



**City of Coral Gables  
CITY COMMISSION MEETING  
May 7, 2024**

**ITEM TITLE:**

A Resolution accepting the recommendation to waive the competitive bid process of the Procurement Code as a Special Procurement/Bid Waiver for the continuation of towel and rug cleaning services at the Coral Gables Golf and Country Club, pursuant to Section 2-691 of the City’s Procurement Code.

**DEPARTMENT HEAD RECOMMENDATION:**

Approval.

**BRIEF HISTORY:**

At the January 25, 2022, City Commission meeting, the Commission approved the decision to engage the Community Recreation Department (Parks) for the management of the Country Club. The city assumed the management of the facility and all operations by May 2022. Due to the urgency and the number of critical matters that needed to be addressed, a bid waiver (BW 2022-047) was approved, so the necessary supplies, equipment and services could expeditiously be put into place.

Upon taking over the operations, the city entered into an initial agreement with AlSCO to provide towel services for the Athletic Club at the Coral Gables Golf & Country Club using the procurement waiver that was in place. The contract was a standard contract with a three-year term. However, with an increase in members and an increase in services at the club to include the onboarding of the pool there was an increased demand for towel services to provide applicable member services. A new contract would supersede the existing contract with a more competitive rate based on the increase of towel services and implementation of rug services for the entire building and restrooms.

The Community Recreation Department recommends continuing with the existing provider and amending the existing contract with a new three-year contract that meets the additional services and reflects the applicable rate based on increase of services. The new contract will also have in place the recommended revisions to the standard agreement language as agreed upon by both the vendor and the city. Considering the bid waiver for the entire facility expired last year, it is requested that a new bid waiver is approved to continue with AlSCO for existing services for an additional three years, which is the company’s standard agreement term based on their initial inventory acquisition for towels and custom branded logo mats for doorways and restrooms.

Approval of the bid waiver will allow for the continuation of existing services as well as increased services for the membership and community.

Section 2-691 of the Procurement Code entitled “Special Procurement/Bid Waiver” authorizes the Chief Procurement Officer to initiate a special procurement/bid waiver when an unusual or unique situation exists that makes the application of all requirements of competitive sealed bidding or competitive sealed proposal contrary to the public interest.

**FINANCIAL INFORMATION:**

No.	Amount	Account No.	Source of Funds
1.	\$50,000 per year	430-6034-572-3118	Operating budget for Division 6034
2.	\$20,000 per year	430-6032-572-3118	Operating budget for Division 6032
<b>Total:</b>	<b>\$210,000 for 3-year contract duration</b>		

**Fiscal Impact:**

The continuation of this contract will result in an additional commitment for the next three years for an annually budgeted expense not to exceed \$70,000. Over the life of the three-year contract, a total of \$210,000 would be funded from the budgeted operating funds allocated to the Coral Gables Golf & Country Club Athletic Club.

The new contract will not result in an additional funding request as the funds are budgeted within the respective operating budget.

**ATTACHMENT(S):****1. Resolution**