

CC Meeting Date	Task	Assigned Dept.	Initial Due Date	Status	Completed
3/10/2015					
	Tree Succession/ Sidewalk Restoration plans	Public Works Communications	3/23/2015	In progress. As part of the Tree Succession Project, 2,806 trees and palms have been planted since May 2015. The City no longer plants Ficus benjamina trees and will continue the process of removing the remaining Ficus benjamina trees on City right of ways. Completion delayed due to Hurricane Irma.	
	Valet Management Plan- short term solution and presentation	Parking	Approx. 4/10/15	Memo and update provided. The City is preparing to issue an RFP in October 2017. Currently 26 valet stands between Alhambra and Valencia. The RFP proposes to centralize these valet operations to reduce the number of valet stands, establish a higher level of customer service and create operational controls after completion of streetscape.	
	Recommendations re workforce housing project	Economic Development Services	4/30/2015	Development Services is taking the lead. Met with MDCPS staff for "brainstorming session". Preliminary ordinance presented with the Community Benefits discussion with P&Z Board on 5/10/16 Outside counsel Craig Collier is helping w/ County workforce housing ordinance and consultant Strategic Planning Group has been identified to perform Coral Gables-specific research. A final draft of recommendations submitted by staff and being circulated for comments.	
3/25/2015					
4/28/2015					
5/12/2015					
	General condition and cleanliness of Youth Center facility, including roof, steps, carpet etc.	Community Recreation Public Works		Issues being addressed through CIP/ general maintenance/ NRP. Complete Youth Center project scope was presented to Commission in April 2016.	
	Parking lot in the vicinity of SW 8 th St. and El Rado	Economic Development CMO		Lot owner is unwilling to sell City is exploring alternative options.	
6/16/2015					

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	US 1 Corridor improvements	Development Services		Charette took place 7/17/15 Extensive information on existing conditions was collected as well as public input from various community forums. Study is being restarted as of 10/10/17 per Commission's direction. 10/26/17 update: Staff met with Riviera Neighborhood Association on October 25, 2017. A couple of more meetings will be held, and a committee set up.	
	Place West Lab update as discussion item on July agenda	City Clerk		Item discussed and negotiations near complete as of 4/19 U.M. No longer willing to negotiate with Baptist, deal on hold until further notice. Community meeting held by SCRC. West Lab expansion scheduled for conditional use review on Aug 29. Mayor met w/ superintendent on 10/5/17. Follow up meeting with MDCPS and City staff on 10/18/17. MDCPS staff is drafting inlocal agreement for sale of seats.	
7/7/2015					
8/25/2015					
9/8/2015					
9/22/2015					
	Algardi, Cantoria & Garcia traffic calming and neighborhood issues	Public Works		CM met with staff and neighbors to discuss plan, Ballots were counted in mid-March. Algardi, Cantoria & Garcia voted in support of traffic calming. Pilot diverters have been installed and traffic counts were collected the week of 10/2/17. The traffic data reports were provided to neighbors on 10/16/17, the City consultant is now working on the post implementation study and data analysis. Post implementation study submitted to the County on 11/15. County has yet to render decision on study.	
10/13/2015					
10/27/2015					
11/10/2015					
	Automatic surveys to customers re: permitting experience	Development Services		Permitting surveys being developed through Baldrige Group engagement. Transactional customer service surveys will be deployed this year and overall community satisfaction survey will be deployed January 2018. 10/31/17: Finalized "dry run" questionnaire. Kiosk and iPad being procured to kick-off initial survey by December 2017.	
2/9/2016					

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	Discussion regarding "No parking" and "No Dumping" signs, buttons and street markers	Parking		Temporary moratorium on filling signage requests except where special warrants exist. Staff is in the process of conducting an inventory of signs citywide and has removed about 80 signs as of 8/22/17.	
	Code amendment/ discussion about allowing only yard waste in parkway trash piles	Public Works		Discussion and recommendations shared at 7/26 Commission Meeting. Community meetings held. Based on feedback from the community conversation meetings and the surveys, general consensus was to keep as is and enforce existing codes.	
2/23/2016					
	Review legislation for maintenance of street closures on Monegro, Sarto, Camillo, Romano and Cadima	Public Works Development Services Fire		City will be taking responsibility of street closures, lighting and landscaping and funds have been budgeted for same. Community meetings will be held in November/ December 2017 to build neighborhood consensus. Monies budgeted in capital plan.	
3/15/2016					
4/12/2016					
4/26/2016					
5/3/2016					
5/24/2016					
	Follow up with Cuban Cultural Ballet; must produce documentation for grant-funded event	Historic Resources and Cultural Arts		Commission decided funds must be returned. City Attorney's Office agreed upon settlement amount, funds have yet to be returned.	
6/14/2016					
	Status update on Cuban Classical Ballet's return of grant money	Historic Resources and Cultural Arts	7/26/2016	Settlement amount has not yet been collected.	
7/26/2016					
	Need to look at the proliferation of signs, campaign, lawn, pest, contractors and on utility poles	Code Enforcement		Unnecessary signs are being removed citywide, about 80 signs have been removed thus far and a citywide inventory is underway. Enforcement will be ongoing.	

