



City of Coral Gables Community Recreation SPECIAL EVENTS APPLICATION & PERMIT

PERMIT #: 2019-1123 Today's Date: 9/1/19

1. PERMIT APPLICANT INFORMATION

Legal Name of the Permit Applicant (Company or Individual): Gables Hispanic Cultural Foundation
 Contact Person for this Permit Application: Emilio Sauma Contact Person Phone: 305-302-9750
 Contact Person Fax: _____ Contact Person Email: lucanva@yahoo.com
 Applicant Address: 15661 SW 46 Lane City: Miami State: FL Zip: 33185
 Applicant Phone: 305-302-9750 Applicant Fax: _____ Applicant Email: lucanva@yahoo.com

Is the Contact Person an Officer of the Legal Entity? YES* NO**
 *If YES, attach verification from Sunbiz.org.
 **If NO, go to next question

Is the Contact Person an Authorized Agent of Applicant? YES* NO
 *If YES, Contact Person (Authorized Agent) must provide the City with a Limited Power of Attorney evidencing that they are authorized to execute legally binding contracts on behalf of the permit applicant.

2. EVENT INFORMATION

Name of Event: Gables Hispanic Cultural Festival
 Event Date(s): 11/23/19 Hours of event: 10am - 10pm
 Set-Up Time: 7am Take Down Time: 11pm
 Location of event: 405 Billmore Way Is Location Reserved? Yes

A list of all staff, monitors, and volunteers assisting in this event and must be provided with this application including a sample of the badge or unique name tag that will be used at the event identifying your staff, monitors and volunteers from the participants and/or general public.
Emilio Sauma, Lucia Zas, Leandra Lopez, Matthew Ray

Anticipated Attendance: 1,500 Admission Fees: Free # of year's event has been in existence? 9
 Previous Location(s)? same Past Attendance: formerly a 2 day event

Event Description: (Provide an attachment if additional space is needed.)
Free outdoor festival to celebrate Hispanic culture

3. EVENT INFORMATION (CONTINUED FROM PAGE 1)

List all vehicles associated with this event: (if applicable) (Provide an attachment if additional space is needed.)
N/A

How will rules, regulations, terms and conditions of the event be communicated to the participants? (Provide an attachment if additional space is needed.)
N/A

Will there be any live music or recorded music at this event? What type of music will be played? (Provide an attachment if additional space is needed.)
Live and recorded music
music will be Latin.

Number, type and location of all loud speakers and amplifying devices. (This information can be provided on a map as an attachment to this application.)
Speakers and amplifying devices will be in use.

4. VENDOR INFORMATION

Number of Food Vendors: TBD

Vendors list provided to the City? Yes No

Food vendors have all permits/licenses? Yes No

Number of Other Vendors: TBD

Vendors list provided to the City? Yes No

Will there be alcohol at this event?

Yes No - alcohol sales start at Noon

If yes, has liquor license been issued?

Yes No

Is this a charitable event?

Yes No

If yes, what is the name of the charity/organization? Gables Hispanic Cultural Foundation

Have you completed the City application?

Yes No

Have you completed the State application?

Yes No

If you checked yes to any of the questions above, you must contact the City of Coral Gables Licensing, Tax, and Utility Service office at (305) 460-5607.

THIS COVER SHEET MUST BE PROVIDED WITH ALL INSURANCE DOCUMENTS

5. SPECIAL EVENTS PERMIT COVER SHEET FOR EVIDENCING INSURANCE TO THE CITY OF CORAL GABLES

Legal Name of Permit Applicant (Individual or Company): Cables Hispanic Cultural Foundation
 Insurance is being submitted for an ongoing Special Event (check one): YES or NO
 Insurance is being submitted for one Special Event permit (check one): YES or NO
 Will liquor be served at the Special Event (check one): YES or NO

Without limiting PERMIT APPLICANT'S indemnification of the CITY, and during the term of this Agreement, PERMIT APPLICANT shall provide and maintain at its own expense the below described programs of insurance. Such programs and evidence of insurance shall be satisfactory to the CITY and shall be primary to and not contributing with any other insurance or self-insurance program maintained by the CITY. Certificates or other evidence of coverage shall be delivered via email, fax or US mail to;

Such certificates or other evidence of coverage shall be delivered prior to commencing performance under this Permit, and shall contain the express condition that the CITY is to be given written notice of at least thirty (30) days in advance of any cancellation, non-renewal or material change of any insurance policy.

Certificate Holder should read:
 City of Coral Gables
 Insurance Compliance
 P.O. Box 100085 - CE
 Duluth, GA 30096
 Email address: cityofcoralgables@ebix.com

6. INSURANCE REQUIREMENTS FOR COMPANIES

Companies are required to evidence the following Insurance to the City;

<u>Insurance Coverage Type</u>	<u>Limit of Liability Required</u>
Commercial General Liability	Each Occurrence \$1,000,000 Aggregate \$2,000,000
Liquor Liability (required if liquor is served)	Each Occurrence \$1,000,000 Aggregate \$2,000,000

- All insurance policies evidenced to the City shall name the City of Coral Gables as an Additional Insured on a Primary and Non-contributory basis.
- All insurance policies evidenced to the City shall contain A Waiver of Subrogation Endorsement in favor of the City of Coral Gables.
- All insurance companies providing coverage must have an A.M. Best rating of at least (A-/VI) or an equivalent rating given by a recognized rating agency.

Companies evidencing insurance must provide the following documents to the City;

1. This Cover Sheet with all of the questions above answered.
2. A Certificate of Liability Insurance naming the City of Coral Gables as an additional insured on a primary and non-contributory basis including a Waiver of Subrogation in favor of the City.
3. A copy of the Endorsements evidencing that Additional Insured status has been provided to the City and that this coverage has been provided on a Primary & Non-Contributory Basis.
4. A copy of the all Waiver of Subrogation Endorsements for each line of coverage required.

