

FAIRCHILD TROPICAL BOTANIC GARDEN
Exploring, Explaining and Conserving the World of Tropical Plants

November 17, 2009

Raimundo Rodulfo
Senior Information Technology Analyst
City of Coral Gables
Information Technology Department
2801 Salzedo Street
Coral Gables, Florida 33134

Re: Memorandum of Understanding between the City of Coral Gables (COCG)
and Fairchild Tropical Botanic Garden (FTBG)

Dear Raimundo:

Ms. Josefina Yéspica, FTBG's Controller and Director of Finance, has agreed to the terms and conditions of the above referenced MOU.

Enclosed you will find three executed copies of said MOU.

Give me a call when you receive it. I would like to know what the next steps are and when we could expect to be functioning.

Once the MOU has been executed by the appropriate COCG officials, please provide us with a copy for our records.

Sincerely,



Andrés E. Behrens
Assistant Controller
Fairchild Tropical Botanic Garden

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE CITY OF CORAL GABLES
AND FAIRCHILD TROPICAL BOTANIC GARDEN**

FOR

FIBER I-NET OPERATIONS

THIS MEMORANDUM OF UNDERSTANDING ("MOU") is made and entered this _____ day of November, 2009, between the CITY OF CORAL GABLES ("CITY") and FAIRCHILD TROPICAL BOTANIC GARDEN ("FAIRCHILD").

WHEREAS, the CITY and FAIRCHILD are mutually interested in collaborating in education, government, research, and other non-commercial related activities; and

WHEREAS, the CITY and FAIRCHILD are entering into this MOU in light of the separate Cable Franchise Agreement with MediaOne of South Florida, Inc. ("Comcast") and a Letter of Understanding which also created an I-Net Agreement entered into on May 2, 2006, which are attached hereto as Composite Exhibit "A" and incorporated herein by reference; and

WHEREAS, the CITY and FAIRCHILD intend to use the I-Net Operations for educational purposes and the FAIRCHILD agrees that it will comply with the terms and conditions of the I-Net Agreement and will do nothing to jeopardize the I-Net Agreement between the CITY and COMCAST.

NOW THEREFORE, in consideration of the mutual terms, conditions and covenants herein contained, the parties hereby agree as follows:

ARTICLE I. TERM

- 1.01 The term of this MOU is for a period of three (3) years and may not be terminated by the FAIRCHILD until the cost of the Internet equipment, connection, installation and maintenance is paid in full as stated herein under Article II, Sections 2.04 or 2.05.

ARTICLE II. CONSTRUCTION AND COSTS

- 2.01 The CITY shall be responsible for the equipment, connection, installation and maintenance of the I-Net provided by COMCAST in the sites located on the FAIRCHILD property.
- 2.02 The FAIRCHILD shall be responsible for submitting a service change request for any additional special network communication services that require changes in the connection.
- 2.03 The FAIRCHILD shall provide adequate facilities to install the network equipment and the fiber cabling necessary for the CITY to provide its services, including, but not limited to, keeping adequate power and environmental conditions for the equipment to operate, keeping the facilities secured and prevent access and actions by unauthorized persons that may affect the equipment, fiber cabling and the service.
- 2.04 For Deluxe Internet Connection, the FAIRCHILD shall pay the CITY a rate of Five Hundred Thirty Two Dollars and 00/100 (\$532.00) per month or Six Thousand Three Hundred Eighty Four Dollars and 00/100 (\$6,384.00) per year for a total of Nineteen Thousand One Hundred Fifty Two Dollars and 00/100 (\$19,152.00) to compensate for equipment, connection, installation and regularly scheduled maintenance.

ARTICLE III. I-NET CONNECTION

- 3.01 All FAIRCHILD internet connections shall be through a shared network with an access speed of 10 Mbps (megabits per second) and is aggregated to a one (1) Gbps (gigabits per second) shared network backbone that is connected at a speed of 10 Mbps. It shall maintain as follows:
 - 3.01.1 interconnectivity between networks;
 - 3.01.2 research network connectivity;
 - 3.01.3 back-up infrastructure for emergency use;
 - 3.01.4 allocated shared systems to facilitate the exchange of information;
 - 3.01.5 access to information for specific institutions, departments, and/or divisions of the CITY and FAIRCHILD;
 - 3.01.6 participation in the CITY'S goal for wireless internet; and
 - 3.01.7 opportunities for collaborative grants and proposals.
- 3.02 The Deluxe Internet Connection is provided through an ISP (Internet Service Provider) interconnected with Comcast's fiber optic cable at a speed of 10 Mbps for connection which may decrease when other Customers are connected to the same shared network. It further offers a fail-over system designed to detect internet connectivity. When the primary connection system is lost, the system will automatically route all traffic to a DSL service provider. The design provides for system redundancy and high survivability should the primary connection be lost. The FAIRCHILD is responsible for procuring and maintaining DSL service from a provider in order to implement this connection.
- 3.03 The CITY shall provide no greater than eight (8) static IP addresses which shall be assigned, maintained and managed by the CITY. The CITY, in its sole discretion, may reassign the IP addresses if there are changes in the network that may require the reassignment. Any changes or reassignments shall be notified to the FAIRCHILD, in writing, at least thirty (30) days in advance.

ARTICLE IV. TITLE TO I-NET EQUIPMENT

- 4.01 Title of all equipment purchased with funds supporting the program conducted under this MOU shall be held by the CITY and/or COMCAST.

ARTICLE V. ACCESS

- 5.01 The FAIRCHILD shall provide the CITY access to the equipment on site twenty-four (24) hours a day, seven (7) days per week, and three hundred sixty five (365) days a year in order to provide service for mission critical applications.
- 5.02 The CITY shall notify the FAIRCHILD, in writing, of all regularly scheduled maintenance within a reasonable period of time prior to the maintenance.

