



Proposal

RFP No: 2015.07.07
Security Guard Services

Prepared For:

The City of Coral Gables
Procurement Division

Prepared By:

FPI Security Services, Inc
1776 West 38th Place
Hialeah, FL 33012
305.827.4300
Alexander Perez

COPY



HAND DELIVERED

City of Coral Gables
Procurement Division
2800 SW 72nd Avenue
Miami, FL 33155

July 31, 2015

RE: RFP No. 2015.07.07 Security Guard Services

To whom it may concern,

We are responding to your request for proposals for Security Guard Services at the City of Coral Gables facilities, in accordance with the terms, conditions, and specifications contained in the request. We understand that you wish to contract with a security firm to provide the requested services to commence upon the date of award, and shall expire two years from that date with the option to renew, on a yearly basis, for an additional three years.

Our company is respectfully requesting to be considered for this contract. We have fully read and understand all the requirements, and conditions of your request. We are confident that we meet and exceed the required parameters and we are the right company for this partnership with the City of Coral Gables. FPI Security Services holds no conflict of interest with the City of Coral Gables, and meets all the requirements, and special conditions of the request. Our company with over 30 years of experience in this field is normally and routinely engaged in performing such services. We are legally licensed, bonded and insured to perform the work delineated in the request.

At FPI our customers are our partners. We act with the best interest of the clients first. We measure our success by how we meet and exceed our client's expectations and needs. Our experience, integrity, work ethics, innovations, and productivity have allowed our company to grow and develop at rates above our competitors. We are a Minority Business Enterprise staffed with an elite team of over 300 professionals stemming from the field of Military, Police and Public Safety. Our emphasis on customer service is the genesis and key to our success in this industry.

I want to thank you for taking a moment from your valuable time to review this letter. You will find that not only does FPI meet and exceed your requirements and qualifications, but that our partnership will be a great benefit to the City of Coral Gables. Our goal to, "best serve the interests of our clients" is a perfect fit to this organization. **Our company's stability, sense of responsibility along with our proven methodology has made us an industry leader.** We truly believe that the premier blend of FPI services with the needs of the City will set a benchmark for other municipalities to follow.



In addition, I wish to confirm that FPI is the only entity that will be providing the services requested, and this proposal is made without collusion with any other person(s), company or parties submitting a proposal. The signer hereby attests that he has full authority to contract and bind FPI with the City of Coral Gables.

It is with great admiration to the City of Coral Gables that we present this Proposal and we look forward to a wonderful partnership of service, should we have the privilege of being awarded this bid.

Sincerely,

A handwritten signature in blue ink, appearing to read 'AP', is written over a horizontal line.

Alexander Perez, CHS-III
President/CEO
FPI Security Services Inc.



Table of Contents

Proposer Acknowledgement.....	Page 1
Submission Checklist.....	Page 2
Company Qualifications.....	Page 3
State Licenses.....	Page 19
Local Tax Receipts.....	Page 21
Certificate of Insurance.....	Page 23
Financial Stability.....	Page 24
Tracking System.....	Page 37
Services & Approach.....	Page 40
Emergency Preparedness Plan.....	Page 73
Additional Services.....	Page 77
Addendum Acknowledgment.....	Page 86
Proposal Pricing.....	Page 88
Bid Bond.....	Page 90
Procurement Forms.....	Page 95

CITY OF CORAL GABLES, FL

2800 SW 72nd Avenue, Miami, FL 33155
 Finance Department / Procurement Division
 2014Tel: 305-460-5115 / Fax: 305-261-1601

PROPOSER ACKNOWLEDGEMENT

RFP Title: SECURITY GUARD SERVICES	Proposals must be received prior to 2:00 p.m., Wednesday, July 29, 2015, and may not be withdrawn for a period of up to 90 calendar days after opening. Proposals received by the date and time specified will be opened in the Procurement Office located at 2800 SW 72 nd Avenue, Miami, FL 33155. All Bids received after the specified date and time will be returned unopened.
RFP No. 2015.07.07	Contact: Margie Gomez Title: Contract Specialist Telephone: 305-460-5103 Facsimile: 305-261-1601 Email: mgomez@coralgables.com / contracts@coralgables.com
A code of silence is in effect with respect to this RFP. The Code of Silence prohibits certain communication between potential vendors and the City. For further information, please refer to the City Code Section 2-1059 of the City of Coral Gables Procurement Code.	


THIS FORM MUST BE COMPLETED AND SUBMITTED ALONG WITH THE COMPLETE PROPOSAL PRIOR TO THE DATE AND THE TIME OF PROPOSAL OPENING.

Proposer Name: FPI Security Services Inc	FEIN or SS Number: 37-1499692
Complete Mailing Address: 1776 West 38 Place Hialeah, FL 33012	Telephone No.: 305-827-4300 Cellular No.: 305-772-8102
Indicate type of organization below: Corporation: <input checked="" type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> Other: <input type="checkbox"/>	Fax No.: 305-826-7741
Bid Bond / Security Bond (if applicable) <u>5</u> %	Email: alex@fpisecurity.com

ATTENTION: FAILURE TO SIGN (PREFERABLY IN BLUE INK) OR COMPLETE ALL RFP SUBMITTAL FORMS, INSURANCE, ADDENDUM(S) ACKNOWLEDGEMENT AND ALL PAGES OF THE RFP DOCUMENT MAY RENDER YOUR RFP NON-RESPONSIVE.

THE PROPOSER CERTIFIES THAT THIS SUBMITTAL IS BASED UPON ALL CONDITIONS AS LISTED IN THE RFP DOCUMENTS AND THAT THE PROPOSER HAS MADE NO CHANGES IN THE RFP DOCUMENT AS RECEIVED. THE PROPOSER FURTHER AGREES IF THE RFP IS ACCEPTED, THE PROPOSER WILL EXECUTE AN APPROPRIATE AGREEMENT FOR THE PURPOSE OF ESTABLISHING A FORMAL CONTRACTUAL RELATIONSHIP BETWEEN THE PROPOSER AND THE CITY OF CORAL GABLES FOR THE PERFORMANCE OF ALL REQUIREMENTS TO WHICH THIS RFP PERTAINS. FURTHER, BY CHECKING THE AGREE BOX LISTED BELOW AND BY SIGNING BELOW IN **BLUE INK** ALL RFP PAGES ARE ACKNOWLEDGED AND ACCEPTED AS WELL AS ANY SPECIAL INSTRUCTIONSHEET(S) IF APPLICABLE. I AM AUTHORIZED TO BIND PERFORMANCE OF THIS RFP FOR THE ABOVE PROPOSER.

Agree (Please check box to acknowledge this solicitation)



 Authorized Name and Signature

President

 Title

7/28/2015

 Date

SOLICITATION SUBMISSION CHECK LIST
RFP 2015.07.07

COMPANY NAME: (Please Print): <u>FPI Security Services Inc.</u>	
Phone: <u>305-827-4300</u>	Email: <u>alex@fpisecurity.com</u>

-- NOTICE --

BEFORE SUBMITTING YOUR SOLICITATION, MAKE SURE YOU...

- 1. Carefully read the SPECIFICATIONS / SCOPE OF WORK and then properly fill out the RFP PROPOSER ACKNOWLEDGEMENT PAGE.
- 2. Provide copies of Licenses / Certifications (FS Chapter 493).
- 3. Include certified copy of Balance Sheet and State of Profit and Loss.
- 4. List (Section 1.5 (h) three (3) no more than five (5) references.
- 5. Complete and submit RFP RESPONSE FORMS - ACKNOWLEDGEMENT OF ADDENDA, if applicable (Section 5).
- 6. Past Performance (Section 5) provide five (5) written references.
- 7. Complete RFP RESPONSE FORMS - STATEMENT OF NO RESPONSE, if applicable.
- 8. Complete, verify and submit PROPOSAL PRICING FORM (Section 7).
- 9. COMPLETE, SIGN AND HAVE NOTORIALIZED ALL PROCUREMENT FORMS (Attachment "A"), if applicable.
- 10. Include Bond, if applicable.
- 11. Tag the ADDENDA ACKNOWLEDGEMENT AND BID BOND in the ORIGINAL RESPONSE only.
- 12. Clearly mark the RFP NUMBER AND RFP NAME on the outside of your envelope.
- 13. Submit ONE ORIGINAL RESPONSE and FIVE (5) PHOTOCOPIES with ONE disk(s) or memory stick of your RFP.
- 14. Make sure your RFP is submitted prior to the deadline. Late RFP's will not be accepted.

FAILURE TO PROVIDE THE REQUESTED DOCUMENTATION MAY RESULT IN YOUR RFP BEING DEEMED NON-RESPONSIVE. THIS PAGE IS TO BE RETURNED WITH YOUR RFP.



Company Qualifications



Who we are

FPI Security Services has made a tradition of dependable and efficient service that extends more than 30 years. From its beginnings, FPI has made its security services out to be a dependable ethical work force that prides itself on making a difference.

FPI is a well-managed growth-oriented provider of security officers and related services. The company currently employs in excess of 300 individuals and offers services to governmental, commercial, industrial and residential clients. FPI is an equal opportunity employer and is proud to be a family owned company.



The company has achieved growth in excess of 10% per year substantially in excess of its peers in the industry, both larger and smaller. This success has been the result of experienced management, proper selection and intensive training of people and remarkable responsiveness to customer needs and service opportunities.

Having developed a stable and proven management team, the company is poised for growth, both geographically and through the expansion of corollary services in the ever-expanding security and service industry.

“ FPI’s team is confident that its solid foundation built on exceptional customer satisfaction, together with carefully managed profitability will enable the company to continue its growth and become an outstanding leader in the industry.” -- Alex Perez



Strengths

FPI has positioned itself as the leading, privately owned provider of high quality security services in South Florida. While the market encompasses thousands of potential clients, the company chooses to target governmental agencies, commercial and residential development accounts. Our customer base consists of a diverse clientele including Fortune 500 companies, hospitals, marinas, and many more. We now proudly serve the entire State of Florida.



Employee Screening

The Company maintains the highest standards for employment in the industry providing applicants pass a 7 panel drug screen and are able to pass an FDLE criminal background check. FPI requires significantly higher levels of experience and educational background than its competition.

Customer Retention & Service

Because of its attention to customer service, the company maintains high retention rates among its clients. Top management is in daily contact with its clients, maintains personal involvement and provides immediate response to client concerns and needs. The company maintains the philosophy of providing extraordinary customer service and “doing whatever it takes” to anticipate and handle any and all client needs.





We are a full service protection company capable of providing top notch, professional security services to a large client base.

We take pride in performing above industry standards, our personnel receive training both in the classroom and on the job to assure that all personnel have the knowledge and ability to perform the work required.

At FPI, each client is treated with individual and personalized attention. FPI has established

a “hands on” approach and will do whatever is necessary to ensure customer satisfaction. We offer a wide range of services tailored to meet the demands of our clients.

We specialize in:

- Security Services
- Access control
- Concierge services
- Patrol services
- Emergency coverage
- Special events
- Risk assessments
- Parking enforcement
- Guard houses

FAMILY + OPERATED
OWNED



Billing & Payroll

FPI pays its security officers every two weeks, which translates into 26 periods a year for payroll. The City of Coral Gables will be invoiced every month for guard services with payments due 30 days from date of invoice. FPI understands that the City of Coral Gables is a government entity and is therefore tax exempt.

Pricing

FPI positions itself as a competitively priced Service Company with a strong emphasis on quality and customer service. Its clients pay for the level of service that they select. FPI adheres to rigorous quality control and training programs that support each level of personnel requested.

FPI has maintained its reputation by providing superior personnel which ensure high customer satisfaction and retention.



Professional Memberships & Certifications

Staying at the top of our industry requires constant educational growth. As FPI Security Services grows we have gained certifications and professional memberships with the following organizations:



American Board for Certification in Homeland Security



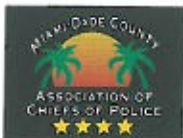
American Society for Industrial Security (ASIS)



Better Business Bureau, Accredited Business



International Association for Healthcare Security & Safety



Miami-Dade County Association of Chiefs of Police



Dispatch Center

FPI has a dispatch center available to handle any problems or concerns that may arise during the day to day operations. FPI's dispatch center is open 24 hours a day, year round, including holidays and for natural disasters. In addition, the dispatch center is responsible for attending to scheduling issues that may arise. FPI is equipped with state of the art emergency backup systems including high efficiency generators. In the event of an emergency, our operations will continue to run as scheduled, providing our clients with uninterrupted service during the most crucial times.



Executive Assistance

Executive assistance will be available to you, to assist in any situation that may arise during the term of this contract.

Management Team

Alexander Perez has more than 25 years security experience, Alexander Perez has an established track record for FPI that deliver sustained growth and profits and in identifying critical Municipal partnership opportunities that strategically expand market share. Mr. Perez has spent the last eight years as President and CEO of Florida Patrol Investigators, Inc. the market leader in the high-end Security Service. Under Mr. Perez's guidance FPI has become a leader in the industry, setting trends in customer relations and services. FPI's core values have placed the client's interests the priority for the business model.

Daniel Gonzalez is FPI's Vice President. Daniel has been with the company almost 10 years and has a strong background in emergency management and security operations. He attended Saint Thomas University and obtained his Bachelor's Degree in Organizational Leadership. Daniel brings strong leadership and innovation to the FPI management team.

Josie Fernandez brings a strong background in developing and directing financial, operational, and administrative functions in public and private accounts serviced by FPI. Mrs. Fernandez has provided key roles in guiding the company through dynamic, high growth, as well as difficult market environments. She honed her expertise in various senior financial positions for multiple corporations prior to her tenure at FPI.

FPI's proven management and supervisory teams are made up of elite members professionally trained and certified to conduct the services hereby delineated.

FPI is proud to be composed of members from the fields of Law Enforcement, Life Safety, First responders, Fire Rescue personnel, retired military, criminal justice professionals, and emergency management specialists.

The top echelon of our company is made up of professionally trained and season members with many years of experience in the field of Business Management, Finance, marketing, and customer service.

Please see attached Resumes.

FPI SECURITY SERVICES



Florida Patrol Investigators Inc. dba/ FPI Security Services
1776 West 38 Place, Hialeah, FL 33012
Toll Free: 1-800-374-4316 Dade: 305-827-4300 Broward: 954-370-5300
Email: info@fpisecurity.com

Objective:

FPI Security Services is a full service security agency capable of providing the latest in innovation to clients with a variety of needs. For over 30 years, FPI has provided security services above the industry standard.

Established in 1981

FPI Security was created in 1981 by Andres Perez. Andres was an Army veteran who saw the need for a professional security agency in South Florida. After over 30 years in business, FPI now serves the entire State of Florida.

Turnover below industry standards

FPI takes care of our employees so that our employees take care of our clients. Our employee retention programs have lowered our turnover to just under 30%. The industry standard is anywhere between 100-300%.

Security Instructors on Staff

FPI is also a licensed security school capable of providing the training required for individuals to obtain a security license. Our training staff is made up of several law enforcement instructors that provide the highest level of training to our officers. Our training facility includes an indoor shooting range for the training of our armed officers.

Experience:

FPI provides security services to a diverse client base made up of residential, commercial, and governmental agencies. Our client base includes Fortune 500 companies, hospitals, marinas, high-rises, and many more.

The Miami Herald, Doral, FL

Served since 2013

HBO Latin America, Sunrise, FL

Served since 2011

Silverlakes Homeowners Association, Pembroke Pines, FL

Served since 2011

Gibson Truck World, Sanford, FL

Served since 2013

Certifications & Memberships

American Board for Certification in Homeland Security

American Society for Industrial Security

International Association for Healthcare Security & Safety

Miami-Dade County Association of Chiefs of Police



SECURITY SERVICES



ALEXANDER ANDRES PEREZ
1776 West 38th Place, Hialeah, FL 33012
Office: 305-827-4300
E-Mail: alex@fpisecurity.com

Position:

President / CEO of Florida Patrol Investigators, Inc.