7. INSURANCE REQUIREMENTS FOR INDIVIDUALS

Individuals are required to evidence the following Insurance to the City;

<u>Insurance Coverage Type</u>	<u>Limit of Liability Required</u>
Personal Liability Insurance (including host liquor liability coverage is if liquor is served)	Each Occurrence \$300,000

Individuals evidencing insurance must provide the following documents to the City;

1. This Cover Sheet with all of the questions above answered.
2. A Certificate of Liability Insurance naming the City of Coral Gables as an additional insured.

8. IF APPLICANT DOES NOT HAVE INSURANCE

Alternatively, Companies & Individuals may obtain liability insurance through a TULIP (Tenant User Liability Insurance Program) established by the City @ www.ebi-ins.com/tulip.

The City of Coral Gables reserves the right to require additional types of insurance coverage or higher limits of liability for any event. This determination will be made by the Risk Management Division.

City of Coral Gables Insurance Compliance Contact Information
 Phone: (951) 652-2883 • Fax: (770) 325-0417 • Email: cityofcoralgables@ebix.com

9. CITY SERVICES

POLICE

of Officers TBD Date(s) Required _____ Hours Needed (i.e. 8 a.m.-5 p.m.) _____

The final number of Coral Gables Regular-Off-Duty Police Officers required for an event will be determined by the Coral Gables Police Department upon the approval of all required permits for this event. Please contact the Coral Gables Police Department to obtain an Off-Regular-Duty Police Services Permit Application and Fee Schedule by emailing Offduty@coralgables.com

Clearance Form received: Yes No

FIRE/MEDICAL

On Call On Site

Contact the Coral Gables Fire Department Administration Division for questions or costs associated with onsite coverage at 305-460-5581. Clearance Form received: Yes No

CITY FACILITIES

Location Mernick Park If using a park, do you need the restrooms opened? Yes No

ELECTRICAL REQUIREMENTS

Please list all electrical requirements including the type of electricity (i.e. 110V), amperage needed, the number of outlets and the type of equipment needing the electricity (i.e. sound system, popcorn machine, etc.):



Dates Needed 11/23/19 Hours per day needed 12

TRASH

Who will be responsible for trash pick-up during the event? Waste Management Hours per day needed? _____

CITY EQUIPMENT

Barricades (Contact PW -Barricades Div. to reserve equipment at 305-460-5173.)

SIGNS/BANNERS

Please list any requests for use of City signs and/or location of signs:

CITY PARKING LOT

Does this event propose the use of any parking lot? YES NO

If yes, please fill in information below:

Parking Lot Location: City Hall lot From/To: 6am

Date(s): 11/23/19 Time(s): midnight

OTHER

Please list any other requests for City services (be specific):

10. CLOSURE OF STREETS OR CITY RIGHT-OF-WAY

CITY STREETS

Does this event propose closure or use of any street(s)?

YES NO

If yes, please fill in information below:

Street name: Biltmore Way

From/To: 7am

Date(s): 11/23/19

Time(s): 11pm

CITY SIDEWALKS

Does this event propose closure or use of any sidewalks?

YES NO

If yes, please fill in information below:

Sidewalk Location: _____

From/To: _____

Date(s): _____

Time(s): _____

CITY ALLEYS

Does this event propose closure or use of any alleys?

YES NO

If yes, please fill in information below:

Alley Location: _____

From/To: _____

Date(s): _____

Time(s): _____

PUBLIC PARKING LOT

Does this event propose closure or use of any parking lot?

YES NO

If yes, please fill in information below:

Parking Lot Location: _____

From/To: _____

Date(s): _____

Time(s): _____

CITY RIGHT-OF-WAY

Does this event propose closure or use of any City right-of-way? YES NO

If yes, please fill in information below:

Right-of-way location: _____

From/To: _____

Date(s): _____

Time(s): _____

PARADE ROUTE

Does this event propose closure or use of any street(s)?

YES NO

If yes, please fill in information below:

Parade Route: _____

From/To: _____

Date(s): _____

Time(s): _____

If you checked yes to any of the above, a site plan showing all of the above requests must be provided and a street closure permit may be needed. Please call 305-460-5607 for more information.

11. ADDITIONAL EVENT FEATURES (APPLICANTS MUST CHECK ALL THAT APPLY)

- Temporary Fencing
- Signs/Banners
- Port-A-Johns
- Tents or Canopies
- Barricades
- Inflatable - 2 Bounce Houses
- Open Flames
- Fireworks
- Carnival/Amusement Rides
- Electrical Services/Generators
- Music (Recorded)
- Music (Live)
- Amplifying Devices Or Loud Speakers
- Food truck
- Bike Valet: _____
- Other: _____

Company Name: _____

Contact: _____ Phone Number: _____

Site map of event MUST be attached to application.

Event application will NOT be accepted or reviewed if site map of event area is not included with the application.

Initials: JK

All booths, stands, signs/banners must be removed immediately following the event.
For additional information call Code Enforcement at (305) 460-5226.

SCHEDULE OF FEES, REFUNDABLE PERFORMANCE DEPOSIT AND EXCEPTIONS (PART 1 OF 2)

A. The schedule of fees, refundable performance deposit and exemptions for special events shall be as follows:

SPECIAL EVENT FEE STRUCTURE				
Event Type	Base Fee <i>(Does not include Additional fees as described further below)</i>			
	1 Day	2 Day	3 Day	4 Day
NON-PROFIT/GOVERNMENT ORGANIZED EVENT				
Event of up to 500 persons/day	\$300	\$450	\$550	\$700
Event between 500 - 1,000 persons/day	\$400	\$700	\$950	\$1150
Event of more than 1,000 persons/day	\$500	\$900	\$1,200	\$1,500
FOR-PROFIT EVENT				
Event of up to 500 persons/day	\$600	\$1,000	\$1,300	\$1,500
Event between 500 - 1,000 persons/day	\$800	\$1,400	\$1,800	\$2,100
Event between 500 - 1,000 persons/day	\$1,000	\$1,800	\$2,400	\$2,800

