



CORAL GABLES MERRICK HOUSE GOVERNING BOARD MEETING

Meeting Minutes of May 9, 2016 8:30 a.m.

Historical Resources & Cultural Arts Department

2327 Salzedo Street, 2nd Floor, Coral Gables, Florida 33134

*Historical Resources &
Cultural Arts*

2327 SALZEDO STREET
CORAL GABLES
FLORIDA 33134

☎ 305.460.5093
✉ hist@coralgables.com

MEMBERS	A	M	J	J	A	S	O	N	D	J	F	M	A	M	APPOINTED BY:
	15	15	15	15	15	15	15	15	15	16	16	16	16	16	
Amy Kutell	P	P	P	-	-	P	E	-	-	P	P	-	P	P	Mayor Jim Cason
Laura Yusko	E	P	E	-	-	P	P	-	-	E	P	-	P	P	Vice-Mayor Frank Quesada
Margaret Meeks [^]								-	-	P	P	-	P	P	Comm. Pat Keon
Ana Lam	P	P	P	-	-	P	P	-	-	P	P	-	P	A	Comm. Vince Lago
Barbara Reese				-	-	A	P	-	-	P	P	-	P	E	Comm. Jeannett Slesnick
Susan Rodriguez	E	P	P	-	-	P	P	-	-	P	P	-	P	P	City Manager
Joanne Meagher	P	P	E	-	-	P	P	-	-	E	A	-	P	E	Board-as-a Whole

STAFF IN ATTENDANCE:

Dona Spain, Historical Resources & Cultural Arts Director
Kara Kautz, Assistant Historic Preservation Officer
ElizaBeth Guin, Historic Preservationist
Yesenia Diaz, Administrative Assistant,
Historical Resources and Cultural Arts Department

A = Absent E = Excused
P = Present
* = Special Meeting - = No Meeting
^ = New Member
+=Resigned Member

MEETING RECORD / MINUTES PREPARATION: Yesenia Diaz, Administrative Assistant, Historical Resources and Cultural Arts Department.

Chair Yusko called the meeting to order at 9:00 a.m. and stated attendance for the record.

APPROVAL OF MINUTES OF MEETING HELD APRIL 4, 2016:

A motion was made by Ms. Kutell and seconded by Ms. Rodriguez to approve the minutes of April 4, 2016 with the following spelling correction: “ADJOURNMENT”. The motion was unanimously approved.

MEETING ATTENDANCE:

A motion was made by Ms. Meeks and seconded by Ms. Kutell to approve the excused absences of Ms. Meagher and Ms. Reese. The motion was unanimously approved.

COMMITTEE REPORTS: None

Pop Up Dinner: Chair Yusko inquired on the status of the dinner and Ms. Kautz reported that the request was sent to Risk Management and the City Attorney’s Office for review. They approved the request pending a Hold Harmless form which had to be submitted by DK Culinary Ventures. Ms. Kautz stated that they are working on it and informed the Board that volunteers would serve as the serving staff. Thursday, May 19th, Friday, May 20th, and Saturday, May 21st would be the

dates of the event. Ms. Spain stated that city Staff cannot attend due to the Historic Preservation Board meeting would be taking place on one of those selected dates. Ms. Kutell volunteered to attend on the 19th. Ms. Rodriguez stated that she would volunteer attend on May 20th and Chair Yusko stated that she could attend on May 21st and in addition could attend the other nights for an hour to talk about the House to the guests.

Ms. Spain asked for clarification about the event. Ms. Kautz explained that the food will be brought already prepare and they are having volunteers serve and will be bringing the tables, linen and serving ware and silver ware. Chair Yusko informed that DK Culinary Ventures would be donating some funds to the Merrick House.

HOUSE DISCUSSION:

Ms. Kautz reported that the donated wicker pieces were removed from the garage and then brought back with other pieces due to terminates. Ms. Kautz stated that a truck would have to be rented to tent the pieces. She also reported she had met with Tara Finley to inspect the paintings. Ms. Finley would be doing a full appraisal of the paintings in the House. Ms. Kautz went on to inform that the works on paper were inspected by Melissa Boe. Michelle Reeves would remove the works on paper from the frames and existing mats and replace the originals with reproductions.

HOUSE REPORT: Ms. Kautz stated that there was nothing new to report.

OLD BUSINESS: None

NEW BUSINESS:

Future Meetings: Chair Yusko suggested not meeting until the House has been restored. Ms. Kautz reminded that the board typically skipped 1 or 2 meetings during the summer and suggested reconvening on September 12th. Ms. Spain informed that the meeting will take place at the Historical Resources and Cultural Arts Department and that a copy of the minutes from the current meeting and agenda will be e-mailed when available.

Part-Time Coordinator Position: Ms. Spain informed that over 80 people had applied previously. Three potential candidates were interviewed for the position and one was offered the position but they never showed up on the day they were scheduled. Ms. Spain stated that the position has been re-advertised at a higher pay rate.

DISCUSSION ITEMS: None

BOARD ITEMS: None

ITEMS FROM THE SECRETARY: None

NEXT MEETING: Monday, September 12, 2016, 8:30 a.m.; Historical Resources and Cultural Arts Department Conference Room.

ADJOURNMENT: There being no further business, the meeting adjourned at 9:40 a.m.

Respectfully submitted,



Dona M. Spain
Historical Resources and Cultural Arts Director