Summary:

20 years of executive experience in the Security Industry
Responsible for 150+ Security Officers
Security and Safety Surveys
Recruit and Train Security Officers
Obtain new security contracts
Schedule security officers
Maintain security contracts
Executive Office Administration
Certified Instructor for counter-terrorism
Certified Classroom Instructor
Operations Manual creation
Loss Prevention Investigations

Experience:

November 2004 – Present, Florida Patrol Investigators, Inc
President & CEO

January 2001 – Present, Florida Gun Center, Inc
Owner & President

June 1988 – November 2004, FPI Detective Agency
Senior Vice President

Professional Affiliations:

American Society for Industrial Security (ASIS)
Better Business Bureau
Dade County Chiefs of Police Association
Federal Firearms License Dealer
Florida Notary Public
International Association for Healthcare Security & Safety
NRA – Firearms Instructor

State of Florida Licenses:

Private Investigator License C 2501083
Security Officer Instructor License DI 2800026
Security/Investigative Agency Manager M 2500120
Statewide Firearm License G 2504772
Security Officer License D 2526046
Firearms Instructor License

DANIEL GONZALEZ
1776 West 38th Place, Hialeah, FL
Office: 305-827-4300 Mobile: 305-300-7622
E-Mail: dgonzalez@fpisecurity.com

Position:

Vice President, Florida Patrol Investigators, Inc.

Summary:

A goal oriented individual with 9 years of experience in security operations and extensive education and training in management.

Experience:

May 2013-Present

Florida Patrol Investigators
Vice President

January 2011-May 2013

Florida Patrol Investigators, Inc.
Account Manager

July 2009-January 2011

Florida Patrol Investigators, Inc.
Site Supervisor

August 2006 – July 2009

Florida Patrol Investigators, Inc.
Security Officer

Education:

Broward College, Hollywood, FL
Emergency Management

Saint Thomas University, Miami Gardens, FL

Organizational Leadership

Emergency Management Institute

FEMA Independent Study Courses: Fundamentals of Emergency Management, Incident Command System, Emergency Planning, Leadership and Influence, Decision Making and Problem Solving, Effective Communication, Developing and Managing Volunteers, National Incident Management System, Workplace Security Awareness, Anticipating Hazardous Weather and Community Risk, and Professional Development Series.

Additional Skills

Fluent in English and Spanish, Microsoft Office, Quickbooks

State of Florida Licenses:

Security D License # D 1108906

JOSIE FERNANDEZ
1776 West 38th Place, Hialeah, FL 33012
Office: 305-827-4300 Mobile: 305-321-3447
E-Mail: accounting@fpisecurity.com

Position:

Chief Financial Officer (CFO), Florida Patrol Investigators, Inc.

Summary:

An effective, responsible and goal-oriented Top Management professional with more than 26 years of experience in sales, inventory-control and management. Proven managerial, communications, analytical and complex problem solving skills with the ability to implement solutions to increase productivity while decreasing costs.

Experience:

March 2005 – Present

Florida Patrol Investigators, Inc.

Chief Financial Officer

Human Resource Director

2002-2005

CPS Products

Human Resource/ Accounting Manager

1998-2002

Finotex USA

Internal Auditor

Education:

Florida International University; Miami, FL

Miami Dade College; Miami, FL

South Gate High school; California

Additional Skills:

Proficient in speaking, writing and reading English, Spanish and Portuguese.

Maximum Performance Management,

Government Services-administrative coordinator

Collections, Accounting systems coordinator, and Payroll Processing

Sig Sigma Green Belt

Achieving Extraordinary Customer Care, Time Management, Writing Effective Performance

Appraisals, Interviewing Skills, Psychology of Selling, Superior Sales Management

The Phoenix Seminar.

Computer knowledge: Microsoft Office, Corel Word Perfect, Corel Photo Paint 5, Paperwork Visioneer, Excel, POS, Portia, I2k, Internet and many more.

LUIS DOMINGUEZ
1776 West 38th Place, Hialeah, FL 33012
Office: 305-827-4300 Mobile: 305 321 3447
E-Mail: luis@fpisecurity.com

Position:

Contract Coordinator, Florida Patrol Investigators, Inc.

Summary:

An effective, responsible and goal-oriented professional with more than 26 years of experience in sales, inventory-control and management.

Experience:

September 2008 – Present

Florida Patrol Investigators, Inc.

Contract Coordinator

2002-2008

The Customer Center, Fairfield, Ct. Northeast Regional Manager

2000-2002

Sprint PCS, Coral Gables, Fl. District Manager

1997-2000

TMG, Plantation, Florida. (AT&T Wireless Kiosk Program) Regional Sales Manager

1994-1997

Bell Atlantic NYNEX Mobile, New Haven, Connecticut. Store Manager

Education:

Central Connecticut State University; New Britain, Connecticut

University of Connecticut; West Hartford, Connecticut

Hartford High School; Hartford, Connecticut

Additional Skills:

Proficient in speaking writing and reading in Spanish.

Attended seminars; Media Train with TV interviewing, Maximum Performance Management, Achieving Extraordinary Customer Care, Time Management, Writing Effective Performance Appraisals, Interviewing Skills, The Phoenix Seminar, Psychology of Selling, Superior Sales Management, Tom Hopkins; How to gain, train and maintain a dynamic sales force, Motorola, Nokia, Audiovox and many other Vendor training's.

Computer knowledge: Word 7.0, Corel Word Perfect, Corel Photo Paint 5, Paperwork Visioneer, Excel, POS, Portia, I2k, Internet and many more.

RENOLD BERICE
1776 West 38th Place, Hialeah, FL 33012
Office: 305-827-4300 Mobile: 305-300-7622
E-Mail: berice@fpisecurity.com

Position:

Senior Executive Supervisor, Florida Patrol Investigators, Inc.

Summary:

18 years of operations experience in the Security Industry.

Responsible for 150+ Security Officers

Respond to Emergency Situations

Security and Safety Surveys

Recruit and Train Security Officers

Obtain new security contracts

Schedule security officers

Maintain security contracts

Office Administration

Experience:

November 2004 - Present

Florida Patrol Investigators, Inc.

Senior Executive Supervisor

June 1999 – November 2004

FPI Detective Agency

Patrol Supervisor

June 1996 – June 1999

50 State Security

Supervisor

Education:

Barber Scotia College, Concord, NC

Criminal Justice Studies

State of Florida Licenses:

Statewide Firearm License G 2603258

Security Office License D 2111367



Quickpay Payroll
Saving Time & Money Is Just The Beginning..

June 1, 2015

Ref: Florida Patrol Investigators

To whom it may concern:

Please accept this letter as a reference for FPI Security Services. We have provided payroll services to FPI since 2002. FPI has maintained a low turnover rate throughout our years of business. During the last three years, FPI has maintained a turnover rate below 30%.

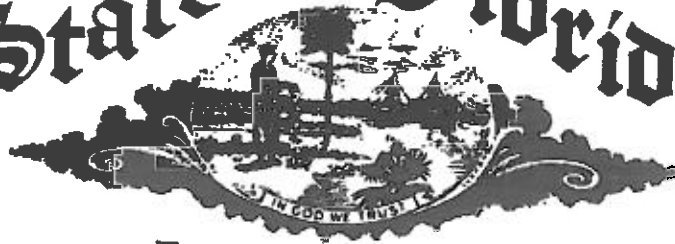
If you have any questions please feel free to contact me.

Regards

George Alonso

COO

State of Florida



Department of State

I certify from the records of this office that FPI SECURITY SERVICES, INC. is a corporation organized under the laws of the State of Florida, filed on November 5, 2004, effective November 4, 2004.

The document number of this corporation is P04000151888.

I further certify that said corporation has paid all fees due this office through December 31, 2015, that its most recent annual report/uniform business report was filed on June 17, 2015, and its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this the
Twenty-fifth day of June, 2015



CR2EO22 (1-11)

Ken Detzner

Ken Detzner
Secretary of State



SECURITY SERVICES



FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
ADAM H. PUTNAM
COMMISSIONER

04/02/15
 DATE ISSUED


12/15/17
 DATE OF EXPIRATION

B 0001169
 LICENSE NUMBER

FLORIDA PATROL INVESTIGATORS, INC.
DBA FPI SECURITY SVCS.
 1770 WEST 38 PLACE
 HIALEAH, FL 33012

Perez, Alexander Andres, President

THE SECURITY AGENCY NAMED ABOVE IS LICENSED AND REGULATED UNDER THE PROVISIONS OF CHAPTER 493, FLORIDA STATUTES.



Adam H. Putnam
ADAM H. PUTNAM
COMMISSIONER



FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
ADAM H. PUTNAM
COMMISSIONER


04/07/15
DATE ISSUED

01/03/17
DATE OF EXPIRATION

DS2700001
LICENSE NUMBER

FLORIDA PATROL INVESTIGATORS, INC
1774 WEST 38 PLACE
HIALSAH, FL 33012

THE SECURITY OFFICER SCHOOL OR TRAINING FACILITY NAMED ABOVE IS LICENSED AND REGULATED UNDER THE PROVISIONS OF CHAPTER 493, FLORIDA STATUTES.



Adam H. Putnam
ADAM H. PUTNAM
COMMISSIONER

FPI SECURITY SERVICES



City of Hialeah Business Tax Receipt

2014-15

Mayor **Carlos Hernandez**

No: **561612-16**

(OLD-7381-86)

Amount: \$ **500.00**

The person, firm or corp. listed here has paid the business tax required to engage in or operate the business specified subject to the regulations and restrictions of the City of Hialeah, Florida

Owner: **ALEXANDER A PEREZ**

Type of Business: **SECURITY GUARDS AND PATROL SERVICES. DETECTIVE, GUARD, ARMORED CAR, GUARD DOG RENTAL, POLYGRAPH, FINGERPRINT, INVESTIGATIONS, ETC.**

**FLORIDA PATROL INVESTIGATORS INC.
P O BOX 126356
HIALEAH, FL 33012**

Business Location:

1770-78 W 38 PL

Validating No. : **346667**

Expires September 30, 2015

THIS IS NOT A BILL

000714

Local Business Tax Receipt

Miami-Dade County, State of Florida
-THIS IS NOT A BILL - DO NOT PAY



6543996

BUSINESS NAME/LOCATION
FLORIDA PATROL INVESTIGATORS INC
1776 W 38 PL
HIALEAH FL 33012

RECEIPT NO.
RENEWAL
6814579

EXPIRES
SEPTEMBER 30, 2015
Must be displayed at place of business
Pursuant to County Code
Chapter 8A - Art. 9 & 10

OWNER
FLORIDA PATROL INVESTIGATORS INC
Employee(s) 144

SEC. TYPE OF BUSINESS
213 GUARD PATROL AGENCY
B0001169

PAYMENT RECEIVED
BY TAX COLLECTOR
\$648.00 09/23/2014
CREDITCARD-14-039433

This Local Business Tax Receipt only confirms payment of the Local Business Tax. The Receipt is not a license, permit, or a certification of the holder's qualifications, to do business. Holder must comply with any governmental or nongovernmental regulatory laws and requirements which apply to the business.

The RECEIPT NO. above must be displayed on all commercial vehicles - Miami-Dade Code Sec 8a-275.

For more information, visit www.miamidade.gov/taxcollector



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/31/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Comprehensive Insurance Underwriters 990 NE 92 STREET MIAMI SHORES, FL 33138-2911	CONTACT NAME MARK S HOERBER FL LIC # A120671
	PHONE (A/C, No, Ext): (305) 759-0005 FAX (A/C, No):
	E-MAIL ADDRESS: COVERAGE4U@GMAIL.COM
	INSURER(S) AFFORDING COVERAGE
	NAIC #
INSURED FPI SECURITY SERVICES, INC 1776 WEST 38TH PLACE HIALEAH, FL 33012	INSURER A: EVEREST INDEMNITY INSURANCE CO
	INSURER B: - X - X - X - X - X - X - X - X - X - X - X - X -
	INSURER C: - X - X - X - X - X - X - X - X - X - X - X - X -
	INSURER D: - X - X - X - X - X - X - X - X - X - X - X - X -
	INSURER E: - X - X - X - X - X - X - X - X - X - X - X - X -
	INSURER F: - X - X - X - X - X - X - X - X - X - X - X - X -

COVERAGES CERTIFICATE NUMBER: 100200 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> INCLUDES PROFESSIONAL LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	*	*	51GL007120-151	2/1/2015	2/1/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 ERROR'S & OMISSIONS \$ 1,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			51BA009112-151	2/1/2015	2/1/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	*	*	51CC002777-151	2/1/2015	2/1/2016	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	5300002413121	10/1/2014	10/1/2015	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	COMMERCIAL CRIME			51CR000102-151	2/1/2015	2/1/2016	250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Private security agency providing security guard services any & all locations within policy's territorial limit.

* ANY REQUIREMENT CONTAINED IN THE SECURITY SERVICES AGREEMENT BETWEEN THE NAMED INSURED AND THE CERTIFICATE HOLDER REQUIRING THAT THE NAMED INSURED'S COMMERCIAL GENERAL LIABILITY (CGL) POLICY LIST THE CERTIFICATE HOLDER AS AN ADDITIONAL INSURED UNDER SAID POLICY IS AUTOMATICALLY AGREED TO AND HONORED UNDER THE TERMS OF THE NAMED INSURED'S CGL POLICY.

CERTIFICATE HOLDER CORAL GABLES, CITY OF - FLORIDA INSURANCE COMPLIANCE CITYOFCORALGABLES@EBIX.COM	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Mark S. Hoerber</i>
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Financial Stability

**FLORIDA PATROL INVESTIGATORS, INC.
D/B/A FPI SECURITY SERVICES, INC.
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2013**

**PREPARED BY:
J. GARCIA AND ASSOCIATES, PA
2655 Le Jeune Road, Suite 415
Coral Gables, FL 33134
305.512.7575 Fax: 305.512.7944
WWW:JGARCIAASSOCIATES.COM**



ACCOUNTANT'S COMPILATION REPORT

To the Shareholder of
Florida Patrol Investigators Inc.
D/B/A FPI Security Services, Inc.

We have compiled the accompanying balance sheet of Florida Patrol Investigators, Inc. D/B/A FPI Security Services, Inc. (An S Corporation) as of December 31, 2013 and the related statement of income and retained earnings for the Year-Ended and the accompanying supplementary information contained in Schedule I, which is presented for supplementary analysis purposes. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair representation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair representation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

J. Garcia and Associates, PA
J. Garcia and Associates, PA
Coral Gables, Florida
August 1, 2014

2655 Le Jeune Road, Suite 415. Coral Gables, FL 33134
P: 305.512.7575 • F: 305.512.7944 • www.jgarciaassociates.com

**FLORIDA PATROL INVESTIGATORS, INC.
D/B/A FPI SECURITY SERVICES, INC.
BALANCE SHEET
DECEMBER 31, 2013**

ASSETS	
CURRENT ASSETS	
Cash and Cash Equipvalents	\$ 361,504
Account Receivable - Trade	37,639
Inventory	6,298
TOTAL CURRENT ASSETS	<u>405,441</u>
PROPERTY AND EQUIPMENT	
Depreciable Prop.& Equipment	794,331
Accumulated Depreciation	(628,982)
TOTAL PROPERTY AND EQUIPMENT	<u>165,349</u>
TOTAL ASSETS	<u><u>570,790</u></u>
LIABILITIES & STOCKHOLDERS' EQUITY	
CURRENT LIABILITIES	
Accounts Payable	1,633
Other payables and Accrued Liabilities	71,509
Loan to related companies	208,533
TOTAL CURRENT LIABILITIES	<u>281,675</u>
LONG-TERM DEBT, LESS CURRENT MATURITIES	110,609
STOCKHOLDER'S EQUITY	
Common Stock, \$1 par value: \$500 shares Authorized, Issued and Outstanding	500
Additional Paid-in Capital	
Retained Earnings	295,223
Distributions	(295,223)
Net Income	178,006
TOTAL STOCKHOLDER'S EQUITY	<u>178,506</u>
TOTAL LIABILITIES AND STOCKHOLDERS' EQUITY	<u><u>570,790</u></u>

Read Accountant's Compilation Report

**FLORIDA PATROL INVESTIGATORS, INC.
D/B/A FPI SECURITY SERVICES, INC.
STATEMENT OF INCOME AND RETAINED EARNINGS
For the Year Ended December 31, 2013**

REVENUES	
Revenue	\$ 4,666,477
TOTAL REVENUES	<u>4,666,477</u>
COST OF REVENUES	<u>(3,224,578)</u>
GROSS PROFIT	<u>1,441,899</u>
GENERAL AND ADMINISTRATIVE EXPENSES (Schedule I)	<u>(1,312,117)</u>
INCOME FROM OPERATIONS	129,782
OTHER INCOME AND EXPENSES	
Interest Income	1,312
Other Income	10,205
Gain on disposal of property and Equipment	36,707
TOTAL OTHER INCOME(EXPENSES)	<u>48,224</u>
NET INCOME	178,006
RETAINED EARNINGS, DECEMBER 31, 2012	295,223
Stockholder Distributions	<u>(295,223)</u>
RETAINED EARNINGS, December 31, 2013	<u>\$ 178,006</u>

Read Accountant's Compilation Report.

