

**CITY OF CORAL GABLES**  
**CULTURAL DEVELOPMENT BOARD MEETING AND FINAL REPORTS REVIEW**  
**Monday, October 18, 2010, 3:00 p.m.**  
**Coral Gables Museum, Community Meeting Room, Coral Gables, Florida**

MEMBERS	N**	N^	D	J	J*-	J--	F	M	A	M	J	A#	S	O*	COMMISSIONERS
José R. Garrigó	P	E	-	P	P	E	P	P	P	P	E	P	P	P	Mayor Donald D. Slesnick II
Bobbi Litt	P	P	-	P	P	P	P	P	P	P	P	P	P	P	Vice Mayor William Kerdyk, Jr.
Dr. Bernice Matalon-Roth	P	P	-	P	P	P	P	P	P	P	P	P	P	P	Commissioner Maria Anderson
Dr. Carol Damian	P	E	-	P	E	P	P	P	P	P	P	E	P	P	Commissioner Rafael "Ralph" Cabrera, Jr.
Beatriz Pereira	P	P	-	P	P	P	P	P	E	P	P	P	E	P	Commissioner Wayne "Chip" Withers
Andrea Cole	P	P	-	P	P	P	P	P	P	P	P	P	P	P	Board Appointee
Ginger Jochem	P	P	-	P	P	P	P	P	P	P	P	P	P	P	City Manager

**A = Absent**

**P = Present**

**E = Excused**

**- = No Meeting**

**> = New Member**

**” = Arrived at 3:30 p.m.**

\* Regular Meeting + FY2009-2010 Final Reports

# Regular Meeting + FY2010-2011 Grants Workshop

\*\* Regular Meeting + FY2009-2010 Cultural Grant Applications  
Review & Scoring

^ Special Grants Board Meeting

\* - Special Donation Board Meeting

-- Special Grant Form review Meeting

**Guests:** Bella Griffith-Smith, Coral Gables Chamber Symphony & Opera; Mark Hart, Coral Gables Congregational Church; Steven Klindt, Coral Gables Museum; Diego Salterini, Dance Now!; Carlene Sawyer, Dranoff 2 Piano Foundation; Suzanne Kores, Fairchild Tropical Botanic Garden; Adam L. Cox, GableStage; Norris Siert, Greater Miami Symphonic Band; Kathy Gaubatz, Miami Bach Society; Tracy Magellan, Patrick Griffith, Montgomery Botanical Center; Patrick Quigley, Seraphic Fire; Byron Krulewitch, Sunday Afternoons of Music; Kerrie Koslowe, University of Miami/Lowe Art Museum.

**Staff In Attendance:**

Cindy Birdsill, Economic Sustainability Director

Cindy Dorrel, Special Projects Coordinator

**Recording Secretary:** Nancy C. Morgan, Coral Gables Services, Inc.

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**Motion Summary:**

**Minutes of the September 22, 2010 Cultural Development Board meeting were unanimously approved.**

**The Board declined reconsideration of its decision regarding the grant application of the Kiwanis Club of Little Havana. The Board applied grant application rules as published, and asked Miami Children's Theater to: 1) file its 2006/2007 final report; 2) to institute a payment plan to return funds to the City.**

**The Board rescinded disqualification of Miami Bach Society's grant application and will clarify information regarding proof of IRS 501C3 status in the application.**

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Dr. Matalon-Roth called the Board meeting to order at 3:10 p.m.

**I. Review/Approval of September 22, 2010 Board Meeting Minutes:**

**Mr. Garrigó made a motion to approve the September 22, 2010 meeting minutes as presented. Ms. Litt seconded the motion, which passed.**

**II. Final Report CDB decision requests:**

- a. Kiwanis Club of Little Havana: Ms. Birdsill reviewed circumstances relayed by Kiwanis of Little Havana regarding their grant application, stating they wished to have the Board reconsider its decision not to fund the grant. Discussion ensued about the application details and the Board's original decision.

**Ms. Cole made a motion to decline reconsideration of the previous Board decision regarding the grant application of the Kiwanis Club of Little Havana. The motion was seconded and unanimously approved.**

- b. Miami Children's Theater: Ms. Birdsill related circumstances of the Theater and the City's request that grant funding be returned for lack of compliance with grant requirements. Multiple request letters were sent to the organization, including one from the City Attorney. The Theater's response cited administrative changes, asked the Board to accept a final report for FY2006/2007, and agreed not to submit a grant application this year; however, the funds have not been returned.

Ms. Birdsill reported the penalty for not filing final reports, which bans an organization from applying for a grant for two years. Dr. Matalon-Roth suggested institutionalizing penalties. It was agreed that rules must be consistently followed to be fair. There was a suggestion to offer a payment plan to the organization.

**Mr. Garrigó made a motion to apply the grant application rules as published, and to ask Miami Children's Theater to file its FY2006/2007 final report and to institute a payment plan to return the owed funds in order to be eligible for Cultural Grant funds again in FY2014/2015. Ms. Cole seconded the motion, which passed, with a "no" vote cast by Ms. Litt.**

- c. Miami Bach Society: Ms. Gaubatz asked for reconsideration of the disqualification of her FY2010/2011 grant application, the circumstances of which were detailed and discussed. The Board accepted responsibility for not including more specific information in the application other than on the checklist regarding the IRS 501C3 designation letter. Dr. Damian recommended exempting Ms. Gaubatz from automatic disqualification in this instance. The Board noted it would make the requirement clearer in next years' guidelines and application.