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	Work on delivery ordinance to address noise as well as blocking traffic instead of using alley	CAO		Delivery truck ordinance was drafted and taken to the BID for input. On street delivery will be addressed in valet management plan and valet stations will be used as loading zone during off hours. City Attorney's Office will take the lead if the delivery truck ordinance is still desired.	
	When will we see the RFP for garages	Economic Development Parking		Economic Development began negotiations with Allen Morris/Related on November 6th, which kickstarted the 6-month clock for concluding negotiations by MAY 6th before moving on to the 2nd ranked proposer, Terranova. The City and developer have planned to meet on a biweekly basis to continue to negotiate the project scop and deal terms, with the next meeting scheduled for Nov. 30th.	
8/23/2016					
	Look at inspections on condos where owners are finding structural issues, the ability of having more quality assurance inspections.	Development Services		10/31/17: Researching major complaints and lawsuits on condos in order to better understand the issues and develop a City inspection plan.	
9/2/2016					
	Look into request for play equipment at William Kerdyk Family Park	Community Recreation		Neighborhood meeting scheduled for Mid-January. Conceptual playground designs will be presented as well as final fitness trail design.	
	Follow up on minutes of meeting of Waterway Advisory Board even if we do not have a quorum who was absent	Public Works		Waterway Advisory Board has consistent difficulty obtaining quorum. There are two vacancies and new appointments routinely attend and quorum is not an issue.	
	Follow up on the removal of signs where the sign does not serve a public purpose	Parking		Staff is in the process of conducting an inventory of signs citywide and has removed about 80 signs as of 8/22/17. A contractor may ultimately be hired to handle removals.	

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	Look into allowing curbs in high demand residential areas near schools	Public Works		Curbing to be implemented on center high-traffic corners along Sunset Drive. Swales have been planted by City to curtail illegal parking, stopping and general damage to swales. Commissioner Lago and Commissioner Mena and Commissioner Quesada held sunshine meeting on Oct. 30. Determined that herbacious plants will be planted along the swales, as defined by previous Commision resolution. Curbs will be installed on some radii.	
9/13/2016					
	Update on rescue vehicles which were being phased out to see if it can be donated to Southwest Ranches Volunteer Fire Department	Fire		The Fire Department and Fleet Services continues to work with Southwest Ranches Volunteer Fire Department to identify the appropriate equipment and agreement.	
10/11/2016					
	Look into play set at Alhambra Circle park	Community Recreation		For Betsy Adams Park staff is moving forward with a small playground equipment area that was looked at by the neighborhood and has been designed and is currently under construction.	
	Status of removal of signs, no parking & no Dumping signs	Parking		Staff is in the process of conducting an inventory of signs citywide and has removed about 80 signs as of 8/22/17. A contractor may ultimately be hired to handle removals.	
11/15/2016					
12/6/2016					
	Request for water quality study	Public Works		Request was forwarded to South Florida Water Management District and Public Works. Dr. Rolan Samimy also conducted water quality test and found Coral Gables waterway is nutrient rich. Staff is seeking state funding through legislative process to fund additional water quality studies. Staff is also looking at potential Mitigation Project funding for this initiative.	
1/10/2017					