**FLORIDA PATROL INVESTIGATORS INC.
D/B/A FPI SECURITY SERVICES, INC.
SCHEDULE I- GENERAL AND ADMINISTRATIVE EXPENSES
For the Year-Ended December 31, 2013**

Advertising	\$	5,751
Automobile		26,610
Bank service charges		4,955
Depreciation and amortization		110,854
Donations and Contributions		6,650
Dues and subscriptions		7,612
Equipment rentals		6,902
Insurance		231,017
Interest Expense		109,108
Licenses and permits		23,032
Miscellaneous		899
Office supplies and expenses		28,762
Outside Services		77,835
Payroll taxes		102,461
Payroll Processing Fees		13,209
Postage and Delivery		3,479
Printing Expenses		879
Professional fees		61,610
Rent		58,104
Repairs and maintenance		37,146
Salaries and wages		317,955
Telephone		15,018
Travel and entertainment		31,218
Utilities		31,051
	\$	<u>1,312,117</u>

**FPI SECURITY SERVICES, INC.
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2014**

**PREPARED BY:
J. GARCIA AND ASSOCIATES, PA
2620 PONCE DE LEON BLVD.
CORAL GABLES, FL 33134
305.512.7575 Fax: 305.512.7944
WWW:JGARCIAASSOCIATES.COM**



ACCOUNTANT'S COMPILATION REPORT

To the Shareholder of
FPI Security Services, Inc.

We have compiled the accompanying balance sheet of FPI Security Services, Inc. (An S Corporation) as of December 31, 2014 and the related statement of income and retained earnings for the Year-Ended and the accompanying supplementary information contained in Schedule I, which is presented for supplementary analysis purposes. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair representation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair representation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

J. Garcia and Associates, PA.
J. Garcia and Associates, PA
Coral Gables, Florida
July 15, 2015

FPI SECURITY SERVICES, INC.
BALANCE SHEET
DECEMBER 31, 2014

ASSETS	
CURRENT ASSETS	
Cash and Cash Equipvalents	\$ 52,429
Inventory	6,262
TOTAL CURRENT ASSETS	<u>58,691</u>
PROPERTY AND EQUIPMENT	
Depreciable Prop.& Equipment	668,637
Accumulated Depreciation	(567,705)
TOTAL PROPERTY AND EQUIPMENT	<u>100,932</u>
OTHER ASSETS	
Deposits	12,817
Loans from related companies	71,812
TOTAL OTHER ASSETS	<u>84,629</u>
TOTAL ASSETS	<u><u>244,252</u></u>
LIABILITIES & STOCKHOLDERS' EQUITY	
CURRENT LIABILITIES	
Accounts Payable	175
Credit Cards Payables	55,858
Other payables and Accrued Liabilities	26,507
Customers Deposits	17,541
TOTAL CURRENT LIABILITIES	<u>100,081</u>
 LONG-TERM DEBT, LESS CURRENT MATURITIES	 48,177
STOCKHOLDER'S EQUITY	
Common Stock, \$1 par value: \$500 shares Authorized, Issued and Outstanding	500
Additional Paid-in Capital	
Retained Earnings	178,006
Distributions	(279,465)
Net income	196,953
TOTAL STOCKHOLDER'S EQUITY	<u>95,994</u>
TOTAL LIABILITIES AND STOCKHOLDERS' EQUITY	<u><u>244,252</u></u>

FPI SECURITY SERVICES, INC.
STATEMENT OF INCOME AND RETAINED EARNINGS
For the Year Ended December 31, 2014

REVENUES	
Revenue	4,409,240
TOTAL REVENUES	<u>4,409,240</u>
COST OF REVENUES	<u>(3,074,515)</u>
GROSS PROFIT	<u>1,334,725</u>
GENERAL AND ADMINISTRATIVE EXPENSES (Schedule I)	<u>(1,220,914)</u>
INCOME FROM OPERATIONS	113,811
OTHER INCOME AND EXPENSES	
Interest Income	650
Other Income	4,153
Gain on disposal of property and Equipment	78,340
TOTAL OTHER INCOME(EXPENSES)	<u>83,143</u>
NET INCOME	196,953
RETAINED EARNINGS, DECEMBER 31, 2013	178,006
Stockholder Distributions	<u>(279,465)</u>
RETAINED EARNINGS, December 31, 2014	<u><u>95,494</u></u>

Read Accountant's Compilation Report.

FPI SECURITY SERVICES, INC.
SCHEDULE I- GENERAL AND ADMINISTRATIVE EXPENSES
For the Year-Ended December 31, 2014

Advertising	\$	167
Automobile		31,497
Bank service charges		3,515
Client Reimbursement		11,614
Computer Maintenance Service		30,668
Depreciation and amortization		76,895
Donations and Contributions		3,000
Dues and subscriptions		11,179
Equipment rentals		14,913
Insurance		245,769
Interest Expense		30,442
Licenses and permits		1,648
Janitorial Expenses		4,239
Miscellaneous		4,943
Office supplies and expenses		31,731
Payroll taxes		307,066
Payroll Processing Fees		10,195
Postage and delivery		2,983
Printing Expenses		1,025
Professional fees		35,430
Property taxes		5,280
Rent		31,122
Repairs and maintenance		10,086
Salaries and wages		250,280
Telephone		17,145
Training		705
Travel and entertainment		12,406
Utilities		34,971
	\$	<u>1,220,914</u>

June 1, 2015

To Whom It May Concern:

RE: Florida Patrol Investigators, Inc. d/b/a FPI Security Services

Dear Sir or Madam:

Florida Patrol Investigators, Inc. has been an Ocean Bank customer since 2005. The company currently has a \$1,000,000 Accounts Receivable Factoring Facility that can be used to help finance general working capital requirements of the company. The company currently has the entire \$1,000,000 Accounts Receivable Factoring Facility available for usage as the outstanding balance under this facility is currently \$0. The depository accounts, loans as well as the Accounts Receivable Factoring Facility of Florida Patrol Investigators, Inc. have always been handled in a satisfactory manner and paid as agreed.

Please feel free to contact me directly if I can be of any further assistance or can answer any further questions.

Sincerely

A handwritten signature in dark ink, appearing to read "Ignacio Hernandez".
Ignacio Hernandez

Senior Vice President



Quickpay Payroll
Saving Time & Money is Just The Beginning..

June 8, 2015

Ref: Florida Patrol Investigators

To whom it may concern:

This is to inform you that Florida Patrol Investigators is in good standing with Quickpay Payroll and has been processing payroll with us since 2005. Their highest balance in that time has been over \$300,000 and has always paid all balances on time. They have an authorized limit of \$450,000 for payroll purposes.

If you have any questions please feel free to contact me.

Regards

George Alonso

COO



Tracking System



TOUR VERIFICATION

FPI uses Deggy® Complete Guard Tour Solutions to ensure that our customer's requirements are being fulfilled. Tour verification is essential in meeting customer demands.

Here's how it works:



<p>Step 1 - The Patrol Tour</p>	<p>Checkpoints The guard touches the Deggy Checkpoint installed at a client's location with the Deggy steel pen. The pen collects the checkpoint location with the time and date stamp.</p>
<p>Step 2 – Downloading the Tour</p>	<p>Supervisor's Portable Downloader - Every time a Patrol Supervisor arrives at a site, tour data can be downloaded right on the spot. Once collected from a pen to a supervisor's portable downloader, tour data is transferred wirelessly to FPI's dispatch center.</p>
<p>Step 3 – Managing the Tour Data</p>	<p>2009 Guard Tour Software - Easy to use Deggy Control Windows software manages all your tour data. The Deggy Control Software allows FPI to download from the Internet with the new Wireless Deggy Web. It converts tour data into useful, detailed, printable reports. Reports can be send to customers daily.</p>

Deggy Information obtained from Deggy Inc, www.deggy.com

DOWNLOAD by CUSTOMER/SITE REPORT

Range: 4/15/2015 - 4/24/2015 by touch date

Customer/Site: 087 - BLUE LAGOON

Pen download date: 4/15/2015 2:08:28 AM

Touch date	Description
4/15/2015 12:02:01 AM	POST-087-08-BLDG.4 SE EXIT TRASH DOOR
4/15/2015 12:04:31 AM	POST-087-14-4TH FL. JACUZZI WHITE FENCE
4/15/2015 12:08:16 AM	POST-087-22-GYM RIGHT SIDE OF FRONT DOOR
4/15/2015 12:09:09 AM	POST-087-23-SAUNA AREA
4/15/2015 12:11:50 AM	POST-087-13-AC UNITS WEST (CLUBHOUSE)
4/15/2015 12:14:28 AM	POST-087-15-BLDG.3 NORTH ROOF
4/15/2015 12:16:37 AM	POST-087-16-BLDG.3 SOUTH ROOF TOP
4/15/2015 12:23:19 AM	POST-087-11-BLDG.4 NORTH ROOF TOP
4/15/2015 12:26:07 AM	POST-087-12-BLDG.4 SOUTH ROOF TOP
4/15/2015 12:31:23 AM	POST-087-04-PORTO AZUL NORTHEAST SHED
4/15/2015 12:31:27 AM	POST-087-03-BLDG.3 NORTH EXIT DOOR
4/15/2015 12:31:30 AM	POST-087-01-BLDG.1 EXIT DOOR MINI GOLF
4/15/2015 12:35:32 AM	POST-087-04-BLDG.1 NW CORNER PASTE WASTE
4/15/2015 12:43:20 AM	POST-087-19-BLDG.1 NORTH ROOF
4/15/2015 12:44:25 AM	POST-087-20-BLDG.1 SOUTH ROOF TOP
4/15/2015 12:46:18 AM	POST-087-05-BLDG.1 SOUTH EXIT DOOR
4/15/2015 12:46:35 AM	POST-087-06-BLDG.2 SOUTH EXIT TRASH ROOM
4/15/2015 12:49:31 AM	POST-087-17-BLDG.2 NORTH ROOF TOP
4/15/2015 12:50:51 AM	POST-087-18-BLDG.2 SOUTH ROOF TOP
4/15/2015 12:53:04 AM	POST-087-07-SOUTH FIRE MAIN AREA
4/15/2015 12:54:20 AM	POST-087-09-3RD MINI MARKET (STORE)
4/15/2015 12:54:50 AM	POST-087-10-3RD FLOOR POOL HEATER
4/15/2015 1:15:34 AM	POST-087-23-SAUNA AREA
4/15/2015 1:15:58 AM	POST-087-22-GYM RIGHT SIDE OF FRONT DOOR

Customer/Site: 087 - BLUE LAGOON

Pen download date: 4/19/2015 4:11:27 AM

Touch date	Description
4/15/2015 2:16:05 AM	POST-087-23-SAUNA AREA
4/15/2015 2:16:32 AM	POST-087-22-GYM RIGHT SIDE OF FRONT DOOR
4/15/2015 3:10:59 AM	POST-087-23-SAUNA AREA
4/15/2015 3:11:26 AM	POST-087-22-GYM RIGHT SIDE OF FRONT DOOR
4/15/2015 4:09:37 AM	POST-087-23-SAUNA AREA
4/15/2015 4:10:14 AM	POST-087-22-GYM RIGHT SIDE OF FRONT DOOR
4/15/2015 5:05:34 AM	POST-087-08-BLDG.4 SE EXIT TRASH DOOR
4/15/2015 5:07:45 AM	POST-087-14-4TH FL. JACUZZI WHITE FENCE
4/15/2015 5:09:35 AM	POST-087-22-GYM RIGHT SIDE OF FRONT DOOR
4/15/2015 5:10:41 AM	POST-087-23-SAUNA AREA
4/15/2015 5:13:02 AM	POST-087-13-AC UNITS WEST (CLUBHOUSE)
4/15/2015 5:16:53 AM	POST-087-15-BLDG.3 NORTH ROOF
4/15/2015 5:19:16 AM	POST-087-16-BLDG.3 SOUTH ROOF TOP
4/15/2015 5:22:05 AM	POST-087-13-AC UNITS WEST (CLUBHOUSE)
4/15/2015 5:28:14 AM	POST-087-11-BLDG.4 NORTH ROOF TOP
4/15/2015 5:31:45 AM	POST-087-12-BLDG.4 SOUTH ROOF TOP



Services & Approach

2.0 SCOPE OF SERVICES/WORK

2.1. Purpose

To provide unarmed uniformed security guard services to deter any potential theft, vandalism, trespassers, or any activity which may damage City facilities or disrupt operations. Services will be required seven (7) days/week including holidays for the City's facilities as outlined in this section. In addition, this contract also provides for security guard services as needed for various activities and events at other City facilities.

FPI Security Services is fully capable of providing the services requested in this RFP. FPI has extensive experience in providing security guards services to a variety of clients. We maintain high standards of service in order to maximize the benefits to our clients. Our security guard service will help the City of Coral Gables deter any potential theft, vandalism, trespassers, or any activity which may damage City facilities or disrupt operations. FPI Security Services has personnel ready 365 days a year and 24 hours a day.

2.2. Minimum Qualifications

The Contractor shall ensure that its company and employees are licensed in accordance with Chapter 493, Florida Statutes, to perform Security Services. The Contractor shall provide copies of licenses and certificates. The Contractor may be subject to termination if unlicensed employees perform services under this Contract.

FPI Security Services is currently licensed by the State of Florida to perform security services. Lic #B 0001169. All employees that work under this Contract will be licensed by the State of Florida. We maintain strict hiring policies and verify the licensure of each candidate prior to hiring.

2.2.1 Security Officers shall:

- a) Be properly licensed and trained in accordance with Chapter 493, Part III, Florida Statutes.
- b) Maintain a professional appearance and demeanor.
- c) Act in accordance with the rules of the Contractor and the City.
- d) Be able to read, write and understand English; Spanish will be a plus.

All security guards hired by FPI have a minimum of a State of Florida D License. Candidates are placed through a written assessment to ensure literacy in the English language. FPI Security Services provides an extensive training program to every new hire that exceeds requirements. All guards will maintain a professional appearance and demeanor while adhering the to the post orders developed by the City and FPI.

2.2.2 Contractor shall have:

- a) A local management office location(s) in Miami-Dade County, Florida
- b) License and a minimum of five years in business
- c) Adequate staffing to meet the contract requirements

FPI has a centrally located office in Miami Dade County. Our office is located at 1776 West 38 Place, Hialeah, FL 33012. FPI has maintained licensure with the State of Florida since its inception in 1981. In its 34 years, FPI has developed strong hiring practices that ensure we meet the demands of any client. We have a large candidate pool that is ready to be utilized to staff the City's needs.

2.3 Position Types/Descriptions

Level 1 – This is the basic classification for an unarmed security officer with a Class D license. This individual shall be able to perform basic functions such as maintain a standing post, complete reports, make notifications and screen persons. One (1) year of security experience is required.

Level II – This is an intermediate classification for an unarmed security officer with a Class D license. This classification may be used in sensitive and highly visible areas. Requirements may consists of one (1) or more of the following: One (1) year of law enforcement and/or military experience, three (3) years of security experience, and/or one (1) year of security supervisory experience.