*** All applications must be received 30 days in advance of date or a 25% additional fee will be applied.**

- B. The City may waive one or more of the enumerated charges for nonprofit organizations based upon experience with previous events, size, duration, location, nature of the event and the likelihood of un-removed litter or damage to property. In the event that the nonprofit organization demonstrates that it has contracted for clean-up activities with a city-approved group, the refundable performance deposit shall be waived by a special event representative.
- C. Neighborhood or block parties shall be exempt from the provisions of this article so long as no commercial activity is conducted, no admission fee is charged, and members of the general public are not allowed access. Provided, however, that individuals or organizations should notify the City Manager's Office when a neighborhood party is planned so that police, fire, and other emergency service organizations will be aware of the time, place, and scope of the event.
- D. The closing fee set forth in this article shall be construed as being in addition to other fees or charges imposed for labor, materials, police or fire protection services, or any other charges for City services incidental to the assembly or street closing and other fees shall still be levied and collected in addition to the closing fee herein provided.
- E. Political or public issue events shall be exempt from the provisions of this Section. Individuals or organizations planning such an event shall notify the City Manager's Office when a political or public issue event is planned so that police, fire, and other emergency service organizations will be aware of the time, place, and scope of the event and the name or names of persons in charge.
- F. Funeral processions shall be exempt from the terms of this article.
- G. **ADA Notice:** The City welcomes individuals with disabilities. To request a modification to a policy, practice or procedure or to request an auxiliary aide or service (such as a sign language interpreter) in order to participate in a City program, activity or event (all events not organized by the City are the responsibility of the event organizer to provide all necessary requirements), please contact the City's ADA Coordinator Raquel Elejabarrieta or the Director of the sponsoring department at least seven (7) days in advance where circumstances permit. ADA Coordinator Raquel Elejabarrieta may be reached by email: ada@coralgables.com, or by telephone: 305-722-8686 (voice) or 305-442-1600 (TTY/TDD).
- H. All Expanded Polystyrene (Styrofoam) containers is prohibited. Special events permittees and their subcontractors are prohibited from selling, using or providing food/drinks in, or offering the use of, expanded polystyrene articles. Upon warning, the permittee or subcontractor must discontinue use. Failure to do so within a reasonable amount of time may lead to the discontinuation of the service, sale or participation in the event. Violations may also lead to the imposition of fines, the revocation of the permit, the placement of conditions on future special events permits or the denial of future special events permits. (Sec. 62-230, City of Coral Gables Code) www.coralgables.com/expandedpolystyrene

Continues on next page...

SCHEDULE OF FEES, REFUNDABLE PERFORMANCE DEPOSIT AND EXCEPTIONS (PART 2 OF 2)

I. Prohibition on Use of Single-Use Carry Out Plastic Bags. Special event permittees shall not provide items in single-use carry out plastic bags during special events as a condition of approval. Single-use carry out plastic bag means a bag provided by a company or individual to a customer, typically at the point of sale, for the purpose of transporting purchases, which is made predominantly of plastic derived from petroleum or a biologically-based source. This definition includes bags provided to a customer to transport items provided free of charge, including but not limited to, samples and informational materials. (Section 62-263, City of Coral Gables Code).

Acceptable Bag Alternatives

- *Reusable bag* (bag with handles that is specifically designed and manufactured for multiple reuse and made of durable material specifically designed for and provided to consumers with the intention of multiple, long-term use) Does not include any film plastic bags.
- *Recyclable paper bag* (minimum average of forty percent (40%) post-consumer recycled materials)
- *Compostable Bag* (ASTM D6400 certified)

For more information on the single use plastic bag ordinance please visit www.coralgables.com/plasticbags

J. Prohibition on use of single-use plastic beverage straws and single-use plastic stirrers. Special event permittees and their subcontractors shall not sell, use, or provide a beverage with a single-use plastic beverage straws or single-use plastic stirrers in city facilities/property.

Single-use plastic beverage straw means a tube, intended for only one-time use that is made predominantly of plastic derived from either petroleum or a biologically based polymer, including polymers derived from corn or other plant sources, for transferring a beverage from its container to the mouth of the drinker. Single-use plastic beverage straw includes compostable and biodegradable petroleum or biologically based polymer straws, but does not include straws that are made from non-plastic materials, such as paper, sugar cane, bamboo, or other similar materials.

Single use plastic stirrer means a device that is used to mix beverages, intended for only one-time use, and made predominantly of plastic derived from either petroleum or a biologically based polymer, including polymers derived from corn or other plant sources. Single-use plastic stirrer includes compostable and biodegradable petroleum or biologically based polymer stirrers and lid plugs (splash sticks), but does not include stirrers that are made from non-plastic materials, such as paper, sugar cane, bamboo, or other similar materials. (Section 62-264, City of Coral Gables).

Acceptable Straw Alternatives

- Paper
- Sugar Cane
- Bamboo
- Metal
- Other similar material

For more information on the single use plastic straw ordinance please visit www.coralgables.com/skipthestrw

K. Applicant must comply with such other requirements the City may deem necessary in order to provide for traffic control, street and property maintenance, and the protection of the publics health, safety and welfare.

Event Fee \$ 500 **Refundable Performance Deposit \$ _____

* Fees are determined through Fee Resolution approved by City of Coral Gables City Commission. The refundable performance deposit must be issued by a separate check and all checks must be payable to the City of Coral Gables.

** Refundable performance deposit is based on the scope the event; deposit will be determined by the Coral Gables Community Recreation Department.

EXPANDED POLYSTYRENE OR STYROFOAM CLAUSE:

Special events permittees and their subcontractors are prohibited from selling, using or providing food/drinks in, or offering the use of, expanded polystyrene articles. Upon warning, the permittee or subcontractor must discontinue use. Failure to do so within a reasonable amount of time may lead to the discontinuation of the service, sale or participation in the event. Violations may also lead to the imposition of fines, the revocation of the permit, the placement of conditions on future special events permits or the denial of future special events permits. (Sec. 62-262, City of Coral Gables Code)

PLASTIC BAGS CLAUSE:

Special event permittees and their subcontractors shall not provide items in single-use carry out plastic bags during special events as a condition of approval. Upon warning, the special event permittee must cease providing the single-use carry out plastic bags immediately. If the special events permittee does not do so he or she may be forced to discontinue the service, sale or participation in the special event. This prohibition shall not apply to Exempt Bags in 34-191(e) or other types of single-use plastic bags used, provided or given out by individuals who are special events permittees for the purpose of hosting a small private event (100 people or less) (e.g. birthday party, family reunion). Acceptable alternatives include: reusable bags with handles designed for multiple reuse and made of durable material (does not include thicker plastic film bags); recyclable paper bags with a minimum average of forty percent (40%) post-consumer recycled materials; Compostable carry out bag means a bag that conforms to the current ASTM D6400 and is certified and labeled as meeting the ASTM D6400 standard specification by a recognized verification entity. A violation of this section shall constitute a City code violation and may result in the revocation of the special events permit and fines and may be grounds for the placement of conditions on or for denial of a future special events permit.

