

**City of Coral Gables City Commission Meeting  
Agenda Item H-1  
November 10, 2015  
City Commission Chambers  
405 Biltmore Way, Coral Gables, FL**

**City Commission**

**Mayor Jim Cason  
Commissioner Pat Keon  
Commissioner Vince Lago  
Vice Mayor Frank Quesada  
Commissioner Jeannett Slesnick**

**City Staff**

**City Manager, Cathy Swanson-Rivenbark  
City Attorney, Craig E. Leen  
City Clerk, Walter J. Foeman  
Deputy City Clerk, Billy Urquia  
Chief Procurement Officer, Michael Pounds**

**Public Speaker(s)**

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Agenda Item H-1 [Start: 2:46:00 p.m.]

A Resolution accepting the recommendation of the Chief Procurement Officer to authorize contract negotiations with AECOM Technical Services, Inc., as the professional services consultant to conduct a comprehensive fifteen year Community Recreation Master Plan, pursuant to Florida Statute 287.055, known as the “Consultants Competitive Negotiation Act,” and Request for Qualifications (RFQ) 2015.09.24.

Mayor Cason: Mr. Pounds.

Mr. Pounds: Mike Pounds, Chief Procurement Officer. The purpose of this RFQ is to select a qualified professional services consulting firm to conduct a comprehensive five-year Community Recreation Master Plan for the City, with it being broken up into five year increments. The Community Recreation Plans for the City that provides an optimal delivery system for park and

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recreation services and defines present and future recreation needs for the community. On October 15, 2015, three qualification statements were submitted in response to the RFQ by AECOM Technical Services, Green Play LLC, and Sam County Studios. On October 22, 2015, the evaluation committee convened to conduct an evaluation of the qualification statements to hear presentations and to conduct interviews. After the presentations and interviews, the evaluation committee scored and ranked the firms based on the criteria outlined in the RFQ. The community unanimously ranked AECOM Technical Services, Inc. as the top ranked firm, Green Play LLC as the second ranked firm, and Sam County Studios as the third ranked firm. The committee consisted; the evaluation committee consisted of Matt Anderson, Sustainability Specialist, Fred Couceyro, Parks and Recreation Director, Brook Dannemiller, Public Services Director, Lauren Matthews, the Parks and Recreation Director for the City of Pinecrest, and Robert Ruano, Parks and Recreation Advisory Board Member. The top ranked firm is deemed to be the most highly qualified to perform the required services, will be invited to enter into the negotiation phase to determine their compensation, that will be paid under contract with the City. After the compensation has been negotiated, we will be bringing back a contract for your consideration for approval.

Mayor Cason: So basically we are just authorizing you to start negotiations.

Mr. Pounds: You are authorizing us to conduct negotiations with the first firm and if we are not able to come to an agreement then we would go to the second firm.

Mayor Cason: Any discussion?

Vice Mayor Quesada: No.

Mayor Cason: Have a motion.

Vice Mayor Quesada: So moved.

Mayor Cason: Vice Mayor makes the motion and Commissioner Keon...?

Commissioner Keon: Yes – second.

Mayor Cason: City Clerk.

Commissioner Lago: Yes

Vice Mayor Quesada: Yes

Commissioner Slesnick:?

Vice Mayor Quesada: She stepped out.

Commissioner Keon: Yes

Mayor Cason: Yes. Thank you.

(Vote: 4-0)

[End: 2:48:43 p.m.]