**Ms. Cole made a motion to rescind the disqualification of Miami Bach Society's grant application and to revise the application forms for next year to emphasize the requirement to include the IRS 501C3 designation letter. Ms. Pereira seconded the motion, which passed unanimously.**

- d. Coral Gables Chamber Symphony & Opera: Ms. Griffith-Smith contested the disqualification of the Coral Gables Chamber Symphony & Opera grant application due to the absence of a Form 990. During discussion, it was pointed out that both the application and checklist specified that a Form 990 had to be submitted with a grant application and that Ms. Griffith-Smith had pulled the submission of her application. The Board did not grant the request.

**III. Grantee Programs and Events:**

- a. Board member reports on programs/events visited: Board members reported their experiences with cultural events and programs they attended in the past month. It was unanimously agreed that the opening of the Coral Gables Art Cinema was outstanding.
- b. The list of programs and events scheduled for the upcoming month will be forwarded to the Board.

**IV. Additional Board business:**

- a. Mr. Garrigó proposed that a letter be sent from the Board to Ms. Swanson-Rivenbark and Paul Posnak in recognition and appreciation of their initiative and vision to launch the Coral Gables Art Cinema.
- b. Coral Gables Museum: Ms. Birdsill reported that the October 10, 2010 day long opening of the Museum was well attended and successful. A Coral Gables commemorative section will be included in the October 21 Miami

Herald.

There being no further regular Board meeting business, the regular Board meeting adjourned at 4:00 p.m.

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The FY2009/2010 Grant Cycle Final Reports Review meeting began immediately thereafter.

**Review and Scoring of 2009/2010 Grant Cycle Final Reports:**

Dr. Matalon-Roth welcomed guests and explained the Board's process for dividing and reviewing final reports, the seven-point scoring system and the decision to review final reports in alphabetical order.

<b>Actors Playhouse Productions, Inc.:</b> Ms. Pereira	Score: 7
<b>Area Stage:</b> Disqualified.	
<b>Brazz Dance Theatre:</b> Ms. Litt	Score: 6
Report was late.	
<b>Center for the Advancement of Jewish Education:</b> Dr. Matalon-Roth	Score: 7
<b>Chopin Foundation of the United States, Inc.:</b> Ms. Litt	Score: 7
<b>Civic Chorale of Greater Miami:</b> Ms. Pereira	Score: 6
Final report submitted late.	
<b>Coral Gables Cinemateque:</b> Dr. Damian	Score: 7
<b>Coral Gables Congregational Church:</b> Ms. Cole	Score: 7
<b>Coral Gables Museum:</b> Dr. Matalon-Roth	Score: 7
<b>Dance Now! Ensemble:</b> Dr. Damian	Score: 7
<b>Fairchild Tropical Botanic Garden:</b> Ms. Jochem	Score: 7
<b>Friends of Chamber Music of Miami, Inc.:</b> N/A	
<b>Friends of Miami-Dade Public Library, Inc.:</b> Ms. Cole	Score: 6
Final report was late.	
<b>GableStage:</b> Dr. Matalon-Roth	Score: 7
<b>Greater Miami Symphonic Band:</b> Mr Garrigó	Score: 6
Final report was late.	
<b>Greater Miami Youth Symphony:</b> Ms. Litt	Score: 7
<b>Merrick Festival, Inc.:</b> Ms. Litt	Score: 7

<b>Miami Bach Society, Inc.:</b> Dr. Matalon-Roth	Score: 7
<b>Miami Children's Chorus, Inc.:</b> Ms. Cole	Score: 7
<b>Miami Children's Museum:</b> Ms. Cole	Score: 7
<b>Miami Momentum Dance Company, Inc.:</b> Ms. Jochem Original grant projected attendance of 2000+; actual attendance was 1300.	Score: 6
<b>Miami Short Film Festival:</b> Ms. Pereira Final report was late.	Score: 6
<b>Miami String Project:</b> Mr. Garrigó Final report was late.	Score: 6
<b>Montgomery Botanical Center:</b> Ms. Litt	Score: 7
<b>Murray Dranoff Foundation, Inc.:</b> Ms. Pereira	Score: 7
<b>New Theatre:</b> Ms. Cole Did not use correct City support logo	Score: 6
<b>Orchestra Miami:</b> No funding.	
<b>Seraphic Fire:</b> Dr. Damian Final report was late.	Score: 6
<b>South Florida Youth Symphony:</b> Mr. Garrigó Mr. Garrigó suggested that the Board emphasize to grantees next year the importance of more prominently displaying recognition of the support of Coral Gables.	Score: 7
<b>St. Patrick's Day Committee:</b> Ms. Jochem	Score: 7
<b>Sunday Afternoons of Music:</b> Mr. Garrigó	Score: 7
<b>Temple Judea:</b> Dr. Damian Final report was late. Project audience attendance was not accurate, and the grant contained confusing budget allocations.	Score: 5
<b>Tigertail Productions, Inc.:</b> Mr. Garrigó	Score: 7
<b>University of Miami – Lowe Art Museum:</b> Dr. Damian	Score: 7
<b>University of Miami, Frost School of Music – Festival Miami:</b> N/A	
<b>University of Miami, School of Communications – Cosford Cinema:</b> Ms. Jochem	Score: 7
<b>Walenstein Musical Organization:</b> N/A	

City of Coral Gables Cultural Development Board Meeting Minutes  
Monday, October 18, 2010  
Continued

**Women's International Film Festival: N/A**

There being no further business to come before the Board, the meeting adjourned at 4:30 p.m.

**Next regular Board meeting: Wednesday, November 17, 2010, 3:00 p.m.**  
**FY2009/2010 Cultural Grant review and scoring meeting: Wednesday, November 17, 2010, 4:00 p.m., Coral Gables City Commission Chambers**

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Respectfully submitted,

Catherine Cathers  
Arts & Culture Specialist and Secretary to the Board  
City of Coral Gables