FPI has the ability to staff the City's requirements with both Level I and Level II guards. Our large candidate pool allows us to meet the high demands of the City. 75% of our current workforce is made up of Level II guards. This is one of the ways we maintain a high standard of service throughout our client base.

2.4 Scope of Services – Officer Duties / Supervisor

There are five (5) positions/duties, which are as follows:

2.4.1 Security Guard One: Station Officer (Level 1)

The facility includes a **GUARDHOUSE STATION** at the entrance to the **MAINTENANCE STORAGE FACILITY** located at 2800 S.W. 72nd Avenue, Miami, FL. The Officer will be stationary in the Guardhouse facility and responsible for the following:

- a. Monitor the entry gate and log in all authorized persons for entry.
- b. Monitor City vehicles that enter the compound after hours for fuel, or any items that are work related, (fueling located at Maintenance Storage Facility). Persons entering the property that are employees of the City, must show their employee identification badge and the identification number will be included in the log.
- c. Keeps a log of the visitors entering the site, to include vehicle tag number, vehicle type, person's name, time, and date.

The vehicles and employee(s) entering the complex shall have their City issued identification card and shall include the following:

- a. **City vehicles** shall be recorded as to the identification number.
- b. **Non-City vehicles** shall have picture ID (license) recorded.
 - FedEx and DHL Trucks will not need to be recorded.
- c. **City employees'** identification card contains the employee's photograph and identification number to scan for entrance to complex.

FPI Security has extensive experience in providing guardhouse security to governmental and commercial organizations. FPI will provide (1) level 1 officer to the City of Coral Gables to man the Guardhouse at the Maintenance Storage Facility.

2.4.2 Security Guard Two: Roaming Patrol Officer (Level 1)

This officer is assigned as a **ROAMING GUARD** to patrol the **MAINTENANCE STORAGE FACILITY**.

- a. Patrol complex continuously, the contractor will provide a tracking system to document patrol times and locations for this officer; *contractor may provide a golf cart for roaming guard patrol.*
- b. Check to assure all building doors are locked and secure.
- c. Record any and all maintenance items on daily log for example: area lighting that is not working.
- d. Record any and all incidents on daily log sheets.
- e. The guards will have a cell phone to contact Miami Dade Police Department and notify proper persons for any emergency or incidents. A contact list will be provided by the City. Notify proper persons for any emergency or incidents. A contact list will be provided by the City.

FPI will provide the City with a Level 1 officer to patrol the Maintenance Storage Facility. The officer will be equipped with a Deggy tracking system to track the patrol rounds. The Deggy system is an effective tool for the City and FPI to ensure maximum coverage of an area. FPI would perform an assessment of the property along with key personnel from the City in order to place Deggy points in the most effective locations.

2.4.3 Security Guard Three: Roaming Patrol Officers (Level II)

This officer is assigned as a **ROAMING GUARD** to patrol the **PARKING GARAGES**

- a) Contractor is to provide a security patrol (Unarmed) with a vehicle (**provided by the City**) and tracking system to document patrol times and locations for this officer.
- b) Provide and keep an incident log documenting all issues requested by the City.
- c) The guards will have a cell phone to contact Coral Gables Police and Parking Department Staff in case of emergencies, contact list to be provided by the City.
- d) The guards may be required to direct traffic or patrons when the facilities are busy and interact with others using the parking facilities

e) Patrols may be requested to drive through Parking Lots within Downtown, Coral Gables in addition to the four (4) parking garages.

f) Parking Garages are located at:

- 1) Garage 1 245 Andalusia Avenue
- 2) Garage 4 345 Andalusia Avenue
- 3) Garage 6 51 Aragon Avenue
- 4) Garage 2 220 Aragon Avenue

FPI will provide a Level II officer to the City for a roaming patrol of the mentioned parking garages. The roaming patrol will also patrol any other facilities requested in the best interest of the City. All officers assigned to this post will perform vehicle inspections before starting every shift to inspect for any damages or vehicle maintenance needs. We can also provide the officer with a mobile tablet/device or laptop with access to our reporting system. This will allow the officer to perform reports while still maintain visibility and mobility.

2.4.4 Security Guard Four: Patrol Officer (Level II)

This officer is assigned as a **STATIONARY GUARD** to patrol a **CITY FACILITY** (Passport, Trolley and Parking) located at 4520 Ponce de Leon Boulevard.

FPI will provide a Level II officer to guard the Passport, trolley, and parking facilities located at 4520 Ponce de Leon Boulevard. Every effort will be made to assign a bilingual officer to this location due to the diverse population that will visit this facility.

2.4.5 Security Guard Five: Special Assignment Officer(s) (Level 1)

These officers are through special request that will include special instructions at various locations throughout the City. The guards will perform security guard services for special events, special meetings, guarding construction sites, or any service requested for any duration required on an as needed basis.

These services will typically be in one of the following areas.

1. Meetings: includes, but not limited to meetings of City Boards/Committees. City Commission Meetings, at various locations.
2. Special Events: includes, but not limited to special meetings, functions, parties, receptions and holiday events.
3. City Construction Sites: includes, but not limited to facility constructions, road improvements, utility projects and right-of-way construction.
4. Facility Maintenance Projects: includes, but not limited to, facility remodeling, facility pest control, facility cleaning projects.
5. Response Time: every effort will be made to give a 72 hour notice. In case of an emergency, response time shall be no more than two (2) hours.

FPI is fully capable of providing any number of officers for special assignments throughout the City. We currently have a workforce of approximately 300 employees throughout the State of Florida. We also have a large candidate pool from which to hire additional officers. This flexibility allows us to provide the City any coverages that are not listed in the RFP. Our management staff responds quickly to any questions or concerns. Any emergency request will be handled in a timely manner to ensure that response time is under the (2) hours requested.

2.4.6 Supervisor

The Contractor will provide management staff for bi-weekly and on-call meetings with Parking Department and/or Public Works to review operations and incident reports.

FPI will assign the City a Contract Manager that will be responsible for attending any and all meetings. This will be the point of contact for the City and will be provided at no additional cost.

2.4.7 Addition/Deletion of Facilities/Items/Services

Although this solicitation identifies specific facilities/items/services, it is hereby understood that any facility/item/service may be added/deleted to/from this contract at the sole option and discretion of the City as it may deem in its best interest at such time.

FPI understands that facilities/items/services may be added/deleted from this contract. FPI is fully capable of providing coverage for any facilities/items/services added to this contract at a future date. Due to our vast client base and our years of experience, we are capable of providing security services for a wide range of events and locations. We have a large pool of employees ready to work at any given time in order to provide our clients with additional service at a moment's notice.

2.5 Additional Instructions

2.5.1 No persons are to be permitted into the property except City of Coral Gables employees with the proper identification, or the Contractor's supervisory personnel.

2.5.2 The Public Works Right-of-Way Division has four (4) employees who operate street sweepers: These employees complete their shift at approximately 6:30 a.m. and will be exiting the site at that time. City vehicles may enter the site for refueling. **THESE ARE THE ONLY EXCEPTIONS.**

2.5.3 The officer will **not** attempt to apprehend any trespassers or non-identifiable person on the property. In such cases, the Officer will contact Miami-Dade County Police Department. In addition, the officer will immediately contact the City of Coral Gables Police Department informing them of such incident and advise that Miami-Dade County Police Department was notified.

2.5.4 Security personnel shall not leave assigned posts at the end of a shift until relieved by duty personnel assigned to the following shift, if such a shift is scheduled, or unless specifically authorized by City's authorized designee. Security personnel shall not leave assigned posts for breaks or lunch until relieved as required.

2.5.5 Surveillance Cameras:

The City has installed closed circuit surveillance cameras to survey the exterior of the site and display through monitors in the Security Guardhouse Station. The Security Guard will utilize these displays to monitor the complex. The Officer will notify the Miami-Dade Police Department of any intruders. The Security Officer will also notify the City of Coral Gables Police Department as well. The City will provide instructions on the use of the video monitoring system.

These instructions are subject to change or modification as needed.

FPI understands these instructions and will add these procedures/instructions to any post orders developed for the City as well as a custom training program developed for the City.

2.6 Work Schedule

All work may be performed during business hours, after hours, weekends, including holidays depending on conditions. The Contractor will provide guards as requested for the duration requested. The City will inform the Contractor of the time, dates and specific duties of the officers and number of officers when requesting service. The Contractor will bill the City per hour, per officer for services provided. The Contractor shall provide Security Guard Services as follows:

1. Guardhouse Station Officer(s):

Monday through Sunday 24 hours/day, seven days/week, including holidays.

2. Roaming Officer at Maintenance Facility:

Monday through Sunday 8:00 p.m. to 4:00 a.m., including holidays.

3. Roaming Officer at Parking Garages: The roaming patrol will cover all 4 parking garages as indicated:

Sunday through Wednesday there will be two (2) shifts -

1) 9:00 a.m. to 5:00 p.m.

2) 5:00 p.m. to 1:00 a.m.

Thursday through Saturday there will be three (3) shifts –

1) 7:00 a.m. to 3:00 p.m.

2) 7:00 p.m. to 3:00 a.m.

3) 12:00 p.m. to 8:00 p.m.

When there is one officer on duty, the guard will patrol all facilities. When there are two (2) guards on duty, one will cover two garages on Andalusia (foot patrol) and the other will use the vehicle to patrol the two garages on Aragon.

4. Patrol Officer for City Facility (Passport, Trolley and Parking)

Monday through Friday: 8:00 a.m. to 4:00 p.m.
Saturday: 8:00 a.m. to 2:00 p.m.

5. Special Assignment Officers: As requested.

FPI accepts and is fully capable of providing officers for the requested times. We will have officers ready to respond to any emergencies in the City that require additional security officers. Officers will be ready to respond for any special assignment requested by the City. FPI utilizes an electronic scheduling software to ensure that officers are scheduled for each shift.

2.7 Inspections/Violations

The City may conduct periodic inspections of facilities to ensure the guard(s) assigned to the location is present.

A. Management/Administrative Violations (pertaining to its Security Personnel)

- 1) Not properly equipped
- 2) No communication devices
- 3) Inadequate literacy
- 4) Improper Licenses
- 5) Inadequate training
- 6) Lack of contract supervision
- 7) Violation of local, state, or federal laws, regulations, or ordinances which could adversely affect service provided to the City
- 8) Difficulty in speaking and/or understanding the English language as well as in the ability to be understood by others.
- 9) Failure to notify the City of an arrest of an employee within a twenty-four (24) hour period

B. Security Officer Violations

- 1) Being under the influence of alcohol, drugs, or non-prescription medications.
- 2) Being late for duty.
- 3) Inappropriate behavior (reading, lounging, inattentiveness, etc.).
- 4) Sleeping on duty (may result in removal from post).
- 5) Failure to complete and submit report(s)
- 6) Failure to follow post orders.
- 7) Abandoning post.
- 8) Improper or badly soiled uniforms.

FPI understands that the City may conduct periodic inspections of the facilities and our officers. We maintain strict standards and conduct daily inspections of all of our posts. This helps us provide high levels of supervision to ensure the officers are performing their duties in a professional manner. The violations mentioned are unacceptable and will not be tolerated. Any officer witnessed performing any violation mentioned will be removed from the post immediately.

2.8 Contractor Supplied Equipment

The Contractor shall supply the guard with the following:

1. Uniform – Security Officers providing services under this Contract shall report to work in uniforms provided by the Contractor. All Security Officers shall be appropriately uniformed in accordance with section 493.6305, Florida Statutes.
2. Identification: The uniform must clearly identify the employee as a Security Officer working for the Contractor and include a picture ID badge prominently placed on the uniform. Badges may not resemble those of local law enforcement agencies.
3. Flashlight and other equipment as may be required.
4. Communication: Contractor must facilitate a means of communication to and from Contractor base station, and area supervisor Monday through Sunday 24 hours/day, seven days/week, including holidays.
5. Cellular phone.

Our company takes pride in providing our employees with equipment that will help keep our high standards of service. Every officer is issued company uniforms, IDs, and badges at no cost to the employee. This ensures that employees always have clean uniforms and show up to their posts in a clean, neatly-pressed, and professional appearance.

2.9 City Supplied Equipment

Equipment furnished by the City shall remain the property of the City and shall be for the use of the Officer on duty. The City shall be notified at the end of the shift of any damage or problem with any of the equipment. The City will supply their Contractor employees with the following operational equipment:

1. A vehicle for Parking Garage Officer
2. Telephone for emergency contact to the Miami Dade County Police and Fire, and emergency contact for the City of Coral Gables.
3. City's reports blank forms

FPI will take full responsibility of the vehicle supplied by the City. Officers will perform vehicle inspections at the beginning of every shift to inspect for new damages and maintenance concerns such as tire wear and vehicle lights. FPI maintains a high standard for company vehicles and will treat the vehicle, supplied by the City, with the same inspection and operational standards. FPI will notify the City immediately if any damage occurs to the vehicle. All officers assigned to the parking garage detail will be listed as drivers on FPI's Automobile Insurance. FPI will carry a symbol 1 auto policy allowing the officers to operate any vehicle supplied by the City.

2.10 Fixed Equipment

1. Area lighting; will remain on during overnight hours.
2. Portable fire extinguishers; will be made available at several locations within the complex that will be identified to the Contractor.

Lighting inspections will be conducted by FPI officers to notify the City of any lights that are not operational. Any reports of vandalism to the fire extinguishers or area lighting will be reported to the City immediately.

2.11 Security Officer Requirements

The Security Officer assigned to each facility must:

1. Possess a valid Florida Driver's License.
2. Possess a valid Security Officer License issued by the State of Florida.
3. Read, write and understand English; Spanish will be a plus.

The Contractor will furnish a list of Officers assigned to the facility with the following information:

1. Security Officer's name.
2. Security Officer's license number and expiration date.
3. Security Officer's driver's license number.
4. A current photograph of Officer.

All assigned Officers and schedules are subject to approval by the City of Coral Gables Public Works and Parking Departments. Schedules are to be maintained by the Contractor with a weekly written schedule provided one week in advance to the City of Coral Gables Public Works and Parking Departments authorized representative.

All applicants are asked to complete an employment application. Applicants are tested to verify their ability to read, understand and write English. Skills testing, dependent upon assignment, may also include mathematical, computer and other specific disciplines and skills needed to determine their ability and qualifications to become a member of our team. All applicants are screened for valid State of Florida "D" Licenses. FPI prefers to hire applicants with at least (2) years of experience with a "D" license. All applicants are screened for a valid State of Florida Driver's License. Applicants are screened for negative information on their driving records. Multiple moving violations in the last (5) years will disqualify an applicant to operate any vehicle under this contract. FPI will furnish any information required by the City in order to receive approval.

2.12 Forms to be provided by Contractor

1. Daily attendance sheet with Guard's identification and signature.
2. Daily patrol log.

FPI will create an attendance log to be completed on a daily basis that contains the officer's company ID and officer signature. FPI currently uses an electronic reporting system for activity reports and incident reports. At the discretion of the City, FPI would provide the software and hardware for the reporting system at no additional cost to the Town.

Report Exec is a web based application that allows security officers to generate reports on the computer. This eliminates the risk of important incident reports being lost or misplaced. Digital media such as pictures and audio can be added to the report to create a comprehensive report all into a single file that can be stored on your computer.

Report Exec is used by over 300 police departments and security agencies nationwide. The software allows officers to spend less time doing reports and more time patrolling your properties. The software also allows an administrator to run reports that display statistics in a variety of different graphs. This feature allows managers to adjust security resources as needed.

2.13 Uniforms

The Contractor shall furnish all uniforms and accessories.

FPI Security Services provides uniforms to all of its guards at no cost to the employee. This policy assures that employees always maintain a clean, well-groomed appearance. Our patrol supervisors perform post inspections to ensure that employees meet the high standards of appearance that held by FPI.

All employees furnished by FPI will be fully uniformed with clearly marked shirts, patches, and badges. The employee must wear our uniform for the entirety of their duties at the City's facility. Patrol Supervisors will perform post inspections to ensure the well-groomed appearance of all employees assigned to this contract. Employees will also be issued equipment for inclement weather such as jackets and yellow raincoats with company markings.