For more information please visit www.coralgables.com/plasticbags. (Sec. 62-263, City of Coral Gables Code)

PLASTIC STRAWS CLAUSE:

Special event permittees and their subcontractors shall not sell, use, or provide a beverage with a single-use plastic beverage straws or single-use plastic stirrers in city facilities/property.

Exceptions:

1. The requirements of this section shall not restrict a city contractor from providing a beverage with, or offering the use of, a single-use plastic beverage straw or single-use plastic stirrer upon request by or for an individual with a disability or medical condition that necessitates the use of a single-use plastic beverage straw or single use plastic stirrer. Such request does not require disclosure of the individual's disability.
2. This prohibition shall not apply to single-use plastic beverage straws or single-use plastic stirrers used, provided, or given out by individuals who are special events permittees for the purpose of hosting a small private event (100 people or less) (e.g. birthday party, family reunion).
3. This prohibition shall not apply to pre-packaged drinks where plastic straws have been attached to or sealed with beverages prior to receipt by a city contractor.

Penalties

1. Upon warning, the special event permittee must stop use of single-use plastic beverage straws or single-use plastic stirrers or replace them with a non-single-use plastic alternative as soon as practicable. If the special events permittee does not do so within a reasonable amount of time, he/she may be forced to discontinue the service, sale or participation in the event.
2. A violation of this section shall constitute a City code violation and may result in the revocation of the special events permit and fines and may be grounds for the placement of conditions on or for denial of a future special events permit.

ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES

A Permit Applicant is required to make its special events accessible to individuals with disabilities and to provide reasonable accommodations to enable individuals with disabilities to participate in the event in compliance with all applicable federal, state and local accessibility requirements, including the Americans With Disabilities Act (ADA).

Each special event must designate at least one (1) person as the "Accessibility Coordinator." The Accessibility Coordinator is responsible for overseeing the accessibility of the event, handling requests for reasonable accommodations related to the event, and ensuring that the event personnel are knowledgeable about the event's accessible features.

Provide the name, telephone and email contact information for the event's Accessibility Coordinator(s):

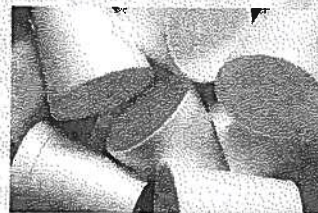
Name Leandra Lopez Telephone: 305-281-2705 Email: leandralopez2@gmail.com

The City's "Special Event Accessibility Checklist" brochure is intended to assist the Permit Applicant to plan the accessible features for the event; however, the checklist may not be inclusive of all accessibility requirements. It is the Permit Applicant's responsibility to comply with all applicable federal, state and local accessibility requirements, including the Americans With Disabilities Act (ADA).

CITY OF CORAL GABLES PROHIBITION ON



EXPANDED POLYSTYRENE



What is Expanded Polystyrene and Why is the City Prohibiting the Use of It?

Expanded polystyrene, most commonly known as Styrofoam, is a petroleum by-product that is neither readily recyclable nor biodegradable and takes hundreds to thousands of years to degrade in the environment. Products that are made from expanded polystyrene can include, but are not limited to, plates, bowls, cups, containers lids, trays, coolers, ice chests, food containers, etc. It can fragment into smaller pieces that can be ingested by marine life and other wildlife, thus harming and killing them and constitutes a portion of the litter in the City's streets, parks, public places, and waterways.

The City Commission of the City of Coral Gables declares that it is in the best interest of the public health, safety, and welfare of its residents and visitors to reduce litter and pollutants on the land and in the waters of the City. The goal of the ordinance is promote replacing expanded polystyrene items with reusable, recyclable, or compostable alternatives whenever possible thus helping remove it from the waste stream. To help lead by example, the City has ceased purchasing products that are made of expanded polystyrene.

Who Does the Prohibition Apply To?

- City Vendors or Contractors in City Facilities, which include but is not limited to, any building, structure, park, or golf course owned, operated or managed by the City.
- Special Event Permittees and their subcontractors which include any person or entity issued a special events permit by the City for a special event on City property, in a City facility or in the City's right-of-way.
- Food service providers and stores located within the City which includes a person or entity that provides food directly to the consumer, regardless of whether such food is provided free of charge or sold, or whether consumption occurs on or off premises, or whether the food is provided from a pushcart, stand or vehicle. Food service providers and stores shall not sell, use, offer for sale or use, or provide food in expanded polystyrene food service articles. Food service providers shall include, but are not limited to, chain food service providers, restaurants, fast food restaurants, cafes, sidewalk cafes, delicatessens, coffee shops, grocery stores, markets, supermarkets, drug stores, pharmacies, bakeries, caterers, gas stations, vending trucks or carts and cafeterias.

Exceptions:

- Expanded polystyrene food service articles used for prepackaged food that have been filled and sealed prior to receipt by the food service provider or store;
- Expanded polystyrene food service articles used to store raw meat, pork, fish, seafood or poultry sold from a butcher case or similar refrigerated retailed display or storage case;
- Not-for-profit corporations, the school district, and county, state and federal governmental entities.

Initials: _____

A handwritten signature in black ink, appearing to be "J. M.", written over a horizontal line.

When is the Prohibition Being Implemented?

