

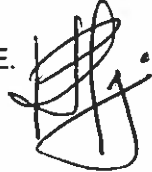
**CITY OF CORAL GABLES**

**-MEMORANDUM-**

**TO:** Honorable Mayor, Vice-Mayor,  
and members of the City Commission

**Date:** October 8, 2018

**FROM:** Peter J. Iglesias, P.E.  
City Manager



**SUBJECT:** Award Recommendation  
IFB 2018-016 Citywide Roofing  
Phase II

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At the October 23, 2018 City Commission meeting an award recommendation for IFB 2018-016, Citywide Roofing Phase II, for the repair and replacement of leaking roofs at the Granada Golf Course Clubhouse and the Girl Scouts House will be included on the agenda. This memorandum serves to notify you that in accordance with Section 2-763 of the City Code entitled "Contract Award", my recommendation for award of the subject IFB is as follows:

- 1) Accept the Procurement Officer's recommendation to award Z Roofing & Waterproofing Inc., the lowest responsive and responsible bidder, for Citywide Roofing Phase II.
- 2) Execute a contract with Z Roofing & Waterproofing, Inc., in the total amount of \$159,740.70 which includes 20% contingency allowance.
- 3) Reaffirm the city's right to pursue alternative courses of action.

Three (3) bids were received on September 12, 2018 in response to the IFB: A-1 Property Services Group, Inc.; Atlas Apex Roofing, LLC.; and Z Roofing & Waterproofing, Inc.

The responses were reviewed by the Procurement Division to determine responsiveness to the requirements of the IFB. Once this step was completed, Mr. David Galeano, Project Manager conducted an evaluation of the lowest response. The Procurement Division finalized its' due diligence process and confirmed that Z Roofing & Waterproofing, Inc., is both responsive to the requirements of the IFB and a responsible firm. See attached Tabulation of Bids received.

A more detailed description of the IFB, response, and evaluation results will be provided to you as part of the Agenda package.

Please contact me should you have any questions.

Copy:

Miriam Soler Ramos, Esq., City Attorney

Walter Foeman, City Clerk

Eduardo Santamaria, P.E., Public Works Director

Alejandro Gonzalez, Public works Senior Project Engineer/ CIP Lead

Diana M. Gomez, Finance Director

Celeste S. Walker, Assistant Finance Director for Procurement