2.14 Conduct

While the assigned Security Officer(s) are not employees of the City of Coral Gables, they shall maintain a professional appearance and demeanor and must be in compliance with the same guide of conduct which is required of the City of Coral Gables employees.

FPI maintains high standards of conduct for all employees. Every employee is given an employee handbook at the time of hire. The handbook contains the policies that all FPI employees must adhere to. Below is an excerpt from our employee handbook regarding conduct. FPI will adhere to these principles and those of the City of Coral Gables while performing the work under this contract.

Engaging in any of the conduct set forth below is a violation of the company's rules for all employees and may result in disciplinary action up to and including termination. This list is not all-inclusive.

- (a) Falsification, alteration or damage to Company records including and not limited to the employee's employment application and records.*
- (b) Possession of firearms, knives or any other kind of lethal weapon if not authorized due to job requirements and licensing.*
- (c) Refusing to obey instructions from a supervisor.*
- (d) Failing to conduct yourself with courtesy and reserve while working with clients.*
- (e) Intimidating, fighting, or engaging in any other type of conduct that will adversely affect the image of the company.*
- (f) Theft, ill use, loss or intentional damage to property of other employees, property of the company or someone else's property.*
- (g) Harassing or annoying fellow employees or clients, this includes, but is not limited to, sexual or racial harassment, as well as retaliating against any employee for making a bona fide complaint of harassment or discrimination.*

- (h) Making vicious, malicious and false statements pertaining to your fellow employees, supervisors, or the company.*
- (i) Disclosure of confidential or proprietary information to non-authorized third parties.*
- (j) Soliciting business from fellow workers or to distribute any substance, material or propaganda without proper authorization.*
- (k) Gambling or betting on company property or company time.*
- (l) Using profane or abusive language.*
- (m) Leaving the job during working hours without advance permission from your supervisor.*
- (n) Congregating in office, cubicles, copy room, lounge, bathrooms or hallways.*
- (o) Not leaving the kitchen and lounge area clean and organized.*
- (p) Not keeping the communal refrigerator clean and disposing of expired foods.*
- (q) Ordering, repairing, or store purchases of any office supplies and equipment without the approval of the HR Department.*
- (r) Talking back and demonstrating rudeness to customers, employees or the general public.*
- (s) Insults or negative derogatory comments towards customers, employees or the general public.*

- (f) Not submitting the required daily reports to management.*
- (u) Refusing to accept a schedule of work.*
- (v) Failing to maintain a valid and current security and driver's license. (Security Guards)*
- (w) Not having your company issued ID, security license and driver's license in your possession at all times. (Security Guards)*

2.15 Contractor Qualifications

The Contractor submitting the RFP must be licensed and permitted to provide security services in the State of Florida.

It shall be the responsibility of the Contractor to obtain **any and all** required licenses and permits for conducting a Security Guard service business, which is required by the State of Florida, Miami-Dade County or the City of Coral Gables.

FPI Security Services is currently licensed by the State of Florida to perform security services. Lic #B 0001169.

2.16 Estimated Hours

The estimated hours are solely for the purpose of analyzing the cost of services proposed and are not the actual or implied hours of service.

1. Standard Shift 11,680 hours/year
2. Parking Garages 8,400 hours/year
3. City Facility 2,392 hours/year
4. Special Assignment: 1,124 hours/year

FPI has a workforce of approximately 300 employees that are ready to serve the entire State of Florida. FPI is capable of providing the required coverages as well as any additional services the City may require. Our Plan of Action includes strong recruiting and hiring standards in order to staff this Contract for the City.

2.17 Miami-Dade County Living Wage

The successful proposer shall pay its employee's no less than the required living wage rate for Miami Dade County in accordance with the Miami Dade County's Living Wage Ordinance. The City reserves the right to perform payroll audits.

All employees hired for this contract will be compensated according the Miami Dade County Living Wage Ordinance of the year 2014-2015. Any increase in the Living Wage would be followed by an increase in the hourly rate in proportion the increase of the Living Wage.

2.18 Staffing

The Contractor shall work with the outgoing contractor to facilitate a smooth transition of Security Services and immediately notify the City of any problems during start-up.

The Contractor shall in good faith offer those employees (other than managerial and supervisory employees) employed under the predecessor contract whose employment will be terminated as a result of award of this contract a right of first refusal of employment under this contract in positions for which the employees are qualified.

FPI in good faith, will offer employees from the incumbent company positions under the new contract award. Those employees will be hired if they pass FPI's background screening and drug screening.

2.19 Authority

The City of Coral Gables Public Works Director, or designated representative, having authority to make decisions as to work required, method of work, or any other decision required for the performance of the contracted work, shall be through the Facilities Division of the Public Works Department. All routine communications and instructions will be through this Division. The Facilities Maintenance Director will oversee the actual contract between the Contractor and the City of Coral Gables, and will be the authorized designated representative of the Public Works Department. A list of names and contact phone numbers will be provided to the Contractor after the award of contract.

The City of Coral Gables Parking Director, or designated representative, having authority to make decisions as to work related to patrolling the public parking garages method of work, or any other decision required for the performance of the contracted work. All routine communications and instructions will be through the Assistant Parking Director. The Assistant Parking Director will oversee the parking patrol component of the contract between the Contractor and the City of Coral Gables, and will be the authorized designated representative for this purpose. A list of names and contact phone numbers will be provided to the Contractor for garage issues after the award of contract.

FPI will maintain a strong line of communication with the Public Works Director and Parking Directors in order to provide the highest level of service. FPI will work closely with all designees of both officials.

2.20 Contact Persons

The following names and positions shall be representatives of the City:

- | | |
|---|--------------|
| a. Glenn Kephart, Public Works Director | 305-460-5000 |
| b. Ernesto Pino, Assistant Public Works Director | 305-460-5000 |
| c. Ralph Rodriguez, Facilities Maintenance Director | 305-460-5014 |
| d. Kevin Kinney, Parking Director | 305-460-5541 |
| e. John Kowalchik, Assistant Parking Director | 305-460-5330 |

FPI will maintain a record of these contact names and phone numbers.

2.21 Invoicing/Payment for Service

The Contractor shall invoice the City for services rendered on a monthly basis, following the month the services were performed. Each facility must be separately invoiced. Each additional work request that is in addition to normally scheduled work under the contract must be separately invoiced.

Each invoice shall contain the following information:

1. Dates of work billed
2. Location of work or facility name
3. Type of work, i.e. monthly service or specific special request
4. Hours billed
5. Amount of invoice
6. Purchase order number
7. Work order number for special requested service

All payments shall be made on a monthly basis for services rendered for said month as invoiced. The City shall make no advance payments of any kind.

All invoices must clearly indicate the services rendered, site location, the dates the services were provided, hours worked, amount of the invoice, and the number of persons who performed the work.

The invoices shall be sent to Public Works (refer to Section 2.20 (a),(b) and (c) and the other respective contract for Parking in accordance to (Section 2.20 (d) and (e), where they will be reviewed then the invoice will be forwarded to the Finance Department for payment. Any questions or disputes concerning the invoices should be directed first to the Public Works Department / Parking Department to be resolved or to the Finance Department when questioning or receiving payments for invoices submitted.

FPI will invoice the City on a monthly basis and invoice separately each facility and special assignment. All information requested will be clearly marked on each invoice.

2.21 SunTrust Purchasing Card Program

The City of Coral Gables has partnered with SunTrust in a Purchasing Card Program and is encouraging Contractors to begin accepting credit card payments for goods and services. Summary of the program is attached for reference.

FPI will review the SunTrust Purchasing Card Program and determine if the program is a financial benefit to the company.

2.23 Additional Work – Special Requests

The City may request special services that extend outside the scope of work for this contract through a work order (Appendix A). The work order will authorize the Contractor to perform the work. Refer to Unauthorized Work Section 1.8.

The Contractor shall invoice the City separately for additional requested work. The invoice will include all required billing information in addition to the work order number authorizing the work. The invoice must include the actual hours and material billed as well as a description of work performed.

FPI has a workforce of approximately 300 employees that are ready to serve the entire State of Florida. FPI is capable of providing the required coverages as well as any additional services the City may require. The City will be invoiced separately for the additional services requested.

2.24 Physical Damages

Any and all damages to any facility or the contents of both interior and exterior of all facilities that is caused by the Contractor’s employees’ shall be liable to the Contractor. The Public Works Department shall inform the Contractor of the cost for repair or replacement of any damaged items. This notification will be done via a letter with the cost clearly outlined for the Contractor. The Contractor’s employees’ are required to immediately report any damage(s) to the Public Works Department, or the City’s designated representatives.

FPI understands that any and all damage that occurs to City property is the liability of FPI. We assume full responsibility for the City’s vehicle and equipment. Any damage will be reported immediately to the Public Works Department.

2.25 Holidays

The Contractor shall observe the Holidays that the City observes. Any changes on City observed Holidays will be provided by the City.

The Holidays recognized by the City are as follows:

- 1. January 1 **New Year’s Day**
- 2. January **Martin Luther King Day**
- 3. January **Presidents Day**
- 4. May **Memorial Day**
- 5. July 4 **Independence Day**
- 6. September **Labor Day**
- 7. November **Veteran’s Day**
- 8. November **Thanksgiving Day**
- 9. November **Day after Thanksgiving**
- 10. December 24 **Day before Christmas**
- 11. December 25 **Christmas Day**

FPI will recognize the Holidays that are recognized by the City.

2.26 Safety

The Contractor shall require their employees' to perform all tasks in a safe manner. The Contractor will supply the employees with necessary protective items such as gloves, safety goggles, and so forth, when necessary to use these items, based on the nature of the task being performed. The Contractor's employees' shall at all times, wear proper shoes and clothing suitable for the type of work being performed. The employees' will be required to wear a uniform and must meet any and all practical safety standards.

2.26.1 Accident-Incident Report

The Contractor shall notify the Public Works Department immediately of any accident or injury that occurs to an employee and report all the details of the accident.

All officers will be equipped with the necessary equipment to perform the job duties outlined herein. Officer receive safety training as part of their training curriculum and will adhere to the strict safety guidelines of FPI. Any incidents will be reported via the Accident-Incident Report form provided in the RFP.

At the discretion of the City, FPI can also document the incident via our reporting system, Report Exec.



SECURITY OFFICERS

FPI provides uniformed and plain clothed armed and unarmed security officers for access control, theft prevention, surveillance, intrusion prevention, vehicular foot patrol and other non-uniformed service as requested in this proposal on a 24 hour basis, 365 days a year. FPI also provides specialized services including concierge, guard house, doorman security services, personal security checks, traffic and parking control, plant security, protection against fire, theft, sabotage and safety hazards. Others clients include retail establishments, hospitals and governmental agencies. Also provided are corporate investigative services, security analysis, security surveys, background investigation and personal security services for high profile executives and celebrities.

Our requirements for security service representatives surpass the expectations of all requests.

Qualified personnel must meet the following:

Level 1

Minimum of one year experience as a Security Officer

3 months of telephone customer service experience

US Citizenship or Alien Form 1-9

Fluency in English & Spanish verbal and written skills and able to complete mathematical problems

Ability to maintain composure and professionalism at all times

Detail oriented, ability to efficiently review data to verify accuracy

Ability to work independently

FPI personnel receive training both in the classroom and on the job to assure that all personnel have the knowledge and ability to perform the work required. FPI provides all personnel with customized training specifically for all position. FPI uses the most recent Florida State Approved training curriculum for security guards and certifies all FPI personnel.

Level 2

This is the intermediate level of a security officer and represents the fastest growing part of our business with 75% of all officers in this program. To be eligible an officer must have fulfilled at least one of the following:

- Two or more years of military service
- College Degree in Law Enforcement
- Three years of security experience
- Two or more years of college
- CPR, AED and First Aid certified
- Fire Watch and Crowd Management trained
- One year of security supervisor experience

SERVICES

FRONT DESK:

Management of residential and commercial premises, to ensure the efficient and smooth entry for your residents, tenants and clients; with constant patrol to prevent and detect signs of intrusion and ensure the security of all points of entry to the facility.

Security control entrance to monitor the entry and departure of employees, outside workers and non affiliated personnel that may pose an additional risk to the association's interest.

Provide a control center for telephone communications to take messages, answer questions and or provide information as needed at any time during business and non business hours.

SITE PATROL:

Protection of your commercial and residential site around the clock or as requested. Security circulation amongst visitors, patrons, and employees to preserve order and provide required protection of the premises to include: appropriate warnings when warranted, and the eviction of violators from the premises when required in a safe and professional manner.

Site officers are tasked with inspection of security systems, equipment and machinery for proper functionality and to detect any evidence of tampering. If any faults are detected officers will activate proper protocols to immediately address the condition and provide the appropriate response, maintaining an equivalent level of security until the issues is resolved.

A Deggy system will be implemented thru-out the facility to insure maximum patrol coverage and adequate accountability.

All Parking areas will be monitored and patrolled for the appropriate corresponding vehicles and to ensure proper parking rules are followed.

Security Officers will respond to all alarms and investigate any disturbance initiating FPI Protocols for reporting and response.

All officers are tasked with answering questions in the assistance of our clients and provide information as needed as well as write reports of activities and irregularities such as:

Any equipment and property damage

Theft

Unauthorized persons

Unusual occurrences

Incidents

EMERGENCY SITUATIONS:

Our dispatch staff and security officers are equipped to handle emergency situations 24 hours a day, 7 days a week. All security officers are radio equipped and in constant communication with our dispatch center at all times.

All officers are trained in emergency notification for Police and Fire response, should an incident occur at the facility.

FPI officers will assist Police and Fire Unit in case of emergencies.

PATROL VEHICLES:

Effective coverage of the site can be achieved using various patrolling methods including foot patrol, bike patrol, golf carts and patrol vehicles.

PRIVATE INVESTIGATION:

Professional and discreet private investigation and surveillance services performed by licensed and trained personnel will be available should this service be needed.

SUPERVISION

FPI will make candid visits by our Patrol Supervisors who inspect each site at least once per shift. All Patrol Supervisors will also be available to assist with any issues that may arise during a shift. Our Supervisors are experienced in providing additional training to officers encountering difficulties in any area of duty. This service is performed at no additional cost to the Association

EMPLOYEE SCREENING:

FPI can help the Association conduct a thorough personnel screening.

Some of our services include:

Polygraph Exams

Background Checks

Credit Reports

Workman's Compensation Checks

DRUG FREE WORK PLACE

FPI is committed to creating and maintaining a drug-free workplace. Our policy now formally states that substance abuse will not be tolerated.

Employees who are found to be under the influence of illegal drugs or alcohol or who violate this policy in other ways are subject to disciplinary action including termination. Because of the serious nature of these violations, each individual case will be thoroughly investigated to determine the appropriate course of action. Included in this policy is pre-employment screening of all personnel and random drug and alcohol tests that are done on a regular basis.

INSURANCE

See attached sample Certificate of Insurance.

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UNIFORMS

Uniform type and use shall conform to standards and usage described below:

All employees performing under this contract shall wear the same color and style of uniform. Appropriately, female members of the guard force shall wear feminine style uniforms.

FPI shall, prior to the contract performance date, submit to client's representative documentation that the following items of uniforms and equipment have been issued to each employee. FPI shall issue a sufficient quantity of uniform items to ensure that each officer is in proper uniform while on post. Any disputes regarding application of the standards shall be referred to the client.

Note: Uniforms and equipment must be in good condition and meet the company's standards. As always there is never a charge to our officers for the uniforms or accessories that they wear.

The uniform shall only be worn when the officer is on official duty or when the officer is in transit between his/her place of residence and duty station.

Shoes shall be low quarter or high-topped, lace types with police or plain toe and standard heel.

NOTE: No officer will be on duty until he/she is completely uniformed including accessories as per the client's requirements.

FPI will furnish all officers with an adequate number of uniforms without cost to client. In addition, uniform cleaning and maintenance is made the responsibility of the officer. However, in those instances where the uniforms furnished are made of "wash and wear" material, they may be routinely washed and dried with other personal garments, and do not require any special treatment; such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of client's contract or by FPI.