Until August 9, 2016, the City will engage in an educational campaign to allow contractors, business owners, etc. to transition away from expanded polystyrene (Styrofoam) to reusable, recyclable, or compostable alternatives. From August 9 through December 31, 2016, the City will only issue warnings for violations of the Ordinance. On January 1, 2017, Code Enforcement will begin issuing tickets for violations of the Ordinance.

How is the Prohibition Being Enforced?

After January 1, 2017, if a code enforcement officer finds a violation of section 34-188, the code enforcement officer shall issue a ticket.

A violator who has been issued a ticket must elect to either

(1) Pay the following civil fine.

- (a) First violation within a 12-month period.....\$50.00
- (b) Second violation within a 12-month period.....\$100.00
- (c) Third violation within a 12-month period\$500.00; or
- (d) Any subsequent violation within a 12-month period....\$1,000.00

(2) Request an administrative hearing before a special master as set forth in Art. VI, Division 3 of the City Code of Ordinances.



Financial Hardship Waiver

Any food service provider or store that reported an annual gross income (revenue) under \$500,000 per location on its income tax filing for the most recent tax year, and that is not a chain food service provider or chain store, may request form the City Commission, a financial hardship waiver of the requirements of this article. The financial hardship waiver request may apply to one or more expanded polystyrene food service articles sold, used or offered for sale or use by any such food service provider or store.

The City Commission may grant a waiver if the food service provider or store proves the following:

- (a) There is no comparable alternative product not composed of expanded polystyrene that would cost the same as or less than the expanded polystyrene food service article, and
- (b) The purchase or use of an alternative product not composed of expanded polystyrene would create and undue financial hardship.

Such financial hardship waiver shall be valid for twelve (12) months and may be renewable upon application to the City Commission. The waiver will be available online at www.coralgables.com/sustainability

Initials *pc*



City of Coral Gables

PROHIBITION ON PLASTIC BAGS

FOR SPECIAL EVENTS

PROHIBITED USE OF PLASTIC BAGS ON ANY SPECIAL EVENT PERMITTED BY THE CITY

NEW REGULATION!

Effective immediately, any entity or individual who has been issued a special event permit by the City of Coral Gables is prohibited from providing items in single-use carry out plastic bags during special events.

Why this New Regulation?

The City of Coral Gables is a leader in sustainability efforts. The ultimate goal of this new ordinance is to replace **single-use carry out plastic bags** with reusable, recyclable or compostable alternatives in order to reduce litter and pollutants on streets, parks, public spaces and waterways.

How Does it Affect Me?

If you've been granted a special event permit by the City of Coral Gables, you must comply with this new law immediately. For vendors selling or providing goods at farmers' markets or during any special event, compliance with the ordinance is a condition of approval for the issuance of a special events permit and enforcement **will begin immediately**. Special event permittees in violation will be asked to cease use of single-use carry out plastic bags immediately and failure to do so will subject permittee to revocation of the permit.

Initials: _____

Are There Any Exceptions?

Yes, this new ordinance does not apply to special events permittees hosting a small private event of 100 people or less, such as a birthday party or family reunion. This ordinance also exempts:

- Produce bags that protect food or merchandise from being damaged or contaminated by other food or merchandise when items are placed together in a reusable bag or recyclable bag.
- Bags that hold prescription medications dispensed from a pharmacy or veterinary office.
- Bags designed to be placed over articles of clothing on a hanger, including dry cleaning bags.
- Door hanger bags.
- Newspaper bags.
- Garbage bags.
- Pet waste bags.
- Yard waste bags.
- Bags of any type that a customer previously owned and brings to a store for his or her own use in carrying away store goods.



What Can I Use Instead of Plastic Bags?

To comply with this new law, special event permittees have the options of using:

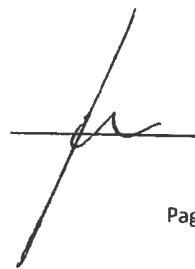
- Reusable bags designed for long-term use.
- Recyclable paper bags that contain and display a minimum average of 40% post-consumer recycled material.
- Compostable bags that conform and display an ASTM D6400 standard.



Who Do I Call for More Information?

For any questions, please contact the City of Coral Gables Sustainability Division at 305-460-5008 or visit www.coralgables.com/plasticbags

Initials





STRAW-FREE

Coral Gables



In January 2019, the City of Coral Gables passed a law that prohibits the use of single-use plastic beverage straws and stirrers in City facilities/parks, by city contractors/vendors and by any person or entity receiving a special event permit from the city. This ordinance becomes effective on July 9, 2019, following a six-month educational and outreach campaign.



Say NO to PLASTIC*

#PlasticFreeCG

- NO single-use PLASTIC beverage straws.
- NO single-use PLASTIC stirrers to mix beverages.
- NOT allowed at city buildings, city parks, city-owned golf courses, or any other city property.
- NOT allowed to use by City contractor, subcontractor, vendor, concessionaire, or operator.
- NOT allowed to use by any person, entity or subcontractor receiving a special event permit by the City.

*Certain exceptions apply such as for ADA requests, special events of 100 people or less, or straws included in pre-packaged drinks.



Say YES to Alternatives

If a straw or stirrer is needed, use non-plastic or reusable materials such as:

- Paper
- Sugar cane
- Bamboo
- Metal & other sustainable materials

Please note: Compostable and biodegradable petroleum or biologically based polymer straws/stirrers are NOT considered sustainable alternatives.

Visit www.coralgables.com/skipthestrw for complete details.

Coral Gables Restaurants, Coffee Shops & Eating Establishments:

You Can Help the City Lead by Example! Skip the plastic straws and stirrers.

Why? Because 5 minutes on your drink can mean 500 years in our ocean.

If we don't stop it now, there will be more plastic than fish in the ocean by 2050.



Use non-plastic alternatives and only offer straws upon customer request.

#PlasticFreeCG or Visit: www.coralgables.com/skipthestrw

Want to certify your business as a Coral Gables Green Business? Visit www.coralgables.com/greenbusiness
305-460-5008

Initials: _____



The City of Coral Gables strives to ensure that special events that take place in the City's parks or buildings are accessible to individuals with disabilities. It is the Permit Applicant's responsibility to comply with all federal, state and local accessibility requirements, including the Americans With Disabilities Act (ADA), based on the scale and type of special event.