ARTICLE VI. PERMITTED USES

- 6.01 The FAIRCHILD shall not undertake use of the I-Net which does not comply with the I-Net Agreement between the CITY and COMCAST, attached hereto as Exhibit "A".

- 6.02 Should the CITY or the FAIRCHILD violate the use of the I-Net pursuant to the I-Net Agreement, that party alone shall be responsible for any penalties or damages pursuant to the terms and condition of the I-Net Agreement.
- 6.03 The FAIRCHILD agrees that the I-Net shall not be sold, leased or otherwise provide outside services to other individuals or business entity (ies).
- 6.04 Any benefit from all programs of work jointly planned and conducted between FAIRCHILD and the CITY shall be mutually exchanged by FAIRCHILD and the CITY, while the sponsoring institution of each program shall maintain primary ownership of any relevant data.
- 6.05 The CITY shall be provided credit in any publications and presentations for its contribution to the I-NET program by adding the CITY logo to the sponsorship portion of the content.
- 6.06 The FAIRCHILD is solely responsible for all usage and applications performed through the Internet connections provided by the CITY, i.e. the content and nature of all internet browsing, electronic mail communications, unauthorized access, and other security threats.

ARTICLE VII. OPERATION & MAINTENANCE

- 7.01 The FAIRCHILD and CITY understands and acknowledges that CITY relies on Comcast to perform pursuant to the I-Net Agreement and, if Comcast fails to do so, the CITY will not be liable for any loss of communications, consequential damages, or any other matter resulting from such non-performance.
- 7.02 CITY is responsible for maintaining and operating all I-Net equipment and such I-Net equipment will conform to the standards established pursuant to this MOU.
- 7.03 FAIRCHILD is responsible for all other equipment owned by FAIRCHILD and not contemplated by this MOU.
- 7.04 The CITY is responsible for all other equipment owned by the CITY and not contemplated by this MOU.
- 7.05 All maintenance on I-Net equipment including hardware and software will be coordinated with all parties to insure minimal disruption of services.
- 7.06 If an I-Net outage occurs during normal business hours, it is to be reported to the CITY's IT Department Help Desk via telephone contact provided by the CITY to all parties.
- 7.07 The CITY will provide all parties with an emergency contact number to report I-Net outages that occur during non-business hours, i.e. evenings, weekends, and holidays).
- 7.08 The CITY will respond to reported I-Net outages in a timely manner and will report said outages to COMCAST and work with COMCAST to restore services in a timely manner.

ARTICLE VIII. DAMAGE, DESTRUCTION, OR TAKING OF PROPERTY

- 8.01 Any damage to the I-Net or its equipment due to cutting or destruction shall be replaced or repaired pursuant to the terms of the I-Net Agreement between the CITY and COMCAST, where such costs are not recoverable from a third party.
- 8.02 Should it be determined that the FAIRCHILD is at fault for any damage or destruction to the I-Net, the FAIRCHILD shall be responsible for the costs thereof, including labor costs.
- 8.03 FAIRCHILD shall be responsible for its own costs for replacing or repairing any part of its own equipment beyond that which is covered under this MOU.
- 8.04 The CITY shall be responsible for its own costs for replacing or repairing any part of its own equipment beyond that which is covered under this MOU.

ARTICLE IX. TERMINATION

- 9.01 The FAIRCHILD may withdraw from this MOU upon providing the CITY with one hundred eighty (180) days written notice of its withdrawal and upon payment of the full amount pursuant to Article II herein.
- 9.02 The CITY may withdraw from this MOU at its sole discretion if it is in the CITY's best interest, upon providing FAIRCHILD with thirty (30) days written notice of its withdrawal, and releasing FAIRCHILD of paying the remaining part of the amount pursuant to Article II herein from the time when the withdrawal is effective.
- 9.03 Should the FAIRCHILD choose to withdraw from this MOU, it will agree, in writing, that it may no longer use the I-Net, that its I-Net sites will no longer be maintained by the CITY as provided herein, and that it may not recover any costs associated with the installation and/or maintenance of its I-Net sites from the CITY up to the date of withdrawal.

ARTICLE X. MISCELLANEOUS PROVISIONS

- 10.01 The CITY and FAIRCHILD agree that they will not assign or transfer any portion of or interest in this MOU directly or indirectly. Any attempt assign or transfer any portion of this MOU shall be null and void and any assignee or transferee shall acquire no right or interest by reason of such attempted assignment or transfer.
- 10.02 If any sentence, phrase, paragraph, provision or portion of this Agreement is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed an independent provision and such holding shall not affect the validity of the remaining portions hereto.
- 10.03 This Agreement constitutes the entire Agreement between the parties with respect to the specific matters contained herein and supersedes all previous discussions, understandings, and agreements. Any amendments to or waivers of the provisions herein shall be made by the parties in writing.
- 10.04 This agreement and the provisions contained herein shall be construed, controlled, and interpreted according to the laws of the State of Florida, and all duly adopted

ordinances, regulations or policies of the CITY now in effect and those hereinafter adopted.

10.05 The location for settlement of any claims, controversies, disputes, arising out of or relating to any part of this Agreement, or any breach hereof, shall be in Miami-Dade County, Florida.

IN WITNESS WHEREOF, the CITY and FAIRCHILD have executed this MOU the day and year set forth hereinabove.

FAIRCHILD TROPICAL BOTANIC GARDEN

By

Josefina Yespica
JOSEFINA YESPICA
CONTROLLER & DIR. OF FINANCE

CITY OF CORAL GABLES

By

Patrick Salerno
City Manager

APPROVED AS TO FORM:

By

Elizabeth M. Hernandez
City Attorney

ATTEST:

By

Walter Foeman
City Clerk