Green Task Force to take a tour of green homes in Coral Gables, and offered to provide information about green homes. Ms. Jude added that these issues will be addressed at the Green Festival. She said the number one goal is awareness and they do not want to repeat what has been already done. She added the City needs to address certification of residential buildings, since presently, there are only two companies in Florida doing that and they are located in North Florida.

Mr. Mladenovic mentioned that the Board's Chairperson will guide the path of the Green Task Force and suggested for members to agree in advance what directions to take by exchanging ideas thru e-mails prior to next meetings. Ms. Alfonsin-Ruiz said that members can exchange

ideas, but not responses and cannot be communicating with each other according to the Sunshine State Law.

Ms. Soto said the Board needs to prioritize goals and accomplish the easiest first in order to gain momentum. The first target may be the City's operations and how to save money to the City, she added.

She asked if the City Clerk can be copied in the e-mails so that they become public. Ms. Alfonsin-Ruiz said all e-mails are public records; however it is better to send them to the Board's Secretary so all collective ideas are brought to the members by the Secretary. She reiterated that one can send e-mails to all members as long as there is no exchange of communication.

Ms. Smith suggested that the Board first check and audit City buildings' energy use. Mr. Dannemiller asked for information on energy consumption of City buildings prior to next meeting

**NEW BUSSINESS:**

N/A

**UNFINISHED BUSINESS:**

N/A

**OPEN DISCUSSION:**

Members discussed the tasks to be taken-on by the Green Task Force. Some suggested focusing City buildings and operations, others suggested directing their efforts on operations of residential buildings.

Ms. Alfonsin-Ruiz said that the State banned the right of municipalities to ban plastic bags which expires in 2011. She added that the Green Task Force may be interested in recommending to the City to implement a ban on plastic bags use.

**ADJOURMENT:**

The meeting adjourned at 11:14 a.m.