

CORAL GABLES MERRICK HOUSE GOVERNING BOARD MEETING

Regular Meeting Minutes of February 8, 2010, 8:45 a.m.

Coral Gables Merrick House

907 Coral Way, Coral Gables, Florida 33134

MEMBERS	M 09	A 09	M 09	J 09	J* 09	A 09	S 09	S* 09	O 09	N 09	D* 09	J 10	F 10	COMMISSIONERS
Barbara Reese	P	A	P	P	P	-	P	E	P	P	P	P	P	Mayor Donald D. Slesnick, II
Margaret Steele	P	P	P	E	P	-	P	P	P	P	P	P	P	Vice-Mayor William H. Kerdyk, Jr.
Susan Stanton	^	^	^	E	E	-	P	E	P	P	E	E	E	Comm. Maria Anderson
Michelle Moskowitz	P	P	E	P	P	-	P	P	P	P	P	P	P	Comm. Rafael "Ralph" Cabrera, Jr.
Laura Yusko	P	P	P	P	P	-	P	P	P	E	P	P	P	Comm. Wayne "Chip" Withers
Joanne Meagher	^	^	^	^	^	-	P	P	P	P	E	P	P	Board Appointee
Sondra Space	P	E	P	P	P	-	P	E	P	P	P	P	P	City Manager

STAFF IN ATTENDANCE:

Kara N. Kautz, Historic Preservation Officer

A = Absent

E = Excused

P = Present

*** = Special Meeting**

- = No Meeting

^ = New Member

+ = Resigned

RECORDING SECRETARY: Nancy C. Morgan, Coral Gables Services, Inc.

Chair Yusko called the meeting to order at 8:50 a.m.

MEETING ATTENDANCE:

A motion was made and unanimously passed to excuse the absence of Susan Stanton from the February 8, 2010 regular Board meeting.

APPROVAL OF MINUTES OF REGULAR MEETING HELD JANUARY 11, 2010:

A motion was made and passed to approve the January 11, 2010 minutes as written.

COMMITTEE REPORTS:

Farmers' Market: Several Board members will participate in the March 6, 2010 Farmers' Market from 8 a.m. to 1 p.m. Details of items needed and individual responsibilities prior to and during the Market were finalized. Note cards will be available for sale. A three-bean soup recipe will be featured, dried beans will be available for patron scooping and purchase, to be bagged by Board members with an attached recipe provided by Ms. Steele.

Anniversary Gala: Ms. Reese presented and thoroughly described four 100th anniversary gala options for Board consideration, including venues and proposed November 2010 dates. After discussion of all options, venues and costs:

A motion was made and unanimously passed to schedule November 12, 2010 as the event date, and to adopt a 1920s/"Puttin' on the Ritz" party theme.

Coral Gables Merrick House Governing Board Special Meeting Minutes

Monday, February 8, 2010

Continued

A motion was made and unanimously passed to confirm the Westin Colonnade's Rotunda for passed hors d'oeuvres and a variety of food stations placed throughout the room, and to schedule a one-hour wine and champagne reception beginning at 7 p.m. at Merrick House, after which guests will go to the Westin.

HOUSE REPORT:

Ms. Kautz presented a report for House activity for January 2010:

- Total visitors: 42 adults, 6 seniors, 7 students, 2 children; a group of 24 students came to the house with Ms. Yusko.
- Trust fund balance: \$28, 185.61 reflecting payments made to Business Interiors.
- Rental: DAR, no problems.

OLD BUSINESS:

Interior Design: Another club chair was discovered in a downstairs closet and should also be reupholstered. The additional cost for upholstery is \$929.50 and for fabric is \$1,294.90.

A motion was made and unanimously passed to approve upholstering the additional club chair at a total cost of \$2,224.40.

Draperies: Ms. Kautz reported that R&D Contract Window Coverings reviewed downstairs draperies in the main rooms and two front bedrooms. The cost to make draperies uniform in length, clean, rework and re-hem them, add linings and reinstall them is \$4,747.60. R&D also proposed a specific fabric to make sheer curtains at a cost of \$690.41.

A motion was made and unanimously passed to approve the R&D proposal as stated.

Wicker Sofa/1950s Sofa: Ms. Yusko described a problem encountered with restoration of the wicker sofa and the necessity to replace hidden original support material with another type. Regarding the 1950s sofa, restorers are replacing original wood with a hardwood of the period.

Signage: Ms. Kautz will not meet this week with the signage company, and also with a City's graphic designer.

Brochure – Draft Review: The compiled edits were sent to Goosepen Press and a revised draft will be sent to Board members via e-mail. If there are no additional changes, the brochure can be printed.

Coral Rock Wall Repair: Ms. Kautz met with both wall repair companies, and explained their assessment of the project as sketched by Public Works. One estimate, based on the availability and use of the City's large store of coral rock, was \$17,800; if the coral rock is not suitable, the project will cost \$19,700. Rockers will also submit an estimate; however, it is anticipated that the estimate will be approximately the same.

Donation Policy: Catherine Cathers, Arts and Culture Specialist for the City, will attend the March Board meeting to talk about the City's donation policy and how the Board's policy meshes with it.

NEW BUSINESS:

Ms. Steele commented about the appearance of the walkway in the back yard.

Next Meeting: Monday, March 8, 2010, 8:45 a.m., Merrick House.

There being no further business, the meeting adjourned at 10:25 a.m.

Respectfully submitted,

Kara N. Kautz
Historic Preservation Officer