

CITY OF CORAL GABLES

LANDSCAPE BEAUTIFICATION ADVISORY BOARD

<https://zoom.us/j/83110285038>

THURSDAY, FEBRUARY 9th, 2023 – 10:30 A.M.

- MEETING MINUTES -

MEMBERS	J 22	F 22	M 22	A 22	M 22	J 22	S 22	O 22	N 22	D 22	J 23	F 23	APPOINTED BY:
Carolina Estefan-Chahine	P	A	P	P	P	P	P	P	P	E	P	P	Mayor Lago
Elizabeth Parnes	P	P	P	E	P	E	E	P	P	P	P	P	Vice Mayor Mena
Anne Boynton-Trigg	P	P	P	P	P	P	P	Commissioner Anderson
Carmen Lizama-Gaspa	P	P	P	P	P	P	P	E	A	P	P	P	Commissioner Fors, Jr
Nancy Leslie	P*	P	P	P	P	P	E	E	P	P	P	A	Commissioner Menendez
Amy Dash	P	P	P	P	P	P	A	P	P	P	P	A	City Manager
Maria Mathilde Debye-Saxinger	-	-	-	-	-	P	P	E	P	E	P	P	Board-As-A-Whole

P – Present
E – Excused Absence
A – Absent
(-) – No Appointment
(*) – No Meeting

STAFF:

Deena Bell-Llewellyn, Assistant PW Director, Greenspace
 Sayleen Arocha, Landscape Designer, Greenspace
 Pilar Wiesse, Recording Secretary, Greenspace

GUEST:

Joanne Matthews, CG Garden Club

CALL TO ORDER:

The meeting was called to order at 10:30 a.m. The roll was taken, and a quorum was present.

MEETING MINUTES APPROVAL:

The board reviewed the January 12th, 2023, minutes. **A motion was made to “Approve the minutes of January 12th, 2023” The motion was seconded, voted upon, and adopted unanimously.**

PRESENTATIONS / DISCUSSIONS:

- **LANDSCAPE BEAUTIFICATION AWARDS:** Board members went over photographs of their nominated properties and selected one property for each of the five zones. Award recipients were the selected: 1229 Coral Way (Zone 1), 4614 University Dr. (Zone 2), 104 San Sebastian Ave (Zone 3&4), 5133 Castania Ave (Zone 5) and 5001 Hammock Lake Dr (Zone 6). Code Enforcement division will review properties for code violations. Winners will be invited to attend City Commission meeting on May 9, 2023 to receive a plaque of recognition.
- **ARBOR DAY EVENT:** Arbor Day is scheduled for April 28th, 2023 at Merrick Park, in front of City Hall. Ms. Parnes said that Special Events application has been submitted and approved. She went through the list of items needed for the event. Greenspace Management division will provide tents, tables, chairs, podium, microphone, etc. Maria Mathilde will do a presentation with a story of the Royal Poinciana. Joanne Matthews said Garden Club members will bake cookies and provide dispensers with water. Ms. Parnes informed the board that the CG Garden Club wants to donate a plaque to be placed at the site of the tree in recognition of 2023 Arbor Day and city to provide the stone. She will send plaque wording and information to Ms. Bell to review with city manager for approval. Board members went through last year's Arbor Day program to make sure everything was being covered. Ms. Parnes will ask Garden Club for information about a person to sing the national anthem. Ms. Arocha said that yellow poinciana tree was hard to find but greenspace division has been able to locate one.
- **DISCUSSION AND AGREEMENT ON THE BOARD'S MISSION AND PURPOSE:** Ms. Boynton-Trigg was assigned to compile mission statement and functions of the board. Her draft was shown to the board and discussed. It was agreed to keep both statements together, in two separated paragraphs. Board will keep working on revision.
 - **UPDATE MISCELLANEOUS CITY PROJECTS:** No time for updates.

ADJOURNMENT: There being no further business, the meeting was adjourned at 11:40 a.m.

THE NEXT MEETING WILL BE HELD ON
THURSDAY, MARCH 9th, 2023, 10:30 AM