

CITY OF CORAL GABLES

-MEMORANDUM-

TO: Honorable Mayor, Vice-Mayor,
and members of the City Commission

DATE: February 11, 2026

FROM: Peter J. Iglesias, P.E.
City Manager

SUBJECT: Award Recommendation
IFB 2025-033 – HVAC &
Refrigeration Systems Services

At the next available City Commission meeting an award recommendation for IFB 2025-033, HVAC & Refrigeration Systems Services will be included on the agenda. This memorandum serves to notify you that in accordance with Section 2-763 of the City Code entitled "Contract Award", my recommendation for award of the subject IFB is as follows:

- 1) Accept the Chief Procurement Officer's recommendation to award Weathertrol Maintenance Corp., the sole responsive and responsible bidder, for HVAC & Refrigeration Systems Services.
- 2) Execute a contract with Weathertrol Maintenance Corp., in the estimated annual amount of \$591,746.50 for three (3) years, with two (2) one (1) year renewals.
- 3) Reaffirm the city's right to pursue alternative courses of action.

On October 14, 2025, the Procurement Division of Finance formally advertised, issued and distributed IFB 2025-033 HVAC & Refrigeration Systems Services. One hundred and fifteen (115) prospective bidders were notified through INFOR, the City's web-based e-Procurement system.

One (1) bid was received on November 26, 2025, in response to the IFB: Weathertrol Maintenance Corp.

The response was reviewed by the Procurement Division to determine responsiveness to the requirements of the IFB. Once this step was completed, the Public Works Department conducted an evaluation of the bid submitted by Procurement and found the bid to be in conformance with the City's bid requirements. The Procurement Division finalized its' due diligence process and confirmed that Weathertrol Maintenance Corp., is both responsive to the requirements of the IFB and a responsible firm. See attached Tabulation of Bids received.

A more detailed description of the IFB, response, and bid tabulation will be provided to you as part of the Agenda package.

This recommendation notice is being provided in accordance with Section 2-910 (c) of the Procurement Code of the City of Coral Gables. Our provision of this notice also serves to confirm the lifting of the Cone of Silence from this procurement action as dictated by Section 2-1027 (4)(b) of the same City Code.

Please contact me should you have any questions.

Copy:

Cristina M. Suárez, City Attorney

Billy Y. Urquia, City Clerk

Joe Gomez, Deputy City Manager

Hermes Diaz, Public Works Director

Jose Olivo, Deputy Public Works Director

Ralph Rodriguez, Assistant Director of Public Works

Diana M. Gomez, Finance Director

Celeste S. Walker-Harmon, Chief Procurement Officer