CC Meeting Date	Task	Assigned Dept.	Initial Due Date	Status	Completed
	Status of truck ordinance designed to reduce illegal stopping of delivery trucks in traffic lanes	CAO		Draft was presented to BID and concerns were expressed regarding enforcement during streetscape, ticketing drivers, whether loading zones should be established etc. On street delivery will be addressed in valet management plan and valet stations will be used as loading zone during off hours. City Attorney's Office will take the lead if the delivery truck ordinance is still desired.	
	Notices weeds, non-native plants, litter and overflowing dumpsters in alleys used by people going to and from Giralda and downtown	Public Works		Public Services is coordinating with Waste Management and Code Enforcement in connection to this issue.	
	Requested update on plan/pilot program for trash pits- eliminating or changing bulk pick up	Public Works		Community conversations or surveys should be conducted due to varying opinions. Should discuss in next budget workshop due to trash billing cycle. Staff is prepared to present to Commission.	
1/24/2017					
	Keep the commission informed of coco plum bridge project and potential closure Commission emphasized need to increase height of bridge and pedestrian bridge	Public Works		Issue is being tracked by Public Works Director. County exploring renovation rather than replacement and will include City in discussions regarding scope and selection. County presented new scope to Public Works and Planning on 11/27/17. Scope includes full bridge replacement and accelerated schedule and work on the Coco Plum Circle. The full closure is only anticipated for approximately one month. A follow up meeting will be conducted with the County Traffic Division.	
	Expects to see Ramon's residential code sometime this spring	Planning		Staff expects to hold a few more meetings and bring amendments to the Planning and Zoning Board in November 2017. 10/31/17: Presentation to Commission on Nov. 14, 2017.	
	A crosswalk is needed in front of KLA preschool	Public Works		Temporary crosswalk design was rejected by Miami-Dade County. Staff is exploring all options including enforcing the development agreement with KLA that required use of the alley for student drop-off. City is pursuing an approach involving all stakeholders, including school and parents.	
2/14/2017					
	Can cultural affairs board look at special event requests from "festival" events?	Historic Resources and Cultural Arts		Special Events Committee may request review by Cultural Development Board if necessary.	
3/14/2017					
3/28/2017					
5/9/2017					

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	Staff/consultant needs to conduct sign survey for speed limit reduction	Parking Public Works		Staff is in the process of conducting an inventory of signs citywide and has removed about 80 signs as of 8/22/17. A new signage plan is being developed.	
	Staff recommendations on neighborhood protection zones	Public Works Parking CMO		Neighborhood protection zone recommendations presented to Commission in August 2017. A NPZ has been implemented for residential area near sunset elementary school. Staff has nearly completed swale plantings along Sunset Dr.	
5/30/2017					
	Requested update on 25 MPH implementation	Public Works		Speed limit reduction approved, signage plan pending. Bids for sign installation due December 5.	
	Requested citywide study on signage using GIS	Parking Public Works		Staff is creating a comprehensive GIS map that marks everything in the ROW including street markers, signs, lights, utilities etc.	
	Suggestion made to track origin of crime flyer containing misinformation	CAO Public Safety		Search for source of crime flyer has not yielded results. Facebook sent a Cease and Desist Letter by CAO.	
	Requested CAO and staff come to an agreement with MDCPS about windows at Coral Gables Prep and how to deal with historic properties moving forward	CAO		Windows have been an ongoing topic of discussion. Historically appropriate windows for the entire building will cost about \$1 million. Commission came to consensus on 8/29 to pursue windows as part of Ch. 164 proceedings.	
6/13/2017					
7/11/2017					
	Building evaluation performed on the Biltmore Hotel to assess conditions, especially of historical elements (Valdes-Fauli)	Economic Development		Economic Development has reached out to consultant Thomas O'Neil to perform an analysis. The purpose of the analysis is to determine if the hotel maintains its "luxury" designation based on its current condition. A walk through took place on November 9th, and the consultant is now preparing a scope of work.	
	Formulate recommendations to address the Commission's concern regarding the availability of street parking along Edgewater Drive.	Parking		Parking Department is awaiting consultant recommendations.	

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	Have a traffic engineer evaluate the queue at Sunset Elementary with the goal of reducing stacking on the street, putting school property to better use, and facilitating a safer drop-off procedure.	Public Works CMO		Sunshine meeting took place on 10/30 to discuss school's impact on surrounding neighborhood. Past parking and traffic studies requested from district staff.	
	Nuisance hearing for 760 Ponce and possibly adjacent properties	CAO		Pending update from City Attorney's Office.	
8/29/2017					
	Review data re nutrient levels in CG Waterway	Public Works		Meeting with staff scheduled for 10/19/17. City applied for state funding for additional water quality tests. Meet with Drs. Samimy and Kelbe to better understand findings of nutrient study and suggested course of action. Look into how County can play a role. Discussion sponsored by Commissioner Quesada. Met with Dr, Samimy on October 19th. Staff is pursuing funding sources.	
	Contact gated communities re transfer of special taxing districts	CAO		Miami-Dade County Board of County Commissioners approved the transfer of nine of the City's ten special taxing districts, subject to approval by the qualified electors residing in each special taxing district.	
9/26/2017					
	Vulnerable population registry-develop fully and brief Commission on process for contacting and supporting individuals on this list.	Public Safety		A public education campaign informing residents on how to register for the Miami Dade County Emergency Management Special Needs program was developed and disseminated through the City's social media. The operating policies for the City's "Check on the Welfare" program are being reviewed and will be updated/enhanced as appropriate.	
	Conduct underground utility feasibility study	Public Works		Public Works and ACM Iglesias will take the lead. Need to identify funding, hire consultant, develop study schedule, brief commission and public.	
	Re-draft medical marijuana ordinance	CAO			
	Research generator requirement for assisted living facilities	CMO CAO		Information about state bills requiring ALFs to have working back up generators, 5 days worth of fuel, and requiring utility companies to prioritize restoration of power, forwarded to City Commission and support for bills added to city's legislative priorities.	
10/10/2017					

