

**CITY OF CORAL GABLES
EMERGENCY MANAGEMENT DIVISION
MEETING
JULY 6, 2009
COMMUNITY MEETING ROOM
2801 Salzedo Street, Coral Gables, Florida**

MINUTES

Members Present:

Jay Carmichael
Mark Meranda
Pat Morris
Sean Pendray
Ed Boen
Francisco Cuello
John Sorgie
Bennett Taylor
James T. Hill
Danny Rosario
José Amézaga
Manuel Morales, Jr.
Ricardo Perez
Worth Carson
Douglas Hafner

Appointed By:

Mayor Donald D. Slesnick, II
Vice Mayor William H. Kerdyk, Jr.
Comm. Maria Anderson
Comm. Maria Anderson
Comm. Rafael “Ralph” Cabrera, Jr.
Comm. Rafael “Ralph” Cabrera, Jr.
Comm. Rafael “Ralph” Cabrera, Jr.
Comm. Wayne “Chip” Withers
Comm. Wayne “Chip” Withers

Commission:

Maria Anderson, Commissioner

Staff:

Richard Nae, Police Chief
Walt Reed, Fire Chief
Marc Stolzenberg, Deputy Fire Chief
Betty Mendoza, Administrative Assistant

1. Chief Reed opened the meeting by welcoming all present. A sign-up sheet with phone numbers and addresses was provided for updating. A brief introduction of all in attendance took place. Commissioner Maria Anderson thanked the Emergency Management Division members for their participation.
2. Chief Reed conducted a power point presentation on the history of the Emergency Management Division referencing Florida State Statute (Chapter 22) which mandates the selection of division members. Also referenced was City of Coral Gables Resolution 28905 which further reflected the Florida

State Statute and defined the role of the division members. Chief Reed then presented the City's Succession Plan which would take effect in the event that any officer is unavailable. A list of the emergency interim successors was presented. The order of succession will be determined by the City Commission at a later date.

3. Chief Reed gave an overview on community hazards, how we are affected, and how we can prepare for them.
4. Chief Reed reviewed the actions and preparations to date made by the City in the event of an emergency.
5. Chief Stolzenberg gave a brief presentation of the Rescue Recon Teams, their function and goals.
6. Chief Stolzenberg presented an overview of the Neighborhood Information Center (NICE) responsibilities. A discussion followed, with various members of the Division, pertaining to their role within these centers. Members act as liaisons with the community and neighborhood. Chief Stolzenberg explained that the NICE centers are not activated in every storm; only in catastrophic circumstances.
7. Chief Reed discussed various emergency management programs:
 - Special Needs – we coordinate with Miami-Dade County who maintains a master list. Locally, Coral Gables Parks & Recreation Elderly Affairs assists in time of need. Police and Fire work with both to insure the safety of our special needs residents. The “Alert” Notification Door Hanger was presented.
 - The High Rise Accountability Program was introduced and discussed. This program has a designated person in a high rise conduct a survey after the storm to verify occupant status and needs.
 - Chief Reed emphasized the importance of emergency training for division members and discussed various training opportunities offered on-line. The IS 100a, 200a, 700a, and 800b training is available at:
<http://training.fema.gov/IS/NIMS.asp>
 - The Community Emergency Response Team (C.E.R.T.) training class was also discussed. Information on available classes will be forwarded to the division members in the near future.
8. Q & A followed.
9. Chief Stolzenberg conducted a tour of the EOC for division members who were interested.