The following checklist is intended to be a planning guideline for the Permit Application, but may not be inclusive of all federal, state, and local accessibility requirements. Upon request, the City's ADA Coordinator is available to assist the Permit Applicant with questions concerning accessibility or reasonable accommodations: ADA Coordinator (E-mail: ada@coralgables.com, Telephone voice: 305-722-8686; TTY/TDD: 305-442-1600).

I. PHYSICAL ACCOMMODATIONS

Parking

- The event cannot block access to public parking spaces designated for individuals with a disabled parking permit.
- If parking is provided for an event, accessible parking should be provided (at least 1 accessible space for every 25 parking spaces).
- Accessible parking spaces should be available near the accessible entrance(s) to the event.
- If no parking is provided for an event, an accessible passenger loading and unloading zone should be provided near the event's accessible entrance and marked as such.

Entrances

- The main entrance to the special event should be accessible. Accessible entrances are entrances that do not require the use of stairs and do not have elevation changes of more than ¼ inch vertical or ½ inch beveled.
- Accessible entrances should have readily identifiable accessible routes to accessible restrooms and accessible seating/viewing areas.
- Signs directing attendees to accessible entrances must be provided.
- Recommended:* Provide an early entry time and an alternative entrance line for individuals with disabilities in order to decrease the amount of time spent in line.

Routes and Paths of Travel

- Accessible paths should be at least 36 inches wide with no protruding objects.
- Accessible routes to access the event should be stable, firm, slip-resistant. A portable surface (such as a Mobi-Mat or AccessMat) may provide a path over grass, sand or loose gravel.

Initials _____

- Accessible routes should not have changes in level that exceed ½ inch. A portable ramp may be provided to reduce changes in level along the routes.
- Accessible routes should be provided from accessible parking areas and from the passenger loading and unloading zone to an accessible event entrance.
- Accessible routes should be provided within the event (as much as possible) to allow barrier free access to event areas.
- The accessible route should be clear and unobstructed. All cords, wires, hoses, etc., that are located within an accessible path of travel must be ramped or placed within a cord cover.
- Accessible routes should be clearly marked.

Restrooms

- If the event is using existing restroom facilities at a City park or building, the event should provide signs directing attendees to the accessible restroom facilities (if not all restrooms are accessible).
- When portable toilet facilities are provided:
 - The following number of portable toilets should be wheelchair accessible: at least 5% of the total number of portable toilets, but at least 1 unisex portable toilet or 1 each male and female portable toilet.
 - The accessible toilet(s) should be located on a level area not to exceed a 2% slope in any direction and on a firm surface (i.e., not sand, grass or loose gravel).
 - An accessible route to each accessible portable toilet should be provided.
 - Accessible portable toilets should be identified with the international symbol of accessibility.

Food

- Recommended:* If food is provided or sold during the event, consider options for participants with common dietary restrictions (e.g., gluten, low sodium, lactose-free) or food allergies (e.g., peanuts).

Counters and Tables

- Sales or service counters provided for special events, including the registration counter, should include at least one accessible counter. (This includes a table/desk used as a counter) Additional accessible counters and tables may be required depending on the total number of counters.
- Accessible counters should be no more than 34" from the ground and at least 36" wide.
- If tables are provided as dining or work surfaces for event participants, 5% of the total number of tables (but a minimum of one (1) table) should be accessible.

Dimensions of an accessible table: 30" x 48" clear floor space, 27" bottom knee clearance, 17" horizontal projection, and surface height of 28"-34" from the finished floor.

Initials

Seating/Viewing Areas

- Accessible seating/viewing areas should be provided for presentations or performances (such as concerts or parades) and allow for at least one companion to accompany the person(s) with disability.
- Identify accessible and companion seating/viewing areas using the international symbol for accessibility.
- Accessible and companion seating/viewing areas should have accessible routes from accessible entrances and to accessible restrooms. Identify accessible routes with the international symbol for accessibility, including directional arrows.
- The accessible seating area should be located to provide a clear and unobstructed line of sight for the performance/presentation.

II. COMMUNICATIONS

Designation of Event Accessibility Coordinator

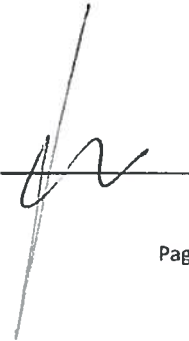
- Each special event must designate at least one (1) person as the “Accessibility Coordinator,” who is responsible for overseeing the accessibility of the event, handling requests from the public for reasonable accommodations related to the event (including the registration process), and ensuring that staff and volunteers are knowledgeable about the event’s accessible features and of who to contact if an accommodation request is made on the day of the event.

Websites and Written Material

- Provide notice on how to request an accommodation on event websites and in registration/information/promotional materials:
Sample notice language: Accessibility Notice: The [Name of event] welcomes individuals with disabilities. To request assistance in registering for this event or to request an accommodation to participate in this event, please contact [Name of Accessibility Coordinator, email, telephone] at least [Number] days in advance of the event.
- If a map or visual representation of the event layout or activities is provided on a website or in printed materials, show the location of accessible routes, accessible restrooms, accessible seating/viewing areas, accessible parking or passenger loading/unloading zones, and the locations of the nearest public transportation stops.

Registration

- Event personnel should be prepared to assist an individual with disability in registering to participate in the event. For example, if all registration is on-line, but a blind or visually impaired individual is unable to use the event’s website, the event personnel should assist the individual to register using an alternative format.
- The Accessibility Coordinator and at least one (1) person responsible for registration and check-in should be knowledgeable about the accessibility options for individuals attending the event.
- An individual with a disability may be assisted by a personal care attendant (no admission or registration fee for the attendant).

Initials 

Signage At Event

- Use language that is clear and easy to read.
- Use contrasting colors (e.g., black type on white background).
- Use large font size and no more than 2-3 font types. Provide 1.5-2.0 line spacing.
- Place in visible locations at height of 48-60 inches above the floor.
- If not all areas of the event are accessible, signs can direct individuals to the location of accessible entrances, routes, service locations and restrooms.