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	Assess feasibility of placing CCTV camera at Phillips Park and providing commission with quarterly updates about park through Anti-crime committee	Public Safety		An assessment of parks facilities was performed and a comprehensive plan for cameras has been developed.	
	Consider seeking an exception to sunshine law in emergency situations through state legislature	CMO		Discussed with lobbyist at staff legislative workshop. Lobbyists advised that seeking amendment is not advisable this session.	
	Create crane ordinance and draft explanatory memo regarding cranes for City Commission	CAO		CAO working on informational memo, legislative options discussed with lobbyists.	
	Restart U.S. 1 corridor study with new consultant and bring a proposal to commission	Development Services		Development Services is taking the lead. Staff met with Riviera Neighborhood Association on October 25, 2017. A couple of more meetings will be held, a committee set up. 10/18/17: Met with Ramon Trias. Discussed assembling a resident committee within the next two to three weeks. 10/26/17: Staff met with Riviera Neighborhood Association on 10/25/17. A second meeting will be held on November 1, 2017.	
	Renegotiate disposition of Lot 24 with Doctor's Hospital, seek 99 year lease instead of sale	Economic Development		Staff discussed the potential of a 99-yr lease with Doctor's Hospital, but they were not interested in anything other than a sale.	
	Research representations made to Commission regarding stone pavers on Miracle Mile	CMO		Research conducted by CMO, findings being reviewed by Building Official.	
10/24/2017					
	Review recommendation from Insurance Advisory Committee re installing protective bollards throughout City	Public Works		Staff's review is in progress.	
	Limit residential parking permit to evening hours on 800 block of Ponce until further notice	Parking		Residential permit parking signs have been bagged and enforcement has been suspended pending a final resolution of the issue. Residential permit parking is currently in effect all day and businesses and customers pay for parking. Commission voted to limit residential permit parking to evening hours early until further discussion at November commission meeting.	
	Draft conceptual plan for dog park at Nat Winokur park	Community Recreation		Staff has started a dialogue with Miami Dade County to assess whether additional land can be acquired to extend the park.	

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11/14/2017	Commissioner Lago requested meeting with Historic Resources and owner of MacFarlane shotgun homes which are following into serious disrepair.	Historic Resources and Cultural Arts		HR, CAO and the Commissioner's office has contacted the church (owner of the properties) for a meeting. The church is in the process of getting a new pastor. The department will follow up next week.	
	Commissioner Quesada requested staff to review "Coastal Management Element" amendment to Comprehensive Plan with Dr. Harold Wanliss.	Development Services		Staff met with Dr. Wanliss and discussed edits to the data and analysis section of the Coastal Management Element report. He provided detailed input, which has been incorporated into the document. The revised document will be reviewed by the Planning and Zoning board on December 13, 2017.	
	Commissioner Lago requested the City "market" the joint enforcement task force on SW 8th St to raise awareness and deter crime.	Public Safety		Public Safety is coordinating with the Communications Office. Police will continue to use signage and messaging to alert of activity in the area.	
	Code Enforcement asked to aggressively enforce proper use of trash pits.	Development Services		The Code Enforcement Division is enforcing trash pit violations and will have additional weekend shifts focusing on these violations. Additional weekend shifts will be paid with overtime funds previously requested and approved for this fiscal year.	
	Vice Mayor Keon requested an update on Phase 3 Ponce Median project.	Public Works		11/15/17 Plummer & Associates is reviewing City Comments related to operational analysis study. Study recommendations will be incorporated into the original scope for the project.	
	Enforcement requested on property located at 4835 University Drive due to excessive partying during UM football games.	Development Services Public Safety		Code Enforcement and the University of Miami are monitoring the property and will address any violations as appropriate. Inspections were conducted on 11/18/17, 11/19/17, on 11/24/17, on 11/25/17, and on 11/26/17 by different Code Enforcement Officers. No violations were found.	