

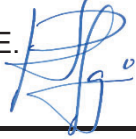
CITY OF CORAL GABLES

-MEMORANDUM-

TO: Honorable Mayor and
Members of the City Commission

Date: February 24, 2022

FROM: Peter J. Iglesias, P.E.
City Manager



SUBJECT: Medical Director Services
RFP 2021-032

At the next available City Commission Meeting, an award recommendation for RFP 2021-032 Medical Director Services will be included on the agenda. This memorandum serves to notify you that in accordance with Section 2-763 of the City Code entitled "Contract Award", my recommendation to the City Commission for award of the subject RFP is as follows:

- 1) Accept the recommendation of the Chief Procurement Officer to award the RFP and authorize negotiations with InPhyNet South Broward, Inc, a responsive and responsible bidder, for the purchase of Medical Director Services.
- 2) Reaffirm the City's right to pursue alternative course of action.

On October 5, 2021, the Procurement Division of Finance formally advertised, issued, and distributed Medical Director Services, Request for Proposals (RFP) 2021-032. Seventeen (17) prospective proposers downloaded the RFP package from Public Purchase, the City's web-based e-Procurement.

On November 4, 2021, one (1) firm submitted its proposal in response to the RFP: InPhyNet South Broward, Inc.

The response was reviewed by the Procurement Division to determine responsiveness to the requirements of the RFP.

On January 28, 2022, the Evaluation Committee convened to evaluate the proposal. The Evaluation Committee determined that InPhyNet South Broward, Inc., is a responsive-responsible proposer

After successful negotiations, A Professional Services Agreement will be executed. A more detailed description of the RFP, responses and evaluation results will be provided to you as part of the agenda package.

Please contact me should you have any questions.

Copy:

Miriam Soler Ramos, City Attorney
Billy Y. Urquia, City Clerk
Alberto Parjus, Assistant City Manager
Xavier Jones, Division Chief Fire Department
Diana M. Gomez, Finance Director
Celeste S. Walker-Harmon, Chief Procurement Officer



**RFP 2021-032
MEDICAL DIRECTOR SERVICES
EVALUATION OF PROPOSALS**

TOTAL COMPOSITE

SELECTION CRITERIA	Maximum Criteria Points	Maximum Total Points (5 members)	InPhyNet South Broward, Inc
Experience & Qualifications	40	200	
Proposer's qualifications including, but not limited to, company history and description, number of years in business, size, number of employees, office location, licenses/certifications, credentials, capabilities and capacity to meet the City's needs		10	50
Proposer's relevant knowledge and experience in providing the services as a Medical Director described in the "Scope of Services" for a minimum of five (5) years to public sector agencies/or as Physician in an Emergency Department with similar in size to the City of Coral Gables		15	74
Proposer experience as a Liaison with neighboring Fire Department Medical Directors		10	50
Proposer Experience as a Liaison with neighboring Community Hospitals, Trauma Centers and any other Emergency Medical Professional organizations		5	23
Experience & Qualifications Total			197
Project Understanding, Proposed Approach, Methodology	30	150	
Proposer's overall detailed understanding, approach and methodology to perform the services solicited herein. understanding of the RFP scope and explain methods and mitigate a public health pandemic and requirements, implementation plan, strategies for assuring assigned work is completed on time, communication with City staff, and Proposer's intent to positively and innovatively work with the City in providing the services outlined in this RFP.		10	50
Training experience in Paramedics & Emergency Medical Technicians (EMT) to include testing and state of Florida certification procedures / contributions to EMS		15	75
Training experience and approach in Advance Life Support protocols..		5	25
Project Understanding, Proposed Approach, Methodology Total			150
Past Performance and References	15	75	
Proposer's three (3) references but no more than five (5) from public sector agencies, similar in size to the City of Coral Gables, for which Proposer has provided the services described in the RFP. Proposers MUST NOT include City of Coral Gables work or employees as references		5	25
Public sector clients, if any, that have discontinued use of Proposer's services within the past two (2) years and indicate the reasons for the same		3	15
Incidents within the last five (5) years where (a) a civil, criminal, administrative, other similar proceeding was filed or is pending, if such proceeding arises from or is a dispute concerning the Proposer's rights, remedies or duties under a contract for the same or similar type services to be provided under this RFP		2	10
Proposer's Statement regarding having past performance issues of malpractice		5	25
Past Performance and References Total			50
Criteria Comments (Comments are required for Criteria totals that fall below the ranking of "Fair")			
Price Proposal	15		
Proposal Pricing as shown on Proposal Pricing Form		75	75
Price Proposal			75
TOTAL POINTS	100	500	497
Ranking			

Signature:

Chairperson

Reviewed By

Print Name:

Milton Leblanc

Print Name:

Saibado Hernandez