SUPPLEMENTARY EQUIPMENT

Each officer on duty shall be equipped with supplementary equipment including, but not limited to notebooks, pens, pencils, replacement flashlight batteries and bulbs, traffic control safety apparel (reflective vests, gloves, traffic buttons, etc.) as appropriate to operations. Officers shall not be permitted to issue themselves any unauthorized supplemental or personal equipment, such as concealed firearms, knives or other non-standard items.

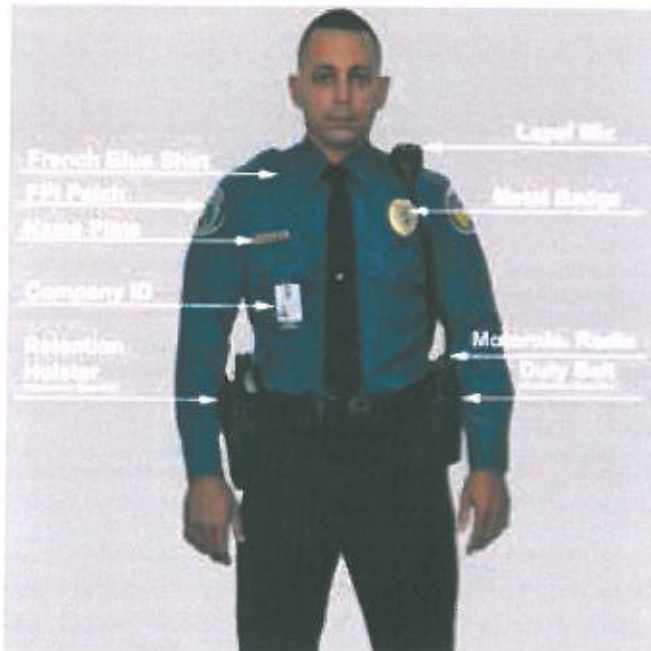
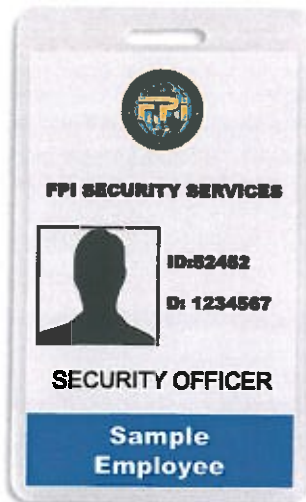
FPI shall provide and maintain, on-site, an adequate supply of batteries for all flashlights and traffic control batons.

Inclement weather clothing shall be required for those officers required to perform duties while exposed to cold, rain, and other inclement weather conditions. All inclement weather clothing must be identical in style and color for each officer.



Sample Uniform and Duty Equip

Florida Patrol Investigators, Inc. Current Company Card - June 2015



FPI DISPATCH CENTER

FPI has a dispatch center available to handle any problems or concerns that may arise during the day to day operations. FPI's dispatch center is open 24 hours a day, year round, including holidays and for natural disasters. In addition, the dispatch center is responsible for attending to scheduling issues that may arise. FPI is equipped with state of the art emergency backup systems including high efficiency generators. In the event of an emergency, our operations will continue to run as scheduled, providing our clients with uninterrupted service during the most crucial times.

Dispatch Center:

Centrally Located in The Tri-County Area

Open 24 Hours a Day, 7 Days a Week

Including Holidays and Natural / Man Made Disasters Backup Generators Ensure Continuity of Service

On Duty Dispatchers can reach Management 24 Hours a Day

CCTV Cameras can also be remotely monitored for security and accountability

Communications Equipment Includes:

Computer Systems with E-Mail & Internet Access

Land Line Telephone

Radio Communications

Cellular Telephone

Video Monitoring

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FPI SECURITY SERVICES



Report Exec is a web based application that allows security officers to generate reports on the computer. This eliminates the risk of important incident reports being lost or misplaced. Digital media such as pictures and audio can be added to the report to create a comprehensive report all into a single file that can be stored on your computer.

Report Exec is used by over 300 police departments and security agencies nationwide. The software allows officers to spend less time doing reports and more time patrolling your properties. The software also allows an administrator to run reports that display statistics in a variety of different graphs. This feature allows managers to adjust security resources as needed.



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FPI Plan of Action

In preparation to meet the needs of the City in this RFP, FPI has outline specific action notes to be implemented in the event the contract is awarded to this vendor.

Hiring process:

In order to properly provide security services in an ethical and professional manner FPI has available a fully functional personnel department that is ready to assist in the hiring process for security officers at all levels. The method of operation for FPI is as follows:

Recruiting

We recruit through the Internet, Newspapers, Security Training Schools throughout the Palm Beach, Broward areas, and as well as our own State Certified Security Academy, to satisfy your needs. We have a pool of floaters in the Palm Beach area ready to serve The City of Coral Gables.

Application process:

All applicants are asked to complete an employment application. Applicants are tested to verify their ability to read, understand and write English. Skills testing, dependent upon assignment, may also include mathematical, computer and other specific disciplines and skills needed to determine their ability and qualifications to become a member of our team.

Interview:

Once the application process has been completed and approved, the applicant will go through an extensive interview process conducted by our Personnel Department.

Drug Testing:

The applicant will be asked to submit to a seven panel drug and alcohol screening test.

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DRUG & ALCOHOL FREE WORK-PLACE FORM

FPI Security Services will establish a drug and alcohol testing procedure. This procedure will include pre-employment and current employee random drug screening beginning October 08, 2009. This test will be conducted by specifically appointed individuals, as designated by the President & CEO of FPI security Services.

The goals of this program are to reduce employee accidents, which can affect their ability to make decisions and operate equipment. In order to lower the liability factor for FPI Security Services and its employees. This will enhance the quality of services provided to our clients.

The testing method that FPI Security Services has approved in an On-Site provided by Micro-Distributing, LLC, PO Box 1753, Belton, TX 76513.

- Test No. 1 will be for consumption of alcohol, using mouth swap collection.
- Test No. 2 will be for drug screening, using a urine collection cup.

This test is to detect illegal substances.

Both of these test methods can be conducted on the job site or at the FPI Security Services office by a Florida Certified DI Security Instructor.

This policy can be changed or updated at any time to implement additional testing procedures. Any changes made to this policy will be immediately available to all employees in writing. Any applicant who fails a drug or alcohol test will be notified in writing, with appropriated disciplinary action.

It is the ultimate goal of this company to provide a safe working environment to our employees and customers.

Background investigation

Once the applicant has successfully passed the urinalysis exam they will also be screened for Local, Federal as well as Sexual Predator Crimes. Verification of Employment will be processed for applicants selected to proceed further through FPI's hiring process.

Processing

When the applicant has successfully passed the background screening process, they will be offered a position by our Personnel Department based on their qualifications and certified training.

Orientation

The applicant will receive orientation in both client and FPI systems, policies and procedures.

Training:

Prior to being assigned to a post, the applicant will have to successfully pass a training course for that position.

Equal Opportunity Employer

FPI is an Equal Opportunity Employer and prides itself in hiring and properly training personnel from various ethnic groups and backgrounds. Please check our record. We are certified with Miami-Dade County's Department of Business and Economic Development.

"WE TAKE CARE OF OUR EMPLOYEES, SO THEY CAN TAKE CARE OF YOU!"

Employee Benefits and Retention

FPI develops a close personal relationship with all of its employees. Nationally the turnover rate in the security guard industry is as high as 300 percent, according to a 2008 study by Security Resources, Security & Investigators Solutions. FPI is proud to announce that employee retention in the Operations Division is approximately 30%. FPI has achieved this through the hard work and dedication of all of our employees. This hard work includes the following Employee Retention

Programs

Recertification Training

FPI provides all recertification training required by the State of Florida, for our Security Officers to renew their security licenses. In addition FPI pays all licensing fees to the State of Florida for all employees who have worked 2,080 continuous regular work hours.

Personnel Training

FPI has developed several training programs that enable the company to begin client contracts with personnel that are knowledgeable and up to date with all State and Federal Laws, community posts orders and specific site training procedures.

FPI values the importance of your business and recognizes the reward of continuing education. Our principals are "An Educated Associate=Good Performance=Long Term Relationship". The following is a training program to be implemented at your site prior to and during our term as your security provider.

Initial Training

This training will take place at our State Certified Training Facility and will encompass most of the material included in this section. The officer will receive computer training and will be tested on their ability to handle stressful situations and handle public relations situations as needed.

Post-Training Phase I

One week prior to commencement, FPI will send the Quality Control Manager to meet with The City's Representative. The meeting will occur at the site where training information will be reviewed and a custom training program in accordance with all the rules and regulations set forth by the City will be implemented.

Post-Training Phase II

This phase will take place two days prior to the commencement of the post. The training will be held at the client's site and the City's Representative will be asked to attend and say a few words on behalf of the Facility. The attendees will include all officers assigned to your post, all FPI Road Supervisors, General Manager, Quality Control Manager and any other personnel, the City wishes to include.

Post-Training Phase III

During our first month on-site, the post will be visited by our Road Supervisor on a daily basis, during every shift. This will serve as back-up training to insure the officer is knowledgeable with all systems and procedures. Training certificates will be available to management for review.

Post-Training Phase IV

After the first month of service, FPI will hold a regular meeting at the site with the officers. This will serve as continuing education for all officers and a review of new orders or changes that have been made per Town's management request. New staff will go through the initial training beginning with number 1.

Training

The overall training of each officer includes a new hire training class, on site training and post re-training every three to four months. The following is an outline of the programs.

Basic Training (New Hire Training)

Each contract employee including supervisors, are required to pass a written test on all subjects in class in accordance with this contract. Each employee, should he/she fail the written test on the initial attempt, will be given one additional opportunity to retake the written examination within a single ninety day period.

Each officer will receive numerous hours of initial instruction that will include the following:

I. Roles and Functions of Security Personnel (2 HOURS)

Protection of Person and Property

Role of Security Personnel

Public Relations

Human/Interpersonal Relations

II. Report Writing (2 HOURS)

Report Elements: the 6 interrogatives (Who, What, When, Where, How, and Why)

Requirement for legibility and literacy (clear, neat, complete, brief, accurate, prompt)

Significance and Use of Reports

Observation Techniques

Field Note-Taking Pre-Requisite to Good reporting

Procedure (outline, draft & final product)

Importance of Proofreading

Sample Report Common to the Security Industry

Grammar Guidance

Punctuation and Capitalization

III. Ethics and Professional Conduct (1 HOUR)

Describe what professional conduct is for a security officer

Code of conduct or code of ethics (defined)

Uniform and personal Grooming

Effective Assertiveness

Discipline

Readiness: Shift work and sleep adjustment

Alertness

Honesty

Developing rapport with management, employees and guest

IV. Legal Issues / Civil Liability (2 HOURS)

Felonies - misdemeanors (types, punishment & identification)

Arrest - Detention

Search - Seizure

Use of Force

Interrogations - Miranda

Interviews

Testify - Courts, Depositions, State Attorney Hearings

Florida Criminal Laws relative to common crimes, such as theft, assault, battery, robbery and burglary

Limitations of Arrest Authority (citizen arrest and retail theft)

Legal use of Force and Chapter 776, Florida Statutes

Response to Crimes in Progress

Guidelines for when client requests a search

V. Patrol Techniques: Foot/Vehicle Patrol (2 HOURS)

Radio Communications
Gate House, Sign-in, Entry Systems
Clocks & Key Rounds
Alarm Response
Control Room - Console Monitoring & Response
Traffic Control
Vehicle and Suspect Approach
Night Vision, Shadowing and Light Adjustment
Define Patrolling
Purpose for Patrol
Types of Patrol
Identify Required Equipment for a Security Officer
Mobile Patrol and Vehicle Safety (Defensive Driving Techniques)
Preventative Patrols and Fire Watches
Fixed Post Duties and Vehicle Control

VI. Emergency Procedures (2 HOURS)

Weapons of Mass Destruction
Fire and Bomb threats and evacuation - Law Enforcement Response
Weather Alerts (Hurricane, Flood, Tornadoes)
Nuclear Power Plant Alerts
Special Response: Gangs, Mentally Ill, Juveniles , Alcohol & Drug Abuse
Riot Preparation
Natural Disaster Preparation and Responses
Major Electrical Failure

VII. Basic Emergency First Aid (3 HOURS)

Provide the student with the basics of first aid techniques so that they will be able to service a victim's needs until professional assistance arrives.
Basic first aid instructions on various injuries, wounds and shock: emergency response requirements
Provide information about the Florida Good Samaritan Act
Orientation to blood borne pathogens
CPR/ AED

VIII Use Of Communications Equipment (2 HOURS)

Telephone
Two-Way Radio Use and Procedures
Cellular Communications
Routine and Emergency Procedures
Telephone Etiquette
Other Professional Communication Techniques

ON SITE TRAINING

Facility Training (16 HOURS)

In addition to the above training each employee, whether an officer or supervisor will be trained in the areas below. Each employee must be familiar with all requirements of a specific facility before being assigned to it. Designated employees of client may ask FPI employees questions about these areas. FPI will provide this training at the facility in coordination with the client, prior to the employee performing their duty.

- I. General information and special orders for the facilities to be protected under this contract (8 Hours).
- II. Operational procedures for systems on the protected premises (8 hours).

Emergency operation procedures under the Occupant Emergency Plan for the locations to be protected (4 hours).

Post Orders (4 hours).

Post Re-Training (4 HOURS)

Re-training of officers is provided on an "as needed" basis, usually every three to four months.

- I. Similar to the fore-going with emphasis on new or special circumstances that might have arisen (2 hours).
- II. Obtain feedback from officers as to their perception of the post (2 hours).



TRANSITION PLAN

FPI will observe current security practices, and obtain client feedback for improvement. One week prior to commencement of service, FPI's Patrol Supervisors, Site Supervisor, assigned Security Officers and Client Representatives will visit the facilities for on-site training and familiarization. Upon the designated date and time, FPI's Security Officers and Supervisors will report for duty and assume Security Services from the previous Security Provider.

Sample Transition Plan:

<p>Week One</p>	<ul style="list-style-type: none"> · Contract Award to FPI · Begin Weekly Transition Meetings with Client to review Past Practices, Likes & Dislikes
<p>Week Two</p>	<ul style="list-style-type: none"> · Begin Supervisor Selection · Begin Security Officer Selection · Weekly Transition Meeting for Post Order Creation
<p>Week Three</p>	<ul style="list-style-type: none"> · Complete Employee Selection · Begin Supervisor Training · Employee and Employee File Review by Client · Complete In-House Training
<p>Week Four</p>	<ul style="list-style-type: none"> · With Client Approval, Begin On-Site Familiarization and Training · Final Meeting with Client · Complete Post Orders · FPI & Client Relationship Begins

Transition Plans are customized to Client's needs.

Emergency Preparedness Plan, e.g. Hurricane, Civil Unrest or Disorder

Post: All, Including Dispatch Center and Administrative Offices
Approved By: Alexander Perez, President, & CEO

Purpose:

The Emergency Preparedness Plan's purpose is to establish protective measures and preparations for FPI's Security Officers, post staff and visitors, and the facilities before, during, and after a hurricane, or any emergency needing emergency actions.

Definition:

Hurricane season is in effect from June 1 through November 1st. During this period of time, the following conditions of readiness will be implemented to ensure maximum preparedness.

ALERT CONDITIONS AND ACTIONS

Phase I:

FPI Administration and Operations will prepare staffing plans. Employees required to be on duty during the hurricane, will receive shelter accommodations if needed. Post Schedules will be adjusted accordingly to try and accommodate all personnel. Contract Coordinators will contact individual contracts and request which properties will require security coverage before, during and after any storms. Initial provisions will be made for food, water and shelter for on duty Dispatchers and Supervisors. Personnel Dept. employees will create a contact list of employees willing and able to work before, during and after a storm.

Site Supervisors, Road Patrol Supervisors, Operations and Administration Directors will be kept informed of the situation by the Dispatch Center.

Phase II:

A tropical storm or hurricane is fully developed and is predicted to impact the South Florida area within 72 hours.

