

PINEWOOD CEMETERY ADVISORY BOARD MEETING

Minutes of January 10, 2011, 4:00 p.m.

Coral Gables Merrick House

907 Coral Way, Coral Gables, Florida 33134

MEMBERS	F	M	A	M	J	J	A	S	O	N	D	J	COMMISSIONERS
	10	10	10	10	10	10	10	10	09	09	09	10	
Patricia "Pat" Clarke	P	P	+	P	+	E	+	E	+	+	+	P	Mayor Donald D. Slesnick, II
Tim Crowther	P	P	+	P	+	P	+	P	+	+	+	P	Vice-Mayor William H. Kerdyk, Jr.
Sandra Cummings	P	E	+	P	+	P	+	E	+	+	+	P	Commissioner Maria Anderson
Joyce Thompson	P	E	+	P	+	E	+	P	+	+	+	P	Comm. Rafael "Ralph" Cabrera, Jr.
Father Sean O'Sullivan	A	P	+	P	+	E	+	P	+	+	+	P	Comm. Wayne "Chip" Withers
Kemal Rajib	P	P	+	P	+	E	+	P	+	+	+	P	City Manager
Louan Zagarino	P	P	+	P	+	P	+	P	+	+	+	P	City Commission

A = Absent

P = Present

E = Excused

+ = No Meeting

*** = New Appointment**

- = Resigned Member

STAFF IN ATTENDANCE:

Kara N. Kautz, Historic Preservation Officer

RECORDING SECRETARY/PREPARATION OF MINUTES: Nancy C. Morgan, Coral Gables Services, Inc.

CALL TO ORDER: Ms. Zagarino called the meeting to order at 4:05 p.m.

I. MEETING ATTENDANCE:

A motion was made and unanimously passed to excuse the absences of Ms. Clarke, Ms. Thompson, Mr. Rajib and Father O'Sullivan for the July 2010 meeting.

II. MINUTES OF THE SEPTEMBER 13, 2010 MEETING:

A motion was made and unanimously passed to approve the minutes of the September 13, 2010 Board meeting.

III. OLD BUSINESS:

Grave Markers: Ms. Zagarino reported that nearly 30 markers have been restored thus far. A discussion was held about funding and ideas for additional Cemetery projects including:

- Directory signage showing marker locations;
- Identification of all Cemetery residents in accordance with Harriet Liles' book;
- Research and identification of six additional markers to renovate or replace.
- There could be a large coral rock stone base with an inset listing the names of people interred at the Cemetery. Ms. Kautz will research costs and possibilities for further discussion at the next meeting.

- Cemetery brochures should always be available. Board members volunteered to refill the brochure containers when they visit the Cemetery.

A motion was made and unanimously passed to authorize Ms. Zagarino to initiate preliminary work with Jim Kamercia that would be necessary to restore six additional stone markers.

Tree Markers: Ms. Thompson received a recommendation for tree marker production for Precision Signs. Further research about the types and appearance of signs will be conducted, and Ms. Clarke will also speak with the Montgomery Garden executive director about tree signage.

Cemetery Gates: Board members did not favor proceeding with a Cemetery gate project.

Cemetery Meditation Area: Ms. Zagarino proposed the concept of utilizing and appropriately planting the south end of the Cemetery (where lots were not sold) as a tranquil meditation area with two benches, including one to be donated by the DAR in recognition of Harriet Liles. She suggested requesting Coral Gables Community Foundation/Parknership funding for the project. Ms. Cummings will consult with Tom Lodge about appropriate plantings. Ms. Kautz will research the DAR's contribution for a bench to see if it could be installed prior to Pioneer Day.

IV. NEW BUSINESS:

Pioneer Day 2011: Saturday, March 19, 2011 was set for this year's Pioneer Day at the Cemetery. Ms. Kautz will confirm Mayor Slesnick's availability and the Dade Heritage Days schedule. Ms. Liles will be asked to speak.

V. DISCUSSION ITEMS:

Memorial Tree Request: Ms. Kautz reported that the family of Susan Redding requested planting a tree or shrub to commemorate the second anniversary of Ms. Redding's death on January 22nd. The Board discussed the possibility of an appropriate shrub or tree that could be planted in the proposed meditation area at a later date. They were more favorable about asking the family to instead donate a bench in Ms. Redding's name. Ms. Redding's granddaughter will be invited to attend Pioneer Day.

Chair and Vice Chair Election: The annual election of Board leadership will be conducted at the next meeting.

Solomon Merrick Portrait: Ms. Kautz invited Board members to the unveiling of Solomon Merrick's portrait at Merrick House on Friday, January 21, 2011 at 5:00 p.m.

City Notices/Board Disclosure Filings: Mr. Crowther expressed annoyance of inappropriately receiving a notice of violation regarding annual City Board financial disclosures, stating that he was not in violation. Other Board members also expressed frustration for the same reason.

The next meeting will be held Monday, March 14, 2011, 4:00 p.m., City Hall First Floor Conference Room.

Subsequent meetings will be May 9, September 12 and November 14 (second Mondays of those months). Ms. Cummings advised that she would be out of town from May to September and would need to be excused from attendance.

There being no further business to come before the Board, the meeting adjourned at 5:35 p.m.

Respectfully submitted,

Kara N. Kautz
Historic Preservation Officer and Secretary to the Board