

**CITY OF CORAL GABLES  
LANDSCAPE BEAUTIFICATION ADVISORY BOARD**

Draft Minutes of Meeting, October 6, 2011  
War Memorial Youth Center, Conference Room

MEMBERS	N	D	J	F	M	A	M	J	J	A	S	O	APPOINTED BY
Ana Martin-Lavielle									-	-	P	P	Mayor Jim Cason
Vacant									-	-			Vice-Mayor William H. Kerdyk, Jr.
Alexander Adams									-	-	E	A	Comm. Maria Anderson
Carlos Perea	P	P	P	P	P	E	P	P	-	-	P	E	Comm. Rafael "Ralph" Cabrera, Jr.
Leona M. Allison									-	-	P	P	Comm. Frank C. Quesada
Paul Zamek	P	P	P	P	P	P	P	E	-	-	P	P	Board-As-A-Whole
Robert Parsley	-	P	P	P	P	P	E	P	-	-	P	P	City Manager

**STAFF:**

Dan Keys, Public Service Director, Board Secretary  
Ayliin Hernandez, Public Service Department

**A = Absent**  
**P = Present**  
**E = Excused**

**GUESTS:**

**APPROVAL OF MINUTES:** Robert Parsley, the Chairman, opened the meeting at 9:15 a.m., the roll was taken and a quorum was present. Dan Keys mentioned the attendance of the September 1, 2011 minutes required a revision. A motion was made to "Approve the revised minutes from the September 1, 2011 meeting as written." The motion was seconded, voted upon and adopted unanimously.

**OLD BUSINESS:**

**TRAFFIC CIRCLE UPDATE:** Dan Keys mentioned the Public Service Department is maintaining the circles and some have required replacement of dead palms.

**SEGOVIA STREET UPDATE:** Dan mentioned this project is currently in the tree planting process.

Paul Zamek pointed out that at the intersection of Segovia and Bird Road there is a narrow curb that needs to be looked into. Dan advised he would bring it to Public Work's attention.

Leona Allison mentioned a safety concern at the intersection of Riviera and Segovia. Dan replied he would refer it to Public Works.

**MIRACLE MILE AND GIRALDA UPDATE:** Discussion took place on the different phases and Robert Parsley inquired on design contracts. Dan was not aware of a bid process for design consultants, but there could be one in the works.

PONCE DE LEON UPDATE: None

TRAFFIC IMPROVEMENT PROJECTS: None

**NEW BUSINESS:**

ELECTION OF BOARD MEMBERS: Discussion took place on the election of a Chairman and Vice Chairman. A motion was made to "Elect Paul Zamek as Chairperson." The motion was seconded, voted upon and adopted unanimously.

The Vice Chair position was deferred to the next meeting.

ARBOR DAY: Dan explained the general format of the Arbor Day planning and the Beautification Award process. Discussion took place on the event location, the tree species to be planted, the student grade of some invitees, the speaker and other details. Mr. Zamek requested the board member e-mails and offered to keep everyone informed of recommendations as they are made. The objective is to speed up the planning process by having the details ready for the decision making process during the next meeting.

Ms. Martin-Lavielle inquired on whether the newly acquired park area (on Alhambra between Blue Rd and Bird Rd) could be used as the location for Arbor Day event. Dan mentioned he would check with Parks and Recreation regarding the possibility.

GENERAL DISCUSSION: Discussion took place on the status of the Neighborhood Renaissance projects and Mr. Zamek requested that the Public Works Director provide a presentation on the global view of future projects. Dan advised he would mention it to Public Works.

**CITY COMMISSION UPDATE:**

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 10:08 a.m.

APPROVED:

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Paul Zamek, Chairman

ATTEST:

\_\_\_\_\_  
Daniel Keys, Secretary

THE NEXT MEETING WILL BE HELD  
**THURSDAY, NOVEMBER 3, 2011, 9:15 a.m.**  
Youth Center Conference Room, 405 University Drive, Coral Gables, Florida