Communication Accommodations for the Deaf and Hard of Hearing

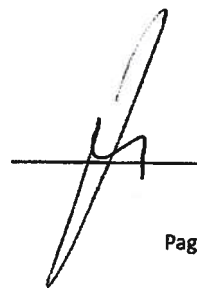
- If a deaf or hard of hearing participant requests communication assistance to attend an event involving a performance or presentation, the event's Accessibility Coordinator should communicate with the requestor in advance to determine the form of assistance needed: sign language (e.g., American Sign Language (ASL), Signed English, Signed Exact English), real-time captioning, note-taker or other.
- If a sign language interpreter will be located on a stage, a reasonable amount of the seating/viewing area directly in front of the interpreter should be reserved for deaf and hard of hearing individuals and at least one (1) companion.
- Video that is part of the special event should be equipped with captions for participants who are deaf or hard of hearing.
- If amplified sound is used, provide assistive listening devices upon request.

III. SERVICE ANIMALS

Service animals should be permitted to accompany individuals with disabilities at the special event. At the City, a service animal is defined as any dog or miniature horse trained to do work or perform tasks for the benefit of an individual with a disability. These tasks may include, but are not limited to, guiding a person who is visually impaired or blind, alerting a person who is deaf or hard of hearing, pulling a wheelchair, assisting with mobility or balance, alerting and protecting a person who is having a seizure, or retrieving objects.

Individuals attending the event must retain control of their service animals at all times and are responsible for any damage to property or persons caused by their service animals. The Permit Applicant may exclude or remove a service animal from the event if the animal is not controlled, if the animal is not housebroken, or if the animal's behavior causes a direct threat to the health and safety of others. The Permit Applicant is not required to take control of service animals or provide food or water for the animals.

Initials _____



ADDITIONAL CONDITIONS OR CHANGES TO APPLICATION:

Event Name: Exiles Hispanic Cultural Festival Event Date 11/23/19

INDEMNIFICATION

For and in consideration of the City of Coral Gables consent to allow the Applicant to hold a Special Event, Parade or Public Assembly (as defined by City Ordinance) within the limits of the City of Coral Gables, the Applicant agrees as follows:

The Permit Applicant jointly and severally, hereby hold harmless, indemnify and defend the City of Coral Gables, its representatives, officers, agents, affiliates, employees, the administration and elected and appointed officials from and against all liability, suits, actions, claims, costs, expenses or demands (including, without limitation, suits, actions, claims, costs, expenses or demands resulting from death, personal injury and property damage) or expenses of every kind and character, including reasonable attorney's fees, costs and appeals, arising or resulting in whole or in part, as a result of any tort, intentional action, negligent acts or omissions on the part of the Permit Applicant or any of the participants of the Event outlined in this application. This indemnification provision shall survive the termination of this contract and shall be in full force and effect beyond the term or termination of this contract, however, terminated. This indemnification provision includes claims made by the entitlement, if any, to immunity under section 440.11, Florida Statutes. Nothing contained herein shall be construed as a waiver of any immunity or limitation of liability the City may have under the doctrine of sovereign immunity of section 768.28, Florida Statutes.

[Signature] Signature of Authorized Agent or Applicant 9/1/19 Date

Emilio Savina Print Name President Title

152601 SW 40 Lane Address miami, FL 33185 City/State/Zip Code 305-302-9750 Phone

Subscribed and sworn to before me, this _____ day of _____ 20_____.

Notary Public State of Florida at Large

Approval Signatures Required:

[Signature]
Print Name: Fred Courcyro
Community Recreation Director

[Signature]
Print Name: BRIAN LAWRENCE
Police Major/Chief

[Signature]
Print Name: Troy Easley
Fire Chief

[Signature]
Print Name: Tom Sheppard
Fire Department Director

Application, refundable performance bond, event publications, flyers, and insurance must be submitted to:

Development Services Permits required for this event based on provided information:
Building yes no
tents stage
electrical Metal struct.
Electrical yes no

Events
33134
0-5639
pm

Code Officer Required
yes no

By: [Signature]



City of Coral Gables Community Recreation
SPECIAL EVENTS APPLICATION & PERMIT

PERMIT #: 2019-1123 Today's Date: 9/1/19

1. PERMIT APPLICANT INFORMATION

Legal Name of the Permit Applicant (Company or Individual): Cables Hispanic Cultural Foundation
 Contact Person for this Permit Application: Emilio Sauma Contact Person Phone: 305-302-9750
 Contact Person Fax: _____ Contact Person Email: lacanva@yahoo.com
 Applicant Address: 15601 SW 46 Lane City: Miami State: FL Zip: 33185
 Applicant Phone: 305-302-9750 Applicant Fax: _____ Applicant Email: lacanva@yahoo.com
 Is the Contact Person an Officer of the Legal Entity? YES* NO**
 *If YES, attach verification from Sunbiz.org.
 **If NO, go to next question

Is the Contact Person an Authorized Agent of Applicant? YES* NO
 *If YES, Contact Person (Authorized Agent) must provide the City with a Limited Power of Attorney evidencing that they are authorized to execute legally binding contracts on behalf of the permit applicant.