FPI Contract Coordinators and Directors prepare staffing plans. Plans should include the creation of a team of employees that will be at the requested posts and the Dispatch Center before/during (Team A) and after (Team B). Team A should consist of enough numbers that will allow one sub-team to work and one sub-team to rest. Team A members should expect to be at their assigned post for at least 48 hours.

Operations Directors are expected to participate in accordance with Hurricane team schedule. When a Hurricane Watch has been called, hurricane conditions are possible within 36 hours. All departments should complete the procurement of their necessary supplies as well as resolve any problems that will interfere with the hurricane plan. The Operations Director will coordinate a meeting with all Department Directors and Staff to make the final preparations for hurricane/tropical storm. A list of important contact phone numbers will be available at the Dispatch Center

Phase III:

A Hurricane Warning is issued when hurricane conditions are within 24 hours. Hurricane Post kits, see attachment in page for a list of items, will be distributed by Road Patrol Supervisors. FPI personnel should secure their Post and the Dispatch Center: request any needed supplies, check emergency equipment, print employee contact lists and print the Security Officer schedule every hour, and work together as a team to coordinate transfers and discharges.

At least one Director or his Designee will be at the Dispatch Center

EMPLOYEE RESPONSIBILITIES AND INFORMATION:

RESPONSIBILITIES

Employees at the Dispatch Center or at their assigned Post will report in as usual, via the computerized employee attendance system. In the event that this system fails, Security Officers on post should call the Dispatch Center at 1-800-374-4316 or 305-827-4300 to report their clock in / clock out times and their hourly check in.

Employees who are unable to be at their assigned Post during the storm are to call the Dispatch Center as soon as the hurricane is deemed over by the Broward Emergency Management Center or Miami-Dade Emergency Operations Center, whichever is appropriate. With the call, the employee is to let the Dispatcher know if he/she is available for duty. If the telephone system is down, the employee should report to the Dispatch Center to determine if his/her services are needed. In the likelihood of the disruption of telephone services, employees are expected to listen to radio or television announcements by civil authorities (e.g., County Manager or Emergency Management representatives) advising of post hurricane emergency needs, cautions, and requests for assistance as well as clearance to report back to work.

If an employee is scheduled to work and arrived at their assigned post before the beginning hour of their shift, the employee must report to their respective Supervisor. When an employee has completed their shift, they are to report back to their Supervisor. If there are no further assignments, they should remain there until reassigned.

INFORMATION

Employees who are required to work before, during and/or after a hurricane should be advised of the following:

1. Plan to arrive at their assigned Post before high winds pose a risk.
2. Dress in the Uniform of the Day for their assigned post. Security Officer's working over 12 hours, may wear a Security t-shirt as assigned by their Supervisor.
3. Employee's should bring all necessary toiletry and clean uniform items with them for 48 hours.
4. Employees should bring water and food with them. Supplies will be provided by FPI, but arrival of supplies will be dictated by wind speed and road conditions.
5. Employees, who are required to work, must report to their respective Supervisor.

COMMUNICATION

Contract Coordinators and Supervisors will be responsible for communicating individual Post's needs to the Dispatch Center. The same communications protocols that are followed on a daily basis will also be followed during disaster.

PROVISION, STORAGE AND UTILIZATION OF KEY SERVICES DURING HURRICANE

ADDITIONAL SUPPLIES:

FPI will attempt to provide food and water to available posts. Employees should strive to be self sufficient, and request any additional supplies before the storm arrives. Supply requests should be made with the Dispatch Center and relayed to the Road Supervisors, via telephone, through e-mail, or text message.

Dispatch Center Safety & Safety/Emergency Power

All interior locations are secure for hurricane preparedness.

◇ Grounds / Roof Areas: Once Hurricane Watch has been established, Operations Department will be responsible for policing all grounds and roof. Landscaping contractor will be called to trim trees. All dumpsters will be emptied by contractors.

◇ Generators: At Hurricane Watch, generators will be tested; the Dispatch Center is equipped with back-up emergency generated power. There is one generator that services the Dispatch Center and Administrative Offices. Alternate emergency power sources are available via contractor. Operations Department will assure that three (3) feet of sand bags protect generators for the Dispatch Center

◇ Gasoline: The Dispatch Center has gas tank capacity for generators of 500 gallons. This assures sufficient fuel for five (5) days. Operations will assure that all tanks are filled when a Hurricane Watch has been posted.

Hurricane Post Supply Kits

Typical Post Kit:

- 3 Flash Lights D-Size Batteries(Hand Held)
- Spare D-Batteries
- 4 Spare Bulbs
- 10 Rolls 2" masking tape
- 4 Rolls of duct tape
- Fluorescent light sticks
- 1 Box of 30 Gallon Contractor Trash Bags
- First Aid Kit

FPI SECURITY SERVICES POLICY AND PROCEDURES

**SUBJECT: Emergency Preparedness Plan, e.g. Hurricane, Civil Unrest or Disorder
(Security Personnel Responsibilities)**

Post: All, Including Dispatch Center and Administrative Offices
Approved By: Alexander Perez, President, & CEO

Purpose:

To provide plans of action in the event of a weapons of mass destruction incident and or any localized incident.

In the event of weapons of mass destruction incident and or any localized incident occurring within the immediate area of the Dispatch Center or Contracted Property, Security personnel and Local Police Officers present will respond to a designated command post where the situation will be assessed. If any further assistance is needed from Police and Fire departments, that will be requested by the Police Officer(s) if a partial or full evacuation of any Contracted Property is needed, the Security department and the extra duty Police Officer will take direction from the Administration in charge/ Incident Commander.

In the event of a weapon of mass destruction incident or any other catastrophic incident, the Fire / Police Departments will instruct Security personnel as to their duties.

ADDITIONAL SERVICES

MOTORIZED PATROL EQUIPMENT

Patrol vehicles (where applicable), shall be provided by FPI. Vehicles shall be in operating condition at all times. All costs for the operation and maintenance of vehicles, including all license and insurance fees, but excluding fuel shall be born by FPI. Each vehicle shall be marked for identification. In the event a patrol vehicle is temporarily inoperable (due to maintenance, etc.), an equivalent, fully operational, substitute vehicle, will be provided ensuring the vehicle furnished under this contract complies with the requirements outlined herein, spot light, hand held or otherwise.

Patrol Vehicles can be equipped with (additional costs may apply):

GPS Tracking, customer will receive daily GPS Tracking reports Mobile Computer Terminals, customers may receive E-Mailed Daily & Incident Reports Video Recording, video and still photographs will be available upon request

FPI will be happy to place important information that you provide, on the sides of the patrol vehicles that have been assigned to your property.* Below, please find a sample of what can be custom tailored for your property.

*FPI will try to have these marked vehicles available during all patrol rounds. FPI asks for your understanding and patience, when these vehicles are out of service, for maintenance / repair. FPI will provide another patrol vehicle during these times.



Sample Pictures of Patrol Vehicles:



- 3M reflective decals prove high visibility even in low lighting
- Laptop capability provides access to our reporting system(Report Exec)
- First-aid kits and AED
- High visibility LED light bar
- Airhorn and PA system for parking enforcement (only on private property)



ELECTRIC PATROL EQUIPMENT

FPI uses the groundbreaking T3 Series electric standup vehicle (ESV) a zero-gas-emission, clean-energy innovation that is simple, intuitive and economical to operate. With significant breakthroughs in its proprietary power management and propulsion system, this performer delivers high “mpg” equivalent, long battery run time, short recharge time, and plug ‘n play battery modules.

It is highly stable with a low center of gravity, offers wide visibility for the driver elevated on a 9-inch platform, strikes a commanding presence, can access restricted spaces including elevators and narrow corridors, handles curbs easily, and is highly agile with a zero-degree turning radius. And it’s very quiet.



The T3 Series is designed to enhance patrols to save driver energy and increase response times. Lockable, onboard storage is easily accessible. For maximum flexibility, two swappable battery packs mean virtually no downtime. And, with dramatically fewer parts than gasoline-powered vehicles, the T3 Series is high on reliability and low on maintenance. Not to mention an operating cost of around 10 cents per day.

T3 Series ESV Details:

Electric Vehicle	Zero gas emissions, Clean energy vehicle
Easy to Operate	Simple and intuitive to drive
Economical	Operates for less than 10 cents per day
Unlimited Range	Field swap-able power modules
Charge Time	3 - 4 hours
Enhanced Visibility	9-inch raised platform offers visibility above the crowd
Agility	0-degree turning radius
Integrated LED Lighting	Headlights, Brake lights, Running lights, and Emergency lights
Speed Range	User Selectable -- 5 mph, 8 mph, 10 mph, 12 mph, 25 mph
Cargo Capacity:	450 pounds (rider + equipment)

FPI SECURITY SERVICES



The T3 Series is truly the next generation in green personal transportation solutions.

APPLICATIONS:

- Community / Policing
- Campuses
- Airports
- Entertainment / Sporting Venues
- Malls
- Military Bases
- Parking Control
- Parks and Beaches
- Federal Buildings
- Homeland Security
- Hospitals
- Casinos



T3 ESV Information obtained from T3 Motion Inc, www.t3motion.com

Depending on customer requirements, FPI has Electric EZ GO Golf Carts available in many configurations. Golf carts offer the ability to go into off road situations, such as dirt road alleys in between industrial sites where ESV's and motorized vehicles cannot go. Security Golf Carts can carry up to 800 pounds including Security Officer(s) and patrol equipment.





References

Current Client References

City of Fort Lauderdale
100 N. Andrews Avenue
Fort Lauderdale, FL 33301
Reina Gonzalez, 954-828-5139
Email: Rgonzalez@fortlauderdale.gov
9/2012 - Present

City of Miami Gardens
18605 NW 27th Avenue
Miami Gardens, FL 33056
Noel Sankovich, 786-312-3722
Email: Nsonkovich@miamigardens.gov
4/2014 - 6/2014

City of Hialeah Fire Dept.
83 East 5th Street
Hialeah, Florida 33012
Chief William Guerra, 305-505-0001
Email: wguerra@hialeah.gov
6/2011 - Present

Fisherman's Boat Group
3800 NW 27th Avenue
Miami, FL 33142
Richard Mena, 305-370-5814
Email: rmena@jetskiofmiami.com
6/2006 - Present

Century Village Pembroke Pines
13300 SW 10th Street
Pembroke Pines, Florida 33027
George Beckhart 954-435-6001
Email: gbeckhart@cenrec.com
3/2015 - Present



City of Fort Lauderdale

FPI Security Services provides security services to the City of Fort Lauderdale. FPI is contracted to secure two water treatment facilities using armed guards. Guards make rounds of the facilities using a golf cart. The guards must screen all visitors at a guardhouse and provide them with a visitor's passes. Guards are trained in hazardous materials and Homeland Security procedures for a high risk facility.



CITY OF
FORT LAUDERDALE

City of Miami Gardens

FPI Security Services provided security services to the City of Miami Gardens. FPI patrolled their City Hall with a foot patrol officer during the post construction phase. Officers were tasked with completing rounds of the building and securing City assets. Officers were in constant communication with the City's Project Manager and completed the project with no incident.





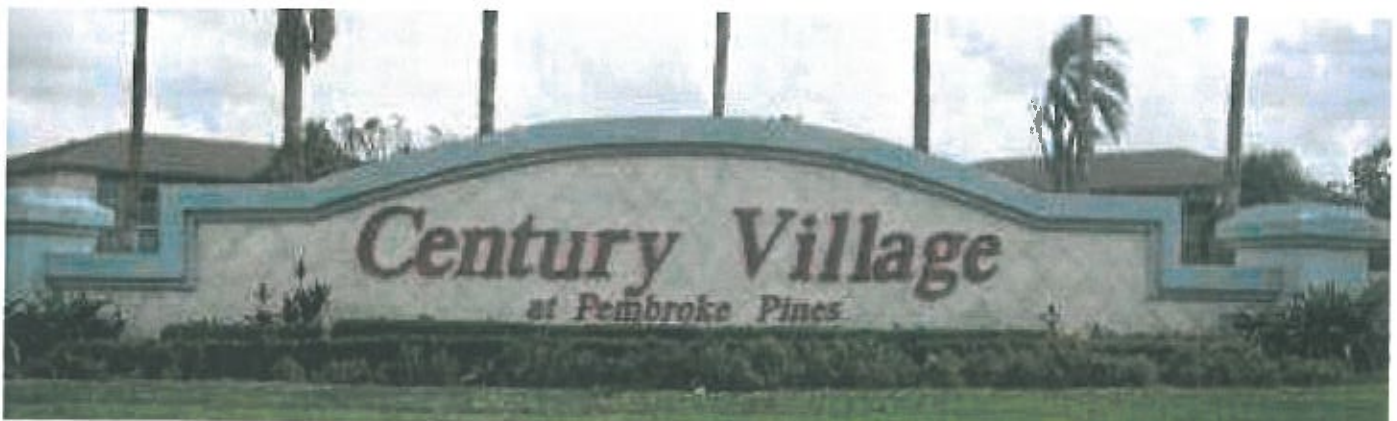
Fisherman's Boat Group

FPI has secured the assets of Fisherman's Boat Group for over 10 years. Our services include patrolling their boat storage lots and logging new arrivals. Our officers are responsible for ensuring the safe delivery of vessels to the marina. Once in the marina, the officers are responsible for ensuring the safety of the patrons in the marina. Fisherman's Boat Group has a total of assets worth approximately \$18 million.



Century Village of Pembroke Pines

FPI has a staff of over 50 employees that are responsible for securing a property with over 7,000 living units. The property is a 55+ community and has two gatehouses with multiple visitor lanes. We have multiple patrol vehicles patrolling the property 24 hours a day. Patrol officers are responsible for responding to medical calls and assisting first responders. We are tasked with securing a 135,000 sq ft clubhouse with theatres, party rooms, and a gym.





City of Hialeah Fire Department

FPI provides fire watch services for the entire City of Hialeah. FPI maintains a strong relationship with the Fire Department and is contacted in the case a property is without fire alarms systems or fire sprinklers. It is our responsibility to maintain a high alert for fire hazards and report immediately to the fire department.



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Addendum Acknowledgement

SECTION 6

Request for Proposal (RFP) No. 2014.00.00

6.0: RFP RESPONSE FORMS

SUBMITTED TO: City of Coral Gables
Procurement Office
2800 SW 72 Avenue
Miami, Florida 33155

1. The undersigned Proposer agrees, if this proposal is accepted, to enter into a Contract with the CITY to perform and furnish all work as specified or indicated in the Bid and Contract Documents for the Contract price and within the Contract time indicated in the Bid and in accordance with the Other terms and conditions of the bid and Contract Documents.
2. Bidder accepts and hereby incorporates by reference in this Bid Response Form all of the terms and conditions of the Request for Proposal.
3. Bidder proposes to furnish all labor, services and supervision for the work described in this Request for Proposal.
4. **Acknowledgement is hereby made of the following Addenda, if any (identified by number) received since issuance of the Request for Proposal.**

Addendum No.	<u>1</u>	Date	<u>7/10/15</u>	Initials	<u>ap</u>
Addendum No.	<u>2</u>	Date	<u>7/17/15</u>	Initials	<u>ap</u>
Addendum No.	<u>3</u>	Date	<u>7/22/15</u>	Initials	<u>ap</u>
Addendum No.	<u>4</u>	Date	<u>7/23/15</u>	Initials	<u>ap</u>

5. Bidder accepts the provisions of the Contract as to penalties in the event of failure to provide services as indicated.

6. Bidders correct legal name: FPI Security Services Inc.

Address: 1776 West 38 Place

City/State/Zip: Hialeah, FL , 33012

Telephone No./Fax No.: 305-827-4300/305-826-7741

E-mail: alex@fpisecurity.com

Social Security or Federal I.D. No.: 37-1499692

Officer signing Bids: Alexander Perez Title: President



Proposal Pricing

SECTION 7

Request for Proposal (RFP) No 2015.07.07

7.0: PROPOSAL PRICING

7.1 PROPOSAL PRICING FORM

Each Proposer shall ensure the Proposal Pricing Schedule (below) is completed in full, with Proposer providing a detailed list of all costs to provide Services.

