

**CORAL GABLES MERRICK HOUSE GOVERNING BOARD MEETING**  
**Regular Meeting Minutes of December 1, 2008**  
**Coral Gables Merrick House**  
**907 Coral Way, Coral Gables, Florida 33134**

<b>MEMBERS</b>	<b>J</b>	<b>F</b>	<b>M</b>	<b>A</b>	<b>M</b>	<b>J</b>	<b>J</b>	<b>A</b>	<b>S</b>	<b>O</b>	<b>N</b>	<b>D</b>	<b>COMMISSIONERS</b>
Barbara Reese	P	E	P	P	E	P	-	P	P	P	P	P	Mayor Donald D. Slesnick, II
Margaret Steele	P	P	P	P	P	E	-	P	P	P	P	P	Vice-Mayor William H. Kerdyk, Jr.
Jany Marchena	P	P	E	P	P	P	-	P	P	P	E	A	Comm. Maria Anderson
Olga Baquero-Lima	P	P	P	P	P	P	-	E	P	P	P	P	Comm. Rafael "Ralph" Cabrera, Jr.
Laura Yusko	E	P	P	P	P	P	-	P	P	P	P	P	Comm. Wayne "Chip" Withers
Marie Vacca	P	P	P	P	P	P	-	P	P	P	P	E	Board Appointee
Sondra Space	P	P	P	P	E	P	-	P	P	P	P	P	City Manager

**STAFF IN ATTENDANCE:**

Kara Kautz, Historic Preservation Officer

**A = Absent**

**E = Excused**

**P = Present**

**\* = Special Meeting**

**- = No Meeting**

**^ = New Member**

**+ = Resigned**

**RECORDING SECRETARY:** Nancy C. Morgan, Coral Gables Services, Inc.

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Chair Yusko called the meeting to order at 9:10 a.m.

**Meeting Attendance:**

**Ms. Baquero-Lima made a motion to excuse the absence of Ms. Vacca. The motion was approved.**

**Committee Reports:**

**Holiday Open House:**

After distributing an updated checklist for the December 13 Holiday Open House, Ms. Baquero-Lima and Board members reviewed and discussed a myriad of details, including invitations, signage, donation box, Santa, face painting, self-guided House tours, food, seating, publicity, entertainment,

vendors, cleaning and budget issues. Two docents will oversee the self-guided tours. Responsibilities of Board members and staff were reviewed.

**House Report:**

Ms. Kautz will give a report at the next meeting.

**Old Business:**

None reported.

**New Business:**

**Refrigerator:**

This topic will be addressed in January.

**Discussion Items:**

**Silver Service:** The necessity of cleaning Merrick silver service pieces was discussed. Ms. Steele volunteered to polish the silver.

**Board Items/City Commission Update/City Projects Update:**

Ms. Kautz updated Board members on the Coral Gables Museum's gingerbread house contest. To date, there are approximately 25 entrants.

There being no further business, the meeting adjourned at 9:45 a.m.

**Next Meeting: Monday, January 19, 2009, 8:45 a.m., Merrick House**

Respectfully submitted,

Kara N. Kautz  
Historic Preservation Officer