2. EVENT INFORMATION

Name of Event: Cables Hispanic Cultural Festival
 Event Date(s): 11/23/19 Hours of event: 10am - 10pm
 Set-Up Time: 7am Take Down Time: 11pm
 Location of event: 405 Biltmore Way Is Location Reserved? Yes

A list of all staff, monitors, and volunteers assisting in this event and must be provided with this application including a sample of the badge or unique name tag that will be used at the event identifying your staff, monitors and volunteers from the participants and/or general public.
Emilio Sauma, Lucia Zas, Leandra Lopez, Matthew Ray

Anticipated Attendance: 1,500 Admission Fees: Free # of year's event has been in existence? 9
 Previous Location(s)? same Past Attendance: formerly a 2 day event

Event Description: (Provide an attachment if additional space is needed.)
Free outdoor festival to celebrate Hispanic culture

INDEMNIFICATION

For and in consideration of the City of Coral Gables consent to allow the Applicant to hold a Special Event, Parade or Public Assembly (as defined by City Ordinance) within the limits of the City of Coral Gables, the Applicant agrees as follows:

The Permit Applicant jointly and severally, hereby hold harmless, indemnify and defend the City of Coral Gables, its representatives, officers, agents, affiliates, employees, the administration and elected and appointed officials from and against all liability, suits, actions, claims, costs, expenses or demands (including, without limitation, suits, actions, claims, costs, expenses or demands resulting from death, personal injury and property damage) or expenses of every kind and character, including reasonable attorney's fees, costs and appeals, arising or resulting in whole or in part, as a result of any tort, intentional action, negligent acts or omissions on the part of the Permit Applicant or any of the participants of the Event outlined in this application. This indemnification provision shall survive the termination of this contract and shall be in full force and effect beyond the term or termination of this contract, however, terminated. This indemnification provision includes claims made by the entitlement, if any, to immunity under section 440.11, Florida Statutes. Nothing contained herein shall be construed as a waiver of any immunity or limitation of liability the City may have under the doctrine of sovereign immunity of section §768.28, Florida Statutes.

[Signature] Signature of Authorized Agent or Applicant 9/1/19 Date

Emilio Savina Print Name President Title

152601 SW 410 Lane Address miami, FL 33185 City/State/Zip Code 305-302-9150 Phone

Subscribed and sworn to before me, this _____ day of _____ 20_____.

Notary Public State of Florida at Large

Approval Signatures Required:

[Signature]
Print Name: Fred Coueyro
Community Recreation Director

[Signature]
Print Name: BRIAN LAWRENCE
Police Major/Chief

Print Name: _____
Fire Chief

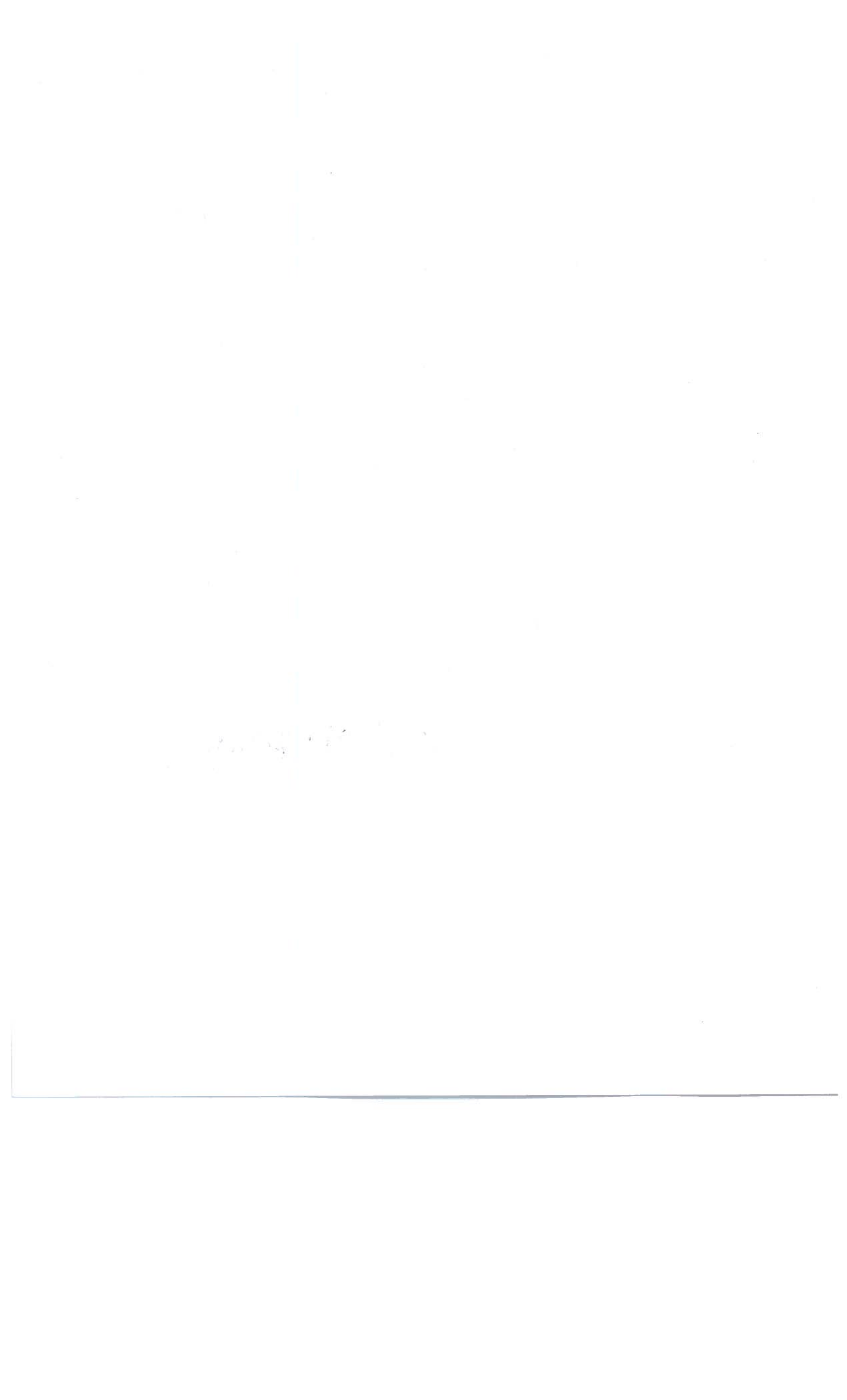
[Signature]
Print Name: Terri Sheppard
Police Enforcement Director

Application, refundable performance must be submitted to: Development Services Permits required for this event based on provided information: s, event publications, flyers, and insurance submitted to:

Building yes no
tents stage
electrical Metal strud.
Electrical yes no

Events
33134
0-5639
om

Code Officer Required
yes no
By: [Signature]



Leyne Rd.

Andaluera