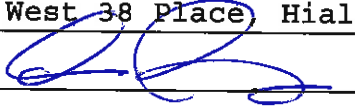
Proposers should carefully follow the instructions outlined below, particularly with respect to the format and number of pages allotted to each topic, if applicable. Failure to follow these instructions may be considered grounds for excluding a proposal from further consideration.

Proposer shall submit a Proposal expressing its interest in providing the services described herein. To receive consideration, this Request for Proposal must be submitted in its entirety, with all forms executed. All corrections to prices made by the Proposer must be initialed. Any additional information to be submitted as part of the Proposal may be attached behind the Proposal Pricing Schedule, carefully cross-referencing each item number and/or letter.

The City reserves the right to add or delete any service, at any time. Should the City determine to add an additional service for which pricing was not previously secured; the City shall seek the Successful Proposer to provide reasonable cost(s) for same. Should the City determine the pricing unreasonable, the City reserves the right to negotiate cost(s) or seek another vendor for the provision of said service(s).

Position (Hours by Facility)	Annual Estimated Hours	Hourly Rate	Annual Cost
Level I (11,680 / 1,124)	12,804	\$ 18.87	\$ 241,611.48
Level II (8,400 / 2,392 / 8,766)	19,558	\$ 18.87	\$ 369,059.46
Total			\$ 610,670.94

Written: 32,362 Total Hours X \$18.87 / hr = Total \$610,670.94

Proposer: FPI Security Services Address 1776 West 38 Place Hialeah, FL
Contact Name Alexander Perez Title President Signature 
Telephone 305-827-4300 Email: alex@fpisecurity.com



Bid Bond

BID BOND

STATE OF FLORIDA }
COUNTY OF MIAMI DADE }SS.
CITY OF CORAL GABLES }

KNOWN ALL MEN BY THESE PRESENTS, That we as Principal, and Platte River Insurance Company, as Surety, are held and firmly bonded unto the City of Coral Gables as Owner in the penal sum of Dollars (\$ 5% of Total Amount Bid), lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has submitted to the City of Coral Gables the accompanying Bid, signed July 21, 2015, and dated July 21, 2015, for

**SECURITY GUARD SERVICES
RFP 2015.07. 07
CORAL GABLES, FLORIDA**

in accordance with the Plans and Specifications therefore, the call for Bids or Proposals, and the Instructions to Bidders, all of which are made a part hereof by reference as if fully set forth herein.

NOW, THEREFORE,

- (a) If the Principal shall not withdraw said bid within thirty (30) days after date of opening of the same, and shall within ten (10) days after written notice being given by the City Manager or his designee, of the award of the contract, enter into a written contract with the City, in accordance with the bid as accepted, and give bond with good and sufficient surety or sureties, as may be required for the faithful performance and proper fulfillment of such contract,
- (b) in the event of the withdrawal of said bid or proposal within the period specified, or the failure to enter into such contract and give such bond within the time specified, if the Principal shall pay the City the difference between the amount specified in said bid or proposal and the amount for which the City may procure the required work and/or supplies, if the latter amount be in excess of the former, the above obligation shall be void and of no effect, otherwise to remain in full force and effect.

BID BOND

IN WITNESS HEREOF, the above bounded parties have executed this instrument under their several seals this 21st day of July, A.D., 20 15, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

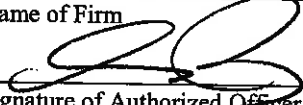
WITNESS

(If Sole Ownership or Partnership, Two (2) Witnesses Required. If Corporation, Secretary Only will attest and affix seal).

(1) _____
(2) _____

PRINCIPAL

Florida Patrol Investigators, Inc.
Name of Firm

 (SEAL)
Signature of Authorized Officer

President
Title

1776 West 38th Place
Business Address


Hialeah Florida, 33012
City, State

WITNESS:

(1) _____
(2) _____

SURETY:

Platte River Insurance Company
Corporate Surety

 (SEAL)
Attorney-In-Fact Ryan Tash

P.O. Box 5900
Business Address

Madison, WI 53705

City, State
Surety Solutions Insurance Services, Inc.

3225 Monier Circle, Rancho Cordova, CA 95742

Florida Non-Resident Licensed Agency Name of Local Agency

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Sacramento)

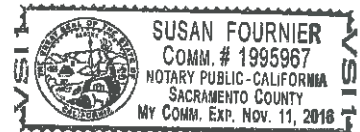
On July 21, 2015 before me, Susan Fournier, Notary Public
(insert name and title of the officer)

personally appeared Ryan Tash
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature  (Seal)



PLATTE RIVER INSURANCE COMPANY
POWER OF ATTORNEY

41322852

KNOW ALL MEN BY THESE PRESENTS, That the PLATTE RIVER INSURANCE COMPANY, a corporation of the State of Nebraska, having its principal offices in the City of Middleton, Wisconsin, does make, constitute and appoint

JOHN T. PAGE; RYAN TASH; CHRISTINE STRADFORD

its true and lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf, as surety, and as its act and deed, any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of

WRITTEN INSTRUMENTS IN AN AMOUNT NOT TO EXCEED: \$20,000,000.00

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PLATTE RIVER INSURANCE COMPANY at a meeting duly called and held on the 8th day of January, 2002.

"RESOLVED, that the President, and Vice-President, the Secretary or Treasurer, acting individually or otherwise, be and they hereby are granted the power and authorization to appoint by a Power of Attorney for the purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, one or more vice-presidents, assistant secretaries and attorney(s)-in-fact, each appointee to have the powers and duties usual to such offices to the business of the company; the signature of such officers and the seal of the Corporation may be affixed to such power of attorney or to any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Corporation in the future with respect to any bond or undertaking or other writing obligatory in the nature thereof to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any of said officers, at any time."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner - Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

IN WITNESS WHEREOF, the PLATTE RIVER INSURANCE COMPANY has caused these presents to be signed by its officer undersigned and its corporate seal to be hereto affixed duly attested, this 8th day of January, 2014.

Attest:

Richard W. Allen III

Richard W. Allen III
President
Surety & Fidelity Operations



PLATTE RIVER INSURANCE COMPANY

Stephen J. Stills

Stephen J. Stills
CEO & President

STATE OF WISCONSIN } s.s.:
COUNTY OF DANE

On the 8th day of January, 2014 before me personally came Stephen J. Stills, to me known, who being by me duly sworn, did depose and say: that he resides in the County of New York, State of New York; that he is President of PLATTE RIVER INSURANCE COMPANY, the corporation described herein and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name thereto by like order.



Daniel W. Krueger

Daniel W. Krueger
Notary Public, Dane Co., WI
My Commission Is Permanent

STATE OF WISCONSIN } s.s.:
COUNTY OF DANE

I, the undersigned, duly elected to the office stated below, now the incumbent in PLATTE RIVER INSURANCE COMPANY, a Nebraska Corporation, authorized to make this certificate, DO HEREBY CERTIFY that the foregoing attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at the City of Middleton, State of Wisconsin this 21st day of July, 2015



Alan S. Ogilvie

Alan S. Ogilvie
Secretary



Procurement Foms

CITY OF CORAL GABLES

BIDDER STATEMENT

This questionnaire is to be submitted to the City of Coral Gables Procurement Division by the Bidder, along with the solicitation being submitted for the goods, services and/or construction required by the City of Coral Gables. Do not leave any questions unanswered. When the question does not apply, write the word(s) "None" or "Not Applicable", as appropriate. Failure to complete this form as applicable may be deemed non-responsive.

Company Name: FPI Security Services Inc.

Contact Name: Alexander Perez Title President

Address: 1776 West 38 Place Hialeah, FL 33012

Telephone 305-827-4300 Cellular 305-772-8102 Facsimile 305-826-7741

Email: alex@fpisecurity.com

Federal Employer Identification Number (FEIN No.): 37-1499692

Check One: Corporation Partnership Sole Proprietary LLC / LLP Other

List all current licenses held and provide copies

(a) State of Florida B 0001169, DS2700001

(b) Miami Dade County No. 6814579

(c) City of Coral Gables Municipal License N/A

(d) Others Hialeah Tax Receipt- No. 561612-16

1. State the true, exact, correct and complete name of the partnership, corporation, and trade or fictitious name in which business is transacted and the address of the place of business.

Bidder Name: FPI Security Services Inc.

The address of the principal place of business is: 1776 West 38 Place
Hialeah, FL 33012

2. How many years has organization been in business under present business name? 11

a. Under what other former names has organization operated? Florida Patrol Investigators Inc.

3. Are any of the principals of this company employed by the City of Coral Gables? If so, disclose their name(s) below:

N/A

4. Indicate registration, license numbers or certificate numbers for the business or professions which are the subject of this IFB. Please attach certificate of competency and/or state registration.

5. Have you ever failed to complete any work awarded to you or been held in default of a contract? (Y) _____ (N) NO if yes, state when, where and why? (Please provide the name and contact information of the entity which was involved).

N/A

6. Have you, or a predecessor company or organization, filed bankruptcy in the last three (3) Years? (Y) _____ (N) NO if yes, information must be provided pertaining to the preceding and outcome of the action.

N/A

7. State whether you or any officers of your company have been involved in any claims or litigation in the last five (5) years in any way relating to the business being procured in this IFB. Provide details as to the cause and outcome (judgments and settlements) of those claims or litigation, whether it is the present company, a predecessor or related company.

N/A

8. Has your insurance coverage ever been cancelled for non-payment of insurance premiums or any other reason? (Y) _____ (N) NO If yes, what was the reason? N/A

9. Have you personally inspected the site of the proposed work? (Y) YES (N) _____

10. **References:** List references that may be contacted to ascertain experience and ability of Bidder. Provide a minimum of three (3) references (*Government entities preferred*):

City of Fort Lauderdale	Reina Gonzalez	954-828-5139	rgonzalez@fortlauderdale.gov
(Name)	(Contact)	(Phone Number)	(Email)
City of Miami Gardens	Noel Sankovich	786-312-3722	nsankovich@miamigardens.gov
(Name)	(Contact)	(Phone Number)	(Email)
City of Hialeah	William Guerra	305-505-0001	wguerra@hialeah.gov
(Name)	(Contact)	(Phone number)	(Email)

Provide any additional information as to qualifications and/or experience, attach documentation to this form.

VALIDATION:

The undersigned certifies the information provided in this questionnaire is correct and accurate.

IF PARTNERSHIP:

N/A
Signature
N/A
Print Name
N/A
Title

N/A
Print Name of Firm
N/A
Address

IF CORPORATION:

[Signature]
Signature
Alexander Berg
Print Name
President
Title

PPI Security Services Inc.
Print Name of Corporation
1776 West 38 Place, Hialeah, FL 33012
Address

WITNESS:

[Signature]
Signature
Daniel Gonzalez
Print Name
Vice President
Title

Attest: [Signature] (CORPORATE SEAL) Secretary

VALIDATION (Cont'd):

IF LIMITED LIABILITY COMPANY (LLC) OR LIMITED LIABILITY PARTNERSHIP (LLP):

Signature	<u>N/A</u>	Name of Company	<u>N/A</u>
Print Name	<u>N/A</u>	Address	<u>N/A</u>
Title	<u>N/A</u>		

IF SOLE PROPRIETORSHIP

Signature	<u>N/A</u>	Name of Firm	<u>N/A</u>
Print Name	<u>N/A</u>	Address	<u>N/A</u>
Title	<u>N/A</u>		

**SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to City of Coral Gables
[print name of the public entity]
by Alexander Perez- President
[print individual's name and title]
for FPI Security Services Inc.
[print name of entity submitting sworn statement]

Whose business address is: 1776 West 38 Place, Hialeah, FL 33012

and (if applicable) its Federal Employer Identification Number (FEIN) 37-1499692

If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:
N/A _____.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any Proposal or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
1. A predecessor or successor of a person convicted of a public entity crime; or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which Proposals or applies to Proposal on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. [indicate which statement applies.]

Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list.
[attach a copy of the final order]

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.


[Signature]

AMERICANS WITH DISABILITIES ACT (ADA)
DISABILITY NONDISCRIMINATION STATEMENT

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted City of Coral Gables
(print name of public entity)

by _____
(print individual's name and title)

for FPI Security Services Inc.
(print name of entity submitting sworn statement)

whose business address is: 1776 West 38 Place, Hialeah, FL 33012

and (if applicable) its Federal Employer Identification Number (FEIN) 37-1499692
(If the entity has not FEIN, include Social Security Number of the individual signing this sworn statement:

N/A.)

I, being duly first sworn state:

That the above named firm, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any sub-contractor, or third party contractor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 U.S.C. 12101, 12213 and 47 U.S.C. Sections 225 and 661 including Title I, Employment; Title I 1, Public Services; Title I II, Public Accommodations and Services Operated by Private Entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Sections 5553.501-553.513, Florida Statutes

The Rehabilitation Act of 1973, 229 U.S.C. Section 794
The Federal Transit Act, as amended, 49 U.S.C. Section 1612
The Fair Housing Act as amended, 42 U.S.C. Section 3601-3631



[Signature]

Sworn to and subscribed before me this 04 day of August, 20 15

Personally known yes Alexander Perez

OR Produced identification: _____
Notary Public-State of Florida

[Type of Identification]

My Commission Expires 05-07-2019

Josefina M Fernandez
[Printed, typed or stamped Commissioned name of Notary Public]



NON-COLLUSION AFFIDAVIT

State of Florida)

County of Miami Dade)ss.

Alexander Perez being first duly sworn, deposes and says that:

(1) Affiant is the Owner (Owner, Partner, Officer, Representative or Agent) of FPI Security Services Inc. the Bidder / Proposer that has

submitted the attached Solicitation;

(2) Affiant is fully informed respecting the preparation and contents of the attached Bid/Proposal and of all pertinent circumstances respecting such Solicitation;

(3) Such submittal is genuine and is not a collusive or sham Solicitation;

(4) Neither the said Bidder / Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Bidder / Proposer or firm, or person to submit a collusive or sham Solicitation in connection with the work for which the attached submittal; or to refrain from bidding in connection with such work; or have in any manner, directly or indirectly, sought by a agreement or collusion, or communication, or conference with any Bidder, firm, or person to fix any overhead, profit, or cost elements of the Solicitation price or the Solicitation price of any other Bidder / Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed work;

(5) The price or prices quoted in the attached submittal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.


[Signature]

Sworn to and subscribed before me this 04 day of August, 20 15

Personally known yes Alexander Perez

OR Produced identification: Notary Public-State of Florida

[Type of Identification] My Commission Expires 05-07-2019


[Printed, typed or stamped Commissioned name of Notary Public]



(6)

DRUG-FREE WORK PLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that FPI Security Services Inc. does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, Employee Assistance Programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee a copy of the statement specified in subsection (1) that are engaged in providing the commodities or contractual services that are proposed.
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are proposed, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Bidder Signature

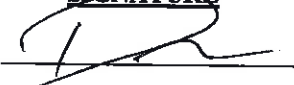
08-04-2015


Date

CERTIFICATION OF BIDDER STATEMENT

I Alexander Perez, President certify that I am authorized to act on behalf
(Name) (Title)
of FPI Security Services Inc. pursuant to the IFB and further
(Name of Business)

acknowledge and understand the information contained in response to this Bidder Statement shall be relied upon by Owner awarding the contract and such information is warranted by Bidder to be true and correct. The discovery of any omission or misstatement that materially affects the Bidder Statement to perform under the contract shall cause the City to reject the bid or proposal, and if necessary, terminate the award and/or contract. I further certify that the following are the names, titles and official signatures of those persons authorized to act by the foregoing statement.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Daniel Gonzalez</u>	<u>Vice President</u>	
_____	_____	_____
_____	_____	_____


Signature

State of Florida

County of Miami-Dade

On this the 4 day of August, 2015, before me, the undersigned Notary Public of the State of Florida, personally appeared Alexander Perez and whose name(s) is/are subscribes to
(Name(s) of individual(s) who appeared before notary)

the within instrument, and acknowledge it's execution.


NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC
SEAL OF OFFICE:



Josefina M. Fernandez
(Name of Notary Public: Print, Stamp or Type as Commissioned.)

Personally known to me or
Produced identification:

(Type of Identification Produced)